

Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Executive Committee Meeting Minutes Thursday, October 9, 2008 - 1:15 p.m.

LUC 1st Vice-President Charles Hall called the meeting to order at 1:23 PM.

Roll Call - Jenny Snapp, Director

Members present: Paul Blair, Max Coates, Jim Coon, Doug Crabill, Rob Cummins, Greg DeLong, Bill Edwards, Jack Engle, Charles Hall, Paul Hammersmith, Jim Holycross, Bill Kelley, Valerie Klingman, Tim Notestine, Ryan Shoffstall, Jenny Snapp, Steve Stolte, and Andy Yoder.

Members absent: Tracy Allen, Mike Bow, Scott Coleman, Doug Miller, Barry Moffett, Jack Reser, Dan Rooney, Fereidoun Shokouhi, Rick Shortell, and Jim Thompson.

Guests present: Don Walters of Village of Russells Point, Mike Failor of Village of Zanesfield, Jeff Stauch of Union County Engineer's Office, Kyle Hanigosky, and Heather Martin of LUC Regional Planning Commission.

Minutes: Max Coates made the first motion to approve the minutes from the September 11, 2008 meeting. Paul Hammersmith made the second motion to approve the minutes from the September 11, 2008 meeting. All in favor.

Treasurer's Report: LUC Treasurer Andy Yoder presented the Financial Report. Steve Stolte made the first motion to approve the Financial Report. Paul Hammersmith made the second motion to approve the Financial Report. All in favor.

ODOT Reports: Rob Cummins reported for ODOT District 7 and Tracy Allen submitted ODOT District 6, both as attached.

New Business:

1. Review of a Grant Clearance for Logan Belle HAND (Home & Neighborhood Development Inc.) from the Ohio Housing Finance Agency's 2008 Housing Development Assistance Grant. Logan Belle HAND is requesting \$700,000 to help finance the construction of 12 rental units in the City of Bellefontaine to be located at 401 W. Brown Avenue (eight single bedroom units) and at 319 & 323 Seymour Street (four double bedroom units). All of the units will be occupied by families with physical or mental disabilities. Jim Holycross provided further information on this.

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- a. Paul Hammersmith made the first motion to grant clearance, and Bill Kelley seconded the motion. All in favor.
 2. Review of parcel Zoning Amendments to the City of Bellefontaine (Logan County) lots 411-415. The current classification is M-2 General Manufacturing District, and has been requested to be rezoned to R-2 One and Two-Family Residence District. Tim Notestine and Jim Holycross answered committee questions.
 - a. Steve Stolte made the first motion to recommend approval of the proposed rezoning of city lots 411-415 from M-2 General Manufacturing District to R-2 One and Two Family Residence District. Further, it is recommended that the Planning Commission consider rezoning the parcel immediately west of the subject property to R-2 One and Two Family Residential and to consider a more comprehensive zoning plan for this area. Max Coates made the second motion. All in favor.
 3. Review of Zoning Text Amendments to the *Paris Township Zoning Resolution* (Union County) with the addition of Small Wind Energy Systems for Personal Use.
 - a. Max Coates made the first motion to recommend approval of the Paris Township zoning text amendments with suggestions for change from LUC Staff and the Zoning & Subdivision Committee. Paul Hammersmith made the second motion. All in favor.
 4. Review of Zoning Text Amendments to *Johnson Township Zoning Resolution* (Champaign County) with the change to External Lighting and Undesirable Conditions.
 - a. Steve Stolte made the first motion to recommend approval of the Johnson Township zoning text amendments with suggestions for change from LUC Staff and the Zoning & Subdivision Committee. Paul Hammersmith made the second motion. All in favor.
 5. Review of Zoning Text Amendments to the *Jefferson Township Zoning Code* (Logan County) regarding lot width, depth, and lot ratio.
 - a. Paul Hammersmith made the first motion to recommend approval to the Jefferson Township zoning text amendment with suggestions for change from LUC Staff and the Zoning & Subdivision Committee. Jim Coon made the second motion. All in favor.
 6. Review of Parcel Zoning Amendment to parcel number 32-084-00-00-011-002, in Perry Township (Logan County). The application proposes the parcel be rezoned from U-1 Rural Undeveloped District to B-1 Service Business District.
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- a. Bill Kelley made the first motion to recommend approval of the Perry Township zoning amendment to parcel number 32-084-00-00-011-002, and Doug Crabill made the second motion. All in favor
7. LUC 2009 Budget – Andy Yoder & Jenny Snapp
 - a. Steve Stolte made the first motion to approve the 2009 LUC Budget with the change of taking \$4,000 from the Building Code and adding to the Utilities Code representing the Dayton Power & Light bills. Max Coates made the second motion to approve the budget. All in Favor.
 - b. The Executive Committee discussed the need to create a fund to allow excess money to be moved to begin saving towards the future of the building. Suggestion was to start a Capital Improvement Fund, which would not limit use of the money strictly to the building, but to other large items that could crop up in the future. This item will be further evaluated and discussed after the Executive Committee receives the five and ten year plan from the Building Committee.
 8. LUC Annual Meeting on November 20 – Heather Martin & Jenny Snapp
 - a. The Annual Dinner will be held at Winner Family Barn and Der Dutchman will be catering. Tickets were passed out to members to sell. The invitation list will be e-mailed to the committee once complete.

Director's Report – Jenny Snapp, Director

Comments from Individuals:

1. Jenny passed out a handout from Rick Shortell regarding the Candidate Forum being held at URE on October 14 from 7:00 – 9:00 pm.
2. The November and December Zoning and Subdivision Committee meetings will be altered as discussed in the last meeting. Both dates will be moved to the Thursday before the Executive Meeting. The time of the meeting will be announced when items on the agenda are known.
3. Barry First hung the new sign on the front of the building.
4. Barry First replaced the soft spot by the door and will provide a quote to do repairs on the necessary fixes to the building.
5. A survey was sent to all Logan County local officials for the Sales Tax Grant Seminars LUC Regional Planning Commission will be providing to get an idea of topics, dates and times for future seminars.

Adjourn: Jack Engle made the first motion to adjourn the LUC Executive Committee Meeting at approximately 2:07 pm, and Paul Hammersmith seconded the motion. All in favor.

Next Scheduled Meeting: Thursday, November 13, 2008, 1:15 pm at the LUC Regional Planning Commission building located at 9676 E. Foundry Street, East Liberty.

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**LUC Regional Planning Commission
Treasurer's Report**

BEGINNING BALANCE ON September 1, 2008 **\$ 162,711.54**

RECEIPTS

Logan County	2008 Assessment - Final Payment	\$ 12,317.07
HP	Rebate	\$ 50.00
City of Marysville	Impediment Report	\$ 600.00
City of Bellefontaine	FY 2007 Fair Housing	\$ 3,000.00
Champaign County	FY 2007 Fair Housing	\$ 5,000.00

TOTAL RECEIPTS **\$ 20,967.07**

TOTAL CASH ON HAND **\$ 183,678.61**

EXPENDITURES

Employee Salaries	2 Pay Periods	\$ 13,244.83
PERS	Aug-08	\$ 1,854.27
Medicare	2 Pay Periods	\$ 190.27
CEBCO	Health Insurance	\$ 1,733.70
Anthem Life	Life Insurance	\$ 8.80
Time Warner Cable	Internet/DSL	\$ 94.91
Embarq	Telephone	\$ 297.83
Sprint	Telephone	\$ 48.01
Staples	Supplies/Equipment	\$ 1,217.26
US Postal Service	Postage	\$ 211.60
Verizon Wireless	Cell Phone	\$ 129.16
Treasurer of State	Audit Final Bill	\$ 839.23
Heather Martin	Mileage - August 2008	\$ 15.64
Jenny Snapp	Mileage - August 2008	\$ 158.50
Jenny Snapp	Expenses	\$ 21.74
Weston Dodds	Mileage - August 2008	\$ 205.50
Kyle Hanigosky	Mileage - August 2008	\$ 158.50
David Wilson	Mowing	\$ 40.00
D. Lynn Moon Florist	Flowers - URE Building Opening	\$ 64.50
Marriott	OKI/OPC Conference	\$ 640.72
OH Farmland Preservation	2008 Summit - LUC Registration	\$ 160.00
OH Capital Corp. for Housin	2008 Fair Housing Training - Heath	\$ 89.00

\$ 21,423.97

Bldg.


Dayton Power & Light	Electricity	\$ 181.86
Christine Bullock	Cleaning	\$ 82.50
Hague Water Quality	Softener Salt	\$ 11.34

\$ 275.70

TOTAL EXPENDITURES **\$ 21,699.67**

BALANCE ON HAND AS OF September 30, 2008 **\$ 161,978.94**

Respectfully Submitted,


Andy Yoder,
Treasurer

2008 Budget Summary

As of 10/7/2008

10-800 REVENUES:	Estimated	To Date	CashBalance
1 Per Capita Assessments			
County & City	\$ 130,156.35	\$ 130,156.36	\$ (0.01)
Villages & Townships	\$ 41,082.34	\$ 50,171.03	\$ (9,088.69)
2 Estimated Interest	\$ -	\$ 3,406.45	\$ (3,406.45)
3 Estimated Other	\$ 80,000.00	\$ 85,469.76	\$ (5,469.76)
4 Services and Projects	\$ 50,000.00		
Estimated Total Revenue	\$ 301,238.69	\$ 269,203.60	\$ 32,035.09

10-100 EXPENDITURES:	Estimated	To Date	Unencumbered
1020 Salaries & Wages	\$ 196,244.00	\$ 108,788.08	\$ 87,455.92
1030 Supplies	\$ 6,000.00	\$ 12,140.02	\$ (6,140.02)
1040 Equipment	\$ 4,500.00	\$ 854.19	\$ 3,645.81
1050 Utilities	\$ 5,000.00	\$ 4,109.92	\$ 890.08
1060 Travel	\$ 7,000.00	\$ 5,142.87	\$ 1,857.13
1070 Professional Development	\$ 3,500.00	\$ 3,280.15	\$ 219.85
1090 Other Expenses	\$ 3,500.00	\$ 9,143.90	\$ (5,643.90)
1091 PERS	\$ 27,474.00	\$ 14,526.93	\$ 12,947.07
1092 Workers Compensation	\$ 4,906.00	\$ 2,363.31	\$ 2,542.69
1093 Medicare	\$ 2,846.00	\$ 1,555.26	\$ 1,290.74
1094 Hospital / Life Insurance	\$ 15,000.00	\$ 11,771.04	\$ 3,228.96
1100 Contingencies	\$ 10,000.00	\$ 10,924.19	\$ (924.19)
1200 Union County 50% Plat Reimbursement	\$ -	\$ -	\$ -
1300 Building Fund	\$ 7,000.00	\$ 6,761.88	\$ 238.12
1400 Development Projects	\$ -	\$ -	\$ -
Estimated Total Expenditures	\$ 292,970.00	\$ 191,361.74	\$ 101,608.26

STATEMENT:

Estimated Total Revenue	\$ 301,238.69
Estimated Total Expenditures	<u>\$ 292,970.00</u>
Estimated Balance	\$ 8,268.69
Actual Cash On Hand January 1, 2008	\$ 84,137.08
Estimated Balance December 31, 2008	\$ 92,405.77

CHP/LOG County Projects

08/15/07 thru 09/30/09

10/06/08 Updated					
PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	AWARD DATE CURRENT	AWARD DATE FINAL
80375	CHP EAST LAWN	Minor Widening	RECONSTRUCT AND WIDEN THE EXISTING ROADWAY, INSTALL CURB AND GUTTER, SIDEWALKS, LIGHTING, STORM SEWER WORK, ADA COMPLIANCE.	05/13/08	05/13/08
77493	CHP SR 29 21.75	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	04/16/09	
77420	CHP SR 559 0.27	Minor Rehabilitation - Pavement Gnrl Sys	PAVEMENT PLANING AND RESURFACING OF THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	11/26/08	
25365	CHP SR 559 11.50	Minor Rehabilitation - Pavement Gnrl Sys	RECONSTRUCT SR559 INCLUDING PAVEMENT, C&G, SIDEWALK. ODOT TO PAY FOR PAVING ITEMS.	08/03/09	
77416	CHP SR 560 2.76	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	12/18/08	
77394	CHP US 36 14.99	Minor Rehabilitation - Pavement Gnrl Sys	PAVEMENT PLANING AND RESURFACING OF THE EXISTING ROADWAY WITH ASPHALT CONCRETE. (4PS7/LOCAL). CONSTRUCT SIDEWALKS AND CURB LAWNS, REPLACE C&G, ELIMINATE SOME DRIVE APPROACHES, ADD STREET LIGHTING AND LANDSCAPING. (TE/LOCAL).	03/11/09	
84111	D07 SRTS CHP PARKVIEW	Add Sidewalks	IN MECHANICSBURG. INSTALL SIDEWALK, CURB AND GUTTER, REQUIRED CATCH BASINS, AND ASSOCIATED SHOULDER AND EMBANKMENT WORK. SRTS FUNDS.	07/23/09	
81764	LOG COURT AVENUE	Design Aesthetics	RECONSTRUCT HISTORIC COURT AVENUE IN BELLEFONTAINE.	05/20/09	
75705	LOG CR 12/VAR	Resurfacing, Undivided System	RESURFACE VARIOUS COUNTY ROADS DUE TO POOR PAVEMENT CONDITION. TOTAL PROJECT LENGTH IS 31.7 MILES.	02/19/09	
79659	LOG CR 63 1.38	Bridge Replacement	REPLACE AND REALIGNMENT OF THE EXISTING BRIDGE.	03/11/08	03/11/08
79660	LOG CR 63 2.63	Bridge Replacement	REPLACE THE EXISTING BRIDGE. DESIGN/BUILD PROJECT.	09/08/08	
83319	LOG CR VAR GR	Guardrail Rebuilding	REPLACE/REPAIR GUARDRAIL AS NEEDED COUNTYWIDE.	07/08/09	
83251	LOG CR VAR PM Ph. 1	Pavement Marking	INSTALL APPROX. 221 MILES OF CENTERLINE PAVEMENT MARKINGS. INSTALL APPROX. 57 MILES OF EDGELINE PAVEMENT MARKINGS.	07/01/08	07/01/08
83318	LOG CR VAR PM Ph. 2	Pavement Marking	APPLY PAVEMENT MARKINGS COUNTYWIDE.	07/08/09	
77426	LOG SR 273/SR 366 0.00/0	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	10/30/08	
19740	LOG SR 274 3.19	Bridge Replacement	LOG-274-3.19 --REPLACE STRUCTURE OVER THE GREAT MIAMI RIVER. 3 SPANS.PE and RW under PID #19740, LOG-274-4.78; on 04/30/07, CO split into two projects for bid letting--PID #19740, LOG-274-3.19 & PID #82785, LOG-274-4.78	01/22/09	
82785	LOG SR 274 4.78	Bridge Replacement	Replace structure over the Great Miami River.PE and RW under PID #19740, LOG-274-4.78; on 04/30/07, CO split into two projects for bid letting--PID #19740, LOG-274-3.19 & PID #82785, LOG-274-4.78	05/14/09	

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	START DATE	END DATE
79450	LOG SR 368 2.02	Bridge Repair	PAINT SUPERSTRUCTURE.	05/28/09	
77427	LOG SR 638 0.00	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	01/22/09	
76665	LOG US 33 15.78	Minor Rehabilitation - Pavement Prmy Sys	PAVEMENT PLANING AND RESURFACING WITH ASPHALT CONCRETE AND OTHER ROADWAY RELATED ITEMS.	05/14/09	
84661	LOG US 68 7.32	Minor Rehabilitation - Pavement Gnrl Sys	Pavement planing and resurfacing of the existing roadway with asphalt concrete.(Urban Paving Program)	07/02/09	

** Under Construction*

LUC MEETING

October 9, 2008

Active Construction Projects

ODOT Project 070506

UNI-SR739-0.61, PID Number 81482

Description: Railroad grade separation on new alignment.

Location: Liberty Township. SR739 north of Honda Parkway

Maintenance of Traffic: Traffic maintained

Completion Date: 07/31/2008 – postponed to 10/30/2008

Contractor: E.S. Wagner Company

Amount: \$6,330,612.

Project Status: Open to traffic 10/03/2008

ODOT Project 080122

UNI-US33-22.11, PID Number 25709

Description: Mitchell-DeWitt Road over US33 – deck overlay. SR4 over Bokes Creek – deck replacement

Location: Jerome Township. Mitchell Dewitt Road over US33

Location: Leesburg Township. SR4 over Bokes Creek. 0.24 miles north of SR347

Maintenance of Traffic: Traffic maintained with short term detours.

Mithcell-DeWitt Road – maximum 14 day closure. SR4 – maximum 60 day closure

Completion Date: 07/15/2008 – postponed to 08/15/2008

Contractor: Righter Company

Amount: \$884,828.

Project Status: Open to traffic. Minor punch list items to be completed

ODOT Project 080345

UNI-SR37-2.20, PID Number 25815

Description: Two lane resurfacing.

Location: Jackson, Claibourne Townships. SR739/CR323 to SR4 left.

Maintenance of Traffic: Traffic maintained

Completion Date: 09/30/2008

Contractor: Kokosing Construction Company, Inc.

Amount: \$1,735,746.

Project Status: Project completed

ODOT Project 080486

UNI-SR739-0.00, PID Number 83854

Description: Two lane resurfacing.

Location: *UNI-SR739:* SR287 to 0.30 miles north of US33; *UNI-SR287:* Logan County to SR739; *UNI-US33:* Logan County east 0.14 miles; *LOG-SR287:* Logan County to SR739

Maintenance of Traffic: Traffic maintained

Completion Date: 10/31/2008

Contractor: Shelly Company

Amount: \$805,199.

Project Status: Work started 10/07/2008

Projects Awarded During Month of September

No projects awarded during September

Upcoming Projects Scheduled for Sale Through Month of October

No projects scheduled for sale during October

Work by ODOT Maintenance Forces During Month of October

Bridge Deck Repairs – SR161 between SR38 and SR4

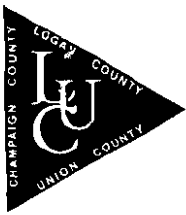
Crack Sealing – SR47 between SR31 and Marion County

Crack Sealing – US36 between Milford Avenue and US33

Bridge Joint Repair – US33 over SR245

Berm Reconditions – county wide as needed

Underdrain Inspection – US33



Director's Report – October 9, 2008

Jenny's Activities:

September 15	Maximizing Public Investment Conference Call
September 18	ODOT 21 st Century Transportation Task Force Full Group Meeting
October 3	Maximizing Public Investment Conference Call
October 8	Met with Chester Jourdan, Director of MORPC, to discuss "planning" related recommendations to submit to the Task Force.
September 14	Logan County Land Trust Local Foods Dinner
September 17	✓ Meeting with Café Verandah regarding LUC Annual Meeting ✓ Attended and spoke to the Logan County Mayor's Association
September 26	Cherokee Run Landfill Open House
September 29	Met w/ Perry Corporation regarding Copiers
October 2	Ohio Farmland Preservation Summit
October 6	Met with Renee Winner to discuss details of LUC Annual Meeting Location
October 7	Darby Township Zoning Commission Public Hearing
October 8	Meeting with Chester Jourdan, Director of MORPC and Nancy Reger of MORPC
Miscellaneous	✓ Annual Meeting Preparations – November 20, Winner Barn ✓ Planning Winter Conference for CPDAO/County Planning Director's Association of Ohio ✓ LUC Building – New Sign & Repairing of "soft spot" need front door, continuing to get quotes on repairs, long range building plan ✓ Sales Tax Grant Seminar Survey

Heather's Activities:

September 17	Meeting at Café Verandah for the Annual Dinner
September 19	Logan County Cross-training (MR/DD, CSB, Metropolitan Housing, Discovery Center)
September 25	C.O.L.C.A.S Meeting
October 2	Attended Ohio Preserved Farmland Summit
October 6	Meeting at Winner Harvest Barn for the Annual Dinner
Ongoing	Electronic Zoning Fees – still working on gathering missing fees
Ongoing	Preparations for Annual Dinner
Ongoing	Beginning stages for Logan County Sales Tax Grant Seminars
Ongoing	Fair Housing – there has been no fair housing calls in our serving region; will attend FH training November 4, then will begin updating fair housing documents



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Kyle's Activities:

Sept. 12	Attended D.R.E.D.G.E. Day at Indian Lake State Park
Sept. 19	Attended Ohio Wind Working Group Planners Session – Riffe Center, Columbus
Sept. 22	US 33 Corridor North Group Meeting
Sept. 24	2 nd Attempt for Door to Door Surveys for Raymond & Peoria Survey (Wastewater Improvement Project)
Sept. 26	Cherokee Landfill Lunch and Tour
Sept. 29	Meeting with Perry Corporation – discussion for new copier
Oct. 2	Attended Ohio Farmland Preservation Summit - Columbus
Oct. 6	Meeting Union Co. Engineer & URS Corp. regarding Grants for Raymond & Peoria Project
Oct. 7	US 33 Subcommittee – Discussion of Land Use Conflicts/Design Standards LUC Zoning and Subdivision Committee
Oct. 14	Energy Forum – URE Building (Marysville)
Oct. 15-17	OKI Ohio Planning Conference – Louisville, Kentucky
Oct. 27	US 33 Corridor Meeting – North and South Groups
Ongoing	Income Survey for the Village of Raymond and Peoria – Grant Applications
Ongoing	US 33 Corridor
Ongoing	ED & Planning Training Sessions for Township Officials
Ongoing	Coordination with DCRPC for GIS services

Wes' Activities:

Sep 11	Attended the Indian Lake Economic Development Committee meeting
Sep 12	Attended Indian Lake DREDGE Day
Sep 15	Attended Stokes Township Zoning Commission meeting
Sep 19	Attended the Planners session at the Ohio Wind Working Group in Columbus
Sep 23	Attended the Champaign County Advocates of Renewable Energy (CARE) meeting
Sep 26	Attended Cherokee Run Landfill Open House
Sep 30	Attended the Salem Township Trustees meeting
Oct 2	Attended the Ohio Farmland Preservation Conference in Columbus
Oct 6	Attended Lakeview Zoning Commission/Village Council meeting regarding zoning updates
Oct 7	Attended the LUC Zoning & Subdivision Committee Meeting
Ongoing	Village of St. Paris – Zoning Map update, Subdivision Regulations update, Salary Survey planning
Ongoing	Mapping Projects – St. Paris, Mechanicsburg, Stokes Twp., Washington Twp. (Logan Co.), Jefferson Twp. (Logan County)
Ongoing	Logan County Township Plans (Township Committee meetings to begin soon)
Ongoing	CDBG Activities – Village of Richwood Gill St. Project – Re- Bid opens 10/20/08.

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