



Budget & Finance Meeting Minutes
Thursday, October 8, 2015

Members present: John Bayliss, Cale Jacobs for Scott Coleman David Faulkner, Dave Gulden, Charles Hall, Paul Hammersmith, Mark Mowery for Steve McCall, Tim Notestine, and Andy Yoder.

Absent Members: Jeff Stauch

Guests present: Heather Martin, LUC Regional Planning Commission.

The Budget and Finance Committee Meeting was called to order at 11:33 am by Andy Yoder, Treasurer.

New Business:

1. Draft Budget

- Dave Gulden reviewed the 2016 Draft Budget.
- John Bayliss – Did the building fund increase for 2016?
 - Dave Gulden – Yes, it did increase \$50,000.
- Dave Gulden – I spoke with Dave Faulkner and for the potential gap in cash for the upcoming building expense, we’re going to work on a bond or some way to borrow through them.
 - Dave Faulkner – It will depend on the amount what we do but we will do it through the Champaign County Treasurer.
 - John Bayliss – That’s what we’ve done in the past when loaning money too.
- John Bayliss asked for a clarification on the revenue and asked when the assessments were last increased?
 - Paul Hammersmith – It was almost 10 years ago.
 - The committee held discussion regarding carry-over amount and new assessments.
- John Bayliss – When did we purchase the building from Carmen?
 - Dave Gulden – Around 15 years ago.
- Paul Hammersmith – As we go into the future and the Building Committee continues to work, we’re also going to have some kind of payment each month so there’s going to be less on hand so having the 35% on hand could become an issue, and the policy may have to be revisited.
- John Bayliss moved a motion to recommend approval of the budget as presented and Charles Hall seconded. All in favor.



2. Staff Performance Appraisal

- Dave reported on staff appraisal and asked Andy how he wants to proceed
- Charles Hall moved a motion to go into Executive Session at 11:44 am for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and Paul Hammersmith seconded. Roll Call resulted in All in favor.
- Charles Hall moved a motion to end Executive Session at 12:02 pm and David Faulkner seconded. Roll Call resulted in All in favor.
- Charles Hall moved a motion that all LUC Employees compensation be increased by 2% and David Faulkner seconded. Roll Call resulted in All in favor.

3. Mileage Reimbursement Rate

- Dave Gulden reported about increasing the rate to match the IRS standard and to match Union County's rate
- Tim Notestine asked if Union County use the IRS rate?
 - Dave Gulden – Yes they do.
 - Tim Notestine – I think that's what you should do, instead of an amount.
- John Bayliss – What is the rate?
 - Dave Gulden responded with the rate.
 - Charles Hall – We're behind, it should have been increased for staff already. Charles indicated that the Union County Commissioners pass a resolution each time the IRS rate changes.
- Charles Hall moved a motion to recommend that LUC mileage should be increased to the IRS Allowable Rate and Tim Notestine seconded. All in favor with John Bayliss voting no.

Adjourn: John Bayliss moved a motion to adjourn the LUC Budget and Finance Committee Meeting at approximately 12:12 pm, and Andy Yoder seconded the motion. All in favor.