



Executive Committee Meeting Agenda
Thursday, November 13, 2014, 1:15 PM

Call to Order – Doug Miller, President

Roll Call

Action on Minutes of October 9, 2014 – Executive Committee

October Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Jerome Village GPN-8 Amended Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Zoning Text Amendment, Washington Township (Logan County) – Staff Report by Brad Bodenmiller
3. Review of Zoning Text Amendment, Leesburg Township (Union County) – Staff Report by Brad Bodenmiller
4. Annual Dinner (Thursday, November 20 at 6:30 pm at Bellefontaine Airport) – Ticket Sales & Information due - Heather Martin
5. Appointment of Nominating Committee – Nomination Committee
6. December Luncheon (December 11, 12:15 pm at LUC)
7. Staff Annual Performance Appraisal

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission

Treasurer's Report

BEGINNING BALANCE ON October 1, 2014 **\$ 426,023.18**

RECEIPTS

Union Rural Electric	Annual Dinner Sponsorship & Tickets	\$	960.00
Dayton Power & Light	Annual Dinner Sponsorship	\$	600.00
Pioneer Electric Cooperative	Annual Dinner Sponsorship	\$	250.00
Terrain Evolution	JV GPN-8 Final Plat	\$	2,000.00
Union County Commissioners	FY '12 CDBG Administration	\$	2,500.00
Union County Commissioners	FY '11 CDBG Administration	\$	3,500.00
Union County Commissioners	FY '11 CDBG Administration	\$	3,500.00
Union County Commissioners	FY '13 Fair Housing	\$	4,000.00
Union County Commissioners	FY '13 CDBG Administration	\$	4,500.00
Village of Valley Hi	2014 Membership Assessment	\$	137.15
Union County	September Interest	\$	176.22

TOTAL RECEIPTS **\$ 22,123.37**

TOTAL CASH ON HAND **\$ 448,146.55**

EXPENDITURES

Employee Salaries	2 Pay Periods	\$	14,545.60
PERS	Sep-13	\$	2,036.38
Medicare	2 Pay Periods	\$	195.12
CEBCO	Medical Insurance	\$	5,145.53
Delta Dental	Dental Insurance	\$	361.30
VSP	Vision Insurance	\$	18.21
CEBCO	Life Insurance	\$	20.64
Ohio State University	OTEC Conference - Wood	\$	125.00
NADO	NADO Conference - Wood & Bodenmiller	\$	620.00
Dayton Power & Light	Electric Service	\$	343.00
Time Warner Cable	Phone/Internet Service	\$	296.41
Logan County Board of DD	Lunch for October Meetings	\$	240.00
Dave Gulden	OKI Conference Expenses	\$	296.41
CRI Digital	Copier Service & drum units	\$	927.00
Heather Martin	Mileage - September 2014	\$	96.00
Brad Bodenmiller	Mileage - September 2014	\$	134.00
Dave Gulden	Mileage - September 2014	\$	121.00
Skyler Wood	Mileage - September 2014	\$	14.00

\$ 25,535.60

Bldg.

Mason Martin	Lawn Mowing October 2014	\$	20.00
Kalyndi Martin	Office Cleaning October 2014	\$	60.00

\$ 80.00

TOTAL EXPENDITURES **\$ 25,615.60**

BALANCE ON HAND AS OF October 31, 2014 **\$ 422,530.95**

Respectfully Submitted,



R. Andy Yoder, Treasurer

2014 Budget Summary

As of 11/3/2014

900	REVENUES:	Estimated	To Date	CashBalance
450112	Membership Contributions	\$ 172,951.82	\$ 186,453.10	\$ (13,501.28)
420107	Service & Projects	\$ -	\$ 1,202.50	\$ (1,202.50)
420121	Subdivision Plats	\$ 22,000.00	\$ 28,365.00	\$ (6,365.00)
990-2-4	Annual Dinner	\$ 2,900.00	\$ 1,810.00	\$ 1,090.00
990-2-5	Comprehensive Plans	\$ -	\$ -	\$ -
420122	Mapping	\$ 100.00	\$ 20.00	\$ 80.00
450105	Grants	\$ 44,500.00	\$ 34,111.29	\$ 10,388.71
450105.LUC13	ODOT RTP0 Grant	\$ 79,420.00	\$ 47,105.42	\$ 32,314.58
470101	Interest	\$ 1,428.00	\$ 1,723.51	\$ (295.51)
990-8-1	Other Revenue	\$ -	\$ -	\$ -
990-8-2	Rebates	\$ -	\$ -	\$ -
Estimated Total Revenue		\$ 323,299.82	\$ 300,790.82	\$ 22,509.00

900	EXPENDITURES:	Estimated	To Date	%
510100	Salaries & Wages	\$ 173,825.00	\$ 137,095.42	79%
520100	Supplies	\$ 9,285.00	\$ 4,658.50	50%
530199	Utilities	\$ 13,000.00	\$ 8,500.68	65%
530171	Professional Development	\$ 5,000.00	\$ 2,549.69	51%
990-3-4	Building Fund	\$ 27,000.00	\$ 1,117.52	4%
530702	Annual Dinner	\$ 4,000.00	\$ -	0%
540100	Equipment	\$ 6,000.00	\$ 484.98	8%
990-5-1	Other Expenses	\$ 2,024.00	\$ 2,024.00	100%
550105	Travel	\$ 10,750.00	\$ 3,966.39	37%
510205	PERS	\$ 24,336.00	\$ 18,215.18	75%
510225	Workers Compensation	\$ 2,608.00	\$ 652.00	25%
510215	Medicare	\$ 2,521.00	\$ 1,927.02	76%
510305	Medical	\$ 6,360.00	\$ 12,210.59	192%
550305	Contingencies	\$ 34,143.00	\$ 5,513.02	16%
510310	Dental Insurance	\$ 700.00	\$ 1,063.03	152%
510320	Life Insurance	\$ 140.00	\$ 77.68	55%
510315	Vision Insurance	\$ -	\$ 63.12	(63.12)
Estimated Total Expenditures		\$ 321,692.00	\$ 200,118.82	\$ 121,573.18 62.2%

STATEMENT:

Cash Balance January 1, 2014	\$ 321,858.95
Estimated Cash Balance December 31, 2014	\$ 287,232.00
Actual Cash On Hand December 31, 2014	
Estimated Total Revenue	\$ 323,299.82
Actual 2014 Revenue	\$ 300,790.82
Difference (+/Under)	\$ (22,509.00)
Estimated Total Expenditures	\$ 321,692.00
Actual 2014 Expenditures	\$ 200,118.82
Difference (+/Under)	\$121,573.18



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – November 13, 2014

Dave's Activities:	
Meetings, Miscellaneous & Projects	
Oct. 14	Met with Union County Commissioners
Oct 14	Attended Village of Huntsville (L) public hearing
Oct. 15	RTPO conference call
Oct 21	Call with Brenda Rock re: CDBG project in Village of Richwood (U)
Oct 22	Attended OARC meeting
Oct. 28	Met new Bellefontaine Mayor Ben Stahler
Oct 28	Attended Urbana City Council
Oct 28	Attended 33 Corridor meeting to offer zoning assistance
Oct 28	Met with Johnson Twp (C) Zoning Commission to discuss potential comprehensive plan
Oct 31	Met with each LUC staffer to start review period and agree on goals
Oct 31	Met with Paul Benedetti at Logan County Chamber
Nov 3	Met with John Cunningham, Union County Administrator
Nov 3	LUC Building Committee
Nov 4	Union Co department head meeting
Nov 4	Met Thea Walsh at MORPC to discuss RTPO/MPO coordination
Nov 5	Met with the Indian Lake Chamber and familiarized myself with the area
Nov 5	Union County CIC
Nov 6	Logan County Twp Assn
Nov 7	Met with Village of Plain City (U) Mayor
Ongoing	Forming priorities and developing relationships
Ongoing	Determining next steps for upcoming RTPO continuation RFP

Skyler's Activities:	
Meetings, Miscellaneous, & Projects	
October 14	Finished revisions to transportation and environmental sections
October 15	Completed land cover map for Union County
October 16	Completed Johnson Township land use map
October 17	Completed Jerome Township and City of Marysville subdivision maps
October 28	OTEC day one
October 29	OTEC day two
Ongoing	Future Conditions Section Needs Analysis Section
Completed	Existing Conditions Section Environmental Section Johnson Township (C) Land Use Map, Jerome Township (U) Subdivision Maps, City of Marysville (U) Subdivision Maps, Union County Land Cover Map
ODOT RTPO	✓ Socio Demographic Section ✓ Existing Conditions Section ✓ Environmental Section Future Conditions Section Needs Analysis Section

9676 E. Foundry St, PO Box 219
East Liberty, Ohio 43319

• Phone: 937-666-3431 • Fax: 937-666-6203
• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Heather's Activities:

Meetings, Miscellaneous & Projects

Oct. 21	Met with Dave to review 2014 and 2015 Budget and Staffing
Oct. 22	Champaign County FH'ing Outreach
Oct. 31	Met with Dave for Review and Goals 2015
Nov. 3	Met with Dave for 2014 Budget Review LUC Building Committee Meeting
Nov. 4	Union County Department Head Meeting
Nov. 5	Meeting with Indian Lake Chamber; Tour of IL for Dave & Brad Lunch with Jason Duff and Matt Brown
Completed	Champaign County Housing Coalition Newsletter
On hold	LUC Newsletter
Ongoing	Work on Annual Dinner
On going	Scanning documents to store on-line

Brad's Activities:

Meetings, Miscellaneous & Projects

Oct. 13	Attended Jefferson Twp (L), Washington Twp (L), and Stokes Twp (L) Trustee meetings.
Oct. 14	Attended Village of Huntsville (L) public hearing with Dave Gulden.
Oct. 15	Participated in ODOT conference call with the other RTPOs (C) (L) with Dave Gulden and Skyler Wood.
Oct. 16	Attended tour of Honda's East Liberty plant with County elected officials, Paul Benedetti, and Eric Phillips (L) (U).
Oct. 17	Attended Logan Co (L) CIC meeting.
Oct. 20	Attended Dover Twp (U) Trustee meeting.
Oct. 21	Attended Taylor Twp (U) Trustee meeting.
Oct. 23	Attended Transit Needs Study (C) (L) (U) public hearing at MORPC.
Oct. 28	Met with April Huggins-Davis, Dusty Hurst, and Greg Kimball with Village of Mechanicsburg (C). Attended City of Urbana (C) Council meeting.
Oct. 29	Attended US 33 (U) Corridor Overlay meeting. Attended Johnson Twp (C) Zoning Commission meeting.
Oct. 30	Attended Sustaining Scioto meeting (L) (U).
Oct. 31	Met with Dave Gulden to talk about goals and job description.
Nov. 3	Attended Paris Twp (U) Trustee meeting. Attended Leesburg Twp (U) Trustee meeting.
Nov. 5	Met with Indian Lake Chamber of Commerce (L) with Dave Gulden and Heather Martin.
Nov. 6	Met with Pam Babjack and Doug Crabill with City of Urbana (C). Attended Logan Co (L) Twp Association meeting with Dave Gulden.
Nov. 7	Met with Sandy Adkins with Village of Plain City (U) with Dave Gulden.
Nov. 10	Attended Paris Twp (U) Zoning Commission meeting. Attended Darby Twp (U) Trustee meeting.
Ongoing	Assisting jurisdictions. This month: Champaign Co (C), City of Urbana (C), Johnson Twp (C), Urbana Twp (C), Village of Mechanicsburg (C), Village of St. Paris (C), Jefferson Twp (L), Miami Twp (L), Stokes Twp (L), Village of Huntsville (L), Village of Richwood (L), Washington Twp (L), Darby Twp (U), Dover Twp (U), Jerome Twp (U), Leesburg Twp (U), Liberty Twp (U), Paris Twp (U), Taylor Twp (U), Union Co (U), Washington Twp (U)
Ongoing	Working on Environmental Review for MHDAS and Residential Administrators (L) (C). This month finalized contamination section.
Ongoing	Assisting with ODOT RTPO Grant as needed.

9676 E. Foundry St, PO Box 219
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• Phone: 937-666-3431 • Fax: 937-666-6203
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Executive Committee Meeting Minutes
Thursday, November 13, 2014

President Doug Miller called the meeting to order at 1:20 pm.

Roll Call – Dave Gulden, Secretary

Members present: Pam Babjack, John Bayliss, John Brose, Scott Coleman, Greg DeLong, David Faulkner, Kevin Gregory, Dave Gulden, Charles Hall, Paul Hammersmith, Jeremy Hoyt, Steve McCall, Doug Miller, Jeremy Nash, Tim Notestine, Ryan Shoffstall, Jeff Stauch, Ben Vollrath, Amy White, and Andy Yoder.

Members absent: Tracy Allen, Kevin Bruce, Tim Cassady, Ves DuPree, Jim Holycross, Barry Moffett, Matt Parrill, Jack Moore for George Showalter.

Guests present: Kathy Streng from DLZ; Justin Wollenberg, Terrain Evolution; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

Minutes – John Bayliss moved a motion to approve the minutes from the October 9, 2014 meeting as written and Scott Coleman seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for October. David Faulkner moved a motion to accept the Financial Report and Tim Notestine seconded. All in favor.

ODOT Reports – No reports were received and no representative from ODOT was at the meeting.

New Business:

1. Review of Jerome Village GPN-8 Amended Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendations to approve the Jerome Village GPN-8 Amended Final Plat with comments and Jeremy Nash seconded. All in favor.
2. Review of Zoning Text Amendment, Washington Township (Logan County) – Staff Report by Brad Bodenmiller
 - Ryan Shoffstall moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendation to approve the Washington Township Zoning Text Amendments with staff and committee comments and Kevin Gregory seconded. All in favor.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Review of Zoning Text Amendment, Leesburg Township (Union County) – Staff Report by Brad Bodenmiller
 - Steve McCall moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendation to approve the Leesburg Township Zoning Text Amendments with staff and committee comments and Scott Coleman seconded. All in favor.
4. Annual Dinner (Thursday, November 20 at 6:30 pm at Bellefontaine Airport) – Ticket Sales & Information due - Heather Martin
 - The annual dinner will be held at the Bellefontaine Airport on State Route 47 West on November 20 at 6:30 pm. The catering will be provided by Vic's Country Cookin'. Thank you to URE, DP&L, Pioneer Electric and Logan County Cooperative for your donations!
5. Appointment of Nominating Committee – Nomination Committee
 - John Bayliss shared the new nomination appointments
 - Heather Martin read the full slate of 2015 Nomination appointments.
 - John Bayliss moved a motion to accept the recommendations of the Nominating Committee and Charles Hall seconded. All in favor.
6. December Luncheon (December 11, 12:15 pm at LUC)
 - The December luncheon will be held at the LUC Office on December 11, 2015 at 12:15 pm, prior to the Executive Committee meeting.
7. Staff Annual Performance Appraisal
 - Charles Hall moved a motion to accept the recommendation of the Budget and Finance Committee to increase the compensation of the Office Manager by 3% effective January 1, 2015 based upon her favorable performance review and Tim Notestine seconded. All in favor.

Director's Report:

Comments from Individuals:

- John asked about the development group Woda who just bought property in Rushsylvania. Members shared their experiences with Woda.
- Jeff Stauch discussed the proposed rules by the USEPA and US Army Corps of Engineers and his request that LUC send an email expressing concern about the proposed rules that would change the definition of waters of the United States in the Clean Water Act
 - Scott our recommendation is that locally we are against the expansion of the definition because it affects routine maintenance of ditches among other reasons

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- John – I think we should have letters from the commissioners and engineers.
- John asked that a letter be sent to congressional representatives.
- Jeff Stauch moved a motion for the LUC Director to file a comment on the USEPA website, and email congressional representatives stating that LUC is not in favor of amending the definition of waters of the United States and Dave Faulkner seconded. All in favor.
- Doug Miller notified the Executive Committee that he will be taking a new position on December 1 and no longer will be with Logan County Cooperative. He will serve LUC until December and hopefully his position will be replaced by someone at Logan County Co-op.
 - There will be an appreciation reception for Doug at the Logan County Cooperative on November 26 from 3-5 pm.

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:59 pm, and Greg DeLong seconded. All in favor.

Next Scheduled Meeting: Thursday, December 11, 2014, 1:15 pm at the LUC Office in East Liberty.

A handwritten signature in blue ink, appearing to read "Douglas S. Miller", written over a horizontal line.

President

A handwritten signature in blue ink, appearing to read "Greg DeLong", written over a horizontal line.

Secretary

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