



Executive Committee Meeting Agenda
Thursday, May 8, 2014, 1:15 PM

Call to Order – Doug Miller, President

Roll Call

Action on Minutes of April 10, 2014 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Woodbine Village Section 1 Phase 2 Final Plat (Union County) – Staff Report by Jenny Snapp
2. Review of USDA Rural Development Intergovernmental Clearinghouse Transmittal from Logan County Water Pollution Control District for I&I Reduction Project. The total cost of the project is \$4,400,000.
3. Building Committee Report – Scott Coleman
4. LUC Draft Audit Report Released - Andy Yoder, Treasurer
5. Tuition Reimbursement (Pending Prosecutor Review) - Andy Yoder, Treasurer

Director's Report

Comments from Individuals

Adjourn

2014 Budget Summary

As of 5/6/2014

900	REVENUES:	Estimated	To Date	CashBalance
450112	Membership Contributions	\$ 172,951.82	\$ 185,828.45	\$ (12,876.63)
420107	Service & Projects	\$ -	\$ 1,202.50	\$ (1,202.50)
420121	Subdivision Plats	\$ 22,000.00	\$ 13,990.00	\$ 8,010.00
990-2-4	Annual Dinner	\$ 2,900.00	\$ -	\$ 2,900.00
990-2-5	Comprehensive Plans	\$ -	\$ -	\$ -
420122	Mapping	\$ 100.00	\$ -	\$ 100.00
450105	Grants	\$ 44,500.00	\$ 7,111.29	\$ 37,388.71
450105.LUC13	ODOT RTP0 Grant	\$ 79,420.00	\$ 14,391.59	\$ 65,028.41
470101	Interest	\$ 1,428.00	\$ 593.56	\$ 834.44
990-8-1	Other Revenue	\$ -	\$ -	\$ -
990-8-2	Rebates	\$ -	\$ -	\$ -
Estimated Total Revenue		\$ 323,299.82	\$ 223,117.39	\$ 100,182.43

900	EXPENDITURES:	Estimated	To Date	%
510100	Salaries & Wages	\$ 173,825.00	\$ 54,638.70	\$ 119,186.30 31%
520100	Supplies	\$ 9,285.00	\$ 3,132.84	\$ 6,152.16 34%
530199	Utilities	\$ 13,000.00	\$ 3,255.82	\$ 9,744.18 25%
530171	Professional Development	\$ 5,000.00	\$ 767.29	\$ 4,232.71 15%
990-3-4	Building Fund	\$ 27,000.00	\$ 557.63	\$ 26,442.37 2%
530702	Annual Dinner	\$ 4,000.00	\$ -	\$ 4,000.00 0%
540100	Equipment	\$ 6,000.00	\$ 484.98	\$ 5,515.02 8%
990-5-1	Other Expenses	\$ 2,024.00	\$ 2,024.00	\$ - 100%
550105	Travel	\$ 10,750.00	\$ 1,713.90	\$ 9,036.10 16%
510205	PERS	\$ 24,336.00	\$ 7,686.70	\$ 16,649.30 32%
510225	Workers Compensation	\$ 2,608.00	\$ 652.00	\$ 1,956.00 25%
510215	Medicare	\$ 2,521.00	\$ 777.96	\$ 1,743.04 31%
510305	Medical	\$ 6,360.00	\$ 1,812.92	\$ 4,547.08 29%
550305	Contingencies	\$ 34,143.00	\$ 1,802.50	\$ 32,340.50 5%
510310	Dental Insurance	\$ 700.00	\$ 264.10	\$ 435.90 38%
510320	Life Insurance	\$ 140.00	\$ 33.68	\$ 106.32 24%
510315	Vision Insurance		\$ 15.84	\$ (15.84)
Estimated Total Expenditures		\$ 321,692.00	\$ 79,620.86	\$ 242,071.14 25%

STATEMENT:		
Cash Balance January 1, 2014	\$	321,858.95
Estimated Cash Balance December 31, 2014	\$	287,232.00
Actual Cash On Hand December 31, 2014		
Estimated Total Revenue	\$	323,300
Actual 2014 Revenue	\$	223,117.39
Difference (+/Under)	\$	(100,182.43)
Estimated Total Expenditures	\$	321,692.00
Actual 2014 Expenditures	\$	79,620.86
Difference (+/Under)		\$242,071.14

**LUC Regional Planning Commission
Treasurer's Report**

BEGINNING BALANCE ON April 1, 2014

\$ 479,098.29

RECEIPTS

WC Jerome, LLC	Woodbine Village Final Plat Section 1 Phase 2	\$ 2,240.00
Union County	Interest for March @.50%	\$ 204.40
Jefferson Township (Logan Co.)	2014 Membership Assessment	\$ 1,329.90
Village of DeGraff (Logan Co.)	2014 Membership Assessment	\$ 826.80

TOTAL RECEIPTS

\$ 4,601.10

TOTAL CASH ON HAND

\$ 483,699.39

EXPENDITURES

Employee Salaries	2 Pay Periods	\$ 11,894.20
PERS	Mar-14	\$ 1,695.63
Medicare	2 Pay Periods	\$ 168.89
Dental Insurance	Dental Insurance	\$ 52.82
CEBCO	Health Insurance	\$ 453.23
CEBCO	Vision Insurance	\$ (8.19)
Life Insurance	Life Insurance	\$ 8.42
Time Warner Cable	Phone/Internet	\$ 288.48
Worker's Compensation	Worker's Compensation Payment	\$ 652.00
MVRPC Annual Dinner	Snapp	\$ 35.00
ACoC	ODOT Planning Conference - Snapp & Moriarty	\$ 400.00
Verizon Wireless	Cell Phone	\$ 265.39
Jenny Snapp	Mileage - March 2014	\$ 169.00
Weston Dodds	Mileage - March 2014	\$ 209.50
Erin Moriarty	Mileage - March 2014	\$ 127.50
Treasurer State of Ohio	LUC Bi-Annual Audit - 1st Billing/Payment	\$ 1,742.50
Domain Registry of American	LUC Domain 2 year Renewal	\$ 60.00
Staples	Office Supplies	\$ 69.54

\$ 18,283.91

Bldg.

Kalyndi Martin	Office Cleaning	\$ 60.00
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\$ 60.00

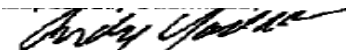
TOTAL EXPENDITURES

\$ 18,343.91

BALANCE ON HAND AS OF April 30, 2014

\$ 465,355.48

Respectfully Submitted,



Andy Yoder, Treasurer

LUC MEETING
May 8, 2014

☐Active Construction Projects

ODOT Project 130548

UNI-SR736-0.00, PID Number 16987

Description: Resurfacing and pavement repair.

Location: Marysville. US42 to SR38.

Maintenance of Traffic: Traffic maintained with short term closures.

Completion Date: 09/30/2014

Contractor: Shelly Company

Amount: \$1,329,868.43

Project Status: On schedule.

☐Projects Awarded During Month of April

No projects awarded during April

☐Upcoming Projects Scheduled for Sale Through May/June

No projects scheduled for sale during May/June.

☐ALL PROJECT INFORMATION CURRENT AS OF May 8, 2014.

CHP/LOG County Projects
05/01/14 thru 12/31/14

5/8/2014

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
92545	CHP SR 245/VAR 20.05/VAR	Minor Rehabilitation - Pavement Gnrl Sys	Repair of curb & gutter, sidewalk, tree lawn, and other roadway related items.CHP 245 20.05 to 21.61, WCL of N Lewisburg to ECL of N LewisburgSHE 274 15.24 to 16.58, WCL of Jackson Center to ECL of Jackson CenterResurface the existing roadway, along with	CHP 245 20.05 to 21.61, SHE 274 15.24 to 16.58 see below.	7/21/2014		11/1/2014	\$451,485.39
93470	CHP SR 296 VAR	Bridge Repair	Repair deck edge, patch wing wall, reface abutments, patch pier cap ends and encase pier columns.	SFN 1102613 CHP 296 0021; SFN 1102648 CHP 296 0122; SFN 1102672 CHP 296 0212; SFN 1102737 CHP 296 0866	11/10/2014		9/30/2015	\$806,299.40
94564	CHP US 68 3.45	Intersection Improvement	Project is to construct a left turn lane for south bound and northbound traffic on U.S. 68	Intersection of U.S. 68 and Hickory Grove	6/16/2014		9/30/2014	\$597,217.55
91177	CHP US 68 5.10	Minor Rehabilitation - Pavement Gnrl Sys	Pavement planing and resurfacing with asphalt concrete.Urban Paving Program.	Urbana US 68-Laurel/Oak St (SLM 7.17) to the Urbana N Corp Limit (SLM 8.65). USR68 from S Corp Limit 5.10 to 0.06 N of SR 55 5.54	5/1/2014	05/01/14	8/31/2014	AWARD \$482,538.57
93398	CHP US36/SR559 VAR	Bridge Repair	Field pave invert of steel culverts with concrete.SFN 1100947 Tributary to Buck CreekSFN 1101013 Tributary to Treacle CreekSFN 1102990 on Branch of Darby Creek	SFN 1100947 CHP 36 2157; SFN 1101013 CHP 36 2327;SFN 1102990 CHP 559 0895;	5/1/2014	05/01/14	9/30/2014	AWARD \$106,567.19
83910	CHP/LOG SR 245/559 21.61/3.52	Minor Rehabilitation - Pavement Gnrl Sys	Resurface the existing roadway, along with other roadway related items.	(N Lewisburg) SR245 from N Lewisburg E Corp Limit (SLM 21.61) to CHP/UNI County Line (SLM 22.65); SR 559 from SLM 3.52 to 3.55.	5/1/2014	05/01/14	10/15/2014	AWARD \$258,975.18
83936	LOG SR 366 2.98	Minor Rehabilitation - Pavement Gnrl Sys	Resurface the existing roadway, along with other roadway related items.	(Russells Point) SR366 from the junction of SR235 (SLM 2.98) to the junction of TR94 (SLM 6.03).	7/21/2014		10/15/2014	\$746,877.20
94584	LOG SR 368 2.08	Guardrail upgrade/replace	Installation of guardrail along the south side of SR 368 and connect to the existing guardrail. Remove Superstructure SFN 4600215	S.R. 368 from SLM 2.08 to SLM 2.13 - SFN 4600215 US33 - 6.410	8/18/2014		10/31/2014	\$117,153.50
90808	LOG SR 47 11.71	Minor Rehabilitation - Pavement Gnrl Sys	Pavement planing and resurfacing with asphalt concrete.Urban Paving Program.	Bellefontaine SR 47 from County Road 32 (SLM 11.71) to Everett Street (SLM 12.91).	7/7/2014		9/15/2014	\$393,584.15
25012	LOG US 33 10.74	Resurfacing, Divided System	RESURFACE THE EXISTING ROADWAY AND OTHER ROADWAY RELATED ITEMS. Bridge repairs on various bridges.Remainder of bridges:460054146005174600398460048746004284600452	Bellefontaine (SLM 10.74) FR 0.28 MI JCT SR117 TO Jct USR 68 (SLM 15.67). SFN 4600630,4600819,46600606,4600665,4600789,see below	7/7/2014		10/31/2014	\$3,680,894.86



Staff Report – Woodbine Village Section 1 Phase 2 Final Plat

Applicant:	WC Jerome, LLC c/o Art Smith 229 Huber Heights Blvd., Suite 100 Westerville, OH 43081 asmith@wodagroup.com Advanced Civil Design c/o Jim Whitacre 422 Beecher Road Gahanna, OH 43230 jwhitacre@acdeng.com
Request:	Approval of the Woodbine Village Section 1 Phase 2 Final Plat.
Location:	Located at Industrial Parkway and Brock Road in Jerome Township, Union County. The development also borders U.S. 33.

Staff Analysis:	<p>This Final Plat is for Woodbine Village Section 1 Phase 2. Woodbine Section 1 Phase 2 has 18.308 Acres and 46 lots for single family residential development. In addition, the development will contain 8.557 Acres of open space reserves. The proposed method of supplying water and sanitary service is through the City of Marysville.</p> <p>The Woodbine Village Section 1 Preliminary Plat was originally approved on December 9, 2010. A subsequent Preliminary Plat Extension was approved December 13, 2012. The Final Plat for Phase 1 of Section 1 was approved on December 8, 2011.</p> <ul style="list-style-type: none">• Union County Engineer's Office<ul style="list-style-type: none">○ See Union County Engineer's Office Review Letter dated May 1, 2014. The Union County Engineer's Office recommends approval of the Woodbine Village Section 1 Phase 2 Final Plat. The Engineer's Office also confirms in said letter the approval of the performance bond/surety from the Union County Commissioners as well as the Developer's Agreement and Ditch Petition.• Union County Soil & Water Conservation District<ul style="list-style-type: none">○ No comments as of May 2, 2014. The Union County Engineer's Office has confirmed that the Ditch
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Staff Report – Woodbine Village Section 1 Phase 2 Final Plat

Maintenance Agreement has been approved.

- **Union County Health Department**

- Per an email dated April 30, 2014, the Union County Health Department submitted the following comments: *"All efforts should be made to provide a point of connection (via easements and/or service lines) to both water and sewer to any adjacent home, business or any other facility that is being serviced by a private water system (PWS) and/or sewage treatment system (STS)." In addition, "Any home or business that is currently being serviced by a private STS and ends up being situated within 200 feet of a sanitary sewer easement should be brought to the attention of the Union County Health Department." Further, "If at any time during the development of the subdivision a PWS (well, cistern, etc.) or STS is found, our office shall be immediately contacted for an inspection. Proper permitting must be obtained for sealing and/or abandonment of PWS or STS."*

- **City of Marysville**

- In an email dated April 30, 2014, the City of Marysville has stated that it has no comments regarding the Woodbine Village Section 1 Phase 2 Final Plat.

- **Jerome Township**

- Per the email dated May 2, 2014, Gary Smith of Jerome Township confirms the subdivision's conformance to the detailed development plan. However, the Township is requiring a significant landscape buffer along US Route 33 which must be installed prior to any homes being constructed along the US 33 section of the Plat.

- **ODOT District 6**

- As of May 2, 2014, no comments from ODOT District 6.

- **Union Rural Electric/URE**

- In an email dated May 1, 2014 from Kevin Gregory at Union Rural Electric, URE, the Union County Engineer's Office, and City of Marysville are working with the developer to resolve some easement issues. In an email dated May 1, 2014 from the Union County Engineer's Office, these concerns regarding the labeling of easements on the Final Plat have been addressed to their office's satisfaction.



Staff Report – Woodbine Village Section 1 Phase 2 Final Plat

Staff Recommendations:	LUC Staff recommends <i>approval</i> of the Woodbine Village Section 1 Phase 2 Final Plat with the condition that comments from Jerome Township and Union Rural Electric be addressed.
Z&S Committee Recommendations:	The LUC Zoning & Subdivision Committee recommended <i>approval</i> of the Woodbine Village Section 1 Phase 2 Final Plat with the condition that comments from Jerome Township be addressed prior to construction.



INTERGOVERNMENTAL CLEARINGHOUSE TRANSMITTAL

APPLICANT: Logan County Water Pollution Control District
8100 State Route 708 South, PO Box 1550
Russells Point, OH 43348-1550

PROJECT NAME: I&I Reduction Project

This form provides notification and the opportunity for your agency to review and comment on this proposed project as required by Executive Order 12372. Please complete and return within 30 days.

RETURN TO: USDA, Rural Development
Findlay Area Office
7868 County Rd. 140, Suite D
Findlay, OH 45840

STATE REVIEWING AGENCIES/COMMISSIONS

WWD

☐ Ohio Department of Development
☐ Ohio Department of Transportation
☐ Ohio Water Well Association
☒ Administrative Services (Only if State owned property involved)
☐ Ohio EPA
☐ Ohio Department of Natural Resources
☐ Ohio Department of Agriculture
☐ Ohio Department of Health

All Other Programs

☐ Ohio Department of Development
☐ Ohio Department of Health
☐ Ohio Department of Aging
☐ Ohio Department of Natural Resources
☐ Ohio Department of Transportation
☐ Ohio Department of Agriculture

AREA CLEARINGHOUSE

COUNTY: Logan County
Logan-Union-Champaign Regional Planning Commission
9676 East Foundry Street, PO Box 141
East Liberty, OH 43319
ATTN: Gregg Harris, Director

COMMENTS:**REVIEWING AGENCY POSITION ON PROJECT (Mark one only)**

- ☐ No Comment.
- ☐ Clearance of the project should be granted.
- ☐ Clearance of the project should not be delayed, but applicant should answer the reviewer's questions or concerns. See enclosed comments.
- ☐ Clearance of the project should only be granted on the condition that the applicant use the recommendations in the enclosed comments.
- ☐ Clearance of the project should be delayed until the applicant has satisfactorily addressed the concerns stated in the enclosed comments.

Reviewer's Name (Please Print)

Agency Name

Signature of Authorized Agency
Representative

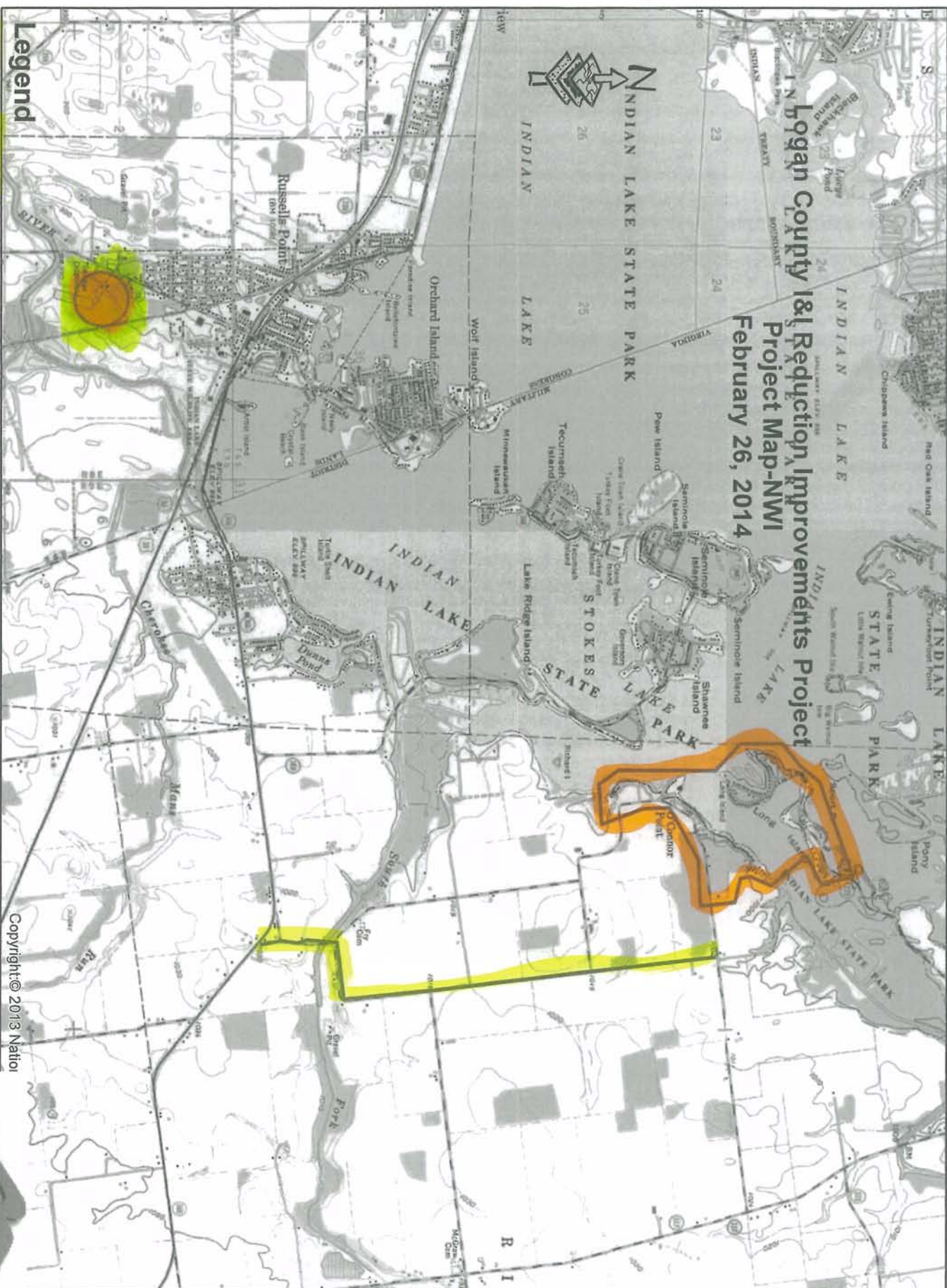
Date

Previous Editions Not Usable

Project Information Sheet

Applicant (Complete name and address): Logan County Water Pollution Control District 811 State Route 708 South, PO Box 1550 Russells Point, OH 43348-1550	
Project Name: I&I Reduction Project	
Project Description (Make project descriptions detailed and specific): The Logan County Water Pollution Control District proposes a number of activities to reduce I&I in its wastewater collection and treatment system. These improvements include the purchase of I&I reduction equipment: sewer televising equipment with grouting capabilities, lateral inspection system, sewer vactor jet truck and sectional lining equipment. The project also includes construction of the Belle Center Bypass/Relief Force Main which includes the installation of 11,000 linear feet of 8-inch forcemain, replacement of 101 grinder pumps, installation of 142 valve lateral kits and the rehabilitation of the Island View Pump Station. The project also includes a number wastewater treatment plant improvements including, rehabilitation of secondary clarifiers, replacement of aeration system blowers, repairs to UV light disinfection system and replacement of the back-up generator.	
Project Location (Provide a map indicating the project locations. County or city maps or USGS topographical maps are the best to show the exact project location): Attached	
CFDA Number: 10.768	
Program Title: USDA Rural Development Water and Waste Disposal	
Proposed Federal Funding (Amount): \$4,400,000	Source: USDA/Rural Development
Proposed Non-Federal Funding (Amount): \$	Source:
Total Project Cost: \$4,400,000	

Indian County 181 Reduction Improvements Project Project Map-NWI February 26, 2014



Legend

- Belle Center Bypass Forcemain
- WWTP Improvements
- Service Lateral Kit Installation Area

1:50,000



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Director's Report – May 8, 2014

Jenny's Activities:

Meetings, Miscellaneous & Projects

April 11	Met with Logan County Commissioner Tony Core re: ODOT RTPO Grant & Transportation Advisory Committee Plan
April 15	Logan County Land Trust LAEPP/Local Ag Easement Purchase Program Committee Meeting
April 16	Champaign County CDBG Training & Overview w/ City of Urbana/Champaign County
April 17	Logan County Township Association - Presentation on ODOT RTPO
April 18	County Planning Director's Association of Ohio re: Aggregate Mining
April 21	ODOT RTPO Steering Committee Meeting #2
April 23	ODOT RTPO Presentation to Logan County Transportation Advisory Board MVRPC/Miami Valley Regional Planning Commission Annual Spring Dinner
April 28	Logan County Land Trust LAEPP/Local Ag Easement Purchase Program Committee Meeting Logan County Land Trust Meeting (Full Board)
April 29	LUC Building Committee Meeting
May 6	Planner Candidate Interview
May 7	Meeting w/ Malia Hughes re: LUC Building
May 8	LUC Zoning & Subdivision Committee LUC Executive Committee Meeting

ODOT RTPO	<ul style="list-style-type: none"> ✓ Survey by ODOT Consultant complete. Survey is on the LUC website. All open ended questions have been collated into one document. Trying to separate results by County (per Logan County request). ✓ Goals & Objectives & Public Participation Plan adopted by Steering Committee ✓ Project Sheets being solicited ✓ RTPO Pilot Grantee Interface - FFTP site through ODOT up and running for sharing of materials ✓ 2nd Steering Committee Meeting - April 21 ✓ Presentations: Logan County Township Association, Logan County Transportation Advisory Committee
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Ongoing Projects	<ul style="list-style-type: none"> ✓ ODOT RTPO/Rural Transportation Planning Grant (see above) ✓ MORPC Sustaining Scioto Steering Committee ✓ LUC Building Planning - Working with Karen Beasley from Beasley Architecture on Building Plan ✓ Logan County EMA Natural Hazard Mitigation Plan Committee - Soon to begin ranking projects ✓ County Planning Director's Association of Ohio (CPDAO) Aggregate Mining working with CCAO Staff ✓ Logan County Land Trust - Working on LAEPP/Local Agricultural Easement Application - Applications submitted to Ohio Department of Agriculture for 3 local landowners. ✓ LUC Audit for years 2012-2013- Draft ✓ APA OH (American Planning Association) - on Planning Committee for Planning & Zoning Workshop - Presenting at Conference on June 6 ✓ Transition Plan with Staffing - Interviewing for Wes's position ✓ LUC Tuition Reimbursement Policy - Working with Union County Prosecutor
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Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Heather's Activities:	
Meetings, Miscellaneous & Projects	
April 11	Meeting with Commissioner Core & Brian Dunn i.e. Transportation grant
April 14	CDBG Application Training
April 16	Champaign County CDBG Training
April 17	Phone Conference with ESRI i.e. GIS Software & Staff Training
April 21	RTPO Steering Committee Meeting
April 29	Building Committee Meeting with Karen Beasley
May 7	Meeting with Malia Hughes, i.e. LUC Building Options Phone Call with Marcia Bailey, i.e. Wage Income Survey
	Logan County Coordinated Transportation Plan Introduction Draft
	ODOT Rural Transportation Plan Document Template
Ongoing	Working on new web-site
Ongoing	Scanning documents to store on-line

Erin's Activities:	
Meetings, Miscellaneous, & Projects	
April 11	Meeting with Commissioner Core & Brian Dunn i.e. Transportation grant
April 17	RTPO Presentation to Logan County Township Association
April 21	ODOT RTPO Steering Committee Meeting #2
April 23	ODOT RTPO Presentation to Logan County Transportation Advisory Board
May 6	Meeting w/ Malia Hughes re: LUC Building
Ongoing Projects	
ODOT RTPO	✓ Presented Goals and Objectives to Steering Committee for approval
	✓ Working on Inventory of Existing Conditions with MVRPC
	✓ Draft Socio-Economic Chapter Complete
	✓ Organizing Project Sheets
	✓ Transportation Expertise/GIS Tutorials
	✓ Transportation Opinion Survey and Project Sheets Available on LUC Website

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Executive Committee Meeting Minutes
Thursday, May 8, 2014

President Doug Miller called the meeting to order at 1:15 pm.

Roll Call – Jenny Snapp

Members present: John Bayliss, Brad Bodenmiller, Kevin Bruce, Scott Coleman, Greg DeLong, Ves DuPree, David Faulkner, Kevin Gregory, Charles Hall, Paul Hammersmith, Jeremy Hoyt, Steve McCall, Doug Miller, Matt Parrill, Jack Moore for George Showalter, Bill Narducci for Jeff Stauch, Jenny Snapp, Ben Vollrath, and Andy Yoder.

Members absent: Tracy Allen, John Brose, Tim Cassady, Jim Holycross, Barry Moffett, Jeremy Nash, Tim Notestine, Ryan Shoffstall, and Amy White.

Guests present: Kathy Streng, DLZ; Fred Vogel, ODOT; Erin Moriarty and Heather Martin of LUC Regional Planning Commission.

Minutes – Kevin Gregory made the first motion to approve the minutes from the April 10, 2014 meeting as written. Ben Vollrath made the second motion to approve the minutes from the April 10, 2014 meeting as written. All in favor.

Financial Report – Andy Yoder presented the Financial Report for April. Paul Hammersmith made the first motion to accept the Financial Report. Brad Bodenmiller made the second motion to accept the Financial Report. All in favor.

ODOT Reports – ODOT 6 & 7 reports were placed on the internet. Matt reported on projects for District 7. Matt reported that several ODOT attendees attended the Transportation Museum. John Bayliss reported that the Transportation Museum is an addition to the County Historical Museum. A VIP tour was provided on Thursday evening and then on Saturday there was a parade through downtown Bellefontaine; the official dedication was held on Sunday. Matt shared information in regards to the Highway Trust Fund, through your channels, voice your concerns.

New Business:

1. Review of Woodbine Village Section 1 Phase 2 Final Plat (Union County) – Staff Report by Jenny Snapp
 - o Scott Coleman made the first motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Woodbine Village Section 1 Phase 2 Final Plat with staff and reviewing agency comments and Steve McCall made the second motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the



Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Woodbine Village Section 1 Phase 2 Final Plat with staff and reviewing agency comments. All in favor.

2. Review of USDA Rural Development Intergovernmental Clearinghouse Transmittal from Logan County Water Pollution Control District for Inflow & Infill Reduction Project. The total cost of the project is \$4,400,000.
 - o John Bayliss made the first motion to grant clearance for Logan County Water Pollution Control District for Inflow & Infill Reduction Project. Charles Hall made the second motion to grant clearance for Logan County Water Pollution Control District for Inflow & Infill Reduction Project. All in favor.
3. Building Committee Report – Scott Coleman
 - o Scott provided an update from the Building Committee. Karen Beasley, an Architect gave some possible options for renovations to the current building. Karen provided a list of what needed repaired and some options to make the building more useable. We've asked for more information from her. Additionally, we've asked Jenny to speak to a local Realtor and get some further options in regards to land and/or offices. We want a full comprehensive idea of what our options are. We will be meeting on May 22 and we anticipate in June we will have a detailed report for the Executive Committee. Jenny reported she did meet with a realtor who will be attending the meeting on May 22 and providing options.
 - o John – There was discussion about the building next door being available?
 - Jenny – It could be available; we've asked Karen to get further information; the person who owns it lives in West Mansfield so I can make a call but at this point I'm waiting on the building committee to further guide me on what they want.
4. LUC Draft Audit Report Released - Andy Yoder, Treasurer
 - o Andy reported that the audit report has not officially been released, and the draft has to be confidential until the official release date on May 13. The audit report will be shared at next month's meetings.
5. Tuition Reimbursement (Pending Prosecutor Review) - Andy Yoder, Treasurer
 - o The Prosecutor's Office did respond with another draft to be more like a contract agreement. In addition, Ben Vollrath had a good comment that Jenny will incorporate into the draft document. We're still waiting on Mr. Phillips to do the final review. Melissa Chase is wanting it to be more like a contract so she rearranged the document. Andy asked if the application process stays the same or is that done away with based on the contract process? Jenny said that administratively, the application process would

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Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

be the same. John said he thinks there is time to get the document worked out and vetted.

- Doug reminded everyone that on the LUC web-site, the Visioning/Goal document is available. The document includes one of the goals of Staff development.

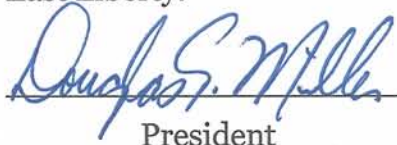
Director's Report:

Comments from Individuals:

- Matt reported that the RTPPO's that are part of the ODOT Rural Transportation Grant will be part of the STIP/TIP (State Transportation Improvement Program); your role as an RTPPO will be spelled out next week along with some guidance. The process begins this September.
- Jenny reported at the RTPPO Steering Committee, the goals and objectives were adopted at that meeting. At the next board meeting Erin will be giving a presentation about the status of the plan. In addition, Logan County has a Transportation Committee. In regards to that we've met with Logan County Commissioner Tony Core to provide further information.
- Charles – Have you gotten several resumes for the open position?
 - Jenny – I did receive around 10 and I've reduced it to three resumes.
- Brad – I wanted to share that Marcia called Heather in regards to doing a Wage Income Survey; and Heather will be providing help with that, so I'd like to offer that Heather is able to help with surveys.
- Jenny – We had a request from a board member to get a flag for the pledge before meetings. The Board has asked that a flag be obtained.
- Jenny shared Bikeway Maps from MVRPC which includes Logan & Champaign County. Jenny also attended their Annual Dinner and they recognized LUC as a partner.

Adjourn – Steve McCall made the first motion to adjourn the LUC Executive Committee Meeting at 1:45 pm, and David Faulkner seconded the motion. All in favor.

Next Scheduled Meeting: Thursday, June 12, 2014, 1:15 pm at the LUC Office in East Liberty.


President


Secretary

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