



## Records Commission Meeting Minutes

Thursday, July 14, 2016

President Stephen McCall called the meeting to order at 2:03 pm.

**Members present:** Tyler Bumbalough, Chad Flowers, Steve McCall, Andy Yoder.

**Members absent:** Thayne Gray, Jim Holycross.

**Guests present:** Dave Gulden and Heather Martin of LUC Regional Planning Commission.

**Minutes** – As this is the first meeting of the Records Commission there are no previous minutes.

### **New Business:**

1. Updated Schedule of Records Retention Policy
  - Tyler Bumbalough moved a motion to approve the updated Schedule of Records Retention Policy and Andy Yoder seconded. All in favor.

**Adjourn** – Andy Yoder moved a motion to adjourn the LUC Records Commission Meeting at 2:04 pm, and Chad Flowers seconded. All in favor.

**Next Scheduled Meeting:** Will be scheduled as needed.

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President

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Secretary