

# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

#### Executive Committee Meeting Agenda Thursday, February 9, 2023, 1:15 pm

Call to Order-Wes Dodds, President

Roll Call – Brad Bodenmiller

Action on Minutes of January 12, 2023

Financial Report - Todd Freyhof, Treasurer

**ODOT Reports:** 

RTPO Report – Tyler Bumbalough

#### **New Business:**

- 1. Review of Farm at Indian Run Preliminary Plat Extension (Union County) Staff Report by Brad Bodenmiller
- 2. Review of Glacier Pointe Section 2 Preliminary Plat Extension (Union County) Staff Report by Brad Bodenmiller
- 3. Review of New California Hills XIII Final Plat (Union County) Staff Report by Brad Bodenmiller
- 4. Review of Otter Creek Commercial Park Preliminary Plat (Logan County) Staff Report by Brad Bodenmiller

#### **Director's Report**

#### **Comments from Individuals:**

Adjourn



Director: Bradley J. Bodenmiller

# 2023 Budget Summary

as of January 31, 2023

#### Revenues

		]	Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$	243,802.65	\$ 213,126.75	(\$30,675.90)	87%
450105	Grants	\$	24,400.00	\$ -	(\$24,400.00)	0%
450105.LUC13	<b>ODOT RTPO Grant</b>	\$	-	\$ -	\$0.00	0%
420107	Charges for Services	\$	67,000.00	\$ 400.00	(\$66,600.00)	1%
420121	Subdivision Plats	\$	55,000.00	\$ 8,753.06	(\$46,246.94)	16%
420122	Mapping	\$	200.00	\$ 90.00	(\$110.00)	45%
470101	Interest	\$	4,479.98	\$ 812.30	(\$3,667.68)	18%
480108	Annual Dinner	\$	2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$	-	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	\$	397,782.63	\$ 223,182.11	(\$174,600.52)	56%

### **Expenditures:**

		Estimated Intra-Fund			Adjusted			
			Budget	Transfers	Budget	E	Expended	%
510100	Salaries & Wages	\$	245,000.00		\$ 245,000.00	\$	18,326.40	7%
510205	PERS	\$	34,300.00		\$ 34,300.00	\$	2,565.70	7%
510215	Medicare	\$	3,552.50		\$ 3,552.50	\$	257.92	7%
510225	Workers Compensation	\$	1,249.50		\$ 1,249.50	\$	90.74	7%
510305	Medical	\$	33,000.00		\$ 33,000.00	\$	2,712.68	8%
510310	Dental Insurance	\$	1,540.00		\$ 1,540.00	\$	127.94	8%
510315	Vision Insurance	\$	65.00		\$ 65.00	\$	5.02	8%
510320	Life Insurance	\$	120.00		\$ 120.00	\$	10.32	9%
520115	Office Supplies	\$	4,000.00		\$ 4,000.00	\$	422.05	11%
520155	Subscription Fees	\$	2,000.00		\$ 2,000.00	\$	700.00	35%
520160	Membership & Dues	\$	5,000.00		\$ 5,000.00	\$	-	0%
530100	Contract Services	\$	13,500.00		\$ 14,507.54	\$	1,007.54	7%
530110	<b>Tuition Reimbursement</b>	\$	6,000.00		\$ 6,000.00	\$	-	0%
530171	<b>Professional Development</b>	\$	3,000.00		\$ 3,000.00	\$	-	0%
530310	Auditing Services	\$	-		\$ -	\$	-	0%
530650	Maintenance & Repair	\$	10,000.00		\$ 10,000.00	\$	-	0%
530702	Annual Dinner	\$	4,000.00		\$ 4,000.00	\$	-	0%
530800	Building	\$	31,500.00		\$ 31,500.00	\$	2,881.05	9%
540100	Equipment	\$	2,500.00		\$ 2,500.00	\$	-	0%
550100	Travel & Expense	\$	8,000.00		\$ 8,000.00	\$	547.41	7%
550305	Contingencies	\$	7,500.00		\$ 8,258.03	\$	828.01	10%
	Estimated Total Expenditures	\$	415,827.00		\$ 417,592.57	\$	30,482.78	7%

#### **STATEMENT:**

Cash Balance January 1, 2023	\$ 464,696.00
Estimated Cash Balance December 31, 2023	\$ 429,953.26
Actual Cash On Hand December 31, 2023	
Estimated Total Revenue	\$ 397,782.63
Actual 2023 Revenue	\$ 223,182.11
Difference (+/Under)	\$ (174,600.52)
Estimated Adjusted Total Expenditures	\$ 417,592.57
Actual 2023 Expenditures	\$ 30,482.78
Difference (+/Under)	\$ 387,109.79

#### LUC Regional Planning Commission Treasurer's Report

#### Beginning Balance on January 1, 2023

#### \$ 464,696.60

#### Receipts

Allen Twp., Union Co. Bloomfield Twp., Logan Co. Bokescreek Twp., Logan Co. Champaign County City of Urbana Claibourne Twp., Union County Concord Twp., Champaign County Darby Twp., Union Co. Dover Twp., Union Co Harrison Twp., Logan Co Jackson Twp., Champaign Co. Jefferson Twp., Logan Co Jerome Twp., Union County Johnson Twp., Champaign Co. Lake Twp., Logan Co. Leesburg Twp., Union Co. Liberty Twp., Logan Co. Liberty Twp., Union Co. Logan County Miami Twp., Logan Co. Millcreek Twp., Union County Monroe Twp., Logan Co. Paris Twp., Union Co. Perry Twp., Logan Co. Pleasant Twp., Logan Co. Richland Twp., Logan Co. Rush Twp., Champaign County Rushcreek Twp., Logan County Salem Twp., Champaign Co Stokes Twp., Logan Co. Taylor Twp., Union Co. Union County Commissioners Union County Engineer Union Twp., Champaign Co. Union Twp., Logan Co. Union Twp., Union Co. Urbana Twp., Champaign Co. Village of DeGraff (Logan Co.) Village of Huntsville (Logan Co.) Village of Lakeview (Logan Co.) Village of Milford Center (Union) Village of North Lewisburg (Champaign) Village of Quincy (Logan Co.) Village of Richwood (Union) Village of Rushsylvania (Logan Co.) Village of Russells Point (Logan Co.) Village of Valley Hi (Logan Co.) Village of West Liberty (Logan Co.) Village of West Mansfield (Logan Co.) Village of Zanesfield (Logan Co.) Washington Twp., Logan Co. Washington Twp., Union Co. Wayne Twp., Champaign Co. York Twp., Union Co. Zane Twp., Logan Co. Paris Twp., Union Co. Union Twp., Logan Co. Evergreen Land Company PulteGroup Heintz Engineering Encore Living LLC **Terrain Evolution** Evergreen Land Company Village of Richwood

2023 Per Capita Annual Assessment Website - Basic Plan Website - Basic Plan New California Hills Final Plat Homestead at Scotts Farm Final Plat Otter Creek Preliminary Plat **Glacier Pointe Plat Extension** Farm at Indian Run Plat Extension NCH 13 Final Plat tabling Zoning Maps

\$	2,006.40
\$	550.00
\$	
	550.00
\$	36,764.05
\$	6,675.00
\$	
	1,057.60
\$	1,116.80
\$	1,816.80
\$	1,965.60
\$	1,316.80
\$	
	1,440.00
\$	1,648.80
\$	7,352.00
\$	1,166.40
\$	550.00
\$	972.80
\$	1,068.00
\$	1,734.40
\$	43,733.25
\$	550.00
\$	1,101.60
\$	1,284.00
\$	1,304.80
\$	
	740.00
\$	722.40
\$	1,454.40
\$	699.20
\$	1,299.20
\$	1,867.20
\$	2,659.20
\$	1,292.80
\$	
	30,861.23
\$	30,861.22
\$	1,568.00
\$	600.80
\$	743.20
\$	2,560.00
\$	950.00
\$	550.00
\$	951.20
\$	674.40
\$	1,304.00
\$	550.00
\$	1,858.40
\$	550.00
\$	1,056.80
\$	550.00
\$	550.00
\$ \$	550.00 1,412.80
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#### LUC Regional Planning Commission Treasurer's Report

	Union County	Interest	\$ 812.30	
Total Recei	pts			\$ 223,182.11
Total Cash	on Hand			\$ 687,878.71
Expenditu	res			
	Employee Salaries	2 Pay Periods	\$ 18,326.40	
	PERS	2 Pay Periods	\$ 2,565.70	
	Medicare	2 Pay Periods	\$ 257.92	
	Worker's Compensation	2 Pay Periods	\$ 90.74	
	CEBCO	Health Insurance	\$ 2,712.68	
	Dental Insurance	Dental Insurance	\$ 127.94	
	VSP	Vision Insurance	\$ 5.02	
	Life Insurance	Life Insurance	\$ 10.32	
	CRI Digital	Copier Maintenance	\$ 420.04	
	Staples	Office Supplies	\$ 2.01	
	ESRI	Yearly Subscription	\$ 700.00	
	Clark County TCC	RTPO Contract	\$ 1,007.54	
	TRC	per Lease Agreement	\$ 2,874.80	
	Wesley Easton	Bottled Water	\$ 6.25	
	Brad Bodenmiller	Mileage & Expense - December 2022	\$ 239.02	
	Aaron Smith	Mileage - December 2022	\$ 121.94	
	Heather Martin	Mileage - December 2022	\$ 86.90	
	Gram Dick	Mileage - December 2022	\$ 99.55	
	Richwood Banking Visa	December luncheon	\$ 758.03	
	Richwood Banking Visa	Miscellaneous Expenses	\$ 69.98	

#### Total Expenditures

Balance on Hand as of January 31, 2023

\$ 30,482.78

\$ 657,395.93

Respectfully Submitted,

MA

# Memorandum

To: LUC Executive Committee

From: Louis Agresta TCC Transportation Director Phone 937-521-2134 lagresta@clarkcountyohio.gov

Re: RTPO Planning Report

Date: February 1, 2023

The following are items for discussion at the February 9, 2023 LUC Executive Committee Meeting.

#### 2050 Long Range Plan

The next Long Range Plan Steering Committee meeting will be Monday February 6<sup>th</sup>, 2023. The meeting will be held at the Village of West Liberty Admin Offices and will begin at 10:30 am. The purpose of the meeting is to continue to work through the 2050 Long Range Plan. This meeting will focus particularly on the Long Range Plan Project List and its associated public involvement.

If you would like more information on the 2050 L/C Long Range Plan, please contact Regina Rollins at <u>rrollins@clarkcountyohio.gov</u>.

#### Simon Kenton Trail E. Lawn Extension Feasibility Study

The TCC has authorized Burgess & Niple to begin their work on the SKT E. Lawn Extension Feasibility Study. A kickoff for the study will be held on Friday, February 3<sup>rd</sup>, 2023 via Zoom. The study will look at the feasibility of extending the SKT from its current terminus at E. Lawn Ave to Melvin Miller Park with completely off road, multi-use trail facilities. The Authorization to Proceed for the study is for an amount not to exceed \$33,869.47.

#### <u>Other</u>

LUC TAC meeting dates for are as follows

- March 6, 2023
- June 5, 2023
- September 11, 2023
- December 4, 2023

All meetings will be held at the West Liberty Admin Village Offices and will begin at 9:30 am.

#### FY 2023 Budget Status (as of December 31, 2022)

					Percent	Monthly	YTD
Work Elements		Te	otal Budget	Balance	Expended	Expense	Expenses
625.1	RTPO Planning	\$	122,990.83	\$ 93,831.68	24%	\$ 4,194.05	\$ 29,159.15
625.11	RTPO Planning (fy22)	\$	17,000.00	\$ 1,359.35	92%		\$ 15,640.65

	Proje	cts in Union Co	unty under Construction or to be Sold by	6/30/2	4		
						Report Date:	2/9/2023
Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr	Estimated Constr Cost or Award Amount
UNI-33-8.72, UNI-36-8.91	112852	Roadway Minor Rehab	Resurfacing Project on UNI-33, UNI-36 and UNI-245AC Overlay with minor pavement repairs, bridge sealing and guardrail upgrade as needed.UNI-33- 8.74-12.61; SR 245 to US 36UNI-245-7.46-7.65; the ramp from US33I to US33UNI-36-8.91-9.22; US33 ramps to Just no rth of Collins Rd	03/09/23	03/20/23	10/15/23	\$8,430,000
UNI-739-6.21	112878	Roadway Minor Rehab	Reconstruction of pavement with culvert replacement, bridge deck sealing and upgrade guardrail as needed on SR 739 in Union County.	03/09/23	03/20/23	10/15/23	\$6,427,000
UNI-TR294-0.29	106652	Bridge Preservation	UNI-TR294-0.29 Bitler Road Bridge Replacement (SFN 8036829) over Bokes CreekDesign Build	03/22/23	04/20/23	10/31/23	\$991,400
UNI-CR133/CR165	108536	Roadway Minor Rehab	UNI CR 133 0.00 to 5.18 and UNI CR 165 0.64 to 2.34. Mill and resurface including safety edge, raised pavement markers, and berm	05/25/23	06/01/23	10/01/23	\$2,519,247
UNI-245/161-0.00/0.63	112955	Roadway Minor Rehab	Resurfacing Project in Union County on SR 245 and SR 161Asphalt Overlay with minor repairs, bridge sealing and upgrade guardrail as needed. UNI- 245-0.00-7.30; Champaign Co Line to US33UNI-161-0.63-0.89; SR 4 to E. Corp limit of Irvin	11/30/23	12/11/23	09/15/24	\$3,006,241
UNI US 33 17.95 Beecher Gamble	115685	Bridge Preservation	This project will replace the superstructure & raise the bridge carrying Beecher Gamble over US 33.	01/11/24	01/22/24	10/01/24	\$1,500,000
UNI SR 37 6.27	110617	Roadway Minor Rehab	Resurfacing on SR 37 in Union County.UNI-37-6.27-6.45 and 7.08-9.14 (Ottawa St to 653' South of Gill St and Richwood Corp to SR 4) UNI-37- 5.27-6.45 (placing the surface course after the Village of Richwood OPWC project)UNI-37-7.08-9.08 - AC overlay with m inor pavement repairs and upgrade guardrail as needed.	02/08/24	02/16/24	02/18/24	\$1,208,388
UNI-SR31-0.77	114102	Roadway Major Rehab	SR31 widening from Elwood Ave to US33 eastbound ramp intersection, including traffic signal upgrades and pedestrian improvements.	05/31/24	06/03/24	10/31/24	\$4,716,224
Current Projects Under Con	struction	·	•	•	•		
UNI-33-24.87	80748	Roadway Minor Rehab	Upgrade interchange of US 33/SR 161/Post Rd to include interchange reconfiguration, ramp relocation, and necessary improvements to adjacent roadways.	03/10/22	04/06/22	06/01/25	\$40,248,495



# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

#### Director's Report – February 9, 2023

rad's Activiti 1/13	Tim Notestine retirement
1/18	Logan Co (L) Sketch Plan meeting – Otter Creek Commercial Park
	Union Co (U) Joint Chamber/CVB/CIC/Port Authority meeting
	Logan Co (L) Mayor's Association meeting
1/23	Bloomfield Twp (L) Zoning Commission
1/26	Logan Co (L) Sketch Plan meeting – Pin High Farms
1/20	Union Co (U) Comprehensive Plan Steering Committee meeting
1/30	Visit with City of Marysville (U) LUC Rep Alternate
	Logan Co (L) – Champaign Co (C) RTPO: Ohio STIC Meeting
1/21	Darby Twp (U) Zoning Commission public hearing
1/31	Visit with City of Bellefontaine (L) LUC Rep
	Visit with Logan Co (L) Prosecutor's Office
	Visit with Logan Co (L) Map Room
	Employee Performance Review (6 month)
2/1	Met with Perry Twp (L) Zoning Inspector RE: Otter Creek
2/1 2/6	Champaign Co (C) Community Collaboration meeting Attending Logan Co (L) – Champaign Co (C) RTPO Transportation Plan meeting
2/0	Attending Logan Co (L) – Champaign Co (C) KTPO Transportation Plan meeting Attending Liberty Twp (U) Board of Trustees
2/7	Attending Liberty Twp (U) Board of Hustees Attending Union Co (U) Department Head meeting
2/1	Attending Union Co (O) Department Head meeting
Ongoing	Logan Co (L) Village Code Update: Village of Zanesfield (L) ~75% complete
Ongoing	Union Co (U) Comprehensive Plan: Survey received 1,148 responses.
aron's Activi	ties:
1/17	Harrison Twp (L) Joint Trustee, BZA, ZC
1/18	Logan Co Engineer (L) Sketch Plan
1/18	Marion County (M) Built Environment Working Group
1/19	Logan Co (L) Twp Association mtg
1/23	Bloomfield Twp (L) Zoning Commission meeting
1/26	OTA Winter Conference
1/31	Meet with Logan Co (L) Prosecutor's Office to discuss projects
2/1	Champaign Co (C) Community Collaboration meeting
2/2	Mad River Twp (C) Trustee meeting
2/6	Bloomfield Twp (L) Zoning Commission meeting
2/0	
2/0	
Ongoing	Union Co (U) Cardinal Trail; Signs Model Zoning Text; Update Solar Model Text
	Richland Twp (L) Zoning Map, Vlg of Rushsylvania (L) Zoning Map, Vlg of Zanesfield (L) Zoning Map, Vlg of St. Par
Ongoing Mapping	Richland Twp (L) Zoning Map, Vlg of Rushsylvania (L) Zoning Map, Vlg of Zanesfield (L) Zoning Map, Vlg of St. Par (C); Perry Twp (L) Zoning Map; Logan Co Land Trust Mapping
Ongoing Mapping Zoning	<ul> <li>Richland Twp (L) Zoning Map, Vlg of Rushsylvania (L) Zoning Map, Vlg of Zanesfield (L) Zoning Map, Vlg of St. Par (C); Perry Twp (L) Zoning Map; Logan Co Land Trust Mapping</li> <li>City of Bellefontaine (L), Vlg of DeGraff (L), Vlg of Quincy (L), Vlg of Valley Hi (L), Bloomfield Twp (L), Jefferson</li> </ul>
Ongoing Mapping	Richland Twp (L) Zoning Map, Vlg of Rushsylvania (L) Zoning Map, Vlg of Zanesfield (L) Zoning Map, Vlg of St. Par (C); Perry Twp (L) Zoning Map; Logan Co Land Trust Mapping

# Gram's Activities: 1/20 Planning for Sustainable Energy Production Webinar 1/26 Steering Committee Meeting – County Comp Plan 1/30 Darby Twp (U) Zoning Commission Meeting



# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

1/31	Six-month employee review
2/6	Liberty Twp (U) Board of Trustees Public Hearing
Mapping	Jerome Twp (U)
Zoning	Darby Twp (U), Jerome Twp (U), Liberty Twp (U), Paris Twp (U), Union Co (U), Washington Twp (U), York Twp (U)
Support/	
Assisting	
Jurisdictions	
Ongoing	Union Co (U) Comprehensive Plan: Existing Conditions Tables and Figures

Heather's Acti	vities:
1/17	LCLRC Demolition Grant Bid Opening
1/26	Steering Committee Meeting – UC Comp Plan
1/31	CDBG Urbana Bid Opening
1/31	LCLRC Asbestos Bid Opening
2/6	RTPO Long Range Plan Steering Committee meeting
Ongoing	UC Survey Report
Ongoing	Logan County Land Bank & Demolition grant activities
Ongoing	CDBG – North Lewisburg project
Beginning	CDBG – City of Urbana project
Ongoing	CDBG Monitoring - PY19



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

#### Executive Committee Meeting Minutes Thursday, February 9, 2023

President Wes Dodds called the meeting to order at 1:15 pm.

Roll Call – Brad Bodenmiller

**Members present**: Jim Bischoff, Brad Bodenmiller, Ken Rosebrook for John Brose, Tim Cassady, Doug Crabill for Tyler Bumbalough, Matt Chamberlain, Scott Coleman, Eric Petee for Brian Davidson, Wes Dodds, Todd Freyhof, Jeff Beard for Ashley Gaver, Kyle Hoyng, Dennis Kauffman, Spencer Mitchell, Tammy Noble, Jeff Rea, Steve Robinson, Scott Schmid, Ryan Smith, Luke Sutton for Jeff Stauch, Ben Vollrath and Mike Yoder.

**Members absent:** Preston Carter, Todd Garrett, Steve McCall, Beau Michael, Ryan Shoffstall, and George Showalter.

**Guests present:** Judy Christian, York Township; Eric Snowden, Jerome Township; Wade Dunham, Evergreen Land Company; Chad Henry, Choice One; Aaron Smith, Gram Dick, and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Scott Coleman moved a motion to approve the minutes from the January 12, 2023, meeting as written, and Tim Cassady seconded. All in favor.

**Financial Report** – Todd Freyhof presented the Financial Report for January. Scott Coleman moved a motion to accept the Financial Report and Steve Robinson seconded. All in favor.

#### **ODOT Reports:**

ODOT Reports are available on LUC's website. Eric Petee reported they do have one project near Costco but no new updates. Scott Schmid reported there are no new updates for District 7.

#### **RTPO Report**

1. Brad Bodenmiller reported on the RTPO program. The report is available on the website.

#### New Business:

- 1. Review of Farm at Indian Run Preliminary Plat Extension (Union County) Staff Report by Brad Bodenmiller
  - Tim Cassady moved a motion to accept the recommendation of approval of the Farm at Indian Run Preliminary Plat Extension with conditions and Scott Coleman seconded. All in favor.



Director: Bradley J. Bodenmiller

- 2. Review of Glacier Pointe Section 2 Preliminary Plat Extension (Union County) Staff Report by Brad Bodenmiller
  - Jeff Rea moved a motion to accept the recommendation of approval of the Glacier Pointe Section 2 Preliminary Plat with conditions and Dennis Kauffman seconded. All in favor.
- 3. Review of New California Hills XIII Final Plat (Union County) Staff Report by Brad Bodenmiller
  - Todd Freyhof moved a motion to accept the recommendation of approval of the New California Hills XIII Final Plat with the one technical condition and Steve Robinson seconded. All in favor.
- 4. Review of Otter Creek Commercial Park Preliminary Plat (Logan County) Staff Report by Brad Bodenmiller
  - Ryan Smith moved a motion to accept recommendation to table Otter Creek Commercial Park Preliminary Plat as requested and Tim Cassady seconded. All in favor.

#### **Director's Report**

#### **Comments from Individuals:**

**Adjourn** – Matt Chamberlain moved a motion to adjourn the LUC Executive Committee Meeting at 1:31 pm and Todd Freyhof seconded. All in favor.

**Next Scheduled Meeting**: Thursday, March 9, 2022, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty OH 43319.

President

Secretary