



Executive Committee Meeting Agenda
Thursday, October 8, 2015, 1:15 PM

Call to Order – Paul Hammersmith, President

Roll Call – Dave Gulden

Action on Minutes of September 10, 2015 – Executive Committee

September Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Darby Braeside Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Britonwood Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Rush Township Zoning Text Update (Champaign County) – Staff Report by Brad Bodenmiller
5. Review of Paris Township Zoning Re-write (Union County) – Staff Report by Brad Bodenmiller
6. 2016 Draft Budget – Dave Gulden
7. Annual Dinner – Heather Martin
8. Appointment of Nominating Committee – Paul Hammersmith
9. Appointment of By-laws Committee – Paul Hammersmith
10. Building Committee Report – Dave Gulden

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on September 1, 2015

\$ 515,720.49

Receipts

Jerome Township	Hyland-Croy/SR 161/Post Rd Area Plan	\$	2,187.50
City of Dublin	Hyland-Croy/SR 161/Post Rd Area Plan	\$	13,125.00
Logan County Co-op	Annual Dinner Sponsorship	\$	250.00
Ballentyne Family	Darby Braeside Final Plat Tabling	\$	200.00
Terrain Evolution	VN-4 Preliminary Plat Tabling	\$	200.00
ELTI, LLC	Britonwood Final Plat	\$	720.00
Union County	August Interest	\$	209.88

Total Receipts

\$ 16,892.38

Total Cash on Hand

\$ 532,612.87

Expenditures

Employee Salaries	2 Pay Periods	\$	14,699.20
PERS	Aug-14	\$	2,057.88
Medicare	2 Pay Periods	\$	194.16
CEBCO	Medical Insurance	\$	3,032.78
Delta Dental	Dental Insurance	\$	188.70
VSP	Vision Insurance	\$	8.62
Anthem	Life Insurance	\$	10.32
Staples	Office Supplies	\$	29.96
County Engineers Association	GIS Conference - Wood	\$	259.00
DP&L	Electric Service	\$	662.61
Time Warner	Internet/Phone Service	\$	295.52
Kalyndi Martin	Office Cleaning 8/23/15	\$	60.00
Lowe's	Building Maintenance	\$	31.30
Kalyndi Martin	Office Cleaning 9/7/15	\$	60.00
Kalyndi Martin	Office Cleaning 9/20/15	\$	60.00
Skyler Wood	Mileage - August 2015	\$	101.50
Dave Gulden	Mileage - August 2015	\$	128.50
Brad Bodenmiller	Mileage - August 2015	\$	170.00
Heather Martin	Mileage - August 2015	\$	44.50

Total Expenditures

\$ 22,094.55

Balance on Hand as of September 30, 2015

\$ 510,518.32

Respectfully Submitted,

Andy Spiller

R. Andy Yoder, Treasurer



2015 Budget Summary

as of September 30, 2015

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 183,076.20	\$ 186,350.25	\$ 3,274.05	102%
450105	Grants	\$ 14,500.00	\$ 3,500.00	\$ (11,000.00)	24%
450105.LUC13	ODOT RTPO Grant	\$ 158,840.00	\$ 52,145.82	\$ (106,694.18)	33%
420107	Charges for Services	\$ -	\$ 16,268.78	\$ 16,268.78	
480108	Annual Dinner	\$ 2,900.00	\$ 850.00	\$ (2,050.00)	29%
420121	Subdivision Plats	\$ 22,000.00	\$ 50,985.48	\$ 28,985.48	232%
420122	Mapping	\$ 100.00	\$ 166.00	\$ 66.00	166%
470101	Interest	\$ 1,428.00	\$ 1,867.56	\$ 439.56	131%
Estimated Total Revenue		\$ 382,844.20	\$ 312,133.89	\$ (70,710.31)	82%

Expenditures:

		Estimated	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ 146,800.00	\$ 63,200.00	70%
510205	PERS	\$ 29,400.00	\$ 21,570.05	\$ 7,829.95	73%
510215	Medicare	\$ 3,045.00	\$ 2,012.03	\$ 1,032.97	66%
510225	Workers Compensation	\$ 3,360.00	\$ 1,292.00	\$ 2,068.00	38%
510305	Medical	\$ 40,000.00	\$ 27,295.02	\$ 12,704.98	68%
510310	Dental Insurance	\$ 2,500.00	\$ 1,698.32	\$ 801.68	68%
510315	Vision Insurance	\$ 200.00	\$ 77.62	\$ 122.38	39%
510320	Life Insurance	\$ 200.00	\$ 92.88	\$ 107.12	46%
520115	Office Supplies	\$ 10,000.00	\$ 1,919.12	\$ 8,080.88	19%
520155	Subscription Fees	\$ 5,000.00	\$ 3,297.30	\$ 1,702.70	66%
530110	Tuition Reimbursement	\$ 7,000.00	\$ -	\$ 7,000.00	0%
530171	Professional Development	\$ 6,000.00	\$ 944.00	\$ 5,056.00	16%
530199	Utilities	\$ 9,000.00	\$ 7,077.24	\$ 1,922.76	79%
530650	Maintenance & Repair	\$ 10,000.00	\$ 1,421.47	\$ 8,578.53	14%
530702	Annual Dinner	\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 200,000.00	\$ -	\$ 200,000.00	0%
540100	Equipment	\$ 8,000.00	\$ 691.37	\$ 7,308.63	9%
550100	Travel & Expense	\$ 10,000.00	\$ 4,421.25	\$ 5,578.75	44%
550305	Contingencies	\$ 24,139.20	\$ 1,546.61	\$ 22,592.59	6%
Estimated Total Expenditures		\$ 582,844.20	\$ 222,156.28	\$ 360,687.92	38.1%

STATEMENT:

Cash Balance January 1, 2015	\$ 395,922.01
Estimated Cash Balance December 31, 2015	\$ 232,717.68
Actual Cash On Hand December 31, 2015	
Estimated Total Revenue	\$ 382,844.20
Actual 2015 Revenue	\$ 312,133.89
Difference (+/Under)	\$ (70,710.31)
Estimated Total Expenditures	\$ 582,844.20
Actual 2015 Expenditures	\$ 222,156.28
Difference (+/Under)	\$ 360,687.92

LUC MEETING October 8, 2015

☐Active Construction Projects

ODOT Project 140553

UNI-SR47-13.55, PID Number 96093

Description: Full depth brick pavement replacement and resurfacing.

Location: Richwood. Morris Road to 0.5 miles west of Landon Road.

Maintenance of Traffic: Traffic detoured for maximum of 20 days.

Completion Date: September 15, 2015 – to be revised

Contractor: Shelly Company

Amount: \$1,108,507.00

Project Status: Time extension in process.

ODOT Project 150209

UNI-SR31-10.50, PID Number 92566

Description: Replace existing retaining wall along SR31 adjacent to Bokes Creek.

Location: Between SR347 and SR47.

Maintenance of Traffic: Traffic maintained.

Completion Date: October 30, 2015

Contractor: Shelly and Sands, Inc.

Amount: \$580,018.95

Project Status: On schedule.

ODOT Project 158026

UNI-US36/SR4-0.00, PID Number 91053

Description: Pavement resurfacing; add northbound and southbound turn lanes at US36/Collins Road.

Location: US36: CHA County to Collins Avenue; Marysville east corporation limit to DEL County.
SR4: CHA County to US36.

Maintenance of Traffic: Traffic maintained.

Completion Date: August 31, 2016

Contractor: Shelly Company

Amount: \$4,186,556.10

Project Status: On schedule.

☐Projects Awarded During Month of September

No projects awarded during September

☐Upcoming Projects Scheduled for Sale through October/November

No projects scheduled for sale during October/November

☐ALL PROJECT INFORMATION CURRENT AS OF October 7, 2015.

CHP/LOG County Projects
10/01/15 thru 07/01/16

10/5/2015

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
95407	CHP SR 560 3.48/4.25	Bridge Repair	Remove and replace LMC overlay, rebuild deck edges, reface abutments using anodes, patch pier caps, encase piers, rebuild wingwalls, and install polymer modified asphalt expansion joint system.	Br. No. CHP-560-0348, SFN 1103245; Br. No. CHP-560-0425, SFN 1103334	12/28/2015		8/31/2016	\$375,000.00
96388	CHP Urbana SRTS Infra	Add Sidewalks	East side of Madison Avenue from Boyce Street to Central Avenue- Construct sidewalk and crossing improvements including ADA curb ramps. South side of Boyce Street from E. Lawn Street to N. Jefferson Street- Construct sidewalk and crossing improvements including ADA curb ramps. Washington Street from Wood Street to E. Lawn Street-Install solar-powered school zone flasher assemblies for Urbana Junion/Senior High School	E side of Madison from Boyce to Central/S side of Boyce from E. Lawn to N. Jefferson/Washington from Wood to E. Lawn	6/1/2016		8/24/2016	\$171,000.00
96436	CHP US 36/ SR 55 22.47/10.87	Bridge Repair	Field pave inverts of corrugated metal pipe arches	CHP -36-2247, SFN 1100971 & CHP-55-1087, SFN 1101579	7/1/2016		10/14/2016	\$80,000.00
88618	CHP/CLA SR 4/SR 29 VAR	Minor Rehabilitation - Pavement Gnrl Sys	Overlay SR 4 and SR 29 in Clark County and Champaign County with fine graded aggregate.Bridge: CHP-29-3145, CHP-4-0394, CHP-4-0608 - Remove asphalt wearing surface, waterproof and overlay with asphalt concrete.	CHP SR 4 SLM 0.00 to 7.47/CHP SR 29 SLM 30.89 to 33.96/ CLA SR 4 SLM 20.71 to 24.85	2/22/2016		8/31/2016	\$2,399,840.00
99038	D07 Rural HS Logan FY16	Herbicidal Spraying	Apply herbicides along roadside for weed control on US 33 on 4 lane and 2 lane - 1 year.	Logan US 33 (4 Lane and 2 Lane)	11/2/2015		7/15/2016	\$33,051.44
88571	LOG US 33/68 6.76/0.00	Resurfacing, Undivided System	Overlay US 33 & US 68 with asphalt concrete	USR 33 SLM 6.76 to 10.74 - USR 68 SLM 0.00 to 2.29 - USR 68 SLM 11.43 to 20.26	7/1/2016		10/15/2016	\$2,116,730.00
95929	LOG US 33 14.68/15.33/15.	Bridge Repair	Br. No. LOG-33-1468 L/R - Replace expansion joint, & abutment bearings, patching, and SRS deckBr. No. LOG-33-1533 L/R - Replace expansion joint, & abutment bearings, patching, and SRS deckBr. No. LOG-33-1596 L - Replace expansion joint, refurbish bearings, overlay with LMC, and patching	SFN 4600576, SFN 4600606, SFN 4600789, SFN 4600819, SFN 4600843	2/8/2016		9/30/2016	\$1,425,500.00



Executive Committee Meeting Minutes
Thursday, October 8, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: Steve Shepherd for Tracy Allen, John Bayliss, Doug Crabill for Tyler Bumbalough, John Brose, Cale Jacobs for Scott Coleman, Dave Faulkner, Chad Flowers, Todd Freyhof, Kevin Gregory, Dave Gulden, Charles Hall, Paul Hammersmith, Jeremy Hoyt, Mark Mowrey for Steve McCall, Tim Guider for Barry Moffett, Tim Notestine, Ryan Shoffstall, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: Paul Benedetti, Tim Cassady, Jim Holycross, Jeremy Nash, Matt Parrill, George Showalter, Amy White.

Guests present: Joe Sampson, Village of St. Paris; Brad Biggs, Jobs & Commerce ODOT District 6; Kathy Streng, DLZ; Bob Kroshefsky, Taylor Township Zoning Chairman; Wayne Ballentyne; Frank Albaner, Darby Braeside; Bill Pizzino, Darby Braeside; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

Minutes – John Bayliss moved a motion to approve the minutes from the September 10, 2015 meeting as written and David Faulkner seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for September. Charles Hall moved a motion to accept the Financial Report and Tim Notestine seconded. All in favor.

ODOT Reports – The report from ODOT 6 and 7 was placed on the web-site. Steve Shepherd, District 6, reports that the first item has been finalized.

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - o John Bayliss moved a motion to table Village Neighborhood Section 4 Preliminary Plat and Charles Hall seconded. All in favor.
2. Review of Darby Braeside Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - o Bill Narducci moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Darby Braeside Final Plat and Kevin Gregory seconded. All in favor.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Review of Britonwood Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - John Bayliss moved a motion to table Britonwood Final Plat and Bill Narducci seconded. All in favor.
4. Review of Rush Township Zoning Text Update (Champaign County) – Staff Report by Brad Bodenmiller
 - David Faulkner moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Rush Township Zoning Text update and Tim Notestine seconded. All in favor.
5. Review of Paris Township Zoning Re-write (Union County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Rush Township Zoning Text update with staff and Prosecuting Office comments and John Bayliss seconded. All in favor.
6. Annual Dinner – Heather Martin
 - Date: November 19, 2015
 - Time: 6:30 pm
 - There will be no speaker this year
 - Location: County Services Building, 940 S London Ave, Marysville
 - Ticket sales information will be due at the November meeting.
7. Appointment of Nominating Committee – Paul Hammersmith
 - Andy Yoder moved a motion to accept the appointment of Charles Hall, John Bayliss and David Faulkner as the Nominating Committee and Tim Notestine seconded. All in favor.
8. Appointment of By-laws Committee – Paul Hammersmith
 - Dave explained that bylaw changes are necessary in order for LUC to own real estate.
 - John Bayliss - What if a political subdivision opts out does LUC retain the assets?
 - Charles Hall – The joint board owns it.
 - John Bayliss – Does Union still have an obligation to pay off the debt if they would leave for example.
 - Charles Hall moved a motion to accept the appointment of Kevin Gregory, Todd Freyhof and Ryan Smith as the By-laws Committee and David Faulkner seconded. All in favor.

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Logan-Union-Champaign regional planning commission

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9. Building Committee Report – Dave Gulden

- Dave provided a brief report from the last meeting and shared the Building Committee's request that he, as LUC Director, be given permission to make offers for property.
- Paul Hammersmith – The Building Committee feel that it's a responsibility of the Director to make offers on behalf of the committee; we need a singular person to do that. The Building Committee will still bring back the offers to the Executive Committee for final approval.
- Charles Hall – Can you call a special meeting?
 - Paul – We may need to do that for timeliness to purchase a property.
- Doug Crabill – Is there some type of limit to the offer?
 - Paul Hammersmith – What we're looking at is market value and the Auditor's web-site.
- John Bayliss – When you're talking about buying a parcel, you need to make sure you're not purchasing prime farm land, that wouldn't look good.
- Tim Notestine moved a motion to grant Dave Gulden, LUC Director, permission to make offers for property as guided by the LUC Building Committee and David Faulkner seconded. All in favor.

10. 2016 Draft Budget – Dave Gulden

- Andy Yoder moved a motion to approve the 2016 Budget and Charles Hall seconded. All in favor.

11. Mileage Reimbursement

- Ryan Smith moved a motion to use the Union County's mileage rate on an annual basis and Kevin Gregory seconded. All in favor with John Bayliss voting no.

12. Staff Performance Appraisal

- Charles Hall moved a motion to go into Executive Session at 2:02 pm for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and John Bayliss seconded. All in favor.
- Tim Notestine moved a motion to exit Executive Session at 2:14 pm for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and David Faulkner seconded. All in favor.
- Andy Yoder moved a motion to accept the Budget & Finance Committee recommendations of a 2% increase for all LUC Staff and Charles Hall seconded. All in favor.

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Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

- John Bayliss – For the record, part of my reasoning for allowing the changes in the budget and staff appraisal is because of the reliance on user fees.

Director's Report:

- Brad Biggs reported that Skyler did an excellent presentation at the RTPPO conference.
- Doug Crabill asked what the RTPPO process is now?
 - Dave Gulden – We're entering our second phase and will reconvene the committee hopefully before the end of the year.
 - Paul Hammersmith – Maybe we should consider a brief presentation for the committee at the December meeting.

Comments from Individuals:

- Ben Vollrath – DP&L is doing a right tree, right place to encourage people to plant trees away from utility lines; tomorrow is the last day to register for a cherry tree giveaway

Adjourn – Mark Mowery moved a motion to adjourn the LUC Executive Committee Meeting at 2:25 pm, and David Faulkner seconded. All in favor.

Next Scheduled Meeting: Thursday, November 12, 2015, 1:15 pm at the LUC Office in East Liberty.

A blue ink signature, appearing to be "D.C. H...", is written over a horizontal line.

President

A blue ink signature, appearing to be "Dave Gulden", is written over a horizontal line.

Secretary

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