



Executive Committee Meeting Agenda  
Thursday, March 14, 2019, 1:15 pm

**Call to Order** – Dave Faulkner, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of February 14, 2019** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – Tyler Bumbalough

**New Business:**

1. Glacier Pointe Section 12 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Johnson Township Zoning Text Amendment (Champaign County) – Staff Report by Brad Bodenmiller
3. Review of Richland Township Zoning Parcel Amendment (Logan County) – Staff Report by Brad Bodenmiller
4. Budget & Finance Committee – Andy Yoder
5. Census 2020 Participant Statistical Area Program (PSAP) – Brad Bodenmiller

**Director's Report**

**Comments from Individuals**

**Adjourn**

# LUC Regional Planning Commission Treasurer's Report

Beginning Balance on February 1, 2019 \$ 471,435.09

Receipts

Terrain Evolution	GPN-12 Preliminary Plat	\$	10,235.00
Washington Twp	Zoning Map Fees	\$	76.00
Allen Township	Zoning Map Fees	\$	10.00
City of Bellefontaine	2019 Membership Assessment	\$	7,238.55
Village of Huntsville	2019 Membership Assessment	\$	550.00
Rush Township	2019 Membership Assessment	\$	599.25
Union County	January 2019 Interest	\$	798.49

Total Receipts \$ 19,507.29

Total Cash on Hand \$ 490,942.38

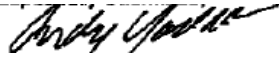
Expenditures

Employee Salaries	2 Pay Periods	\$	16,787.06
PERS	2 Pay Periods	\$	2,350.18
Medicare	2 Pay Periods	\$	237.71
Worker's Compensation	Worker's Compensation Payment	\$	180.33
CEBCO	Medical Insurance	\$	1,178.88
Delta Dental	Dental Insurance	\$	50.88
VSP	Vision Insurance	\$	3.08
CEBCO	Life Insurance	\$	8.42
CRI Digital	Copier Maintenance	\$	71.64
ESRI	GIS License	\$	400.00
CCAO	Yearly Membership	\$	85.00
SurveyMonkey	Yearly Subscription	\$	336.00
OARC	Yearly Membership	\$	1,250.00
Richwood Banking Visa	Conference - Bodenmiller	\$	50.00
TRC	Monthly Rent	\$	2,947.00
Brad Bodenmiller	Mileage Expense - January 2019	\$	228.98
Heather Martin	Mileage Expense - January 2019	\$	39.59
Marysville Journal Tribune	Legal Ad	\$	14.10
Richwood Banking Visa	Miscellaneous Expenses	\$	152.99
USPS	PO Box fee	\$	120.00

Total Expenditures \$ 26,491.84

Balance on Hand as of February 28, 2019 \$ 464,450.54

Respectfully Submitted,

  
Andy Yoder, Treasurer



## 2019 Budget Summary

as of February 28, 2019

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 212,401.10	\$ 219,084.55	\$ 6,683.45	103%
450105	Grants	\$ 25,800.00	\$ -	\$ (25,800.00)	0%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$ -	0%
420107	Charges for Services	\$ 40,000.00	\$ -	\$ (40,000.00)	0%
420121	Subdivision Plats	\$ 35,000.00	\$ 16,180.00	\$ (18,820.00)	46%
420122	Mapping	\$ 100.00	\$ 86.00	\$ (14.00)	86%
470101	Interest	\$ 5,593.04	\$ 1,373.16	\$ (4,219.88)	25%
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
480111	Refund	\$ -	\$ -	\$ -	
480112	Proceeds from Sale	\$ -	\$ -	\$ -	
	<b>Estimated Total Revenue</b>	<b>\$ 321,794.14</b>	<b>\$ 236,723.71</b>	<b>\$ (85,070.43)</b>	<b>74%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 180,000.00		\$ 180,000.00	\$ 28,697.97	\$ 151,302.03	16%
510205	PERS	\$ 25,200.00		\$ 25,200.00	\$ 4,017.70	\$ 21,182.30	16%
510215	Medicare	\$ 2,610.00		\$ 2,610.00	\$ 410.63	\$ 2,199.37	16%
510225	Workers Compensation	\$ 1,980.00		\$ 1,980.00	\$ 311.51	\$ 1,668.49	16%
510305	Medical	\$ 35,000.00		\$ 35,000.00	\$ 706.14	\$ 34,293.86	2%
510310	Dental Insurance	\$ 1,600.00		\$ 1,600.00	\$ 13.22	\$ 1,586.78	1%
510315	Vision Insurance	\$ 100.00		\$ 100.00	\$ 2.12	\$ 97.88	2%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 16.84	\$ 93.16	15%
520115	Office Supplies	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00	\$ 486.63	\$ 6,513.37	7%
520155	Subscription Fees	\$ 3,000.00		\$ 3,000.00	\$ 2,071.00	\$ 929.00	69%
530100	Contract Services	\$ 12,000.00		\$ 12,000.00	\$ 3,089.61	\$ 8,910.39	26%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 2,550.00	\$ 2,450.00	51%
530199	Utilities	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ -	\$ -	0%
530650	Maintenance & Repair	\$ -		\$ -	\$ -	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	\$ 4,000.00	0%
530800	Building	\$ 40,000.00		\$ 40,000.00	\$ 5,998.00	\$ 34,002.00	15%
540100	Equipment	\$ 3,000.00		\$ 3,000.00	\$ -	\$ 3,000.00	0%
550100	Travel & Expense	\$ 8,000.00		\$ 8,000.00	\$ 582.09	\$ 7,417.91	7%
550305	Contingencies	\$ 5,000.00		\$ 5,000.00	\$ 410.87	\$ 4,589.13	8%
	<b>Estimated Total Expenditures</b>	<b>\$ 333,600.00</b>		<b>\$ 333,600.00</b>	<b>\$ 49,364.33</b>	<b>\$ 284,235.67</b>	<b>15%</b>

### STATEMENT:

Cash Balance January 1, 2019	\$ 277,091.16
Estimated Cash Balance December 31, 2019	\$ 126,188.95
Actual Cash On Hand December 31, 2019	
Estimated Total Revenue	\$ 321,794.14
Actual 2019 Revenue	\$ 236,723.71
Difference (+/Under)	\$ (85,070.43)
Estimated Adjusted Total Expenditures	\$ 333,600.00
Actual 2019 Expenditures	\$ 49,364.33
Difference (+/Under)	\$ 284,235.67

# Memorandum

**To: LUC Executive Committee**

**From: Scott Schmid**  
TCC Transportation Director

**Phone 937-521-2133**  
sschmid@clarkcountyohio.gov

**Re: RTPO Planning Report**

**Date: March 7, 2019**

**The following are items for discussion at the March 14 LUC Executive Committee Meeting**

## **RTPO Technical Advisory Committee**

The RTPO Technical Advisory Committee met March 4 in West Liberty. TCC Staff presented on a number of topics including the Planning Work Program development and the state's transportation budget. Minutes from the meeting can be found on the LUC website at: <https://www.lucplanning.com/rtpotechnicaladvisorycommittee>. The next quarterly meeting of the TAC will be on Monday, June 3.

## **FY2020 Planning Work Program**

TCC Staff has prepared the RTPO Draft FY 2020 Planning Work Program. The FY 2020 PWP is the requirement that tracks work to be accomplished within the fiscal year and the budget that will be used to accomplish it. ODOT is providing LUC with the same amount of Federal and State funding as it did in FY2019, which is \$98,392.67 including LUC's 10% local match.

The proposed total budget for next year is \$148,392.67. This includes an estimated \$50,000 in carry forward SPR funding. End products include:

- Support for various funding applications (601)
- Completion of various corridor and sub-area studies (601)
- Development of the FY 2021-2014 Rural TIP (602)
- Collection of traffic counts and other surveillance activities (605)
- Support for comprehensive and long range planning (610)
- Support and coordination activities with public transportation providers (674)
- Support for public involvement activities (697)

TCC Staff requests any questions, comments, and additions to the document by April 19, 2019. The final document will be presented to the LUC Executive Committee at the May 9, 2019 meeting for adoption.

## **Ohio Transportation Budget**

As of this memo, Ohio House Bill 62 has advanced out of the Finance Committee and will be considered by the House on March 7. The bill included an omnibus amendment that most notably changed the state/local split to 55% state/45% local governments and increased the amount of funding for public transit to \$100 million per

year. Prior to the amendment, the most newsworthy item was the House recommending a 10.7 cent increase to gasoline taxes phased in over three years, a 20 cent increase to diesel taxes phased in over three years, a \$200 registration fee for electric vehicles, a \$100 registration fee for hybrid vehicles, and an additional \$5 permissive vehicle registration fee for local governments. These recommendations are all significantly different than the Governor’s request of 18 cents additional on all fuel immediately and indexed for inflation in future years.

By the time that the Executive Committee meets on March 14, it is more than possible that all of the above will have changed. If anyone has any questions about the budget, please contact your State Representatives and Senators, or feel free to contact TCC staff.

**Budget**

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.67	\$ 79,082.05	20%	\$ 9,792.06	\$ 19,310.62
625.11 RTPO Planning (fy18)	\$ 44,827.00	\$ 3,522.62	92%		\$ 41,304.38



# **LUC Regional Planning Commission**

## **FY20 PLANNING WORK PROGRAM**

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**Planning  
Work  
Program**

**LOGAN-UNION-CHAMPAIGN  
REGIONAL PLANNING COMMISSION**

**Executive Committee Officers**

**Dave Faulkner, President**

*Champaign County*

**Ryan Smith, 1<sup>st</sup> Vice President**

*Logan County Electrical Cooperative*

**Kevin Gregory, 2<sup>nd</sup> Vice President**

*Union Rural Electric*

**Andy Yoder, Treasurer**

*Village of North Lewisburg*

**Brad Bodenmiller, Secretary**

*LUC Director*

**Brian Davidson, Ex-Officio**

*ODOT District 6*

**Scott Boyer, Ex-Officio**

*ODOT District 7*

**LUC Staff**

Brad Bodenmiller

Director

Heather Martin

Operations Manager

**Phone:** 937.666.3431

**Fax:** 937.666.6203

**Website:** [www.lucplanning.com](http://www.lucplanning.com)

**Address:** 10820 State Route 347

P.O. Box 219

East Liberty, OH 43319

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# Planning Work Program

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This report was prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The preparation and publication of this document was financed cooperatively by the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The contents of this Plan reflect the views of the Logan-Union-Champaign Regional Planning Commission, which is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This Plan does not constitute a standard, specification or regulation.



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# Planning Work Program

## INTRODUCTION

The Logan-Union-Champaign Regional Planning Commission (LUC) was formed in 1967 primarily as a result of the announcement by Governor Rhodes and The Ohio State University Officials that the Transportation Research Center of Ohio would be located straddling the Logan and Union County Line. This 8100-acre facility was touted to be the world's largest automotive research center. Several studies indicated that a lot of growth and development would take place around the TRC, which would result in an influx of people, business, and industry. Therefore, local officials felt that a Planning Commission should be formed to start planning for the orderly development of the three counties.

LUC is charged under Ohio Law with certain responsibilities. Among them are the review and approval of subdivisions located in the unincorporated areas and the review and recommendation to township zoning commissions concerning zoning amendments. LUC also acts as an Area-Wide Clearinghouse for applicants who request federal and state assistance for selected projects. Assistance is rendered to township and municipal zoning and planning commissions regarding zoning and subdivision development.

LUC and several of its members have been actively involved in the attraction of new business and industry to the area and in the improvement of US Route 33, 68 and other infrastructure improvements. LUC is funded by the villages, cities, and townships of the three counties and by the three counties themselves on a per capita basis.

In July 2013, the Ohio Department of Transportation (ODOT) initiated a Regional Transportation Planning Organization (RTPO) two-year pilot program with five multi-county planning organizations including LUC. This pilot program provided LUC with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPO's), and ODOT. Federal transportation guidance encourages RTPO's to enhance rural area local governments' participation in "the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs."

The initial focus of the RTPO planning program was to establish the first ever long range multi-modal transportation plans for these regions, develop transportation databases, and become knowledgeable about local government transportation funding programs. On January 27, 2016, Governor John Kasich formally designated LUC as an Ohio RTPO. This designation formalizes the program that started as a pilot and will help spur better and more informed transportation decision making in Ohio.

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# Planning Work Program

## INTRODUCTION

As the RTPO continues to evolve from a pilot to permanent program, LUC realizes it needs to build its capacity as a transportation planning agency while continuing to deliver its core land-use related services. A partnership has been formed between LUC and the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) to accomplish this. LUC retains its identity and local decision making as an RTPO while CCSTCC is contracted to perform transportation planning activities and interface with ODOT and FHWA.

CCSTCC has been conducting the metropolitan transportation planning process as the MPO for the Springfield urbanized area since 1964. The current staff has a broad mix of experience across multiple transportation planning disciplines and will be able to provide that expertise to LUC and its staff. As an MPO, CCSTCC will be able to provide LUC with templates for many planning activities common between MPO's and RTPO's, including short and long range plans. These plans are captured in the work elements of this document. Both LUC and CCSTCC benefit from this interregional cooperation, and believe it can be a statewide model for sharing and bolstering resources.

As the RTPO, LUC will carry out the cooperative, comprehensive and continuing transportation planning process via planning services provided by CCSTCC. LUC will maintain this planning process through the work elements developed annually in this Planning Work Program (PWP). The PWP describes the work necessary to maintain the transportation planning process and serves as the budgeting mechanism. The transportation planning process implemented through the PWP will be used to address the goals and objectives as defined in the 2015 LUC Long Range Transportation Plan:

### **Transportation Safety**

- Improve and maintain safety of roadway network, reducing the number of crashes in the area and striving to fall within the nation's average range of crash data.
  - Identify high crash areas
  - Identify traffic enforcement target areas
  - Create and implement a signage plan to assist in wayfinding, speed regulation, and traffic control
  - Evaluate existing signage for conformance to current standards in high crash areas (intersection and curves)
  - Establish a public service announcement system to reduce animal crashes during deer season

### **Network Connectivity, Reliability & Efficiency**

- Evaluate and improve the highway network to promote safe, reliable, and efficient travel for all road users.
  - Evaluate crash data and traffic volume to identify areas of improvement
  - Evaluate the need for additional infrastructure at intersections with high traffic volumes
  - Assess local congestion and discuss infrastructure improvements
  - Perform feasibility study of congestion alleviation opportunities
  - Preserve and maintain the existing transportation network

### **Multimodal Access**

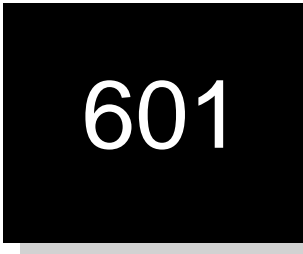
- Improve and expand the public transportation network and non-motorized transportation options to allow easy mobility to all residents and visitors.
  - Create a comprehensive Bicycle and Pedestrian Plan for the two counties
  - Identify bicycle-pedestrian connections within activity centers such as schools, hospitals, shopping areas, universities, etc.
  - Evaluate trip data for current public transportation
  - Centralize all modes of transportation with one multimodal access hub

### **Economic Vitality**

- Improve economic growth in the region by providing transportation options that support existing businesses and encourage new economic development opportunities.
  - Ensure that large manufacturing businesses in the region have adequate access to the freight infrastructure network.
  - Facilitate the movement of goods into and out of the area and improve the mobility of all freight modes.

### **Stewardship**

- Commit to the future and longevity of the transportation network by evaluating the social, environmental, and financial circumstances surrounding each project.
  - Address transportation priorities in a manner consistent with fostering social and environmental principles.
  - Develop a fiscally responsible plan and explore funding options to fund proposed transportation improvements.



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## SHORT RANGE PLANNING

**Objective:**

To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.1**

**Short Range Planning**

**PURPOSE**

To conduct studies and develop information for decision-makers and to identify projects for implementation either in the Transportation Improvement Program or in the normal operating or capital improvement budgets of the participating agencies.

**PREVIOUS WORK**

Miscellaneous Corridor and Intersection Studies

**METHODOLOGY**

FAST Act

Implementation of activities consistent with the FAST Act will be a priority. CCSTCC Staff will review statewide planning performance measures with ODOT and public transit providers, and integrate some performance based planning activities into the Long Range Transportation Plan and Transportation Improvement Program. CCSTCC Staff will use the following to inform the transportation planning process:

- Planning level environmental mitigation activities;
- Planning level consultation of agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation;
- Coordinate consistency between transportation improvements and State and local planned growth and economic development patterns;
- Development and maintenance of management strategies to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods;
- Coordination with interested parties as outlined in the LUC RTPO Public Participation Plan (see Work Element 697.1);

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1   Short Range Planning - Continued

#### System Preservation

CCSTCC Staff will work with local governments and transportation related non-profit agencies on developing and prioritizing transportation projects for federal-aid and state funds as a part of their respective capital improvement planning. The various management systems will be employed in this regard. CCSTCC Staff will assist with Federal-aid and other grant applications to secure funding for bridge and roadway projects that preserve the roadway system.

#### Highway Safety and Congestion

Short range planning activities will have an emphasis on safety and congestion initiatives, management systems and other modes. CCSTCC Staff will assist local jurisdictions and ODOT District 7 with preparation of Highway Safety Applications and CEAO Safety Applications if needed. CCSTCC Staff will continue to be engaged in and support local highway safety outreach events.

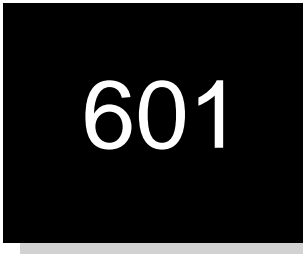
CCSTCC Staff will prepare abbreviated highway safety studies for corridors and intersections on an as-needed basis. Abbreviated studies will include crash data and diagramming for a three-year period and recommendations on countermeasures for safety issues identified.

#### Alternative Transportation

CCSTCC Staff will continue work on development and regional integration of Logan and Champaign Counties' multi-use trails system and will promote bicycling and walking as alternative modes of transportation.

CCSTCC Staff will work with local cities, villages, townships, school districts, and ODOT District 7 on developing School Travel Plans through the Safe Routes to Schools program.

CCSTCC Staff will conduct additional transportation alternatives planning activities. CCSTCC Staff will work with local cities, villages, and townships on their respective central business district streetscape plans.



**SHORT RANGE PLANNING**

**Objective:**

To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.1**

**Short Range Planning - Continued**

Local Coordination

CCSTCC Staff will coordinate with and participate in local transportation planning activities with the LUC Regional Planning Commission, elected officials, freight providers, transit agencies, law enforcement, health departments, school districts, and other local agencies as stakeholders in the transportation planning process.

CCSTCC Staff will coordinate with LUC Staff on the preparation of a Title VI Self Assessment for compliance with Title VI of the 1964 Civil Rights Act and Executive Order #12898 on Environmental Justice.

As a regular activity CCSTCC Staff will work with LUC on the development of the following fiscal year Planning Work Program.

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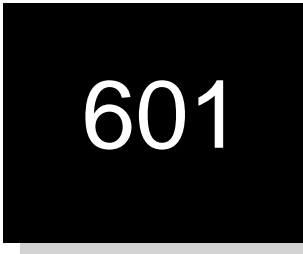
SPR – ODOT – LOCAL

**BUDGET**

\$20,124.00

**END PRODUCTS**

- Municipal Bridge Applications (8/19)
- Local Major Bridge Applications (10/19)
- Safe Routes to Schools Program Applications (2/20)
- Title VI Self Assessment (3/20)
- FY21 Planning Work Program (5/20)
- ODOT Safety Program Applications (4/20)
- Transportation Alternatives Program Application (5/20)
- Small City Applications (6/20)



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**SHORT RANGE PLANNING**

**Objective:**

To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.11**

**Short Range Planning (FY19 Carry Forward)**

**PURPOSE**

See Work Element 601.1

**PREVIOUS WORK**

See Work Element 601.1

**METHODOLOGY**

See Work Element 601.1

**SOURCE**

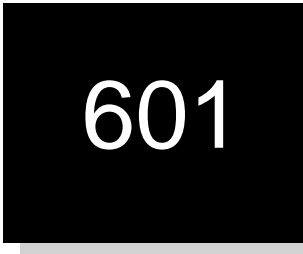
SPR – ODOT – LOCAL (*FY19 Carry Forward*)

**BUDGET**

\$18,832.00

**END PRODUCTS**

ODOT Safety Program Applications (9/19)



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## SHORT RANGE PLANNING

**Objective:**

To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.2**

**General Planning Services**

**PURPOSE**

To provide general planning services used to supplement short range planning activities.

**PREVIOUS WORK**

SR54 Curves Analysis – Urbana  
US68 Speed Zone Study – Urbana  
South High Street Corridor Study - Urbana

**METHODOLOGY**

Through the CCSTCC general services contract, a consultant team will be tasked to provide the following analysis and data collection activities throughout the course of the fiscal year:

- 24 hour vehicular counts
- Hourly turning movement counts
- Roadway capacity analyses
- Intersection capacity analyses
- Turn lane storage analyses
- Traffic signal warrants
- Speed zone studies
- Signal timing plans
- Micro (sub-area or corridor) transportation models
- Conceptual preliminary engineering drawings and typical cross sections
- Preliminary cost estimates

**SOURCE**

SPR – ODOT – LOCAL

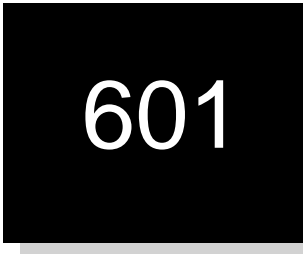
**BUDGET**

\$45,436.67 (Consultant Services Only)

**END PRODUCTS**

Various (Ongoing)





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**SHORT RANGE PLANNING**

**Objective:**

To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.21**

**General Planning Services (FY19 Carry Forward)**

**PURPOSE**

See Work Element 601.2

**PREVIOUS WORK**

See Work Element 601.2

**METHODOLOGY**

See Work Element 601.2

**SOURCE**

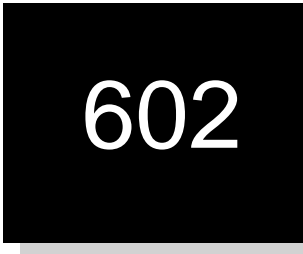
SPR – ODOT – LOCAL (*FY19 Carry Forward*)

**BUDGET**

\$17,044.00

**END PRODUCTS**

Various (Ongoing)



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**TRANSPORTATION IMPROVEMENT PROGRAM**

**Objective:**

To program and monitor transportation projects that are eligible for Federal financial assistance.

**ELEMENT 602.1**

**Transportation Improvement Program**

**PURPOSE**

To develop and monitor the progress of a multi-year program of prioritized local transportation improvements that will utilize federal-aid transportation funds.

**PREVIOUS WORK**

FY 2018-2021 Regional Transportation Improvement Program

**METHODOLOGY**

CCSTCC Staff will coordinate project proposals and recommendations from local stakeholders and public participants for the FY2021-2024 Transportation Improvement Program.

The program development will go through several phases including project coordination and review, preliminary public comment period, draft plan presentation, planning level environmental consultations, statewide public comment period, and program adoption.

CCSTCC staff will review and update the current Transportation Improvement Program in cooperation with the local jurisdictions, ODOT, and transportation operators as needed. The existing program will be revised to add, remove, or modify projects.

Federal and State-aid programs for highway and transit improvements are analyzed annually. The progress of all projects in the program will be monitored through TIP/STIP meetings with ODOT District 7 and project sponsors.

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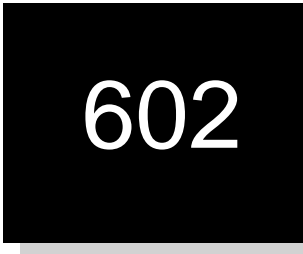
SPR – ODOT – LOCAL

**BUDGET**

\$6,708.00

**END PRODUCTS**

Project Review Meetings (As Needed)  
FY2021-2024 TIP First Draft (1/20)  
FY2021-2024 TIP Second Draft for Public Involvement (3/20)  
FY2021-2024 TIP Final (5/20)



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**TRANSPORTATION IMPROVEMENT PROGRAM**

**Objective:**

To program and monitor transportation projects that are eligible for Federal financial assistance.

**ELEMENT 602.11**

**Transportation Improvement Program (FY19 Carry Forward)**

**PURPOSE**

See Work Element 602.1

**PREVIOUS WORK**

See Work Element 602.1

**METHODOLOGY**

See Work Element 602.1

**SOURCE**

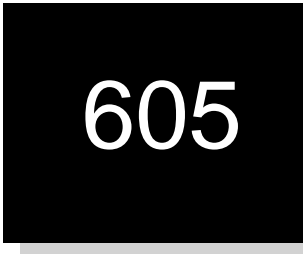
SPR – ODOT – LOCAL (*FY19 Carry Forward*)

**BUDGET**

\$4,708.00

**END PRODUCTS**

Project Review Meetings (As Needed)



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## SURVEILLANCE

**Objective:**

To maintain the basic data required for input to the continuing transportation planning process.

**ELEMENT 605.1**

**Surveillance**

**PURPOSE**

To monitor the developing and changing conditions within Logan and Champaign Counties and to assess the effectiveness of various transportation plans and programs through the collection and analysis of data items.

**PREVIOUS WORK**

Socio-Demographics Profile  
Environmental Mapping  
Pavement, Roadway, and Bridge Conditions  
Regional Transportation Survey  
2018 Local Roadway Safety Program

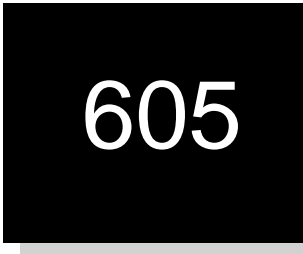
**METHODOLOGY**

Growth and development indicators, socio-economic data, and the physical characteristics of the transportation system are monitored through data collection and analysis. Data collected from various sources are reviewed, analyzed, evaluated, and compared to forecasts to determine if the various assumptions of the planning program are still valid, in order to ensure that effective transportation improvement projects are being programmed.

CCSTCC Staff will continue work mapping transportation data and preparing exhibits. Transportation data will be used in transit and paratransit planning, land use planning, roadway safety planning, long range transportation plan, etc.

Information on the physical and operating conditions of the existing transportation system will be collected. Data on traffic crashes, parking, and roadway characteristics will be collected, analyzed, and updated. CCSTCC Staff will collect data regarding operation and maintenance of the existing transportation system.

CCSTCC Staff will begin compiling traffic count files through the continuing collection of traffic data. CCSTCC Staff will coordinate with ODOT to identify HPMS & safety locations as needed. CCSTCC Staff will work with local jurisdictions to begin the collection of multi-use trail counts on locations throughout the planning area.



---

**SURVEILLANCE**

**Objective:**

To maintain the basic data required for input to the continuing transportation planning process.

**ELEMENT 605.1    Surveillance - Continued**

CCSTCC Staff will provide available planning data to those in the public and private sector involved in economic/community development and plan implementation to ensure that transportation and land use plans are adequately considered in proposed major developments. Proposals for major zoning change requests may be reviewed and evaluated for their impact on the transportation system. CCSTCC Staff will assist with and conduct reviews of local Traffic Impact Studies as they are prepared.

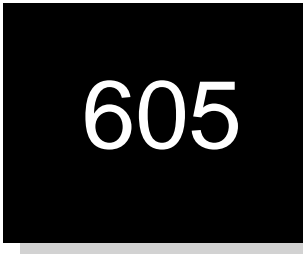
CCSTCC Staff will review roadway speed data provided by ODOT. CCSTCC Staff will work with ODOT staff to develop analytical and reporting techniques from the raw data and incorporate these techniques into the planning process.

**SOURCE**                      SPR – ODOT – LOCAL

**BUDGET**                      \$15,062.00

**END PRODUCTS**    Maintain Highway and Transit Networks (Ongoing)  
                                  Various Data Files and Exhibit Updates (Ongoing)  
                                  Collection of Traffic Counts (Ongoing)

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**SURVEILLANCE**

**Objective:**

To maintain the basic data required for input to the continuing transportation planning process.

**ELEMENT 605.11**

**Surveillance (FY19 Carry Forward)**

**PURPOSE**

See Work Element 605.1

**PREVIOUS WORK**

See Work Element 605.1

**METHODOLOGY**

See Work Element 605.1

**SOURCE**

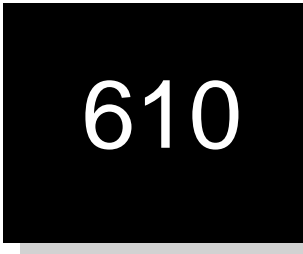
SPR – ODOT – LOCAL (*FY19 Carry Forward*)

**BUDGET**

\$9,416.00

**END PRODUCTS**

Maintain Highway and Transit Networks (Ongoing)  
Various Data Files and Exhibit Updates (Ongoing)  
Collection of Traffic Counts (Ongoing)



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## LONG RANGE PLANNING

### Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Logan and Champaign Counties.

### ELEMENT 610.1

### Long Range Plan

#### PURPOSE

To plan for the long range multi-modal transportation needs of Logan and Champaign Counties.

#### PREVIOUS WORK

The 2040 Transportation Plan was completed in FY16.

#### METHODOLOGY

CCSTCC Staff will work with LUC, ODOT, local jurisdictions, and transportation operators to implement the 2040 Transportation Plan. Implementation of the Long Range Transportation Plan will carry out the planning strategies that focus on:

- Economic vitality of the United States
- Increase the safety of the transportation system
- Increase the security of the transportation system
- Increase the accessibility and mobility options
- Protection and enhancement of the environment
- System management
- Preservation of the existing transportation system.

#### SOURCE

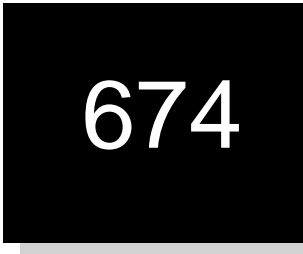
SPR – ODOT – LOCAL

#### BUDGET

\$3,354.00

#### END PRODUCTS

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning (Ongoing)  
Implementation of 2040 Transportation Plan (Ongoing)



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## PUBLIC TRANSPORTATION

### Objective:

To develop and evaluate alternative strategies for improving transit, paratransit, and human services transportation.

### ELEMENT 674.1

### Coordinated Transportation Planning

#### PURPOSE

To plan for and support paratransit, transit, and human services coordination efforts among providers and to comply with the Americans with Disabilities Act of 1990 (ADA), the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, and FTA Section 5311 Rural Transit Program.

#### PREVIOUS WORK

None

#### METHODOLOGY

CCSTCC Staff will work with Champaign County Transit System (CTS), Transportation for Logan County (TLC), local human services transportation providers, paratransit providers, and other interest groups on coordinated transportation planning and programs. Efforts will be aimed at improving mobility in a coordinated manner. CCSTCC Staff will coordinate and host transportation provider roundtable meetings on an as needed basis to assist in transportation coordination.

CCSTCC Staff will provide technical assistance to the providers in the areas of planning and implementing operating and capital projects, recordkeeping and reporting, transit financing, administrative practices, service improvements, and interpretation of FAST Act and other FTA/ODOT rules and regulations. The local providers will be responsible for submitting all reports in accordance with these regulations. CCSTCC Staff will work with the local providers and local employers to develop service options for access to jobs.

#### SOURCE

SPR – ODOT – LOCAL

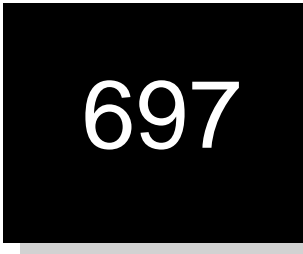
#### BUDGET

\$3,854.00

#### END PRODUCTS

Transportation Providers Roundtable Meetings (As Needed)





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## PUBLIC INVOLVEMENT

### Objective:

To communicate and document the work of the Regional Transportation Planning Organization.

### ELEMENT 697.1

### Public Involvement

#### PURPOSE

To inform local governmental agencies and the general public of the work performed by and programs approved by the Regional Transportation Planning Organization.

#### PREVIOUS WORK

LUC Public Participation Plan

#### METHODOLOGY

CCSTCC Staff will keep records for compliance with the Public Participation Plan, as required in the FAST Act transportation planning regulations. CCSTCC Staff will provide transportation planning information to LUC for their website to make this information about the area available to the public.

CCSTCC Staff will participate with local jurisdictions and ODOT District 7 in public involvement activities at the project planning stage and also during project development.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$3,854.00

#### END PRODUCTS

Annual RTPO Newsletter (11/19)  
Information for Website (Ongoing)  
Public Involvement Activities (As-needed)

# Planning Work Program

## DIRECT LABOR HOUR DISTRIBUTION

	601	602	605	610	674	697	Total
Director	140	20	50	10		10	<b>230</b>
Planner					40		<b>40</b>
Planner	30		10				<b>40</b>
Planner	100	80	50			10	<b>240</b>
Planner	140		40	10		10	<b>200</b>

### Salary Range By Job Classification

Director	\$64,000	to	\$88,000
Senior Planner	\$50,000	to	\$74,000
Planner	\$36,000	to	\$60,000

\*Direct hours and salaries are for CCSTCC Staff only. Detail relative to fringe benefits and indirect costs can be found in the CCSTCC Planning Work Program.

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**FY2020**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

Detail relative to funding for all work elements may be found in the USDOT Statewide Planning and Research Program.

All SPR funds are passed through to the Clark County-Springfield Transportation Coordinating Committee per a Memorandum of Understanding among LUC, TCC, and Clark County.

LUC member agencies provide local matching funds via an approved dues structure.

All planning work elements are the responsibility of the staff of the Clark County-Springfield Transportation Coordinating Committee.

Consultant services may be used for some of the work elements.

**FY2020  
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	SPR - FED	SPR - STATE	LOCAL	TOTAL
<b>601.1 - Short Range Planning</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$4,800.00	\$600.00	\$600.00	\$6,000.00
FRINGE BENEFITS	\$3,532.80	\$441.60	\$441.60	\$4,416.00
INDIRECT EXPENSES	\$2,966.40	\$370.80	\$370.80	\$3,708.00
DIRECT EXPENSES	\$4,800.00	\$600.00	\$600.00	\$6,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$20,124.00</b>
<b>601.11 - Short Range Planning</b>				
<i>FY19 Carry Forward - SPR</i>				
DIRECT LABOR	\$6,400.00	\$800.00	\$800.00	\$8,000.00
FRINGE BENEFITS	\$4,710.40	\$588.80	\$588.80	\$5,888.00
INDIRECT EXPENSES	\$3,955.20	\$494.40	\$494.40	\$4,944.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$18,832.00</b>
<b>601.2 - General Planning Services</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$36,349.34	\$4,543.67	\$4,543.67	\$45,436.67
				<b>\$45,436.67</b>
<b>601.21 - General Planning Services</b>				
<i>FY19 Carry Forward - SPR</i>				
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$13,635.20	\$1,704.40	\$1,704.40	\$17,044.00
				<b>\$17,044.00</b>
<b>602.1 - Transportation Improvement Program</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$1,600.00	\$200.00	\$200.00	\$2,000.00
FRINGE BENEFITS	\$1,177.60	\$147.20	\$147.20	\$1,472.00
INDIRECT EXPENSES	\$988.80	\$123.60	\$123.60	\$1,236.00
DIRECT EXPENSES	\$1,600.00	\$200.00	\$200.00	\$2,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$6,708.00</b>
<b>602.11 - Transportation Improvement Program</b>				
<i>FY19 Carry Forward - SPR</i>				
DIRECT LABOR	\$1,600.00	\$200.00	\$200.00	\$2,000.00
FRINGE BENEFITS	\$1,177.60	\$147.20	\$147.20	\$1,472.00
INDIRECT EXPENSES	\$988.80	\$123.60	\$123.60	\$1,236.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$4,708.00</b>

**FY2020  
FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	SPR - FED	SPR - STATE	LOCAL	TOTAL
<b>605.1 - Surveillance</b>				
<i>FY19 - SPR</i>				
DIRECT LABOR	\$2,400.00	\$300.00	\$300.00	\$3,000.00
FRINGE BENEFITS	\$1,766.40	\$220.80	\$220.80	\$2,208.00
INDIRECT EXPENSES	\$1,483.20	\$185.40	\$185.40	\$1,854.00
DIRECT EXPENSES	\$6,400.00	\$800.00	\$800.00	\$8,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$15,062.00</b>
<b>605.11 - Surveillance</b>				
<i>FY19 Carry Forward - SPR</i>				
DIRECT LABOR	\$3,200.00	\$400.00	\$400.00	\$4,000.00
FRINGE BENEFITS	\$2,355.20	\$294.40	\$294.40	\$2,944.00
INDIRECT EXPENSES	\$1,977.60	\$247.20	\$247.20	\$2,472.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$9,416.00</b>
<b>610.1 - Long Range Planning</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$588.80	\$73.60	\$73.60	\$736.00
INDIRECT EXPENSES	\$494.40	\$61.80	\$61.80	\$618.00
DIRECT EXPENSES	\$800.00	\$100.00	\$100.00	\$1,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$3,354.00</b>
<b>674.1 - Coordinated Transportation Planning</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$588.80	\$73.60	\$73.60	\$736.00
INDIRECT EXPENSES	\$494.40	\$61.80	\$61.80	\$618.00
DIRECT EXPENSES	\$1,200.00	\$150.00	\$150.00	\$1,500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$3,854.00</b>
<b>674.2 - Transit Planning</b>				
DIRECT LABOR			\$0.00	\$0.00
FRINGE BENEFITS			\$0.00	\$0.00
INDIRECT EXPENSES			\$0.00	\$0.00
DIRECT EXPENSES			\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$0.00</b>
<b>697.1 - Public Involvement</b>				
<i>FY20 - SPR</i>				
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$588.80	\$73.60	\$73.60	\$736.00
INDIRECT EXPENSES	\$494.40	\$61.80	\$61.80	\$618.00
DIRECT EXPENSES	\$1,200.00	\$150.00	\$150.00	\$1,500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$3,854.00</b>
<b>TOTAL FINANCIAL RESPONSIBILITY</b>				
DIRECT LABOR	\$22,400.00	\$2,800.00	\$2,800.00	\$28,000.00
FRINGE BENEFITS	\$16,486.40	\$2,060.80	\$2,060.80	\$20,608.00
INDIRECT EXPENSES	\$13,843.20	\$1,730.40	\$1,730.40	\$17,304.00
DIRECT EXPENSES	\$16,000.00	\$2,000.00	\$2,000.00	\$20,000.00
CONSULTANT EXPENSES	\$49,984.54	\$6,248.07	\$6,248.07	\$62,480.67
<b>TOTAL</b>	<b>\$118,714.14</b>	<b>\$14,839.27</b>	<b>\$14,839.27</b>	<b>\$148,392.67</b>



# **LUC Regional Planning Commission**

## **APPENDIX**

### **TITLE VI COMPLIANCE QUESTIONNAIRE**

**MAY, 2019**

## Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

### General

1. Which office within your organization has lead responsibility for Title VI compliance?
  - [None determined at this time.](#)
2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.
  - [None determined at this time.](#)
3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.
  - [No, the organization's Title VI Program is under development in SFY 2019.](#)
4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.
  - [No, the organization's Title VI Program is under development in SFY 2019.](#)
5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.
  - [No, the organization's Title VI Program is under development in SFY 2019.](#)
6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.
  - [No, the organization's Title VI Program is under development in SFY 2019.](#)
7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.
  - [No](#)
8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.
  - [N/A](#)
9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.
  - [N/A](#)

10. Does your contract language include Title VI and other non-discrimination assurances?
- [The organization has a partnership with another agency that does include Title VI language in its contracts.](#)
  - Do you use any of the following methods to disseminate Title VI information to the public (select all that apply): [No, the organization's Title VI Program is under development in SFY 2019.](#)
  - Title VI posters in public buildings
  - Title VI brochures at public events
  - Title VI complaint forms in public buildings
  - Title VI complaint forms at public events
  - Title VI policy posted on your website
  - Title VI Program Plan posted on your website
  - Other (Please explain)

### Public Involvement

11. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy.
- [No.](#)

When was the Public Participation Plan most recently updated?

- [N/A](#)

12. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):
- [Neighborhood and community paper advertisements](#)
  - Community radio station announcements
  - Church and community event outreach
  - Targeted fliers distributed in particular neighborhoods
  - US Mail

13. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations?
- [The organization does this by implementing contracted Fair Housing activities.](#)

14. Do you take the following into consideration when identifying a public meeting location (select all that apply):
- [Parking](#)
  - Accessibility by public transportation
  - [Meeting times](#)
  - [Existence of ADA ramps](#)
  - [Familiarity of community with meeting location](#)

15. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year?
- [No](#)



### Limited English Proficiency (LEP) and Language Assistance

16. Are you familiar with the LEP four-factor analysis methodology?
  - [No](#)
17. Are you familiar with the LEP language assistance Safe Harbor threshold?
  - [No](#)
18. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)?
  - [No](#)
19. Has your organization identified vital documents that need to be made available in languages other than English?
  - [No](#)
20. Do you have a list of staff who speak languages other than English?
  - [No](#)
21. Do you provide free translation services in languages other than English to the public upon request?
  - [No](#)
22. How often do you receive requests for language assistance?
  - [Never](#)

### Title VI Training

23. Who provides Title VI training to your staff?
  - [ODOT staff](#)
  - Title VI Coordinator
  - Other (Please explain)
24. How often are Title VI trainings conducted?
  - [N/A](#)
25. How many staff were trained on Title VI this year?
  - [None, the organization's Title VI Program is under development in SFY 2019.](#)

### Transportation Planning Program - Data Collection and Analysis

26. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?
  - [No, the organization's Title VI Program is under development in SFY 2019.](#)
27. Does your organization maintain socio-demographic data and mapping for the transportation planning region?
  - [Yes, demographic data was compiled and published in the LUC 2015 Long Range Regional Transportation Plan](#)

28. Does your organization use data to identify protected groups for consideration in the planning process?
- No
29. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.
- No
30. Does your organization track demographic information of participants in its transportation planning program public involvement events?
- No

### Technical Assistance

31. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed.
- Brad Bodenmiller, Director  
LUC Regional Planning Commission  
PO Box 219  
10820 State Route 347  
East Liberty, OH 43319  
  
[bbodenmiller@lucplanning.com](mailto:bbodenmiller@lucplanning.com)  
937-666-3431
32. Is this the person who should be contacted with follow-up questions?
- Yes, and also our partner agency the Clark County-Springfield Transportation Coordinating Committee because of our RTPO agreement.
33. Do you have any questions regarding this questionnaire?
- No
34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT?
- No

**CHP/LOG County Projects**  
**Award Dates: 09/01/18 to 03/02/20**

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
94673	LOG SR 235 22.00	Bridge Replacement	Replace concrete beam bridge due to deterioration.	LOG-235-2200, SFN 4602137	10/11/2018	10/18/2018	10/18/2018	6/15/2019	AWARD \$725,411.11
101838	D07-BH-FY19 (D)	Bridge Repair	Repair various bridges in the district by refacing abutments, fixing scour issues & patching piers	AUG-196-0032, MER-29-0693, CHP-36-1458, SHE-75-1707 L/R	12/13/2018	12/20/2018	12/20/2018	4/30/2019	AWARD \$180,302.00
103793	CHP US 36 14.88	Intersection Improvement	Install splitter islands, realign right-turn bypass lanes, provide pedestrian refuge area in crossings at roundabout, better define entrances and exits to parking areas in the four corners of the roundabout., install bump-outs at pedestrian crossings, replace existing lading zones with raised islands, etc. These changes are expected to improve the operation of the roundabout and improve safety for both motorists and pedestrians. Resurfacing of the project is included in PID 100783.	US 36: Walnut (14.876) to Locust (15.049)	2/7/2019	3/8/2019		10/15/2020	\$1,830,856.69
101854	D07 BH FY19 (B)	Bridge Repair	Project rehabilitates various bridges in the district by patching, rebuilding deck edges, water-proofing. Note: MER-219-1899 will be overlaid w/SDC	Various bridges in District 7	3/7/2019	3/18/2019		7/1/2019	\$465,014.26
103259	D07 FDPM FY19	Pavement Marking	2019 District wide fast dry pavement marking	District wide	3/7/2019	3/18/2019		8/31/2019	\$2,328,837.66
103827	D07 GR FY2019	Guardrail upgrade/replace	Replace Type A anchor assemblies on various routes.	Various locations on various routes	3/7/2019	3/18/2019		10/31/2019	\$900,495.27
105369	D07 CHIP FY19 (B)	Chip Seal	Chip seal various routes.	Various routes in CHP, CLA, LOG & MIA Counties	4/4/2019	4/15/2019		9/30/2019	\$2,330,952.92
103263	D07 PPM FY19	Pavement Marking	2019 District wide polyester pavement marking	District wide	4/4/2019	4/15/2019		8/31/2019	\$660,272.60
101170	CHP/CLA US68/IR70 1.82/20.85	Resurfacing, Divided System	Microsurface	CLA IR 70 SLM 20.85 to 25.11 - CHP US 68 1.82 to 5.03	4/4/2019	4/15/2019		7/30/2019	\$1,538,781.03
100543	CHP CR VAR PM FY19	Pavement Marking	Upgrade existing pavement markings on various county roads.	Various Routes in Champaign County	3/21/2019	4/25/2019		9/30/2019	\$95,740.00
99857	LOG SR 273 0.02	Bridge Deck Replacement	LOG-273-0002, SFN 4602315 over Indian Lake Boat Passage - Replace bridge deck	LOG-273-0002, SFN 4602315	5/2/2019	5/13/2019		8/15/2019	\$162,306.75
98684	CHP CR 193 12.62	Bridge Replacement	Federal/State Exchange Project Old Troy Pike bridge rehabilitationThe bridge project includes replacing the three span superstructure and upgrading the guardrail on Old Troy Pike, 193-1263, over Mad River. New pre-stressed concrete beams will be installed, waterproofed and paved on existing Substructure. The project will also fix minor spalling on the pier caps and repair deteriorated abutment wings. All work will be done without disturbing Mad River and within the existing Right of Way.	CHP CR 193 12.62 SFN 1130099	4/18/2019	5/16/2019		11/16/2020	\$527,300.00
101128	CHP/MIA-29/36-0.00/12.60	Resurfacing, Undivided System	Overlay with asphalt concrete.	MIA US 36 SLM 12.60 to 17.20 - CHP SR 29 0.00 to 2.36	6/20/2019	7/1/2019		10/31/2019	\$1,750,000.00
103823	LOG SR 235/540 4.75/1.65	Bridge Repair	Bridge repair.LOG-235-04.75: Remove and replace asphalt wearing surface and waterproofing. Remove Polymer Modified Expansion Joints. Re-grout keyways between box beams. Extend new waterproofing onto approach slabs. Saw and seal over the expansion joints and over the piers in lieu of new Polymer Modified Expansion Joints.LOG-540-01.65: Place New SDC wearing surface using hydrodemolition. Refurbish, Reset, and repaint Bearings. Reface parapet walls. Replace rubber strip seals or replace expansion joints. Patch or replace top of backwalls at expansion joints. Repaint end frames and ends of the beams. Patch returns on abutment-Right Forward Spall.	LOG-235-4.75 - SFN 4601963/LOG-540-1.65 - SFN 4603737	10/10/2019	10/21/2019		12/30/2019	\$600,000.00
103825	LOG/AUG VAR/219 VAR/7.50	Bridge Repair	Bridge RepairLOG-287-10.58: Reface abutments using self consolidating concrete SCC. Rebuild deck corners when refacing abutments. Encase pier columns.LOG-720-1.14: Remove asphalt wearing surface and waterproofing. Bridge deck repair and overlay with SDC using hydro-demolition. Rebuild deck corners. Rebuild/repair left deck edge. Reface abutments using anodes and self consolidating concrete SCC. Encase pier columns. Patch pier caps. Rebuild wingwalls.AUG-219-7.50: Remove asphalt wearing surface and water proofing. Bridge deck repair and overlay with SDC using hydro-demolition. Rebuild deck corners. Rebuild deck edges and upgrade railing. Reface abutments using anodes and self consolidating concrete SCC. Encase pier columns. Rebuild right foward wingwall.	LOG-287-10.58 - SFN 4602919/LOG-720-1.14 - SFN 4604172/AUG-219-7.50 - SFN 0603279	11/7/2019	11/18/2019		6/30/2020	\$550,000.00
108101	D07 BH FY20 (E)	Bridge Maintenance	Patch bridge decks and seal with either SRS or GFR.	Various bridges in the district	2/13/2020	2/24/2020		3/2/2020	\$125,000.00



# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – March 14

### Brad's Activities:

2/19	Met with Larry Dagger, Heather Martin, Andrea Millice regarding CDBG project.
2/27	Attended Champaign Co (C) Comprehensive Plan Steering Committee. Attended Champaign Co (C) Township Association meeting.
3/4	Attended RTPO Technical Advisory Committee meeting. Participated in US 33 Zoning Overlay conference call. Attended Logan Co (L) Land Trust Annual Meeting.
3/6	Attended Darby Twp (U) Zoning Commission public hearing.
3/8	Attending ORDA meeting.
3/11	Attending CDBG training.
3/13	Attending OARC Director's meeting.
Ongoing	Assisting jurisdictions: Champaign Co (C), City of Urbana (C), Claibourne Twp (U), Darby Twp (U), Jackson Twp (C), Jerome Twp (U), Johnson Twp (C), Logan Co (L), Mad River Twp (C), Paris Twp (U), Richland Twp (L), Rushcreek Twp (L), Stokes Twp (L), Union Co (U), Urbana Twp (C), Village of Christiansburg (C), Village of Lakeview (L), Village of Mechanicsburg (C), Village of Richwood (U), Village of St. Paris (C), Village of West Mansfield (L), Village of Woodstock (C), Village of Zanesfield (L), Washington Twp (L), Wayne Twp (C), York Twp (U), Zane Twp (L)
Ongoing	BZA training done in Champaign Co (C) and Logan Co (L). Coordinating with Union Co (U).
Ongoing	Zoning maps for Union Co (U) GIS
Ongoing	US 33 Corridor Zoning Overlay
Ongoing	Champaign Co (C) Comprehensive Plan

### Heather's Activities:

2/19	Met with Brad, Andrea and Larry Dagger i.e. Cable CDBG project
2/27	Champaign County Comp Plan Meeting
3/4	CDBG – Woodstock Pre-Construction Meeting Technical Advisory Committee Meeting
3/11	CDBG Training with Representative
Ongoing	CDBG 2019-2020 Pre-application
Ongoing	Update to Logan, Union, Champaign and City of Marysville's Analysis of Impediment Reports
Ongoing	Woodstock CDBG project; Cable CDBG project; City of Urbana Critical Infrastructure project
Completed	First Quarter Fair Housing mailings
Completed	Retyping Claibourne Township Zoning Resolution

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Executive Committee Meeting Minutes  
Thursday, March 14, 2019

President Dave Faulkner called the meeting to order at 1:21 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** Brad Bodenmiller, Scott Boyer, John Brose, Tyler Bumbalough, Tim Cassady, Scott Coleman, Wes Dodds, Dave Faulkner, Chad Flowers, Todd Garrett, Kevin Gregory, Charles Hall, Jeremy Hoyt, Mark Mowery for Steve McCall, Tammy Noble for Vince Papsidero, George Showalter, Ryan Smith, Jeff Stauch, Ben Vollrath, and Andy Yoder.

**Members absent:** John Bayliss, Brian Davidson, Todd Freyhof, Barry Moffett, Adam Moore, Tim Notestine, Ryan Shoffstall, and Jason Willis.

**Guests present:** Justin Wollenberg, Terrain Evolution; Bill Narducci, Union County Engineer's Office; Judy Christian, York Township; Mark Spagnuolo, Jerome Township; Lowell Bradshaw; Steve Schierholt; Doug Kuhn; Scott Schmid; Reginal Rollins; Beau Michael; Matt Rotar; and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Tim Cassady moved a motion to approve the minutes from the February 14, 2019, meeting as written and Charles Hall seconded. All in favor.

**Financial Report** – Brad Bodenmiller presented the Financial Report for February. Scott Coleman moved a motion to accept the Financial Report and Kevin Gregory seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's web-site. Scott Boyer presented for District 7.

**RTPO Technical Advisory Committee:**

Scott Schmid reported for the RTPO and all items are available on the LUC web-site. The Technical Advisory Committee met on March 4 and meeting minutes are available on the LUC web-site. ODOT has extended the RTPO program for another two years. A new TIP is being done for next year. We are working on a new Transportation Planning Work Program and are here to answer any questions about it. A list of projects was submitted from the City of Urbana and some work with the Logan County Engineer's Office. Please send comments or projects in the next month. We will be coming-back in April for action from the Executive Committee. Scott also provided information regarding activity around the gas tax.

**New Business:**

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

1. Glacier Pointe Neighborhood Section 12 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Scott Coleman moved a motion to accept the recommendation of approval of the Glacier Pointe Neighborhood Section 12 Preliminary Plat with staff comments and Tim Cassady seconded. All in favor.
2. Review of Johnson Township Zoning Text Amendment (Champaign County) – Staff Report by Brad Bodenmiller
  - Tim Cassady moved a motion to accept the recommendation of approval with modifications of the Johnson Township Zoning Text Amendments in accordance with Zoning & Subdivision Committee comments and recommended the language proposed for solar energy be applied to other energy sources and Steve McCall seconded. All in favor.
3. Review of Richland Township Zoning Parcel Amendment (Logan County) – Staff Report by Brad Bodenmiller
  - Steve McCall moved a motion to accept the recommendation of denial of the Richland Township Zoning Parcel Amendment with Zoning & Subdivision Committee comments and Scott Coleman seconded. All in favor.
  - Ben Vollrath – Why was a new application submitted?
    - Brad Bodenmiller – I believe there was a concern about meeting the statutory timeline requirements.
4. Budget & Finance Committee – Brad Bodenmiller
  - Brad Bodenmiller – The Budget & Finance Committee met earlier today to review the updated Planner I/GIS Operator job description generated by staff and LUC's Service Fees. Budget & Finance Committee recommended two changes to the job description, and those were lowering the salary range floor and adding Associate Degree to the list of qualifications. The changes to the LUC Service Fees included addition of a header title to the second page and additional language under Comprehensive Plans. The broader language addresses work that may not be covered under a Comprehensive Plan but entails a considerable amount of staff time and additional meetings.
  - Heather Martin – We also removed the fax option.
  - Charles Hall moved a motion to accept the job description as amended by Budget & Finance Committee and Andy Yoder seconded. All in favor.
  - Scott Coleman moved a motion to accept the changes to LUC Service Fees and Todd Garrett seconded. All in favor.
5. Census 2020 Participant Statistical Area Program (PSAP) – Brad Bodenmiller

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

- Brad Bodenmiller – The Census reviews the Census Tracts and Block Groups and makes changes to those boundaries. We are given an opportunity to review and suggest changes. We are holding three meetings to do this. Logan County is March 26<sup>th</sup> at 9:00 AM in the County Engineer's Highway Garage. Union County is March 26<sup>th</sup> at 2:30 PM in the Union County Engineer's Office. Champaign County is March 27<sup>th</sup> at 2:00 PM in the SouthPoint Center.

### Comments from Individuals:

- Steve McCall – April 3<sup>rd</sup> at 2:00 PM is our second Local Safety Plan meeting.
- Tim Cassady – I want to thank Brad for attending our Township Association meeting and providing an update on the Comprehensive Plan.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 2:00 pm, and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, April 11, 2019, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

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President

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Secretary

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