



Executive Committee Meeting Agenda
Thursday, November 10, 2016, 1:15 PM

Call to Order – Stephen McCall, President

Roll Call – Dave Gulden

Action on Minutes of October 13, 2016 – Executive Committee

Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Jerome Village GPN-5 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Jerome Village GPN-5 Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Annual Dinner Ticket Sales due – Heather Martin
4. Nominating Committee Report
5. Building Committee Report – Dave Gulden

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on October 1, 2016		\$ 484,237.52
Receipts		
Terrain Evolution	GPN-5 Phase 2 Final Plat	\$ 560.00
Terrain Evolution	GPN-5 Phase 3 Final Plat	\$ 880.00
Village of Lakeview	Updated Zoning Map	\$ 20.00
Logan County	RTPO Reimbursement July & August	\$ 25,488.15
Union County	September Interest	\$ 1,218.23
Total Receipts		\$ 28,166.38
Total Cash on Hand		\$ 512,403.90
Expenditures		
Employee Salaries	2 Pay Periods	\$ 13,616.01
PERS	Sep-16	\$ 1,906.24
Medicare	2 Pay Periods	\$ 185.90
Worker's Compensation	Worker's Compensation Payment	\$ 180.14
Dental Insurance	Dental Insurance	\$ 135.90
CEBCO	Health Insurance	\$ 2,855.98
CEBCO	Vision Insurance	\$ 7.12
Life Insurance	Life Insurance	\$ 8.42
Wesley Easton	Water Cooler Rental & Water	\$ 20.58
CRI Digital	Copier Service Contract 5/25 - 10/25/16	\$ 822.54
Marysville Journal	Yearly Subscription	\$ 129.99
Time Warner Cable	Phone/Internet Service	\$ 296.54
Kenneth Welty	Mowing Contractor	\$ 30.00
Gracia Welty	Office Cleaning 10/9	\$ 60.00
All Around Awards	Annual Dinner	\$ 50.00
Brad Bodenmiller	Mileage - September 2016	\$ 154.98
Dave Gulden	Mileage - September 2016	\$ 176.04
Heather Martin	Mileage - September 2016	\$ 25.92
Richwood Banking Visa	Misc. Expenses	\$ 87.00
Total Expenditures		\$ 20,749.30
Balance on Hand as of October 31, 2016		\$ 491,654.60

Respectfully Submitted,



R. Andy Yoder, Treasurer



2016 Budget Summary

as of October 31, 2016

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 182,950.14	\$ 187,341.05	\$ 4,390.91	102%
450105	Grants	\$ 28,500.00	\$ 44,259.00	\$ 15,759.00	155%
450105.LUC13	ODOT RTPO Grant	\$ 80,000.00	\$ 55,909.63	\$ (24,090.37)	70%
420107	Charges for Services	\$ -	\$ 32,019.00	\$ 32,019.00	
480108	Annual Dinner	\$ 2,900.00	\$ 1,450.00	\$ (1,450.00)	50%
420121	Subdivision Plats	\$ 30,000.00	\$ 40,444.44	\$ 10,444.44	135%
420122	Mapping	\$ 100.00	\$ 95.00	\$ (5.00)	95%
470101	Interest	\$ 1,428.00	\$ 3,215.10	\$ 1,787.10	225%
	Estimated Total Revenue	\$ 325,878.14	\$ 364,733.22	\$ 38,855.08	112%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Carry Over Previous Yr	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 210,000.00			\$ 210,000.00	\$ 144,005.31	69%
510205	PERS	\$ 29,400.00			\$ 29,400.00	\$ 20,160.74	69%
510215	Medicare	\$ 3,045.00			\$ 3,045.00	\$ 1,970.02	65%
510225	Workers Compensation	\$ 3,360.00			\$ 3,360.00	\$ 2,005.35	60%
510305	Medical	\$ 46,000.00	\$ (10,000.00)		\$ 36,000.00	\$ 29,131.00	81%
510310	Dental Insurance	\$ 3,000.00			\$ 3,000.00	\$ 1,383.80	46%
510315	Vision Insurance	\$ 300.00			\$ 300.00	\$ 72.74	24%
510320	Life Insurance	\$ 300.00			\$ 300.00	\$ 88.00	29%
520115	Office Supplies	\$ 5,000.00			\$ 5,000.00	\$ 2,901.81	58%
520155	Subscription Fees	\$ 5,000.00	\$ 2,600.00		\$ 7,600.00	\$ 4,760.24	63%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 4,366.97	\$ 10,366.97	\$ 5,992.59	58%
530171	Professional Development	\$ 6,000.00			\$ 6,000.00	\$ 2,254.00	38%
530199	Utilities	\$ 12,000.00			\$ 12,000.00	\$ 6,170.40	51%
530650	Maintenance & Repair	\$ 10,000.00	\$ (2,000.00)		\$ 8,000.00	\$ 2,802.65	35%
530702	Annual Dinner	\$ 5,000.00			\$ 5,000.00	\$ 2,259.86	45%
530800	Building	\$ 250,000.00	\$ (16,200.00)		\$ 233,800.00	\$ -	0%
540100	Equipment	\$ 8,000.00	\$ (1,200.00)	\$ 570.86	\$ 7,370.86	\$ 4,400.13	60%
550100	Travel & Expense	\$ 10,000.00	\$ 100.00		\$ 10,100.00	\$ 4,876.51	48%
550305	Contingencies	\$ 25,000.00	\$ 26,700.00		\$ 51,700.00	\$ 47,301.46	91%
	Estimated Total Expenditures	\$ 637,405.00			\$ 642,342.83	\$ 282,536.61	44%

STATEMENT:

Cash Balance January 1, 2016	\$ 409,457.99
Estimated Cash Balance December 31, 2016	\$ 121,192.77
Actual Cash On Hand December 31, 2016	
Estimated Total Revenue	\$ 325,878.14
Actual 2016 Revenue	\$ 364,733.22
Difference (+/Under)	\$ 38,855.08
Estimated Total Expenditures	\$ 637,405.00
Actual 2016 Expenditures	\$ 282,536.61
Difference (+/Under)	\$ 354,868.39



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – November 10, 2016

Dave's Activities:	
Meetings, Miscellaneous & Projects	
10/13	Allen Twp (U) development meeting
10/14	NW 33 Corridor meeting CDBG meeting with State Development Services Agency
10/19	Marysville downtown public meeting
10/20	Allen Twp (U) Zoning Commission
10/21	Logan County CIC
10/25	Land Reutilization Conference
10/27	City of Bellefontaine
11/1	Union Co. dept head mtg
11/2	Indian Lake Study call
11/7	Logan County Land Trust Bellefontaine City Council (TRC Presentation)
11/8	Logan/Union County 33 Corridor
11/9	Union County CIC
Ongoing	CDBG for Champaign County Regional Transportation Planning Organization (RTPO) Annual meeting prep

Heather's Activities:	
Meetings, Miscellaneous & Projects	
Ongoing	Subdivision Regulation Updates
Ongoing	Fair Housing Activities
11/3	Union County No Wrong Door
Ongoing	Annual Report
Annual Dinner	Will be held on November 17; 6:30 pm; 1512 S US Hwy 68, Urbana OH; Catering by Farmer's Daughter

Brad's Activities:	
Meetings, Miscellaneous & Projects	
10/14	Attended US 33 Innovation Corridor Group and Development Group meetings.
10/17	Attended Stokes Twp (L) Board of Zoning Appeals meeting.
10/20	Attended Allen Twp (U) Zoning Commission meeting.
10/24	Attended City of Urbana (C) and Urbana Twp (C) joint meeting with school district. Attended engineering meeting for Woodbine Village Section 2. Attended Mad River Twp (C) Zoning Commission meeting.
10/26	Attended Liberty Twp (U) Zoning Commission meeting.
10/27	Attended City of Bellefontaine (L) Strategic Plan meeting.
Ongoing	Assisting jurisdictions: Allen Twp (U), City of Bellefontaine (L), Harrison Twp (L), Jerome Twp (U), Liberty Twp (U), Mad River Twp (C), Mill Creek Twp (U), Stokes Twp (L), Urbana Twp (C), Village of Lakeview (L), Village of Magnetic Springs (U), Village of North Lewisburg (C), Village of West Mansfield (L), Washington Twp (L), Wayne Twp (C), Zane Twp (L)
Ongoing	Assisting with ODOT RTPO Grant as needed. This month focused on state bike routes.
Ongoing	Working on sign code update for Jefferson Twp (L), Liberty Twp (L), Perry Twp (L), and Salem Twp (C).

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Executive Committee Meeting Minutes
Thursday, November 10, 2016

President Stephen McCall called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, John Brose, Tyler Bumbalough, Cale Jacobs for Scott Coleman, Dave Faulkner, Chad Flowers, Todd Freyhof, Todd Garrett, Kevin Gregory, Dave Gulden, Charles Hall, Kyle Hoyng for Jeremy Hoyt, Steve McCall, Barry Moffett, Adam Moore, Steve Shepherd, George Showalter Ryan Smith, Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: Paul Benedetti, Jim Holycross, Tim Notestine, Vince Papsidero, Matt Parrill, and Ryan Shoffstall.

Guests present: Bill Narducci, Union County Engineer; Justin Wollenberg, Terrain Evolution; Todd Pomorski, Epcon Jerome LLC; Judy Christian, York Township; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – Ben Vollrath moved a motion to approve the minutes from the October 13, 2016 meeting as written and Dave Faulkner seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for October. Charles Hall moved a motion to accept the Financial Report and Jeff Stauch seconded. All in favor.

ODOT Reports: ODOT Reports are available on the LUC web-site. Steve Shepherd reported for ODOT District 6. Steve McCall reported that both Districts have future projects on the web-site.

New Business:

1. Review of Jerome Village GPN-5 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to accept the staff and Zoning and Subdivision Committee's recommendations to approve the Jerome Village GPN-5 Phase 2 Final Plat and Kevin Gregory seconded. All in favor.
2. Review of Jerome Village GPN-5 Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Dave Faulkner moved a motion to accept the staff and Zoning and Subdivision Committee's recommendations to approve the Jerome Village GPN-5 Phase 3 Final Plat and Charles Hall seconded. All in favor.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Annual Dinner
 - Date: November 17, 2016
 - Time: 6:30 pm
 - Speaker: Rick Powers & Brent Roubinek
 - Location: 1512 S US Hwy 68, Urbana
4. Nominating Committee Report – Dave Faulkner
 - John Bayliss moved a motion to accept the recommendation of the nominating committee and Charles Hall seconded. Executive Committee nominations will be sent to the LUC Annual Meeting for approval next week. All in favor.
5. Building Committee Report – Dave Gulden
 - Dave Gulden provided an update about the status of the new building.

Director's Report:

Comments from Individuals:

Adjourn – Dave Faulkner moved a motion to adjourn the LUC Executive Committee Meeting at 2:11 pm, and Andy Yoder seconded. All in favor.

Next Scheduled Meeting: Thursday, December 8, 2016, 1:15 pm at the LUC Office in East Liberty.

President

Secretary