

LUC Regional Planning Commission Record of Proceedings: MARCH 13, 2008

Charles Hall, First Vice-President called the meeting to order at 1:15 PM in the absence of the LUC President.

Members present: Paul Blair, Mike Bow, Max Coates, Scott Coleman, Jim Coon, Rob Cummins, Jack Engle, Charles Hall, Paul Hammersmith, Bill Kelley, Barry Moffett, Dan Rooney, Pat Paris for Ryan Shoffstall, Fereidoun Shokouhi, Rick Shortell, Jenny Snapp, Steve Stolte, Ken Watkins, and Andy Yoder.

Members absent: Tracy Allen, Greg DeLong, Bill Edwards, Jim Holycross, Doug Miller, Tim Notestine, Jack Reser, Phil Roush, and Jim Thompson.

Guests present: Pat Hill of Jackson Township and Wes Dodds of LUC Regional Planning.

Minutes: Scott Coleman made the first motion to approve the Minutes of the February 14, 2008 Executive Committee Meeting. Max Coates made the second motion. All in favor.

Treasurer's Report: LUC Treasurer Andy Yoder presented the Financial Report. Fereidoun Shokouhi made the first motion to accept the Financial Report. Scott Coleman seconded the motion. All in favor. Jenny Snapp reported on 2008 LUC Membership Assessments. Fereidoun Shokouhi asked if a follow-up letter would be sent out for non-paying jurisdictions. Jenny Snapp responded that yes, a follow-up letter would be sent out in the coming weeks.

ODOT Reports: ODOT District 6 attached. Robb Cummins reported for ODOT District 7. He presented the projects slated for 2008. Scott Coleman reported that the bridge replacement for CR 63 would be awarded by the end of the month.

Old Business:

1. Review of DRAFT LUC Public Records Policy that was tabled at the LUC Executive Committee Meeting of February 14, 2008. Paul Hammersmith had comments for after having the City of Dublin Legal Department review. The Policy should first define what constitutes a record including addressing of email. A statement should be added to state that once a request is received, it may first be reviewed by legal counsel. The Executive Committee left the Draft LUC Public Records Policy tabled until the April Meeting in order for a Records Retention Schedule to be added. Scott Coleman and Andy Yoder will send samples of their Retention Schedule to use as a guide. The Executive Committee also suggested that a Regional Planning Commission be contacted to use their Retention Schedule as an example. In addition, the Public Records Policy should be sent to the Logan County Prosecutor's Office for review.

New Business:

1. Review of LUC Staffing Status – Jenny Snapp. LUC Director Jenny Snapp reported on the status of LUC Staff. Kyle Hanigosky will be starting employment at LUC on April 1 as Planner mostly devoted to Union County. Jenny reported that all equipment has been ordered in anticipation of his starting date. Kyle Hanigosky has been employed at Clermont County Regional Planning Commission. Nancy Stratton has retired effective February 29. Advertisements have been placed and approximately 100 resumes have been received for the position. LUC Treasurer Andy Yoder has been assisting in the evaluation of the resumes. Regarding the LUC Building, Jenny encouraged members to look around the offices to see the changes that have taken place. Wes and Jenny have been busy with organizing and packing old files, etc. Perry Township has had similar basement issues in one of their East Liberty Buildings. They offered to give Jenny their contacts for basement repairs.
2. Discussion of next LUC Organizational Strategic Planning Session – Jenny Snapp & Rick Shortell. LUC Director Jenny Snapp reported that during the Strategic Planning Session of March 2006 that the Executive Committee decided to have such sessions every 2 years. Rick and Jenny are trying to organize the next Strategic Planning Session for LUC Executive Committee Members. With all the recent changes at LUC, Jenny feels that this is an opportune time to “plan” for the organization.
3. Future Meeting Agenda Items – Jenny Snapp. LUC Director Jenny Snapp reported that due to light agenda business for this month, she asked Steve Stolte to give a jurisdictional report for Union County. Jenny shared that she thought it would be a good idea to include jurisdictional reports on the Executive Committee Agendas to give the opportunity for updates on local going-on’s and happenings. Fereidoun Shokouhi will give a report on behalf of Champaign County at the April Executive Committee Meeting. Scott Coleman will give a report on behalf of Logan County at the May Executive Committee Meeting. Following that, this could be rotated to obtain reports from Townships or Township Associations, Cities, & Villages.
4. Union County Presentation - Jurisdictional Update – Steve Stolte & Charles Hall. Union County Engineer Steve Stolte and Union County Commissioner Charles Hall, reported on the following activities in Union County:
 - ❑ Covered Bridge Festival on September 6, 2008
 - ❑ Sales Tax Ballot Issue that passed in the March 4 ballot - ¼ Tax to be split between the Union County Engineer’s Office for Roads & Bridges and Union County Senior Services.
 - ❑ US 33 Corridor Group has split into 2 working groups to represent the areas both north and south of US 33. Steve presented a map showing the two US 33 Corridor areas.
 - ❑ 2 Large Subdivisions – Jerome Village (LUC approved Preliminary Plat in February of 2008) and Bayley Pointe shown on map presented by Steve.
 - ❑ Marysville Wastewater Treatment Plant is scheduled to be online in early 2009 with an 8 million gallon per day capacity with expansion capabilities up to 24 million gallons per day.
 - ❑ Regional TIS/ Traffic Impact Study for area of US 33 & 42 with developers contributing towards study. Steve presented a map showing the area included in the TIS.

- ❑ Union County Commercial Growth continues to be high – Graph of increases in Commercial Building Permits
- ❑ Report on proposed chicken farm in York Township – There will be an estimated 6 million chickens (largest in State) at this proposed liquid egg cracking facility with approximately 80 jobs. Manure handling will be on site. It is estimated that the facility will use 400,000 gallons of water per day. Regulations will fall to the Ohio Department of Agriculture who is in charge of permitting.
- ❑ Rick Shortell reported that Steve Stolte received the first ever Lifetime Achievement Award from the Union County Chamber of Commerce at their recent annual meeting.
- ❑ US 33/161 Interchange – City of Dublin Engineer Paul Hammersmith reported that they are in the midst of appraisals with utility relocations and road relocations scheduled for Fall 2008. Estimated cost of \$58 million.
- ❑ COIC/Central Ohio Innovation Center – City of Dublin Engineer Paul Hammersmith reported that Slane Development will be the developer for Particle Therapy at COIC with an anticipated \$300 million facility. Dublin is working on road alignments and site planning with anticipated groundbreaking in the Fall of 2008. This will include a 3-year start up with Siemens of Germany with first true particle therapy ion machine.
- ❑ Cardinal Health Expansion – City of Dublin Engineer Paul Hammersmith reported that Cardinal Health is expanding their facility on Emerald Parkway with an estimated 800 new jobs.

Director's Report: Attached

Comments:

1. Barry Moffett, Dover Township Trustee, President of Union County Trustees Association, would like to organize a training session for Union County Township officials (Trustees, Zoning Commission/Boards, Boards of Zoning Appeals). He asked for LUC's Assistance in organizing this session.
2. Director Jenny Snapp introduced Pat Hill of the Jackson Township Zoning Commission (Champaign County). Wes Dodds at LUC is working with Jackson Township on proposed agricultural zoning.

Adjourn: Jack Engle made the first motion to adjourn the LUC Executive Committee Meeting at approximately 2:15 PM, and Fereidoun Shokouhi seconded the motion.

NEXT SCHEDULED MEETING: Thursday, April 10, 2008, 1:15 PM at the LUC Office in East Liberty.

President:

Secretary: