



Executive Committee Meeting Agenda
Thursday, September 10, 2015, 1:15 PM

Call to Order – Paul Hammersmith, President

Roll Call – Dave Gulden

Action on Minutes of August 13, 2015 – Executive Committee

August Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Eversole Run Neighborhood Section 4 (ERN-4) Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of The Reserve at New California (Union County) – Staff Report by Brad Bodenmiller
4. Review of Darby Braeside Final Plat (Union County) – Staff Report by Brad Bodenmiller
5. Building Committee Report – Scott Coleman
6. 2016 Draft Budget – Dave Gulden
7. Annual Dinner – Heather Martin

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on August 1, 2015			\$ 526,214.12
Receipts			
Ballantyne Family	Braeside Phase 1 Final Plat	\$ 1,681.49	
Terrain Evolution	VN-4 Preliminary Plat Tabling	\$ 200.00	
Terrain Evolution	ERN-4 Final Plat	\$ 1,344.36	
Homewood Corporation	New California Reserve	\$ 8,650.00	
Union County	July Interest	\$ 208.15	
Total Receipts			\$ 12,084.00
Total Cash on Hand			\$ 538,298.12
Expenditures			
Employee Salaries	2 Pay Periods	\$ 14,699.20	
PERS	July '12 Group Share	\$ 2,057.88	
Medicare	2 Pay Periods	\$ 200.48	
Dental Insurance	Dental Insurance	\$ 188.72	
CEBCO	Health Insurance	\$ 3,032.78	
CEBCO	Vision Insurance	\$ 8.66	
Anthem	Life Insurance	\$ 10.32	
Toledo Metropolitan	Conference on Freight - Gulden	\$ 290.00	
Union SWCD	Annual Dinner - Gulden/Bodenmiller	\$ 40.00	
Dayton Power & Light	Electricity	\$ 242.00	
Dayton Power & Light	Electricity	\$ 295.10	
Dayton Power & Light	Electricity	\$ 353.00	
Barry First	Building Repairs	\$ 524.99	
Kalyndi Martin	Office Cleaning 8/9/15	\$ 60.00	
Brad Bodenmiller	Mileage - July 2015	\$ 103.00	
Skyler Wood	Mileage - July 2015	\$ 64.50	
Dave Gulden	Mileage - July 2015	\$ 144.50	
Heather Martin	Mileage - July 2015	\$ 73.50	
Sloan Insurance	Crime & Fidelity Policy/Dishonesty Bond	\$ 100.00	
Petty Cash	Miscellaneous Receipts	\$ 89.00	
Total Expenditures			\$ 22,577.63
Balance on Hand as of August 31, 2015			\$ 515,720.49

Respectfully Submitted,



R. Andy Yoder, Treasurer



2015 Budget Summary

as of August 31, 2015

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 183,076.20	\$ 186,350.25	\$ 3,274.05	102%
450105	Grants	\$ 14,500.00	\$ 3,500.00	\$ (11,000.00)	24%
450105.LUC13	ODOT RTPO Grant	\$ 158,840.00	\$ 52,145.82	\$ (106,694.18)	33%
420107	Charges for Services	\$ -	\$ 956.28	\$ 956.28	
480108	Annual Dinner	\$ 2,900.00	\$ 600.00	\$ (2,300.00)	21%
420121	Subdivision Plats	\$ 22,000.00	\$ 49,865.48	\$ 27,865.48	227%
420122	Mapping	\$ 100.00	\$ 166.00	\$ 66.00	166%
470101	Interest	\$ 1,428.00	\$ 1,657.68	\$ 229.68	116%
Estimated Total Revenue		\$ 382,844.20	\$ 295,241.51	\$ (87,602.69)	77%

Expenditures:

		Estimated	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ 132,100.80	\$ 77,899.20	63%
510205	PERS	\$ 29,400.00	\$ 19,512.17	\$ 9,887.83	66%
510215	Medicare	\$ 3,045.00	\$ 1,817.87	\$ 1,227.13	60%
510225	Workers Compensation	\$ 3,360.00	\$ 1,292.00	\$ 2,068.00	38%
510305	Medical	\$ 40,000.00	\$ 24,262.24	\$ 15,737.76	61%
510310	Dental Insurance	\$ 2,500.00	\$ 1,509.62	\$ 990.38	60%
510315	Vision Insurance	\$ 200.00	\$ 69.00	\$ 131.00	35%
510320	Life Insurance	\$ 200.00	\$ 82.56	\$ 117.44	41%
520115	Office Supplies	\$ 10,000.00	\$ 1,889.16	\$ 8,110.84	19%
520155	Subscription Fees	\$ 5,000.00	\$ 3,297.30	\$ 1,702.70	66%
530110	Tuition Reimbursement	\$ 7,000.00	\$ -	\$ 7,000.00	0%
530171	Professional Development	\$ 6,000.00	\$ 685.00	\$ 5,315.00	11%
530199	Utilities	\$ 9,000.00	\$ 6,119.11	\$ 2,880.89	68%
530650	Maintenance & Repair	\$ 10,000.00	\$ 1,210.17	\$ 8,789.83	12%
530702	Annual Dinner	\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 200,000.00	\$ -	\$ 200,000.00	0%
540100	Equipment	\$ 8,000.00	\$ 691.37	\$ 7,308.63	9%
550100	Travel & Expense	\$ 10,000.00	\$ 3,976.75	\$ 6,023.25	40%
550305	Contingencies	\$ 24,139.20	\$ 1,546.61	\$ 22,592.59	6%
Estimated Total Expenditures		\$ 582,844.20	\$ 200,061.73	\$ 382,782.47	34.3%

STATEMENT:

Cash Balance January 1, 2015	\$ 395,922.01
Estimated Cash Balance December 31, 2015	\$ 232,717.68
Actual Cash On Hand December 31, 2015	
Estimated Total Revenue	\$ 382,844.20
Actual 2015 Revenue	\$ 295,241.51
Difference (+/Under)	\$ (87,602.69)
Estimated Total Expenditures	\$ 582,844.20
Actual 2015 Expenditures	\$ 200,061.73
Difference (+/Under)	\$ 382,782.47

LUC MEETING
September 10, 2015

☐Active Construction Projects

ODOT Project 140553

UNI-SR47-13.55, PID Number 96093

Description: Full depth brick pavement replacement and resurfacing.

Location: Richwood. Morris Road to 0.5 miles west of Landon Road.

Maintenance of Traffic: Traffic detoured for maximum of 20 days.

Completion Date: September 15, 2015

Contractor: Shelly Company

Amount: \$1,108,507.00

Project Status: On schedule.

ODOT Project 150209

UNI-SR31-10.50, PID Number 92566

Description: Replace existing retaining wall along SR31 adjacent to Bokes Creek.

Location: Between SR347 and SR47.

Maintenance of Traffic: Traffic maintained.

Completion Date: October 30, 2015

Contractor: Shelly and Sands, Inc.

Amount: \$580,018.95

Project Status: On schedule.

☐Projects Awarded During Month of July-September

ODOT Project 158026

UNI-US36/SR4-0.00, PID Number 91053

Description: Pavement resurfacing; add northbound and southbound turn lanes at US36/Collins Road.

Location: US36: CHA County to Collins Avenue; Marysville east corporation limit to DEL County.
SR4: CHA County to US36.

Maintenance of Traffic: Traffic maintained.

Completion Date: August 31, 2016

Contractor: Shelly Company

Amount: \$4,186,556.10

Project Status: Project awarded 07/23/2015. On schedule.

☐Upcoming Projects Scheduled for Sale through August-September

No projects scheduled for sale during August-September

☐ALL PROJECT INFORMATION CURRENT AS OF September 10, 2015.



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – September 10, 2015

Dave's Activities:	
Meetings, Miscellaneous & Projects	
Aug 14	N\W 33 Corridor Transportation for Clark County Annual Meeting
Aug 17	Jerome Twp (U) Trustees (Hyland-Croy Study)
Aug 18	Union Co Prosecutor Village of Christiansburg (C)
Aug 19	Honda Compressed Natural Gas station opening
Aug 20	LUC Building Committee Logan County Zoning Seminar
Aug 21	Hyland-Croy Study call
Aug 24	Jerome Twp (U) Zoning Commission
Aug 25	Champaign County Commissioners
Aug 26	Hyland-Croy Study consultant meeting Ohio Assn. Regional Councils
Aug 27	Village of Milford Center (U) Plan meeting
Aug 31	Call with State about Champaign CDBG
Sept 1	Union County Prosecutor Union Co. Dept Head meeting
Sept 2	Rush Twp (C) Zoning Commission
Sept 3	Union County Commissioners
Sept 4	Jerome Twp (Hyland-Croy Study)
Sept 8	Logan County Commissioners
Sept 8	Calls re: plat applications w/ Brad
Ongoing:	CDBG Administration: FY 14 Champaign and Union Co. Building Committee tasks

Skyler's Activities:	
Meetings, Miscellaneous, & Projects	
Aug 14	TCC Annual Meeting
Aug 18	Zane Township Zoning Map Update (L) Photos of S Curve (L)
Aug 19	Maps for Building Committee
Aug 25	GIS Group meeting in Columbus
Sep 02	Wayne Township Zoning Map Update (C)
Sep 03	Salem Township Zoning Map Update (C)
Sep 08	Millcreek Future Land Use Map
Ongoing	Bikeway Designation, GIS Data Collection
ODOT RTPO	GIS Database Collection and Organization

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Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Heather's Activities:	
Meetings, Miscellaneous & Projects	
Aug. 18	Annual Review Webinar: Expanding Opportunity: HUD's New Affirmatively Furthering Fair Housing Regulation
Sep. 1	Champaign County CoC
Sep. 3	Logan County CoC
Comp.	Quarterly Fair Housing Outreach

Brad's Activities:	
Meetings, Miscellaneous & Projects	
8/13	Met with Logan Co (L) Prosecutor's Office and Zane Twp (L). Discussed variance criteria.
8/14	Attended US 33 Corridor meeting at Jerome Twp (U) hall. Attended TCC Annual Meeting in Clark Co (C).
8/18	Met with Union Co (U) Prosecutor's Office. Attended Village of De Graff (L) Council meeting. Did Fair Housing outreach.
8/19	Attended Honda CNG grand opening.
8/24	Attended Jerome Twp (U) Zoning Commission meeting.
8/26	Met with Zane Twp (L) BZA member. Discussed variance criteria.
9/2	Attended Rush Twp (C) Zoning Commission meeting with Champaign Co (C) Prosecutor's Office. Discussed mobile and manufactured homes language.
9/4	Met with Logan Co (L) Prosecutor's Office and Washington Twp (L). Discussed model language for non-conformities.
Ongoing	Assisting jurisdictions: Champaign Co (C), City of Urbana (C), Harrison Twp (L), Jefferson Twp (L), Jerome Twp (U), Johnson Twp (C), Liberty Twp (U), Logan Co (L), McArthur Twp (C), Mad River Twp (C), Monroe Twp (L), Paris Twp (U), Perry Twp (L), Rush Twp (C), Salem Twp (C), Union Co (U), Union Twp (L), Village of De Graff (L), Village of Huntsville (L), Village of Mechanicsburg (C), Village of Russells Point (L), Village of Zanesfield (L), Washington Twp (L), Zane Twp (L)
Ongoing	Assisting with ODOT RTPO Grant as needed. Current focus is State Bike Route designations.
Ongoing	City of Bellefontaine (L) Strategic Plan as needed.
Ongoing	Village of Mechanicsburg (C) downtown zoning overlay
Ongoing	BZA meeting rules: Working with the townships, county prosecutors, and city law directors to develop BZA meeting rules.
Ongoing	Zoning inspector training: Logan Co (L) training was August 20. Champaign Co (C) training scheduled September 17. Will do one with Union Co (U) before the end of this year.

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Executive Committee Meeting Minutes
Thursday, September 10, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: Paul Benedetti, Tyler Bumbalough, John Brose, Tim Cassady, Mike Kerns for Scott Coleman, Dave Faulkner, Chad Flowers, Kevin Gregory, Dave Gulden, Paul Hammersmith, Jim Holycross, Jeremy Hoyt, Mark Mowrey for Steve McCall, Tim Guider for Barry Moffett, Jeremy Nash, Ben Wiltheiss for Matt Parrill, Ryan Smith, Jeff Stauch, Ben Vollrath, Amy White and Andy Yoder.

Members absent: Tracy Allen, John Bayliss, Todd Freyhof, Charles Hall, Tim Notestine, Ryan Shoffstall, George Showalter.

Guests present: Justin Wollenberg, Terrain Evolution; Jim Lipnus, Homewood; Luke Sutton, Union County Engineer's Office; Tam Blakely, TLC; Brad Biggs, Jobs & Commerce ODOT District 6; Fred Vogel, Jobs & Commerce ODOT District 7 and 10; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

Minutes –Paul Benedetti moved a motion to approve the minutes from the August 13, 2015 meeting as written and Ben Vollrath seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for August. Kevin Gregory moved a motion to accept the Financial Report and Tim Cassady seconded. All in favor.

ODOT Reports – The report from ODOT 6 was placed on the web-site. Brad reported for District 6. ODOT District 7 had no updates.

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to table Village Neighborhood Section 4 Preliminary Plat and Gary Lee seconded. All in favor.
2. Review of Eversole Run Neighborhood Section 4 (ERN-4) Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Kevin Gregory moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Eversole Run Neighborhood Section 4 Final Plat with staff and reviewing agency comments and Jeremy Hoyt seconded. All in favor.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Review of The Reserve at New California (Union County) – Staff Report by Brad Bodenmiller
 - David Faulkner moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve The Reserve at New California with staff and reviewing agency comments and Gary Lee seconded. All in favor.
4. Review of Darby Braeside Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to table Darby Braeside, Section 1 Final Plat and Kevin Gregory seconded. All in favor.
5. Building Committee Report – Dave Gulden
 - Dave Gulden reported that the committee is meeting monthly; they have one main prospect on sites and are looking at some other sites. The Mike Bow contract has been reviewed with the Prosecutor's Office.
 - Paul Hammersmith – We are just doing one more look around to make sure no new properties have come up; we're honing in; we're glad to have Mike's assistance.
 - Dave Faulkner – What's the contract for?
 - Dave Gulden – He's helping as a project manager; he'll help develop the specs and inspect the building; help with site issues; etc.
6. 2016 Draft Budget – Dave Gulden
 - This item will be presented at the October meeting.
7. Annual Dinner – Dave Gulden
 - Date: November 19, 2015
 - Time: 6:30 pm
 - There will be no speaker this year
 - Location: County Services Building, 940 S London Ave, Marysville

Director's Report:

- Dave mentioned that he has visited all three counties in the last month to discuss the LUC Building ownership. He also discussed with the counties the fact they are now all eligible to form a Landbank, and regional planning commissions can assist in Landbank operation.

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Comments from Individuals:

- Gary Lee – The study on Hyland-Croy, you guys should be proud that both Brad and Dave are neck deep in that; it's a politically charged issue and we're trying to build a relationship between Jerome Township and Dublin. There are 16 land use plans between them and Dave's challenged to come up with a plan that both entities can live with; both will have to give to make it to work. There's a lot of exciting things that can happen. Dave's doing a terrific job of meeting with all the stakeholder's
 - Paul Hammersmith – It's just chance that Gary's with us but he's done a great job of spearheading that issue. Compromise is going to be important, we appreciate LUC's lead.

Adjourn – Jeremy Nash moved a motion to adjourn the LUC Executive Committee Meeting at 1:38 pm, and Jim Holycross seconded. All in favor.

Next Scheduled Meeting: Thursday, October 8, 2015, 1:15 pm at the LUC Office in East Liberty.

President

Secretary

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