



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

Budget & Finance Meeting Minutes Thursday, October 10, 2024

Members present: Tim Cassady, Scott Coleman, Wes Dodds, Todd Freyhof, Tammy Noble, Steve Robinson, Jeff Stauch, and Mike Yoder.

Member absent: Steve McCall.

Guest present: Brad Bodenmiller and Heather Martin, LUC Regional Planning Commission

The Budget and Finance Committee Meeting was called to order at 11:21 am. by Todd Freyhof.

New Business:

1. Administrative Assistant Position
 - Brad Bodenmiller provided information on the need for this position and provided a copy of a draft job description.
 - Tim Cassady moved a motion to recommend creation of the position and use the proposed job description and Tammy Noble seconded. All in favor.
2. Staffing Performance Appraisal
 - Jeff Stauch moved a motion to go into Executive Session at 11:32 am for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and requested Brad Bodenmiller remain in the room and Scott Coleman seconded. All in favor.
 - Todd Freyhof ended the Executive Session at 11:49 am. All in favor.
 - Scott Coleman moved a motion to recommend an increase of 4.78% for Brad Bodenmiller; a 7.60% increase for Aaron Smith; a 2.95% increase for Gram Dick; and an 8.27% increase for Heather Martin and Tim Cassady seconded. all in favor.
3. Fee Schedule
 - Heather Martin provided information on the addition of surveys to the fee schedule. Scott Coleman asked about the charge being lower than salaries and Brad Bodenmiller provided information; we don't want the fee to be cost prohibitive, but also want communities to have skin-in-the-game.
 - Scott Coleman moved a motion to recommend approval of the updated Fee Schedule and Tim Cassady seconded. All in favor.
4. 2025 Draft Budget

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- Brad Bodenmiller provided information for the different budgets—no increase to membership rates and a partial increase to membership rates.
- Tim Cassady – I wasn't able to attend the meeting last month. I think we're missing an opportunity to increase fees at this time. For us, in the previous year, I don't think there's been a time that LUC's services have been more needed with marijuana, solar, and training. We're discussing our comprehensive plan soon. I'm for keeping things cheap as long as we can. I think at some point we may have to increase fees and that may be at a time when demand is not as high. I think our County could stand an increase and not be resented because of the usefulness of the employees here. Everyone sees value in what we get from LUC. I'll live with what the group decides but we're missing an opportunity. We can offset the cost of the administrative assistant position with a minimum increase.
- Scott Coleman – I don't disagree with the assessment. Some people look from the outside and ask about your carryover.
- Brad Bodenmiller would like to have a carryover of \$750,000, just in case there's a need for a building or if membership drops.
- Scott Coleman talked about looking at buildings previously.
- Jeff Stauch – If something happened to the building, you may have to lean on the counties to bridge the gap for the location. We have people question the carryover. You have townships that you work in to get membership up. He asked about the last increase and Brad Bodenmiller shared the information.
- Tim Cassady – I wanted to share my thoughts, for our County. I know the townships and I think the attitude of the township is that every one of them finds value in what we provide for them. We need to know our worth and keep our prices to be competitive in the future.
- Mike Yoder – I think we can take the increase; I don't have a problem with that. I also look at the ending balances and we look fairly healthy. There are a lot of things happening now and it may be a good time to do it. But it doesn't make a difference.
- Steve Robinson – I agree with Mike. We're already paying Gram's salary. On the township level, I don't know them as well and I know we have a lot of money. The townships have turned the roads over the county. They don't have much expense.
- Mike Yoder – I know several changed when the Health levy didn't pass and they had to start paying for the Health Department. They don't ask for more money. Their operations funds are low.
- Steve Robinson – I'd lean to not doing it this year and do it next year. If the necessity happens, all the counties will help with a building if you have the need happen.
- Tim Cassady – We have an example, the jail and how it's shared among the counties.
- Scott Coleman – I could go either way, but it sounds like we're leaning toward staying the same.

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- Scott Coleman moved a motion to recommend approval of the budget with no increase in assessments and Steve Robinson seconded. All in favor.

Adjourn: Scott Coleman moved a motion to adjourn the LUC Budget and Finance Committee meeting at 12:15 p.m. and Jeff Stauch seconded. All in favor.

Next Meeting: At this time there are no further meetings scheduled.

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