



Executive Committee Meeting Agenda  
Thursday, April 10, 2014, 1:15 PM

**Call to Order** – Doug Miller, President

**Roll Call**

**Action on Minutes of February 13, 2014** – Executive Committee

**March Financial Report** – Andy Yoder, Treasurer

**April Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**New Business:**

1. Review of Jerome Village Eversole Run Neighborhood (ERN) 1, 4, & 5 Preliminary Plat (Union County) – Staff Report by Jenny Snapp
2. Review of Urbana Township (Champaign County) Zoning Text Amendment regarding “Garage, Porch, Yard or Similar Type Sales - Staff Report by Wes Dodds
3. Review of Goshen Township (Champaign County) Zoning Text Amendments regarding Official Schedule of District Regulations and associated definitions – Staff Report by Wes Dodds
4. LUC Staff Update – Jenny Snapp
5. Budget & Finance Committee Report – Andy Yoder

**Director’s Report**

**Comments from Individuals**

**Adjourn**

# LUC Regional Planning Commission Treasurer's Report

<b>BEGINNING BALANCE ON March 1, 2014</b>		<b>\$ 483,291.28</b>
<b>RECEIPTS</b>		
Jerome Village	ERN 1, 4, & 5 Preliminary Plat	\$ 11,550.00
Bookescreek Township, Logan County	2014 Membership Assessment	\$ 487.50
Zane Township, Logan County	2014 Membership Assessment	\$ 738.40
Harrison Township, Champaign County	2014 Membership Assessment	\$ 599.30
Village of Woodstock	2014 Membership Assessment	\$ 487.50
Union County	February 2014 Interest	\$ 183.49
<b>TOTAL RECEIPTS</b>		<b>\$ 14,046.19</b>
<b>TOTAL CASH ON HAND</b>		<b>\$ 497,337.47</b>
<b>EXPENDITURES</b>		
Employee Salaries	2 Pay Periods	\$ 12,246.70
Medicare	2 Pay Periods	\$ 174.00
OPERS	Apr-14	\$ 1,677.78
Dental Insurance	Dental Insurance (3 mos)	\$ 158.46
CEBCO/Anthem Life	Health/Life Insurance (3 mos)	\$ 1,359.69
CEBCO	Vision Insurance (3 mos)	\$ 19.17
Life Insurance	Life Insurance (3 mos)	\$ 25.26
Time Warner Cable	Telephone/Internet	\$ 287.10
Dayton Power & Light	Electric	\$ 364.47
Verizon Wireless	Warrant 75884 - Voided (1/22/14)	\$ (237.54)
Verizon Wireless	Warrant 74161 - Voided (12/4/13)	\$ (117.43)
Staples	Office Supplies (2 months) & Training Supplies	\$ 1,037.06
Staples	Office Printers (2)	\$ 484.98
Petty Cash	Miscellaneous Receipts Reimbursement	\$ 98.69
Marysville Journal-Tribune	Legal Ad 2013 Annual Financial Report	\$ 15.54
Bellefontaine Examiner	Legal Ad 2013 Annual Financial Report	\$ 12.75
The Ohio State University	Farmland Preservation Summit - Voided	\$ (100.00)
Jenny Snapp	Mileage - February 2014	\$ 104.50
Weston Dodds	Mileage - February 2014	\$ 264.00
Erin Moriarty	Mileage - February 2014	\$ 25.00
		<b>\$ 17,900.18</b>
<b>Bldg.</b>		
Amazon	Purchase of Office Vacuum	\$ 339.00
		<b>\$ 339.00</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 18,239.18</b>
<b>BALANCE ON HAND AS OF March 31, 2014</b>		<b>\$ 479,098.29</b>

Respectfully Submitted,



Andy Yoder, Treasurer

# 2014 Budget Summary

As of 4/8/2014

900	REVENUES:	Estimated	To Date	CashBalance
450112	Membership Contributions	\$ 172,951.82	\$ 183,671.75	\$ (10,719.93)
420107	Service & Projects	\$ -	\$ 1,202.50	\$ (1,202.50)
420121	Subdivision Plats	\$ 22,000.00	\$ 11,750.00	\$ 10,250.00
990-2-4	Annual Dinner	\$ 2,900.00	\$ -	\$ 2,900.00
990-2-5	Comprehensive Plans	\$ -	\$ -	\$ -
420122	Mapping	\$ 100.00	\$ -	\$ 100.00
450105	Grants	\$ 44,500.00	\$ 7,111.29	\$ 37,388.71
450105.LUC13	ODOT RTP0 Grant	\$ 79,420.00	\$ 14,391.59	\$ 65,028.41
470101	Interest	\$ 1,428.00	\$ 389.16	\$ 1,038.84
990-8-1	Other Revenue	\$ -	\$ -	\$ -
990-8-2	Rebates	\$ -	\$ -	\$ -
Estimated Total Revenue		\$ 323,300	\$ 218,516.29	\$ 104,783.53

900	EXPENDITURES:	Estimated	To Date	%
510100	Salaries & Wages	\$ 173,825.00	\$ 42,744.50	25%
520100	Supplies	\$ 9,285.00	\$ 3,063.30	33%
530199	Utilities	\$ 13,000.00	\$ 2,701.95	21%
530171	Professional Development	\$ 5,000.00	\$ 332.29	7%
990-3-4	Building Fund	\$ 27,000.00	\$ 497.63	2%
990-3-6	Annual Meeting	\$ 4,000.00	\$ -	0%
540100	Equipment	\$ 6,000.00	\$ 484.98	8%
990-5-1	Other Expenses	\$ 2,024.00	\$ 2,024.00	100%
550105	Travel	\$ 10,750.00	\$ 1,207.90	11%
510205	PERS	\$ 24,336.00	\$ 5,991.07	25%
510225	Workers Compensation	\$ 2,608.00	\$ -	0%
510215	Medicare	\$ 2,521.00	\$ 609.07	24%
510305	Hospital / Life Insurance	\$ 6,360.00	\$ 1,359.69	21%
550305	Contingencies	\$ 34,143.00	\$ -	0%
510310	Dental Insurance	\$ 700.00	\$ 211.28	30%
510320	Life Insurance	\$ 140.00	\$ 25.26	18%
510315	Vision Insurance		\$ 24.03	(24.03)
Estimated Total Expenditures		\$ 321,692.00	\$ 61,276.95	19%

## STATEMENT:

Cash Balance January 1, 2014	\$ 321,858.95
Estimated Cash Balance December 31, 2014	\$ 287,232.00
Actual Cash On Hand December 31, 2014	
Estimated Total Revenue	\$ 323,300
Actual 2014 Revenue	\$ 218,516.29
Difference (+/Under)	\$ (104,783.53)
Estimated Total Expenditures	\$ 321,692.00
Actual 2014 Expenditures	\$ 61,276.95
Difference (+/Under)	\$260,415.05

**LUC MEETING**  
**April 10, 2014**

**☐Active Construction Projects**

**ODOT Project 130548**

**UNI-SR736-0.00, PID Number 16987**

**Description:** Resurfacing and pavement repair.

**Location:** Marysville. US42 to SR38.

**Maintenance of Traffic:** Traffic maintained with short term closures.

**Completion Date:** 09/30/2014

**Contractor:** Shelly Company

**Amount:** \$1,329,868.43

**Project Status:** On schedule.

**☐Projects Awarded During Month of February/March**

No projects awarded during February/March

**☐Upcoming Projects Scheduled for Sale Through March/April**

No projects scheduled for sale during March/April.

**☐ALL PROJECT INFORMATION CURRENT AS OF April 10, 2014.**

CHP/LOG County Projects  
04/15/14 thru 12/31/14

4/9/2014

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
92545	CHP SR 245/VAR 20.05/VAR	Minor Rehabilitation - Pavement Gnrl Sys	Repair of curb & gutter, sidewalk, tree lawn, and other roadway related items.CHP 245 20.05 to 21.61, WCL of N Lewisburg to ECL of N LewisburgSHE 274 15.24 to 16.58, WCL of Jackson Center to ECL of Jackson CenterResurface the existing roadway, along with	CHP 245 20.05 to 21.61, SHE 274 15.24 to 16.58 see below.	7/21/2014		11/1/2014	\$449,893.18
93470	CHP SR 296 VAR	Bridge Repair	Repair deck edge, patch wing wall, reface abutments, patch pier cap ends and encase pier columns.	SFN 1102613 CHP 296 0021; SFN 1102648 CHP 296 0122; SFN 1102672 CHP 296 0212; SFN 1102737 CHP 296 0866	11/10/2014		9/30/2015	\$806,299.40
94564	CHP US 68 3.45	Intersection Improvement	Project is to construct a left turn lane for south bound and northbound traffic on U.S. 68	Intersection of U.S. 68 and Hickory Grove	6/16/2014		9/30/2014	\$597,217.55
91177	CHP US 68 5.10	Minor Rehabilitation - Pavement Gnrl Sys	Pavement planing and resurfacing with asphalt concrete.Urban Paving Program.	Urbana US 68-Laurel/Oak St (SLM 7.17) to the Urbana N Corp Limit (SLM 8.65). USR68 from S Corp Limit 5.10 to 0.06 N of SR 55 5.54	5/5/2014		8/31/2014	\$553,649.04
93398	CHP US36/SR559 VAR	Bridge Repair	Field pave invert of steel culverts with concrete.SFN 1100947 Tributary to Buck CreekSFN 1101013 Tributary to Treacle CreekSFN 1102990 on Branch of Darby Creek	SFN 1100947 CHP 36 2157; SFN 1101013 CHP 36 2327;SFN 1102990 CHP 559 0895;	5/5/2014		9/30/2014	\$122,919.26
83910	CHP/LOG SR 245/559 21.61/3.52	Minor Rehabilitation - Pavement Gnrl Sys	Resurface the existing roadway, along with other roadway related items.	(N Lewisburg) SR245 from N Lewisburg E Corp Limit (SLM 21.61) to CHP/UNI County Line (SLM 22.65); SR 559 from SLM 3.52 to 3.55.	5/5/2014		10/15/2014	\$268,710.48
83936	LOG SR 366 2.98	Minor Rehabilitation - Pavement Gnrl Sys	Resurface the existing roadway, along with other roadway related items.	(Russells Point) SR366 from the junction of SR235 (SLM 2.98) to the junction of TR94 (SLM 6.03).	7/21/2014		10/15/2014	\$800,680.10
94584	LOG SR 368 2.08	Guardrail upgrade/replace	Installation of guardrail along the south side of SR 368 and connect to the existing guardrail.	S.R. 368 from SLM 2.08 to SLM 2.13	8/18/2014		10/31/2014	\$30,000.00
90808	LOG SR 47 11.71	Minor Rehabilitation - Pavement Gnrl Sys	Pavement planing and resurfacing with asphalt concrete.Urban Paving Program.	Bellefontaine SR 47 from County Road 32 (SLM 11.71) to Everett Street (SLM 12.91).	7/7/2014		9/15/2014	\$393,584.15
25012	LOG US 33 10.74	Resurfacing, Divided System	RESURFACE THE EXISTING ROADWAY AND OTHER ROADWAY RELATED ITEMS. Bridge repairs on various bridges.Remainder of bridges:460054146005174600398460048746004284600452	Bellefontaine (SLM 10.74) FR 0.28 MI JCT SR117 TO Jct USR 68 (SLM 15.67). SFN 4600630,4600819,46600606,4600665,4600789,see below	7/7/2014		10/31/2014	\$3,680,894.86



## Staff Report – Jerome Village ERN- 1, 4, & 5 Preliminary Plat

<b>Applicant:</b>	<p>Jerome Village Company, LLC c/o Gary Nuss 375 N. Front Street, Suite 200 Columbus, OH 43215 <a href="mailto:NussG@Nationwide.com">NussG@Nationwide.com</a></p> <p>Terrain Evolution, LLC c/o Thom Ries or Justin Wollenberg 720 E. Broad Street, Suite 203 Columbus, OH 43215 <a href="mailto:TRies@TerrainEvolution.com">TRies@TerrainEvolution.com</a> or <a href="mailto:JWollenberg@TerrainEvolution.com">JWollenberg@TerrainEvolution.com</a></p>
<b>Request:</b>	Approval of the Jerome Village ERN – 1, 4, & 5 (Eversole Run Neighborhood) Preliminary Plat.
<b>Location:</b>	Located north of Wells Road and west of the proposed Hyland-Croy Extension in Jerome Township, Union County.

<b>Staff Analysis:</b>	<p>This Preliminary Plat is for the Eversole Run Neighborhood (ERN) 1, 4, &amp; 5 of the Jerome Village Development. ERN - 1, 4, &amp; 5 will have a total of 178.023 Acres and 223 lots for single family residential development. In addition, ERN - 1, 4, &amp; 5 will contain 65.075 Acres of open space reserves. The ERN break-down is as follows: ERN 1 = 37.519 Acres/139 Lots, ERN 4 = 23.603 Acres/14 Lots, ERN 5 = 48.892 Acres/70 Lots. The proposed method of supplying water service is through the City of Marysville Public Water System, and the proposed method of sanitary waste disposal is the City of Marysville Treatment and Jerome Village Collection.</p> <p><b>Reviewing Agency Comments:</b></p> <ul style="list-style-type: none"><li>• <b>Union County Engineer's Office</b><ul style="list-style-type: none"><li>○ See the <b>Union County Engineer's Office Review Letter</b> dated April 3, 2014. <b>The Union County Engineer's Office</b> recommends approval of the Jerome Village ERN - 1, 4, &amp; 5 Preliminary Plat with a number of modifications listed in the attached letter that must be addressed in the final construction drawings. A number of minor technical items have been requested for change. In addition, more general comments are summarized as follows:</li></ul></li></ul>
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## Staff Report – Jerome Village ERN- 1, 4, & 5 Preliminary Plat

1. *Variances from the Union County Subdivision Regulations have been requested and approved.*
2. *A mini traffic study will be required to analyze LOS for full build out for Hyland-Croy/Winterberry Drive in addition to turn lane requirements for all drives accessing the development.*
3. *Log jams as well as dead, diseased, and dying trees shall be removed from streams that will become part of the Union County Ditch Maintenance Program and should be done prior to home construction for ease of access.*
4. *A stormwater management report shall be required to be submitted to the Union County Engineer's Office.*
5. *A Ditch Petition shall be prepared and executed.*
6. *Detailed construction drawings shall be provided to private utility providers.*

• **Union County Soil & Water Conservation District**

- Comments included in the Union County Engineer's Office Review.

• **Union County Health Department**

- Please see the attached email dated March 24, 2014 summarized as follows: *"All efforts should be made to provide a point of connection (via easements and/or service lines) to both water and sewer to any adjacent home, business or any other facility that is being serviced by a private water system (PWS) and/or sewage treatment system (STS)." In addition, "Any home or business that is currently being serviced by a private STS and ends up being situated within 200 feet of a sanitary sewer easement should be brought to the attention of the Union County Health Department."* Further, *"If at any time during the development of the subdivision a PWS (well, cistern, etc.) or STS is found, our office shall be immediately contacted for an inspection. Proper permitting must be obtained for sealing and/or abandonment of PWS or STS."*

• **City of Marysville**

- In the letter dated April 2, 2014, the City of Marysville has a number of comments regarding sanitary sewer and water system design in ERN - 1, 4, & 5. Beyond minor technical items as attached, the City has the following overall general comments:
  1. *"The waterline is currently "single-fed". Depending on the amount of infrastructure within the first phase,*



## Staff Report – Jerome Village ERN- 1, 4, & 5 Preliminary Plat

	<p><i>additional waterline connections shall be considered..."</i></p> <p><i>2. "Provide the timing for the Eversole Parkway extension (and associated waterline)."</i></p> <p><i>3. The hatch indicating "dedicated open space" should be removed from the Regional Pump Station property."</i></p> <ul style="list-style-type: none"><li>• <b>Jerome Township</b><ul style="list-style-type: none"><li>○ No comments as of April 4, 2014.</li></ul></li><li>• <b>ODOT District 6</b><ul style="list-style-type: none"><li>○ As of April 4, 2014, no comments from ODOT District 6.</li></ul></li><li>• <b>Union Rural Electric/URE</b><ul style="list-style-type: none"><li>○ No comments as of April 4, 2014.</li></ul></li><li>• <b>LUC Regional Planning Commission</b><ul style="list-style-type: none"><li>○ Confirmation of approval of conformance to Township zoning needs to be forwarded to LUC prior to Final Plat Approval. A letter from Jerome Township confirming that the subdivision conforms to Township zoning shall be submitted.</li><li>○ In accordance with the Union County Engineer's comments, a ditch petition will be required to be prepared and executed between the Developer and County prior to submittal of the Final Plat.</li><li>○ All bonds and/or letters of credit shall be submitted and approved prior to submittal of the Final Plat.</li><li>○ Open Space Acreage Summaries on the Title Sheet do not match those listed on the Plat Application. Please confirm that those on the title sheet are correct.</li></ul></li></ul>
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<b>Staff Recommendations:</b>	LUC Staff recommends <b>approval</b> of the Jerome Village ERN - 1, 4, & 5 Preliminary Plat with the condition that all comments from LUC and reviewing agencies shall be incorporated into Construction Drawings and the Final Plat. The developer shall ensure that prior to Final Plat submittal, all requirements and items outlined in the Union County Subdivision Regulations are incorporated in the Final Plat <b>prior</b> to submittal.
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<b>Z&amp;S Committee Recommendations:</b>	The LUC Zoning & Subdivision Committee recommended <b>approval</b> of the Jerome Village ERN - 1, 4, & 5 Preliminary
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**Staff Report – Jerome Village ERN- 1, 4, & 5 Preliminary Plat**

	Plat with the condition that all comments from LUC and reviewing agencies shall be incorporated into Construction Drawings and the Final Plat. The developer shall ensure that prior to Final Plat submittal, all requirements and items outlined in the Union County Subdivision Regulations are incorporated in the Final Plat <i>prior</i> to submittal.
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## Logan-Union-Champaign regional planning commission

### Staff Report – Urbana Township (Champaign Co.) Zoning Text Amendment – Garage Sales

<b>Applicant:</b>	Urbana Township Zoning Commission c/o Dan Rooney, Chairman 2564 St. Rt. 54 Urbana, Ohio 43078 danrooney@ctcn.net
<b>Request:</b>	Request to review zoning text amendment regarding “Garage, Porch, Yard or Similar Type Sales”. Urbana Township is considering the addition of language to their zoning resolution to address the duration, frequency and parking and signage issues that can sometimes be associated with these sales.
<b>Staff Analysis:</b>	LUC Staff was contacted by both the Urbana Township Trustees and the Zoning Commission about the regulation of garage sales through zoning language. LUC staff provided the township some sample language from Leesburg Township in Union County. The text that the township has submitted is based on the text provided by LUC, with a few modifications.
<b>Staff Recommendations:</b>	<p>Staff understands that Urbana Township wants to regulate garage sales in the township, as they have historically had issues with sales of this nature that seem to be ongoing or indefinite. The changes that Urbana Township has made to the text provided are as follows:</p> <ul style="list-style-type: none"><li>• <b>Duration</b> – The model provided by LUC allowed for a sale to be conducted by a resident once every three months. The Urbana Township Zoning Commission is recommending that residents be allowed to conduct sales once a month. Staff doesn’t see an issue with this change.</li><li>• <b>Length of Sale</b> – The sample language that was provided allowed for sales to run three consecutive days. The township has made a change to limit sales to two consecutive days in length. Staff feels that the township may want to reconsider allowing sales to last for three days. Staff feels that it is common for sales to run Friday through Sunday, and the township will likely get many requests for this. Allowing three days sales would also allow for sales to be conducted through long holiday weekends, which staff feels may also be a common request.</li></ul>



	<ul style="list-style-type: none"><li>• <b>Sales Exceeding Garage, Porch, Yard or Other Similar Type Sales</b> – The proposed text reads as follows in the last paragraph: <i>“Sales in exceeding those described above shall be considered a commercial use and shall comply with all applicable zoning requirements.”</i><ul style="list-style-type: none"><li>○ Staff suggests the following changes to this statement: “Sales <del>in</del> exceeding those described above shall be considered a commercial use and shall <b>apply for a conditional use permit or zoning amendment to operate a business.</b> <del>comply with all applicable zoning requirements”</del></li></ul></li></ul> <p>Overall staff feels that the language being proposed is very close the sample text provided by LUC. Staff recommends <b>APPROVAL</b> of the proposed text amendments regarding garage, porch, yard or other similar type sales, with the incorporation of staff comments above. Staff has also forwarded this review and the proposed text to the Champaign County Prosecutor’s Office for comments.</p> <p>UPDATE: LUC received an email from Assistant Champaign County Prosecutor Jane Napier regarding the proposed amendments to the Urbana Township Zoning Resolution. Ms. Napier indicated that she concurs with the comments contained in the staff report above. The correspondence from the Champaign County Prosecutor’s Office is attached this staff report.</p>
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<b>Z&amp;S Committee Recommendations:</b>	<p>The LUC Zoning &amp; Subdivision Committee recommended <b>APPROVAL</b> of the proposed zoning text amendments with the incorporation of staff comments, and the following additional comments from the Committee:</p> <ul style="list-style-type: none"><li>• The Committee felt that the Township may want to consider requiring a permit for these type of sales. The Committee felt that this would make it easier for the township to keep track of sales and identify any potential violations.</li><li>• The Township should ensure that they are not restricting sales that agricultural in nature. Sales related to agriculture are generally exempt from</li></ul>
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# Logan-Union-Champaign regional planning commission

Staff Report – Urbana Township (Champaign Co.) Zoning Text Amendment – Garage Sales

	township zoning requirements per Ohio Revised Code 519.21.
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<b>Applicant:</b>	Goshen Township Zoning Commission c/o George Coomer, Chairman Mechanicsburg, Ohio 43044 614-563-6181
<b>Request:</b>	Request to review zoning text amendments including updates to definitions and conditional uses in the Official Schedule of District Regulations of the Goshen Township Zoning Resolution. The Township Trustees have been concerned for some time that the limited number of conditional uses listed in the Goshen Township Official Schedule of District Regulations may be too restrictive. LUC has provided copies of District Regulations from other Townships in the region for Goshen Township to review. The township put together a preliminary list of changes and asked for input from LUC staff in January, which was provided.

<b>Staff Analysis:</b>	<p>Goshen Township is proposing to add the following items to the Goshen Township Zoning Resolution (staff comments will follow each item):</p> <ul style="list-style-type: none"><li>• The township would like to add the following language to all conditional uses <i>"All Goshen Township permitted conditional uses must be of a reasonable size &amp; scope as determined by the Zoning Board of Appeals at the time of application, they may not cause a nuisance or violate any other zoning regulations which are designed to protect the property value and quality of life of the affected neighbors or the township as a whole."</i><ul style="list-style-type: none"><li>○ Staff feels that it is not necessary for the township to add this statement to their conditional uses. Staff feels that Section 563 General Standards Applicable to all Conditional Uses, and Section 565 Supplementary Conditions and Safeguards already cover this information and give the BZA the ability to put restrictions or conditions on a case by case basis.</li></ul></li><li>• The Township is proposing the addition of the following conditional uses to the U-1 Rural Undeveloped District: <i>Service Business, Shopping Type Retail, Food Processing, Eating &amp; Drinking</i></li></ul>
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	<p><i>Establishments, Personal Storage Facilities, Signs &amp; Advertising Structures, Public Service Facilities, Light Manufacturing, Commercial Recreation, Non-Commercial Recreation and Agritourism.</i></p> <ul style="list-style-type: none"><li>○ Staff has no issues with the proposed uses being added to the conditional uses of the U-1 District with the exception of <i>Signs &amp; Advertising Structures and Agritourism.</i></li><li>○ <i>Signs &amp; Advertising Structures</i> – Staff feels that it is not necessary to reference this in the conditional uses. <i>Article XII Signs</i> in the Goshen Township Zoning Resolution covers signs and advertising structures in all Districts.</li><li>○ <i>Agritourism</i> – Goshen Township inquired with LUC staff regarding a definition for this use. Staff researched other areas of the state to provide some sample definitions, as no other jurisdictions in our region define this. However, staff feels that this could be in conflict with Ohio Revised Code Section 519.21 <i>Powers not conferred on township zoning commission by chapter</i>, which restricts township zoning from regulating agricultural uses. This review and question is being forwarded to the Champaign County Prosecutor’s Office for review.</li></ul> <ul style="list-style-type: none"><li>● The Township is proposing the addition of the following conditional uses to the R-1 Low Density Residential District: <i>Service Business, Offices, Shopping Type Retail, Food Processing, Light Manufacturing, Non-Commercial Recreation, and Agritourism.</i><ul style="list-style-type: none"><li>○ Staff has issues with the following uses being added to the conditional uses of the R-1 Low Density Residential District:<ul style="list-style-type: none"><li>▪ <i>Food Processing</i> – Staff feels that this use should be removed from the list conditional uses, as food processing locations would generally be considered to be incompatible with a residential neighborhood.</li><li>▪ <i>Light Manufacturing</i> - Staff feels that this use should be removed from the list conditional uses, as light-manufacturing businesses would generally be</li></ul></li></ul></li></ul>
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	<p>considered to be incompatible with a residential neighborhood.</p> <ul style="list-style-type: none"><li>▪ <i>Agritourism</i> – See explanation under U-1 Rural Undeveloped review.</li></ul> <ul style="list-style-type: none"><li>• Goshen Township is proposing to add the following new definitions to Goshen Township Zoning Resolution:<ul style="list-style-type: none"><li>○ <i>Restaurants/Eating &amp; Drinking Establishments</i> – A retail business that primarily sells food or beverages at retail for consumption on the premises.<ul style="list-style-type: none"><li>▪ Staff has no issues with this definition.</li></ul></li><li>○ <i>Personal Storage Facility</i> – A building or group of buildings in a controlled access compound that contains equal or varying sizes of individual compartmentalized, and controlled access stalls or lockers for the storage of customers property, goods or wares.<ul style="list-style-type: none"><li>▪ Staff has no issues with this definition.</li></ul></li><li>○ <i>Signs &amp; Advertising Structures</i> – Any device designated to inform or attract the attention of persons not on the premises on which the sign is located or device or visual communication designed or intended to convey information to the public in written or pictorial form.<ul style="list-style-type: none"><li>▪ Staff doesn't feel that this definition is necessary, as the township already has a definition for signs, with specific sign types defined specifically defined under that.</li></ul></li><li>○ <i>Junk &amp; Junk Storage/Sales</i> – The outdoor accumulation, collection, and/or storage of junk (as defined herein and in Section 1050), which is in public view from any highway, road, thoroughfare, or adjoining residential structure, shall be prohibited in all zoning districts unless the provisions of the following are met: Junk storage and/or sales of junk shall be effectively screened on all sides by means of walls, fences, or plantings. Walls or fences shall be a minimum of eight (8) feet in height with no advertising thereon. In lieu of such wall or fence, a strip of land not less than</li></ul></li></ul>
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## Logan-Union-Champaign regional planning commission

### Staff Report –Goshen Township (Champaign Co.) Zoning Text Amendments – Uses & Definitions

	<p><i>fifteen (15) feet in width, planted and maintained with an evergreen hedge or dense planting of evergreen shrubs not less than six (6) feet in height may be substituted. Storage of materials shall not exceed the height of the screening. Storage of Junk shall not be located in any front or side yard.</i></p> <ul style="list-style-type: none"><li>▪ The wrong section number is referenced. The reference should be Section 1080 of the Goshen Township Zoning Resolution.</li><li>○ <i>Agritourism – Activities conducted on a farm and offered to the public or to invited groups for the purpose of recreation, education, entertainment, hospitality, direct sales or active involvement in agricultural production and may also generate additional farm income by promoting farm products. The activities shall co-exist with the operation of the farm and may include other uses as determined by the Board of Zoning Appeals.</i><ul style="list-style-type: none"><li>▪ Staff feels there may be potential issues with this definition. This review is being forwarded to the Champaign County Prosecutor's Office for review also.</li></ul></li></ul>
<b>Staff Recommendations:</b>	<p>Staff recommends <b>APPROVAL</b> of the proposed amendments to the Goshen Township Zoning Resolution. This review has also been forwarded to the Champaign County Prosecutor's Office for review. The township should also consider any comments received from them as well.</p> <p>UPDATE: LUC Received an email from Assistant Champaign County Prosecutor Jane Napier regarding the proposed amendments to the Goshen Township Zoning Resolution. While concurring with the comments in the prepared staff report, Ms. Napier re-emphasized that she felt the township would be better served by not defining "Agritourism" and including it in the Official Schedule of District Regulations. In general Ms. Napier advised that the proposed definition and use could potentially include uses that would be exempt from township zoning</p>





# Logan-Union-Champaign regional planning commission

## Staff Report –Goshen Township (Champaign Co.) Zoning Text Amendments – Uses & Definitions

	regulations under section 519.21. The comments received are attached to this report.
<b>Z&amp;S Committee Recommendations:</b>	<p>The LUC Zoning &amp; Subdivision Committee recommended <b>APPROVAL</b> of the proposed zoning text amendments to the Goshen Township Zoning Resolution with the incorporation of comments from staff, the Champaign County Prosecutor's Office and the following additional comments from the Committee:</p> <ul style="list-style-type: none"><li>○ Junk &amp; Junk Storage/Sales – The committee recommended removing the word “effectively” when referring to screening, as it does not seem to be a definitive term. The Committee felt that something more specific should be listed. One suggestion would be to reword the sentence as follows:<ul style="list-style-type: none"><li>▪ “Junk storage and/or sales of junk shall be effectively <del>screened</del> on all sides by means of walls, fences or plantings of <b>at least 80% opacity.</b>”</li></ul></li></ul>

## LUC REGIONAL PLANNING COMMISSION TUITION ASSISTANCE PROGRAM

### 1.0 Purpose

The following Tuition Assistance Policy is designed to encourage employees to take educational course work that will enhance their job performance. The following Tuition Assistance procedure is designed to facilitate the policies established by the LUC Regional Planning Commission (LUC) for employees who wish to pursue educational opportunities as an avenue for increasing skills and gaining knowledge that will enhance job performance.

### 2.0 Policy

**Who is eligible?** Any full-time, permanent employee of LUC Regional Planning Commission who has completed one or more years of continuous active service prior to the start of the course(s) shall be eligible for Tuition Assistance provided that the employee's job performance has been and remains in good standing throughout the period for which Tuition Assistance was approved. At least two recent performance evaluation with ratings "satisfactory" or above must be in the employee's file, or one must be completed by the employee's immediate supervisor prior to application for Tuition Assistance. No employee on an unpaid leave of absence, unauthorized leave of absence, disability leave, or injury leave may apply for Tuition Assistance.

If an employee is eligible to receive or is receiving financial assistance from any (Federal, State, or Local) government or private agency for the quarter, semester, or trimester applied for, whether or not applied for and regardless of when such assistance may be received, that amount shall be deducted in the entire amount from the full Tuition Assistance the employee is eligible to receive from LUC. The employer will not duplicate assistance of tuition payment covered by any other financial source.

**What courses can be taken?** There must be a correlation between the employee's duties and responsibilities and the courses taken or the degree program pursued. This decision will be made by the Director. Tuition Assistance will be available for both undergraduate and graduate degree programs; and for advanced courses (beyond grade 12) offered by a technical school or community college, college or university provided that the courses can be clearly classified as job related and offer technical or skill growth that will enable the employee to perform better or prepare for advancement. Eligible employees seeking Tuition Assistance must present verification from the educational institution of her/his acceptance for the specific degree program or course for which approval is sought. For employees enrolled in degree programs, additional verification to demonstrate that an individual course is approved by the educational institution as a part of the degree program previously approved may be required. Seminars, conferences, and workshops are not included in the Tuition Assistance program.

**Where may course work be taken?** Courses must be taken at colleges, universities, technical or community college and business institutes or at their established extension centers.

**When may course work be taken?** All courses must be taken outside regularly scheduled working hours whenever possible. Flexible scheduling may be permitted with prior approval of the Director. All scheduled hours for courses of instruction must be filed with the Director. All courses are subject to approval by the Director.

**What is the application procedure for obtaining assistance?** Application for Tuition Assistance must be completed on the Tuition Assistance Application form available from the Director and in accordance with procedures outlined in the Tuition Assistance PROCEDURES.

**What is the procedure for obtaining assistance?** Tuition Assistance for approved courses will be made in accordance with the procedures outlined in Tuition Assistance PROCEDURES.

**What is the payment schedule for Tuition Assistance?** Employees may receive assistance with *tuition and required course books* as approved by the Director, up to \$6,000.00 per calendar year per employee. Assistance will be made contingent upon successful completion of the course. Successful completion shall mean obtaining a grade of C or higher. If the grade is C- or below, LUC will not reimburse any tuition or any of the cost of required course books. Tuition reimbursement will be at a rate of 75% for the grade of B or higher or at a rate of 50% for the grade of C or B- (B minus).

*If an employee is separated from employment with LUC during the duration of the course(s), Tuition Assistance will not be paid by LUC.*

LUC reserves the right to suspend or restrict Tuition Assistance based upon the availability of funds. Where applications exceed available funds, actions such as the following may be taken:

1. LUC may reduce the number of courses or credit hours eligible for Tuition Assistance.
2. LUC may select employees whose learning needs are critical to LUC.
3. LUC may set an official, uniformly applied percentage figure as the amount of Tuition Assistance for which LUC is responsible.
4. The amount of money available for the Tuition Assistance program is contingent upon the availability of money in LUC's annual budget, as approved by the LUC Executive Committee.

Any employee participating in the Tuition Assistance program who resigns, retires, or is discharged must repay the Tuition Assistance based on the pro-rated schedule given. If an employee leaves employment with LUC within 365 days of receiving Tuition Assistance, he/she must repay 100% of the Tuition Assistance received. If an employee leaves LUC 366 to 730 days after receiving Tuition Assistance, he/she must repay 50% of the Tuition Assistance received. If an employee leaves employment with LUC 731 days or more after receiving Tuition Assistance, he/she must repay 0% of the Tuition Assistance received. The employee will have thirty (30) days to make full and final payment to the LUC. In the event that an employee who has received or is receiving Tuition Assistance from LUC is employed with LUC at the time of his/her death, no reimbursement will be due for any Tuition Assistance received. If he/she leaves employment at LUC and does not make repayment, LUC will seek assistance from the County Prosecutor in collecting such repayment.

Employees who wish to apply for Tuition Assistance must meet eligibility and course criteria specified in the Tuition Assistance Procedure, and must comply with all policy and procedural instructions herein.

**Tuition Assistance Application Procedure:**

Notification of the availability of funds for Tuition Assistance will be distributed to all eligible full-time permanent employees. Employees wishing to apply must:

1. Contact the Director to obtain a copy of the Tuition Assistance Policy and Procedure and a copy of the Tuition Assistance Application form. Read carefully.
2. File formal application by completing a form for each course and/or each semester for which Tuition Assistance is being requested. (This application should be submitted to the Director at least 30 days prior to designated deadlines for classes to begin.) As a part of the application process:
  - a. The employee must submit a written narrative that fully explains the relationship of the course to the employee's job, how the course may impact on knowledge/skill levels, increase productivity and/or otherwise contribute to the applicant's ability to function more effectively.
  - b. The employee must include documentation of class days and hours, and if enrolled in a degree program, verification that the course is specific to the degree program which is being pursued by the applicant.
  - c. The Director may request to meet with the employee if there are questions or concerns about the relevance of the course to the job responsibilities.
  - d. The employee may be asked to provide a course catalog or fee schedule upon request.

The Director will review each application to ensure that all eligibility factors have been met, forms are completed accurately, and procedures followed. If approved, a copy of the application and written notification of approval will be returned to the applicant. The original will be maintained in the employee's personnel file. If disapproved, the application and a rationale specifying reason(s) for the action will be returned to the applicant, and a copy will be placed in the employee's personnel file. Following approval, the Director will report to the LUC Executive Committee at their next regularly scheduled meeting.

**Tuition Assistance Reimbursement Procedure:**

When the employee has satisfactorily completed the course(s) for which Tuition Assistance was approved, the employee must:

1. Obtain a record of the grade received for the course from the school/university. The grade must be equivalent to a C or higher. Tuition reimbursement will be at a rate of 75% for the grade of B or higher or at a rate of 50% for the grade of C or B- (B minus).
2. Forward a copy of the Tuition Assistance application, and record of satisfactory course completion to the Director.
3. The Director will sign the employee's copy of the application and record of satisfactory course completion indicating that the employee has fulfilled her/his obligation as described in steps 1 and 2 of the Assistance procedure.
4. The original application and record of satisfactory course completion will be maintained in the employee's personnel file.

Employees shall obtain reimbursement only after each course is satisfactorily completed. The employee shall submit the tuition and required course book expenses with receipt(s) for reimbursement up to the pre-approved limits.

**LUC REGIONAL PLANNING COMMISSION  
TUITION ASSISTANCE APPLICATION**

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**Section 1. Applicant's Information**

Print Name (Last, First, Middle) \_\_\_\_\_  
Working Title \_\_\_\_\_  
Starting Date with LUC \_\_\_\_\_

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**Section 2. School and Course Information**

Name and Address of School: _____ _____ _____ _____	Course Title: _____ Credit Hours: _____ Classes Begin: _____ Days of Week Class Meets: _____ Time of Day Class Meets: _____
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Degree: \_\_\_\_\_ Cost of Tuition: \$ \_\_\_\_\_ Books: \$ \_\_\_\_\_

Major/Program: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Section 3. Agency Disposition**

Approved      Disapproved      (if disapproved attach specific reasoning)

\_\_\_\_\_  
Director's Signature      Date: \_\_\_\_\_

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**Section 4. Request for Reimbursement Authorization (for Employer Use ONLY)**

Cost of Tuition \$ \_\_\_\_\_ Course Grade: \_\_\_\_\_

Cost of Required Course Books \$ \_\_\_\_\_

Amount of Reimbursement Approved \$ \_\_\_\_\_

Director's Signature \_\_\_\_\_ Date: \_\_\_\_\_

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I acknowledge that in exchange for tuition reimbursement, I agree that if I resign, retire or my employment with LUC Regional Planning Commission terminates for any reason except death, I must repay the continuing education reimbursement paid by LUC Regional Planning Commission completed less than 731 days prior to the date of my termination (amount is determined by policy in effect). This amount will be paid by me by personal check or money order made payable to LUC Regional Planning Commission. I agree to pay any balance I owe in full within thirty (30) days from my last date of employment with LUC Regional Planning Commission. I acknowledge that if payment is not made within thirty (30) days, LUC will consult with the County Prosecutor's Office in the collection of such repayment.

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Director's Report – April 10, 2014

Jenny's Activities:	
Meetings, Miscellaneous & Projects	
March 13	LUC Executive Committee Meeting - Cancelled LUC Budget & Finance Committee Meeting
March 24	Logan County Land Trust Annual Meeting at Logan County Cooperative Power & Light
March 26	Met with Karen Beasley, Architect re: LUC Building
March 27	APA OH Central Section Planning & Zoning Workshop Committee Meeting via Conference Call Bob Lawler/MORPC Retirement Reception
March 31	City of Urbana Zoning Workshop Planning Committee
April 1	Joe Clase/Millcreek Township - Planning & Zoning Workshop Presentation Preparation
April 3	Huntington Bank - Citizens for Better Roads (Logan County Sales Tax) Account Closed - Funds Expended
April 4	LUC Executive Committee Officers Meeting
April 8	Logan County Land Trust LAEPP (Local Ag Easement Purchase Program) Application Committee Meeting
April 10	LUC Zoning & Subdivision Committee LUC Executive Committee Meeting
<b>ODOT RTPO</b>	<ul style="list-style-type: none"> <li>✓ Survey by ODOT Consultant complete. Survey is on the LUC website. All open ended questions have been collated into one document.</li> <li>✓ Draft Socio-Economic Chapter Complete. Working with MVRPC on future projections.</li> <li>✓ Project Sheets being solicited</li> <li>✓ RTPO Pilot Grantee Interface - FFTP site through ODOT up and running for sharing of materials</li> <li>✓ 2nd Steering Committee Meeting - April 21</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>✓ ODOT RTPO/Rural Transportation Planning Grant (see above)</li> <li>✓ MORPC Sustaining Scioto Steering Committee</li> <li>✓ LUC Goal Development - Office Organization, Meeting Space in Back, GIS/Wes, Digital Back Up (Carbonite has been secured), New Board Member Orientation</li> <li>✓ LUC Building Planning - Working with Karen Beasley from Beasley Architecture on Building Plan</li> <li>✓ Logan County EMA Natural Hazard Mitigation Plan Committee - Soon to begin ranking projects</li> <li>✓ County Planning Director's Association of Ohio (CPDAO) Aggregate Mining working with CCAO Staff</li> <li>✓ Logan County Land Trust - Working on LAEPP/Local Agricultural Easement Application</li> <li>✓ LUC Audit for years 2012-2013- Audit in final stages</li> <li>✓ APA OH (American Planning Association) - on Planning Committee for Planning &amp; Zoning Workshop</li> <li>✓ LUC Assessments - Steadily coming in</li> <li>✓ Transition Plan with Staffing - Advertising for Wes's position</li> <li>✓ LUC Tuition Reimbursement Policy</li> </ul>

Heather's Activities:	
Meetings, Miscellaneous & Projects	
March	Updated Fair Housing Brochures Mailed Fair Housing Brochures
March 13	LUC Budget & Finance Committee Meeting
Ongoing	Union County MUNIS System
Ongoing	Document storage
Ongoing	Beginning work on new web-site
Ongoing	Scanning documents to store on-line



# Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Wes's Activities:	
Miscellaneous	
March 20	Attended Raymond & Peoria WWTP Pre-Construction Conference in Union County
March 25	Champaign County FY2014 CDBG 1 <sup>st</sup> Public Hearing
March 26	Met with MVRPC Staff to discuss RTPO work to date and next steps
March 27	Union County FY2014 CDBG 1 <sup>st</sup> Public Hearing
April 3	Met with West Liberty Zoning Commission Chair Fran Salyer Champaign County City of Urbana Railroad Street Bid Opening Attended Union County Township Association Meeting
April 4	Attended Union County Trails Committee Meeting
April 7	Met with Union County Commissioner's Staff and UCE Staff to discuss future CDBG Administration
Ongoing Projects	
<b>CDBG</b>	<b>Champaign County</b> - FY2014 1 <sup>st</sup> Public Hearing March 25 <sup>th</sup> , 2014 @ 9:30 AM FY2013 City of Urbana Railroad Street Bid Opening Two bids were received. One under estimate. Wagner Paving is the apparent low bidder <b>Union County</b> – FY2014 1 <sup>st</sup> Public Hearing March 25 <sup>th</sup> , 2014 @ 9:30 AM
<b>GIS</b>	Working with GIS Data provided by MVRPC for the RTPO Project <ul style="list-style-type: none"> <li>RTPO Interactive Maps will be available on LUC website soon</li> </ul>
<b>Zoning Updates</b>	Urbana Township, Champaign County
<b>ODOT RTPO</b>	<ul style="list-style-type: none"> <li>✓ Transportation Opinion Survey Available on LUC Website</li> <li>✓ Upcoming Presentations: Logan County Township Association</li> <li>✓ Project Sheets Available on LUC Website</li> <li>✓ 2<sup>nd</sup> RTPO Steering Committee Meeting to be held April 21 at 2:00 PM</li> <li>✓ Draft Goals &amp; Objectives completed and will reviewed at upcoming Steering Committee Meeting</li> <li>✓ Draft Public Participation Plan/Chapter completed and will reviewed at upcoming Steering Committee Meeting</li> <li>✓ Working on Inventory of Existing Conditions</li> </ul>
<b>Other</b>	Logan County Ag. Council Committee Union County Local Foods Union County GIS Task Force Union County Comp Plan Implementation Committee Union County Trails Committee

Erin's Activities:	
Meetings, Miscellaneous, & Projects	
March 26	Met with MVRPC staff to discuss RTPO work to date and next steps
Ongoing Projects	
<b>ODOT RTPO</b>	<ul style="list-style-type: none"> <li>✓ Developed Goals and Objectives based on survey responses</li> <li>✓ Working on Inventory of Existing Conditions</li> <li>✓ Draft Socio-Economic Chapter Complete</li> <li>✓ Organizing Project Sheets</li> <li>✓ Transportation Expertise/GIS Tutorials</li> <li>✓ Transportation Opinion Survey and Project Sheets Available on LUC Website</li> </ul>

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Executive Committee Meeting Minutes  
Thursday, April 10, 2014

LUC 2<sup>nd</sup> Vice-President Steve McCall called the meeting to order at 1:16 pm.

**Roll Call** – Jenny Snapp

**Members present:** John Bayliss, Brad Bodenmiller, John Brose, Greg DeLong, Ves DuPree, David Faulkner, Kevin Gregory, Charles Hall, Jim Holycross, Jeremy Hoyt, Steve McCall, Tim Notestine, Ben Wiltheiss for Matt Parrill, Pat Parish for Ryan Shoffstall, Jack Moore for George Showalter, Jeff Stauch, Jenny Snapp, Ben Vollrath, Amy White, and Andy Yoder.

**Members absent:** Tracy Allen, Kevin Bruce, Tim Cassady, Scott Coleman, Paul Hammersmith, Doug Miller, Barry Moffett, and Jeremy Nash.

**Guests present:** Bill Narducci, Union County Engineer's Office; Fred Vogel, ODOT: Joel Kranenburg, Village of Russells Point; Brad Biggs, ODOT Jobs & Commerce Districts 5 & 6; Wes Dodds and Heather Martin of LUC Regional Planning Commission.

**Minutes** – David Faulkner made the first motion to approve the minutes from the February 13, 2014 meeting as written. Charles Hall made the second motion to approve the minutes from the February 13, 2014 meeting as written. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for March. Brad Bodenmiller made the first motion to accept the Financial Report. Ves DuPree made the second motion to accept the Financial Report. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for April. Brad Bodenmiller made the first motion to accept the Financial Report. Tim Notestine made the second motion to accept the Financial Report. All in favor.

**ODOT Reports** – ODOT 6 & 7 reports were placed on the internet. Jeff reported that there is another paving project up near the Village of Richwood and he'll check with them to get an updated report for next month. He believes what's listed on the current report is already completed. Charles reported that with the reservoir that was installed and all the use of State Route 37 that was completed, it's already falling apart near the Village of Magnetic Springs. Steve reported that with the paving that was completed last year in Champaign County, they had a lot of thermal cracks that are showing up because of the difficulty of the winter. Ben Wiltheiss gave the report for District 7, reporting that they currently have nine projects that will be in construction totaling between 6-7 million dollars. The largest project will start just north of City of Bellefontaine where the four lane begins on US Route 33 down to the rest area mostly in the City of Bellefontaine.





### **New Business:**

1. Review of Jerome Village Eversole Run Neighborhood (ERN) 1, 4, & 5 Preliminary Plat (Union County) – Staff Report by Jenny Snapp
  - Charles Hall made the first motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Jerome Village Eversole Run Neighborhood (ERN) 1, 4, & 5 Preliminary Plat with staff and reviewing agency comments and Jim Holycross made the second motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Jerome Village Eversole Run Neighborhood (ERN) 1, 4, & 5 Preliminary Plat with staff and reviewing agency comments. All in favor.
2. Review of Urbana Township (Champaign County) Zoning Text Amendment regarding "Garage, Porch, Yard or Similar Type Sales - Staff Report by Wes Dodds
  - David Faulkner made the first motion to recommend approval of the Urbana Township Zoning Text Amendment with staff and committee comments and Jeff Stauch made the second motion to recommend approval of the Urbana Township Zoning Text Amendment with staff and committee comments. All in favor.
3. Review of Goshen Township (Champaign County) Zoning Text Amendments regarding Official Schedule of District Regulations and associated definitions – Staff Report by Wes Dodds
  - John Bayliss made the first motion to recommend approval of the Goshen Township Zoning Text Amendment with staff and committee comments and Brad Bodenmiller made the second motion to recommend approval of the Goshen Township Zoning Text Amendment with staff and committee comments. All in favor.
4. LUC Staff Update – Jenny Snapp
  - Jenny shared that Wes Dodds has accepted a position with the City of Bellefontaine and his last day will be May 2.
  - The Officers met last Friday to discuss the transition plan. The position has been posted already. Erin, our Intern will be working full-time this summer and will be taking the lead on the ODOT Rural Transportation Grant. Also, Miami Valley Regional Planning Commission has also offered any help that is needed during the transition.
  - Thanks to Wes for your service.
  - Any concerns or ideas, please talk to Jenny and she will share with the Officers.



## Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

- Wes thanked Jenny and the Board for his time at LUC.
- 5. Budget & Finance Committee Report – Andy Yoder
  - Andy reported that the committee met March 13 to come up with a Tuition Reimbursement Program. They met and reviewed several policies from other entities that Jenny had gathered. They chose the one they liked best, made changes and Jenny modified it as requested. It's been shared with the Budget & Finance Committee and it's been shared with the Executive Committee today. It has been sent to the Prosecutor's Office for approval.
  - Charles will follow up with the Prosecutor's Office in regards to the policy.
  - Jenny – this was something that the Budget & Finance Committee came up with as a recommendation last year.
  - Ben – It talks about how if you get Federal Assistance, does that mean if it's covering your full tuition bill you don't get help from LUC?
    - Steve – It's whatever isn't covered by federal government so you couldn't get both.
  - This issue will be readdressed after the Prosecutor's office reviews the policy.


### Director's Report:

#### Comments from Individuals:

- John would like to share that he's appreciative of the condolences on the passing of his father by this group.
- John asked in regards to CDBG administration, will this office be able to maintain support of that?
  - Jenny – We've given options to the counties and each county will be submitting RFP's, which they should be doing yearly. If we are at a full staff and can do that when the RFP comes out we will bid.
- Steve McCall reported that Issue 1 is on the ballot and would recommend supporting it. LUC does not recommend supporting issues, but I personally am recommending it.

**Adjourn** – David Faulkner made the first motion to adjourn the LUC Executive Committee Meeting at 1:57 pm, and Greg DeLong seconded the motion. All in favor.

**Next Scheduled Meeting:** Thursday, May 8, 2014, 1:15 pm at the LUC Office in East Liberty.

  
Steve McCall  
President

  
Jenny R. Snapp  
Secretary

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