



Dave Gulden, AICP
Director

Jim Holycross
President

Jeremy Hoyt
Vice-President

Dave Faulkner
2nd Vice-President

Robert A. Yoder
Treasurer

Executive Committee Meeting Agenda
Thursday, December 14, 2017, 1:15 PM

Call to Order – Jim Holycross, President

Roll Call – Dave Gulden

Action on Minutes of November 9, 2017 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – TCC Representative

New Business:

1. Review of Darby Braeside Amended Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Jerome Village ERN-1 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Jerome Village ERN-2 Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
4. Review of Jerome Village GPN-5 Phase 8 Final Plat (Union County) – Staff Report by Brad Bodenmiller
5. Review of Jerome Village VN-3 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
6. Review of Jerome Village VN-4 Plat Extension (Union County) – Staff Report by Brad Bodenmiller
7. Review of Taylor Township Text Amendment (Union County) – Staff Report by Brad Bodenmiller
8. Building Committee – Scott Coleman
9. Staff Annual Performance Appraisal – Andy Yoder

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on November 1, 2017 \$ 295,349.48

Receipts

Perry Township	Office Furniture purchases	\$	205.00
Wayne Township	Office Furniture purchases	\$	275.00
Salem Township	Office Furniture purchases	\$	800.00
Union Township	Office Furniture purchases	\$	25.00
Various Ticket Sales	Annual Dinner tickets	\$	1,450.00
Darby Braeside	Amended Preliminary Plat	\$	4,969.50
Terrain Evolution	ERN-2 Preliminary Plat Extension	\$	200.00
Terrain Evolution	VN-4 Preliminary Plat Extension	\$	200.00
Terrain Evolution	VN-3 Preliminary Plat Tabling	\$	200.00
Terrain Evolution	GPN-5 Phase 8 Final Plat	\$	1,840.00
Terrain Evolution	ERN-1 Phase 2 Final Plat	\$	2,240.00
Leesburg Township	24x36 Zoning Maps	\$	30.00
Taylor Township	Zoning Maps	\$	20.00
Easton Water	Refund	\$	21.00
Union County	October 2017 Interest	\$	464.65

Total Receipts \$ 12,940.15

Total Cash on Hand \$ 308,289.63

Expenditures

Employee Salaries	2 Pay Periods	\$	12,524.80
PERS	Oct-17	\$	1,753.48
Medicare	2 Pay Periods	\$	171.18
Worker's Compensation	Worker's Compensation Payment	\$	141.66
CEBCO	Health Insurance	\$	2,893.16
Dental Insurance	Dental Insurance	\$	135.90
CEBCO	Vision Insurance	\$	7.12
Life Insurance	Life Insurance	\$	8.42
USPS	Postage	\$	392.00
Staples	Office Supplies	\$	1,047.93
ARCADIS	Freight Study	\$	13,037.68
DP&L	Electric Service (9676 Foundry)	\$	102.06
Time Warner	Internet/Phone Service (final)	\$	312.22
Gracia Welty	Final Office Cleaning	\$	150.00
Richwood Banking Visa	Annual Dinner Gift	\$	774.09
Der Dutchman	Annual Dinner	\$	2,420.78
Heather Martin	Mileage - October 2017	\$	49.22
Dave Gulden	Mileage - October 2017	\$	177.09
Brad Bodenmiller	Mileage - October 2017	\$	179.76
Richwood Banking Visa	Miscellaneous Expenses	\$	525.03
Champaign Co. Twp.	Christmas Party (Bodenmiller)	\$	17.00

Total Expenditures \$ 36,820.58

Balance on Hand as of November 30, 2017 \$ 271,469.05

Respectfully Submitted,



R. Andy Yoder, Treasurer



2017 Budget Summary

as of November 30, 2017

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 183,252.34	\$ 188,782.05	\$ 5,529.71	103%
450105	Grants	\$ 33,500.00	\$ 41,927.26	\$ 8,427.26	125%
450105.LUC13	ODOT RTPO Grant	\$ 80,000.00	\$ 9,539.85	\$ (70,460.15)	12%
420107	Charges for Services	\$ -	\$ 5,117.41	\$ 5,117.41	
480108	Annual Dinner	\$ 2,900.00	\$ 2,900.00	\$ -	100%
420121	Subdivision Plats	\$ 30,000.00	\$ 37,875.40	\$ 7,875.40	126%
420122	Mapping	\$ 100.00	\$ 60.00	\$ (40.00)	60%
470101	Interest	\$ 1,428.00	\$ 6,251.03	\$ 4,823.03	438%
480111	Refund	\$ -	\$ 1,326.39	\$ 1,326.39	
	Estimated Total Revenue	\$ 331,180.34	\$ 293,779.39	\$ (37,400.95)	89%

Expenditures:

	Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ (25,000.00)	\$ 185,000.00	\$ 36,047.05	81%
510205	PERS	\$ 29,400.00		\$ 29,400.00	\$ 8,551.41	71%
510215	Medicare	\$ 3,045.00		\$ 3,045.00	\$ 1,000.46	67%
510225	Workers Compensation	\$ 3,360.00		\$ 3,360.00	\$ 1,668.02	50%
510305	Medical	\$ 36,000.00		\$ 36,000.00	\$ 4,175.24	88%
510310	Dental Insurance	\$ 2,000.00		\$ 2,000.00	\$ 1,494.90	75%
510315	Vision Insurance	\$ 200.00		\$ 200.00	\$ 78.32	39%
510320	Life Insurance	\$ 200.00		\$ 200.00	\$ 94.52	47%
520115	Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 5,607.99	56%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 3,920.66	78%
530100	Contract Services	\$ 15,000.00	\$ 25,000.00	\$ 40,000.00	\$ 15,137.14	38%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ -	####
530171	Professional Development	\$ 6,000.00	\$ (2,000.00)	\$ 4,000.00	\$ 593.00	15%
530199	Utilities	\$ 12,000.00		\$ 12,000.00	\$ 6,388.89	47%
530650	Maintenance & Repair	\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ 2,378.84	48%
530702	Annual Dinner	\$ 5,000.00		\$ 5,000.00	\$ 4,052.87	81%
530800	Building	\$ 360,000.00		\$ 360,000.00	\$ 238,244.00	66%
540100	Equipment	\$ 8,000.00	\$ (1,000.00)	\$ 7,000.00	\$ 2,580.31	37%
550100	Travel & Expense	\$ 10,000.00		\$ 10,000.00	\$ 5,352.51	54%
550305	Contingencies	\$ 10,000.00	\$ 3,000.00	\$ 13,000.00	\$ 3,790.31	29%
	Estimated Total Expenditures	\$ 736,205.00		\$ 736,205.00	\$ 500,299.30	68%

STATEMENT:

Cash Balance January 1, 2017	\$ 477,988.96
Estimated Cash Balance December 31, 2017	\$ 114,161.01
Actual Cash On Hand December 31, 2017	
Estimated Total Revenue	\$ 331,180.34
Actual 2017 Revenue	\$ 293,779.39
Difference (+/Under)	\$ (37,400.95)
Estimated Total Expenditures	\$ 736,205.00
Actual 2017 Expenditures	\$ 500,299.30
Difference (+/Under)	\$ 235,905.70

Memorandum

To: LUC Executive Committee

From: Scott Schmid
TCC Transportation Director

Phone 937-521-2133
sschmid@clarkcountyohio.gov

Re: RTPO Planning Report

Date: December 8, 2017

The following are items for discussion at the December 14 LUC Executive Committee Meeting

LOG-US33/SR274 Study

TCC staff collected 48 hours of video data the intersection of US33 and SR274 and the intersection of SR274 and CR61 at the request of the Logan County Engineer. Staff will begin analyzing the video data for truck queuing issues on NB US33 and truck utilization of CR61 instead of staying on the state routes. Video analysis will continue throughout December.

L/C Highway Safety Document

TCC staff has completed GIS shapefile work for Champaign County and is currently working through Logan County. Staff has compiled crash data for intersections in both Champaign and Logan Counties and will be compiling corridor data in December.

Other

The L/C Technical Advisory group met on November 14 in West Liberty. The group discussed safety document methodology and other local issues, including a traffic count request at CHP US68 and CHP SR55 at Hickory Grove Road. Staff collected and processed these counts the week of November 27.

Budget Status

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.67	\$ 81,483.36	17%	\$ 7,435.81	\$ 16,909.31

CHP/LOG County Projects
Award Dates: 11/06/17 to 10/31/18

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
98633	LOG/SHE-47/66-22.94/8.34	Bridge Repair	SHE-66-0834 - Remove asphalt wearing surface and water proofing from non-composite box beam structure. Repair or replace fascia beams. Install SDC hard overlay (non-composite). Repair pier caps and encase pier columns. LOG-47-22.94 - Remove asphalt wearing surface and water proofing and install SDC hard overlay. Encase pier columns and patch structural T joints	SFN 7501331, SHE-66-0834; SFN 4601424 LOG-47-2294	12/14/2017	12/25/2017		9/30/2018	\$362,519.91
101014	D07 CHIP FY18	Resurfacing, Undivided System	Chip seal various routes in the district	Various Routes in the District including CHP SR 560 SLM 2.76 to 9.94 and LOG SR 540 2.42 to 3.81	1/11/2018	1/22/2018		9/30/2018	\$904,950.50
98641	CHP SR 4 2.17	Bridge Replacement	Replace highly skewed non-composite concrete box beam superstructure with a new post-tensioned composite box beam bridge.	SFN 1100025, CHP-4-0217 on Buck Creek	1/25/2018	2/5/2018		9/30/2018	\$759,908.83
95833	D07 BH FY18	Bridge Repair	Project to perform abutment patching, pier patching, backwall patching, and deck edge repair on various bridges throughout the district.	District Wide including SFN 4602048, LOG-SR-235-13.57 & LOG-SR-235-19.79	1/25/2018	2/5/2018		9/30/2018	\$851,854.71
98636	CHP US 36 8.04	Bridge Replacement	Change from hard deck overlay to new bridge (discussed with Lee on 7/8/14 agreed to modify to composite box beam superstructure replacement only).	SFN 1100718, CHP-36-0804	2/1/2018	2/12/2018		10/15/2018	\$862,981.85
102974	LOG US 68 2.28	Resurfacing, Undivided System	Overlay with asphalt concrete	LOG US 68 SLM 2.28 to 5.75	2/15/2018	2/26/2018		6/30/2018	\$851,584.43
104854	CHP SR 29 21.75	Resurfacing, Undivided System	Overlay US 29 in Champaign County.	CHP SR 29 SLM 21.75 to 27.48	2/15/2018	2/26/2018		7/31/2018	\$1,120,194.72
98640	D07 BH FY18 (C)	Culvert Construction/Reconstr/Repair	Trenchless culvert repairs (internal rubber gaskets with stainless steel banding) at various locations to address pipe joint separations.	DAR-36-00.70 - LOG-287-07.76 - LOG-292-17.92 - SHE-75-12.73 - SHE-75-13.18	2/15/2018	2/26/2018		10/1/2018	\$136,423.32
103832	LOG SR 347 4.50	Reactive Maintenance	Replace turn-lane into the Honda East Liberty Auto Plant with concrete pavement.	LOG SR 347 SLM 4.50 - 4.70	3/8/2018	3/19/2018		3/20/2018	\$228,500.00
100934	LOG SR 117/245 5.83/0.87	Resurfacing, Undivided System	Overlay with asphalt concrete SR 117 and SR 245 in Logan County.	LOG SR 117 SLM 5.83 to 6.85 & LOG SR 245 SLM 0.87 to 2.11	4/5/2018	4/16/2018		4/17/2018	\$311,461.00
97241	CHP SR 814 2.39	Bridge Replacement	Replace deficient structure with new structure. Investigate use of pre cast structure.	Br. No. CHP-814-0239; SFN 1103482	5/17/2018	5/28/2018		9/30/2018	\$335,500.00
101838	D07-BH-FY19 (D)	Bridge Repair	Repair various bridges in the district by refacing abutments, fixing scour issues & patching piers	AUG-196-0032, MER-29-0693, CHP-36-1458, SHE-75-1707 L/R	6/15/2018	7/2/2018		9/7/2018	\$165,000.00
102964	AUG/LOG SMOOTH FY19	Resurfacing, Undivided System	Smooth seal various locations	Various locations in Auglaize and Logan County - LOG-US-68 SLM 10.09 to 11.43, LOG-SR-347 SLM 2.37 to 3.63, LOG-SR-540 SLM 3.81 to 8.72	6/21/2018	7/2/2018		10/15/2018	\$2,323,200.00
105327	LOG SR 274 12.24	Resurfacing, Undivided System	Smooth seal on SR 274 in Logan County.	LOG SR 274 SLM 12.24 to 15.78	7/12/2018	7/23/2018		10/15/2018	\$567,000.00
105326	MIA/CHP SR 55 16.30/0.00	Resurfacing, Undivided System	Fine graded polymer AC overlay on SR 55 in Miami/Champaign County.	MIA 55 SLM 16.30 to 21.34 - CHP SR 55 SLM 0.00 to 0.23	7/12/2018	7/23/2018		10/15/2018	\$720,500.00
99982	CHP SR 54 10.66	Mill and Fill	SR 54 from SLM 10.66 to USR 36 (SLM 11.22) - Pavement planing and resurfacing of SR 54 within the City of Urbana (2.00 inches).	SR 54 from SLM 10.66 to USR 36 (SLM 11.22)	7/12/2018	7/23/2018		7/2/2018	\$375,000.00
100922	CHP SR 29/235 27.15/6.59	Resurfacing, Undivided System	Microsurface SR 29 & SR 235 routes in Champaign County	CHP SR 29 SLM 27.15 to 30.06 & CHP SR 235 SLM 6.59 to 9.58	7/12/2018	7/23/2018		10/15/2018	\$468,167.36
94673	LOG SR 235 22.00	Bridge Replacement	Replace concrete beam bridge due to deterioration.	LOG-235-2200, SFN 4602137	10/1/2018	10/1/2018		7/31/2019	\$756,000.00
101965	D07 Rural HS 4 Lane FY19	Herbicidal Spraying	Apply herbicides along the roadside for weed control on 4 lanes- 1 year.	MIA/SHE/AUG/MER/DAR/LOG	9/27/2018	10/8/2018		7/15/2019	\$172,500.00



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Executive Committee Meeting Minutes
Thursday, December 14, 2017

President Jim Holycross called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Tyler Bumbalough, Tim Cassady, Cale Jacobs for Scott Coleman, Brian Davidson, Dave Faulkner, Chad Flowers, Todd Freyhof, Todd Garrett, Kevin Gregory, Dave Gulden, Charles Hall, Jim Holycross, Jeremy Hoyt, Steve McCall, Adam Moore, Tim Notestine, Vince Papsidero, Matt Parrill, George Showalter, Ryan Smith, Jeff Stauch, Ben Vollrath and Andy Yoder.

Members absent: Paul Benedetti, John Brose, Barry Moffett, Ryan Shoffstall.

Guests present: Bill Narducci, Union County Engineer's Office; Mark Mowrey, Champaign County Engineer's Office; Kyle Hoyng, City of Marysville; Josh Powers, ODOT Logan County Manager; Kaye Borchers, Choice One Engineering; Tevis McCammon, ODOT; Mark Spagnuolo, Jerome Township; Scott Schmid, CCSTCC; Melanie, CCSTCC; Justin Wollenberg, Terrain Evolution; Todd Pomorksi, Epcon Communities; Randy Vantilburg, Mannik & Smith Group; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – John Bayliss moved a motion to approve the minutes from the November 9, 2017, meeting as written and Dave Faulkner seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for November. Tim Cassady moved a motion to accept the Financial Report and Tim Notestine seconded. All in favor.

ODOT Reports:

Matt Parrill reported for ODOT District 7. ODOT districts have locked their 2019 program down, is set and ready to go. I have one guest; Scott Boyer is the LPA Coordinator and may attend some meetings in my place.

Brian Davidson reported for ODOT District 6. The report from last month is still accurate. Please let ODOT know quickly about any projects, or changes needed to the 2019 program.



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RTPO Report

1. Scott Schmid provided the update on the RTPO reports, a written summary is available on the LUC web-site. The staff is also engaged with the IL transportation group.

New Business:

1. Review of Darby Braeside Amended Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to accept the Zoning and Subdivision Committee’s recommendation to approve the Darby Braeside Amended Preliminary Plat with staff comments and Charles Hall seconded. All in favor.
2. Review of Jerome Village ERN-1 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Dave Faulkner moved a motion to accept the Zoning and Subdivision Committee’s recommendation to approve the Jerome Village ERN-1 Phase 2 Final Plat with staff comments and Tim Cassady seconded. All in favor.
3. Review of Jerome Village ERN-2 Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept the Zoning and Subdivision Committee’s recommendation to approve the Jerome Village ERN-2 Preliminary Plat Extension with staff comments and Steve McCall seconded. All in favor.
4. Review of Jerome Village GPN-5 Phase 8 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Andy Yoder moved a motion to accept the Zoning and Subdivision Committee’s recommendation to approve the Jerome Village GPN-5 Phase 8 Final Plat with staff comments and Matt Parrill seconded. All in favor.
5. Review of Jerome Village VN-3 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Andy Yoder moved a motion to accept the Zoning and Subdivision Committee’s recommendation to table the Jerome Village VN-3 Preliminary Plat and Ryan Smith seconded. All in favor.



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6. Review of Jerome Village VN-4 Plat Extension (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to accept the Zoning and Subdivision Committee's recommendation to approve the Jerome Village VN-4 Plat Extension with staff comments and Tyler Bumbalough seconded. All in favor.
7. Review of Taylor Township Text Amendment (Union County) – Staff Report by Brad Bodenmiller
 - John Bayliss moved a motion to accept the Zoning and Subdivision Committee's recommendation to approve the Taylor Township Text Amendment with staff recommendations and Steve McCall seconded. All in favor.
8. Building Committee – Dave Gulden
 - Dave Gulden reported that most of the old furniture has been sold and he will work with the Union County Prosecutor on a sealed bid to sell the old building through the Union County Commissioners.
9. Staff Annual Performance Appraisal – Andy Yoder
 - Andy Yoder reported the Budget & Finance Committee met this morning and discussed staff performance appraisals that were completed. All staff met or exceeded expectations. The Budget and Finance Committee recommends that all employees be given a 2.5% raise and a one-time \$500 performance bonus for all staff for the move from the old location to the new location.
 - Andy Yoder moved a motion to accept the Budget and Finance Committee's recommendation to give each staff member a 2.5% raise and a one-time performance bonus of \$500 and Kevin Gregory seconded. All in favor.

Comments from Individuals:

- Charles Hall thanked Wes Dodds, and Sheriff Dodds, for lending the help to LUC from the old location to the new location.
- Charles Hall thanked Jim Holycross for his work the last year.
- Jim Holycross shared with the committee that it's been his privilege and honor to do this; thanks to the LUC staff for making this easy. It's been a good year for accomplishments. It's nice to see the efforts. There's a lot of activity in the area and it's nice to see and it's instrumental for all of us. Sometimes this seems a little mundane and routine but it's pretty important to the area. The LUC office still has an empty space and I challenge you to think outside the box on how to fill it. Or maybe it's just space that's available to benefit the organization.

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

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Logan-Union-Champaign regional planning commission

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Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:48 pm, and Dave Faulkner seconded. All in favor.

Next Scheduled Meeting: Thursday, January 11, 2018, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

President

Secretary

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