

LUC Regional Planning Commission Record of Proceedings: May 8, 2008

LUC President Jack Reser called the meeting to order at 1:15 PM.

Members present: Tracy Allen, Paul Blair, Max Coates, Scott Coleman, Jim Coon, Rob Cummins, Greg DeLong, Charles Hall, Paul Hammersmith, Jim Holycross, Bill Kelley, Doug Miller, Tim Notestine, Jack Reser, Dan Rooney, Ryan Shoffstall, Fereidoun Shokouhi, Jenny Snapp, Steve Stolte, Jim Thompson, and Andy Yoder.

Members absent: Mike Bow, Bill Edwards, Jack Engle, Barry Moffett, Marysville Engineer Designee, Rick Shortell, and Urbana Engineer Designee.

Guests present: Don Walters of Russells Point, Judy Christian of York Township, Wes Dodds and Kyle Hanigosky of LUC Regional Planning.

Minutes: Scott Coleman made the first motion to approve the Minutes of the April 10, 2008 Executive Committee Meeting. Steve Stolte made the second motion. All in favor.

Treasurer's Report: LUC Treasurer Andy Yoder presented the Financial Report. Max Coates made the first motion to accept the Financial Report. Fereidoun Shokouhi seconded the motion. All in favor.

ODOT Reports: Tracy Allen reported for ODOT District 6. Robb Cummins reported for ODOT 7.

Old Business:

1. Review of DRAFT LUC Public Records Policy that was tabled at the LUC Executive Committee Meeting of February 14, 2008. Scott Coleman made the first motion to remove the Public Records Policy from the table, and Charles Hall seconded the motion. All in favor. Director Jenny Snapp presented the Logan County Prosecutor's Office review. Jack Reser reported that the Retention Schedule needs to be submitted to the Logan County Records Commission and suggested that it be submitted to all 3 County Records Commission's. Dan Rooney asked if there were any pending Records Requests at which Director Jenny Snapp responded no. Scott Coleman made the first motion to submit the policy and retention schedule to the Records Commissions and to make the following changes to the Policy:
 - All references to "Multi" Media Types in the Retention Schedule should define what media applies. For example, Electronic and Paper.
 - Regarding Records Title and Description "Unsolicited Resumes/Apps" in the Retention Schedule, the Retention Period should be changed from 1 year to 3 months as job applicants might not appreciate their resumes subject to public disclosure for such a lengthy period of time.

Dan Rooney made the second motion. All in favor.

New Business:

1. Review of a Grant Clearance for West Liberty Water System Improvements for approximately \$100,000 from the Ohio EPA's Ohio Water Supply Revolving Loan Account (WSRLA). Improvements to the existing village water treatment (WTP) plant include painting the elevated water tank, replacing the filter media in the existing filter beds of the WTP, replacing the WTP roof, and purchasing a truck with tank to transport WTP lime sludge for disposal. Scott Coleman made the first motion to grant clearance. Tim Notestine seconded the motion. All in favor.
2. Review of Zoning Amendment to the Millcreek Township, Union County, Zoning Resolution regarding the following:
 - i. Section 6120 – U-1 Farm/Residential District Conditional Uses:
 - a. ~~Home occupations~~ Service Business as outlined in Definitions Article of this Resolution.
 Per conversations with the Millcreek Township Zoning Commission, they are proposing this zoning amendment to clear up what they believe is a typo when they had rewritten and adopted their new zoning resolution in 2006. Both their permitted and conditional uses in the U-1 Farm / Residential District contain "home occupations". They believe their original intent was to allow home occupations as a permitted use and service business as a conditional use. Since the 2006 new resolution adoption, there is no allowance for residents to apply for a conditional use through the Board of Zoning Appeals to operate a service business in the U-1 Farm / Residential District, and they have had inquiries from residents to do so. Fereidoun Shokouhi made the first motion to recommend approval of the Millcreek Township Zoning Amendment, and Ryan Shoffstall seconded the motion. All in favor.
3. LUC Zoning & Subdivision Committee Chair and Vice-Chair Appointments. LUC Director Jenny Snapp reported that with the vacancy of the LUC Zoning & Subdivision Committee Chair Ken Watkins, new appointments would be made. Current Vice-Chair is Scott Coleman. Steve Stolte made the first motion to appoint Scott Coleman Chair of the Zoning & Subdivision Committee and Greg DeLong as Vice-Chair. Paul Hammersmith seconded the motion. All in favor.
4. LUC Strategic Planning Session Update (June 12 at North Lewisburg). Jenny Snapp reported that she and Rick Shortell have been working on preparing the Strategic Planning Session with consultant Scott Luecal. She asked members to mark their calendars for June 12. The session will be at the North Lewisburg Municipal Building immediately following the Executive Committee Meeting, from 2:30 PM to 10:00 PM. Refreshments and dinner will be provided. A Draft Agenda has been developed, which Jenny asked President Reser to review. President Jack Reser asked Immediate Past President Max Coates and 1st Vice President Charles Hall to also review and provide input on the Draft Agenda.
5. LUC Executive Committee Member and Zoning & Subdivision Chair Ken Watkins Retirement. Scott Coleman made the first motion to pass a Resolution and send a letter of appreciation to recognize Ken Watkins for his faithful service to LUC. Fereidoun Shokouhi seconded the motion. All in favor.
6. June 12 Executive Committee Meeting Change of Location (North Lewisburg). Jenny Snapp reminded members that the next LUC Executive Committee Meeting of June 12 would be held at the Village of North Lewisburg Municipal Building, 60 E. Maple Street in North Lewisburg. Change of location is due to the Strategic Planning Session that will be held in North Lewisburg immediately following the Executive Committee Meeting.

7. Logan County Presentation - Jurisdictional Update – Scott Coleman. Logan County Engineer Scott Coleman presented on Logan County happenings via PowerPoint the highlights of which are below:
- ❑ 2 Covered Bridges: McColly and Bickham both have been rehabilitated with Enhancement Funds.
 - ❑ County Engineer maintains approximately 372 miles of County roads and 300 bridges. There are approximately 1,573 culverts.
 - ❑ There has been little recent subdivision development in the County with exception to around Indian Lake with Pirate's Cove Condominiums and a proposed subdivision on O'Conner's Point.
 - ❑ The Logan County Building Authority is under the Engineer's Office. With a new fee structure, the Building Authority is self-sufficient. Scott presented building permit statistics.
 - ❑ Scott discussed and presented pictures of the Gunntown Road Extension which was a joint project between Logan County and the City of Bellefontaine.
 - ❑ Logan County Water Pollution Control Distirct: The Indian Lake District has extended to Belle Center and Huntsville and did an upgrade of \$10.2 Million to their plant. The Flat Branch District hopes to eventually treat Middleburg and East Liberty.
 - ❑ Regarding Tax Mapping & GIS, the Engineer's Office has 2005 aerial photos and can now accommodate large format scanning. A LBRS/Government Highway Safety Office Grant has been obtained for utilization in 911 mapping.
 - ❑ Scott hopes to adopt Access Management Standards in Year 2009.
 - ❑ The Engineer's Office can now produce Bridge Renderings with 2 foot contours.
 - ❑ The County Engineer's Annual Report calls for 8-9 bridge replacements per year.
 - ❑ Staffing: 42 Staff members and 8 seasonal employees.

Director's Report: Attached

Comments: None

Adjourn: Fereidoun Shokouhi made the first motion to adjourn the LUC Executive Committee Meeting at approximately 2:15 PM, and Max Coates seconded the motion.

NEXT SCHEDULED MEETING: Thursday, June 12, 2008, 1:15 PM at the Village of North Lewisburg Municipal Building, 60 E. Maple Street, North Lewisburg.

President:

Secretary: