



LUC Regional Planning Commission

FY24 PLANNING WORK PROGRAM

Completion Report

SEPTEMBER 2024

Work Element 601.1 - Short Range Planning

Budget	\$12,000.00	Funding Source
Expenditures	\$8,080.52	SPR – ODOT - Local
Budget Balance	\$3,919.48	
% Expended	67%	
% Work Completed	100%	

End Products

Municipal Bridge Applications	(8/23)	None
ODOT Safety Program Applications	(9/23, 3/24)	None
Local Major Bridge Applications	(9/23)	None
Transportation Alternatives Program Applications	(10/23)	None
Safe Routes to School Program Applications	(3/24)	None
Title VI Plan Self Assessment	(3/24)	Delivered 3/24
FY2025 Planning Work Program	(4/24)	Delivered 4/24
Small City Applications	(6/24)	None

Work Summary

Staff coordinated with the City of Urbana on the CHP Urbana Signal Study. This study performed an inventory of the City of Urbana's traffic signal system. The study allowed the city to generate a maintenance plan of its signal system moving forward and prioritize funding opportunities to help replace some of the aging infrastructure. The actual study was completed through the general planning services task order contract (See work element 601.2 and 601.21)

Staff coordinated with local stakeholders on the LUC Simon Kenton Trail Assessment Study. The study performed an inventory and assessment of the trail condition of the double chip sealed section of trail between Urbana and Bellefontaine. The assessment allows stakeholders to be more intentional when applying for funding opportunities to pave the trail with hot mix asphalt. The actual study was completed through the general planning services task order contract (See work element 601.2 and 601.21)

Staff coordinated and participated in Technical Advisory Committee meetings to prioritize and review planning activities. The committee met four times during this period. Staff prepared various exhibits for submittal to ODOT and the LUC Executive Committee reflecting these priorities.

Delays or Problems Encountered

None

Work Element 601.2 – General Planning Services

Budget	\$80,000.00	Funding Source
Expenditures	\$53,082.42	SPR – ODOT - Local
Budget Balance	\$26,917.58	
% Expended	66%	
% Work Completed	100%	

Work Element 601.21 - General Planning Services

Budget	\$38,000.00	Funding Source
Expenditures	\$37,773.31	SPR – ODOT - Local
Budget Balance	\$226.69	<i>FY2023 Carry Forward</i>
% Expended	99%	
% Work Completed	100%	

End Products

LUC Simon Kenton Trail Assessment Study	Delivered 2/24
CHP Urbana Signal Study	Delivered 6/24

Work Summary

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

LUC Simon Kenton Trail Assessment Study

This study aimed to generate a planning level assessment of the trail condition of the double chip sealed section of the Simon Kenton Trail between Urbana and Bellefontaine. The planning level assessment gave decision makers information on what it would take to pave the trail with hot mix asphalt. This allows for more intentional funding submissions for grant applications.

CHP Urbana Signal Study

This study performed an inventory of the City of Urbana's Traffic Signals. The comprehensive inventory and condition assessment allows the city to create a maintenance plan for their signal infrastructure moving forward. The study allowed the city of Urbana to apply for ODOT funding to help maintain some of the signal systems in town that were eligible for funding.

Delays or Problems Encountered

None

Work Element 602.1 – Transportation Improvement Program

Budget	\$10,000.00	Funding Source
Expenditures	\$9,722.41	SPR – ODOT – Local
Budget Balance	\$277.59	
% Expended	97%	
% Work Completed	100%	

End Products

Project Review at TAC meeting (Quarterly)

Work Summary

Project review meetings were held in conjunction with LUC’s Technical Committee which met four times during this period. Projects were reviewed to ensure compliance with schedules to determine if additional actions were required.

One (1) TIP amendment (STBG projects awarded funding for FY2024-2025) was prepared by staff and approved during this fiscal year.

Delays or Problems Encountered

None

Work Element 605.1 – Surveillance

Budget	\$16,000.00	Funding Source
Expenditures	\$5,756.78	SPR – ODOT – Local
Budget Balance	\$10,243.23	
% Expended	36%	
% Work Completed	100%	

End Products

Maintain Highway and Transit Networks	(Ongoing)
Various data file and exhibit updates	(Ongoing)
Collection of Traffic Counts	(Ongoing)

Work Summary

Staff collected spot traffic counts utilizing video detection equipment and online processing.

Staff compiled and geocoded traffic data from various sources, including TIMS, into shapefiles for various projects.

Staff participated in analysis activities to identify safety issues in the RTPO.

Delays or Problems Encountered

None

Work Element 610.1 – Long Range Planning

Budget	\$3,000.00	Funding Source
Expenditures	\$1,799.23	SPR – ODOT – Local
Budget Balance	\$1,200.77	
% Expended	60%	
% Work Completed	100%	

End Products

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning	(Ongoing)
Implementation of 2040 Transportation Plan	(Ongoing)
Final 2050 Transportation Plan	(Completed 7/23)

Work Summary

Staff led the planning process for the 2050 Long Range Transportation Plan update. The work was completed for this plan update in FY2023, but the plan was officially adopted in FY2024. Since the plan's adoption, staff works on as needed basis to maintain and implement the plan.

Delays or Problems Encountered

None

Work Element 674.1 – Coordinated Transportation Planning

Budget	\$1,000.00	Funding Source
Expenditures	\$0.00	SPR – ODOT – Local
Budget Balance	\$1,000.00	
% Expended	0%	
% Work Completed	100%	

End Products

Transportation Providers Roundtable Meetings (As Needed)

Work Summary

Staff is available to support Coordinated Transportation Planning efforts as needed. These efforts were not needed in FY2024.

Delays or Problems Encountered

None

Work Element 697.1 – Public Involvement

Budget	\$990.00	Funding Source
Expenditures	\$116.66	SPR – ODOT – Local
Budget Balance	\$873.34	
% Expended	12%	
% Work Completed	100%	

End Products

Information for Website	(Ongoing)
Public Involvement Activities	(As needed)

Work Summary

Transportation plans and documents were provided to LUC staff for publication on the LUC website.

Delays or Problems Encountered

None