



Executive Committee Meeting Agenda  
Thursday, January 13, 2022, 1:15 pm

**Call to Order** – Tyler Bumbalough, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of December 9, 2021** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – No Report

**New Business:**

1. 2022 Committee Appointments – Tyler Bumbalough
2. Review of Homestead at Scotts Farm Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Pioneer Crossing Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Dover Township Text Amendment 3:1 Ratio (Union County) – Staff Report by Aaron Smith
5. Review of Dover Township Text Amendment Solar (Union County) – Staff Report by Aaron Smith

**Director's Report**

**Comments from Individuals**

**Adjourn**

## LUC Regional Planning Commission Treasurer's Report

Beginning Balance on December 1, 2021 \$ 472,634.10

### Receipts

LC Reutilization	Admin. July - November 2021	\$	2,571.46
PulteGroup	Pioneer Crossing Phase 3 Final Plat	\$	2,810.00
PulteGroup	Homestead at Scotts Farm Prelim	\$	16,720.00
City of Marysville	Fair Housing Program Admin.	\$	3,000.00
Union County	Interest	\$	1.85

Total Receipts \$ 25,103.31

Total Cash on Hand \$ 497,737.41

### Expenditures

Employee Salaries	2 Pay Periods	\$	13,099.22
PERS	Dec-21	\$	1,833.90
Medicare	2 Pay Periods	\$	182.08
Worker's Compensation	Worker's Compensation Payment	\$	138.14
CEBCO	Health Insurance	\$	2,381.98
Dental Insurance	Dental Insurance	\$	103.00
VSP	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	8.42
Staples	Office Supplies	\$	555.11
Staples	Desk	\$	1,418.99
CRI Digital	Copier Maintenance	\$	226.48
ORDA	2022 Membership	\$	2,500.00
TRC	Monthly Rent	\$	2,567.26
Staples	Laptops - Smith & New Person	\$	3,098.00
Brad Bodenmiller	Mileage & Travel Expense	\$	113.96
Heather Martin	Mileage & Travel Expense	\$	64.74
Bellefontaine Examiner	Legal Ad - Fair Housing	\$	36.37
Richwood Banking Visa	Misc. Expenses	\$	368.12

Total Expenditures \$ 28,700.79

Balance on Hand as of December 31, 2021 \$ 469,036.62

Respectfully Submitted,



Andy Yoder, Treasurer



## 2021 Budget Summary

as of December 31, 2021

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 23,975.00	(\$425.00)	98%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 4,846.12	(\$3,653.88)	57%
420121	Subdivision Plats	\$ 45,000.00	\$ 122,388.91	\$77,388.91	272%
420122	Mapping	\$ 100.00	\$ 465.50	\$365.50	466%
470101	Interest	\$ 1,347.56	\$ 2,187.00	\$839.44	162%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 298,502.44</b>	<b>\$ 382,334.03</b>	<b>\$83,831.59</b>	<b>128%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 170,289.68	97%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 23,840.70	97%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 2,374.99	94%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 1,801.78	94%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 28,583.76	95%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 1,236.00	95%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 60.24	93%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 101.04	92%
520115	Office Supplies	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00	\$ 7,196.37	90%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,941.66	59%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 10,809.05	69%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 3,772.00	75%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ 55.00	1%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 34,923.12	97%
540100	Equipment	\$ 2,500.00	\$ 600.00	\$ 3,100.00	\$ 3,098.00	100%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 2,899.94	48%
550305	Contingencies	\$ 10,000.00	\$ (3,600.00)	\$ 6,400.00	\$ 1,881.49	29%
	<b>Estimated Total Expenditures</b>	<b>\$ 330,937.50</b>		<b>\$ 334,652.30</b>	<b>\$ 295,864.82</b>	<b>88%</b>

### STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	\$ <b>469,036.62</b>
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 382,334.03
Difference (+/Under)	\$ <b>83,831.59</b>
Estimated Adjusted Total Expenditures	\$ 334,652.30
Actual 2021 Expenditures	\$ 295,864.82
Difference (+/Under)	\$ <b>38,787.48</b>



# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – January 13, 2022

### Brad's Activities:

12/10	33 Corridor Group meeting
12/13	Champaign Co (C) 208 Plan discussion
12/14	Easement discussion with reviewing agencies State Transportation Innovation Council (STIC) orientation
12/15	Sunshine Laws Certification Training Village of West Liberty (L) Planning Commission
12/20	Met with Logan Co (L) Land Trust
12/21	Union Co (U) CIC meeting
1/4	Union Co (U) Department Head meeting
1/6	State Transportation Innovation Council (STIC) university interviews
1/10	Met with URE
1/11	Met with TRC Business Development
Ongoing	Union Co (U) Comprehensive Plan

### Aaron's Activities:

12/20/21	Liberty Twp (L) Trustee Meeting
12/20/21	Meet with Bob Stoll, Logan County Land Trust
1/4/22	Millcreek Twp (U) Conference call to discuss amendments
1/10/22	Allen Twp (U) Zoning Inspector meeting in office
Mapping	Millcreek Twp (U), Claibourne Twp (U), Vlg of Richwood (U), Urbana Twp (C)
Zoning	Vlg of Lakeview (L), Vlg of West Liberty (L), Jefferson Twp (L), Lake Twp (L), Pleasant Twp (L), Vlg of Richwood (U),
Support/ Assisting Jurisdictions	Allen Twp (U), Claibourne Twp (U), Leesburg Twp (U), Millcreek Twp (U), Paris Twp (U), Taylor Twp (U), Union Twp (U), Vlg of St. Paris (C), Wayne Twp (C)

### Heather's Activities:

12/15/21	Sunshine Laws Certification Training via Web-ex
12/16/21	Fair Housing Training via Zoom
1/11/22	Logan County Land Bank meeting
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
Ongoing	Fair Housing Activities
Ongoing	Champaign County CDBG activities
Ongoing	CDBG Monitoring - PY19
Completed	Fair Housing 4 <sup>th</sup> Quarter mailings
Completed	Champaign County Environmental Reviews – North Lewisburg & Urbana

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Executive Committee Meeting Minutes  
Thursday, January 13, 2022

President Tyler Bumbalough called the meeting to order at 1:15 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** David Henry for Paul Benedetti, Brad Bodenmiller, John Brose, Tyler Bumbalough, Preston Carter, Tim Cassady, Scott Coleman, Todd Garrett, Kyle Hoyng, Dennis Kauffman, Steve McCall, Tammy Noble, Jeff Rea, Steve Robinson, Blake Simpson, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

**Members absent:** Brian Davidson, Wes Dodds, Todd Freyhof, Ashley Gaver, Beau Michael, Tim Notestine, Ryan Shoffstall, George Showalter, and Jason Willis.

**Guests present:** Adele Evans, Jobs and Commerce Regional Manager for District 7 and 8; Eric Snowden, Jerome Township; Dusty Hurst, Village of Mechanicsburg; Chad Henry, Choice One; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Scott Coleman moved a motion to approve the minutes from the December 9, 2021, meeting, as written, and Andy Yoder seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for December. Tim Cassady moved a motion to accept the Financial Report and Scott Coleman seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website. Adele Evans introduced herself to the group. Adele is moving-into the position Fred Vogel formerly held. Information sent by Brian Davidson was emailed to the group.

**RTPO**

There will be a meeting about the bike path feasibility study happening in the St. Paris area on January 24 at 7:00 pm. The next TAC meeting will be February 28, 2022 at 9:30 am.

**New Business:**

1. 2022 Committee Appointments – Tyler Bumbalough
  - o Steve McCall recommended the Nominating Committee be added to the list of Committees and the Commissioners listed as that Committee members.



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

- Steve McCall moved a motion to accept the 2022 Committee Appointments with the addition of the Nominating Committee as recommended and Scott Coleman seconded. All in favor.
2. Review of Homestead at Scotts Farm Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Scott Coleman moved a motion to accept the request to table the Homestead at Scotts Farm Preliminary Plat and Todd Garrett seconded. All in favor.
3. Review of Pioneer Crossing Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Andy Yoder moved a motion to accept the recommendation of conditional approval of Pioneer Crossing Phase 3 Final Plat and Scott Coleman seconded. All in favor.
4. Review of Dover Township Text Amendment 3:1 – Staff Report by Aaron Smith
  - Tim Cassady moved a motion to accept the recommendation of approval with modifications of the Dover Township Text Amendment – 3:1 and Steve Robinson seconded. All in favor.
5. Review of Dover Township Text Amendment – Solar – Staff Report by Aaron Smith
  - Scott Coleman moved a motion to accept the recommendation of approval with modifications of the Dover Township Text Amendment – Solar and Ryan Smith seconded. All in favor.

## Director's Report

### Comments from Individuals:

- Ben Vollrath asked about the Demolition Funds project.
  - Heather Martin provided a quick overview for the Committee. The Logan County Land Bank is the Lead Entity for the Demolition Funds in Logan. The Land Bank sent a letter to all jurisdictions to solicit potential properties.
  - Tim Cassady reported that Champaign County is also soliciting projects for this funding and is using a consultant for the program. The County does have at least one project for the other pot of monies, the Brownfield round.
- Ben Vollrath congratulated and thanked staff for their hard work.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:45 pm and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, February 10, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty OH 43319.

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

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President

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Secretary

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