



Executive Committee Meeting Agenda
Thursday, September 13, 2018, 1:15 p.m.

Call to Order – Jeremy Hoyt, President

Roll Call – Dave Gulden

Action on Minutes of August 9, 2018 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – TCC Representative

- RTPO Annual Report Resolution

New Business:

1. Review of Mitchell Highlands Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
2. Review of Glacier Pointe Section 1 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Claibourne Township Zoning Text Amendment (Union County) – Staff Report by Brad Bodenmiller
5. Review of Washington Township Parcel Amendment (Logan County) – Staff Report by Brad Bodenmiller
6. Review of Washington Township Zoning Text Amendment (Logan County) – Staff Report by Brad Bodenmiller
7. Building Committee – Scott Coleman
8. Budget Committee – Andy Yoder
9. Annual Dinner – November 15, 2018

Director's Report


Comments from Individuals

Adjourn

**LUC Regional Planning Commission
Treasurer's Report**

Beginning Balance on August 1, 2018		\$ 324,295.61
Receipts		
Union County	August Interest	\$ 644.54
Total Receipts		<u>\$ 644.54</u>
Total Cash on Hand		\$ 324,940.15
Expenditures		
Employee Salaries	2 Pay Periods	\$ 12,996.80
PERS	Group Share	\$ 1,819.54
Medicare	2 Pay Periods	\$ 175.82
Worker's Compensation	Worker's Compensation Payment	\$ 121.26
Medical Insurance	Medical Insurance	\$ 2,971.22
Dental Insurance	Dental Insurance	\$ 139.42
Vision Insurance	Vision Insurance	\$ 7.12
Life Insurance	Life Insurance	\$ 8.42
CRI Digital	Copier Maintenance	\$ 47.86
DP&L	Electric Service	\$ 21.94
TRC Monthly Rent	Monthly Rent	\$ 1,554.00
TRC Additional Rent	Additional Rent	\$ 1,393.00
Brad Bodenmiller	Mileage - July 2018	\$ 237.54
Dave Gulden	Mileage - July 2018	\$ 148.64
Heather Martin	Mileage - July 2018	\$ 58.85
Community Improvement	Facebook Boosts for survey	\$ 200.00
Richwood Banking Visa	Miscellaneous Expenses	\$ 43.36
Total Expenditures		<u>\$ 21,944.79</u>
Balance on Hand as of August 31, 2018		\$ 302,995.36

Respectfully Submitted,



R. Andy Yoder, Treasurer



2018 Budget Summary

as of August 31, 2018

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 210,239.61	\$ 215,165.00	\$ 4,925.39	102%
450105	Grants	\$ 24,800.00	\$ -	\$ (24,800.00)	0%
450105.LUC13	ODOT RTPO Grant	\$ 7,000.00	\$ 20,164.91	\$ 13,164.91	288%
420107	Charges for Services	\$ 40,000.00	\$ 1,381.33	\$ (38,618.67)	3%
420121	Subdivision Plats	\$ 40,000.00	\$ 23,121.98	\$ (16,878.02)	58%
420122	Mapping	\$ 100.00	\$ -	\$ (100.00)	0%
470101	Interest	\$ 1,000.00	\$ 4,468.88	\$ 3,468.88	447%
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
480111	Refund	\$ -	\$ -	\$ -	
480112	Proceeds from Sale	\$ -	\$ -	\$ -	
	Estimated Total Revenue	\$ 326,039.61	\$ 264,302.10	\$ (61,737.51)	81%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 110,392.81	\$ 64,607.19	63%
510205	PERS	\$ 24,500.00	\$ -	\$ 24,500.00	\$ 15,454.90	\$ 9,045.10	63%
510215	Medicare	\$ 2,537.50	\$ -	\$ 2,537.50	\$ 1,498.18	\$ 1,039.32	59%
510225	Workers Compensation	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 1,039.25	\$ 1,760.75	37%
510305	Medical	\$ 36,000.00	\$ -	\$ 36,000.00	\$ 23,769.76	\$ 12,230.24	66%
510310	Dental Insurance	\$ 1,700.00	\$ -	\$ 1,700.00	\$ 1,115.36	\$ 584.64	66%
510315	Vision Insurance	\$ 200.00	\$ -	\$ 200.00	\$ 56.96	\$ 143.04	28%
510320	Life Insurance	\$ 200.00	\$ -	\$ 200.00	\$ 67.36	\$ 132.64	34%
520115	Office Supplies	\$ 4,500.00	\$ 2,000.00	\$ 6,500.00	\$ 3,477.46	\$ 3,022.54	53%
520155	Subscription Fees	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,686.35	\$ 3,313.65	34%
530100	Contract Services	\$ 10,000.00	\$ 21,470.00	\$ 31,470.00	\$ 27,239.25	\$ 4,230.75	87%
530110	Tuition Reimbursement	\$ 3,000.00	\$ (832.50)	\$ 2,167.50	\$ 2,167.50	\$ -	100%
530171	Professional Development	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,401.95	\$ 598.05	80%
530199	Utilities	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,325.80	\$ 1,674.20	44%
530650	Maintenance & Repair	\$ 16,717.00	\$ 500.00	\$ 17,217.00	\$ 15,484.00	\$ 1,733.00	90%
530702	Annual Dinner	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	0%
530800	Building	\$ 18,649.00	\$ -	\$ 18,649.00	\$ 13,986.00	\$ 4,663.00	75%
540100	Equipment	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 729.00	\$ 2,271.00	24%
550100	Travel & Expense	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 3,461.98	\$ 4,538.02	43%
550305	Contingencies	\$ 5,000.00	\$ 3,862.50	\$ 8,862.50	\$ 1,265.97	\$ 7,596.53	14%
	Estimated Total Expenditures	\$ 323,803.50		\$ 353,803.50	\$ 226,619.84	\$ 127,183.66	64%

STATEMENT:

Cash Balance January 1, 2018	\$ 265,313.10
Estimated Cash Balance December 31, 2018	\$ 96,287.63
Actual Cash On Hand December 31, 2018	
Estimated Total Revenue	\$ 326,039.61
Actual 2018 Revenue	\$ 264,302.10
Difference (+/Under)	\$ (61,737.51)
Estimated Total Expenditures	\$ 323,803.50
Actual 2018 Expenditures	\$ 226,619.84
Difference (+/Under)	\$ 97,183.66



LUC Regional Planning Commission

FY18 PLANNING WORK PROGRAM

Completion Report

SEPTEMBER 2018

Work Element 601.1 - Short Range Planning

<u>Budget</u>	<u>\$28,686</u>	<u>Funding Source</u>
Expenditures	\$22,947	SPR – ODOT - Local
Budget Balance	\$5,739	
% Expended	80%	
% Work Completed	80%	

End Products

ODOT Safety Program Applications	(9/17, 3/18)	None
Safe Routes to Schools Program Applications	(2/18)	None
Small City and Municipal Bridge Applications	(3/18)	None
Transportation Alternatives Program Applications	(5/18)	None
FY19 Planning Work Program	(5/18)	Delivered 5/18

Work Summary

Staff conducted corridor operational and safety analyses on the LOG US33/SR274 and LOG SR274/CR61 intersections, the CHP US68 corridor between SR55 and Campground Road, and the LOG CR5 and CR153 corridors in the village of Zanesfield. Video, traffic, and crash data was collected and analyzed for freight and speed issues and recommendations.

Staff coordinated with local stakeholders on the Indian Lake Sub-Area Study. The stakeholders continued to meet after completion of the study to address signage, traffic control, pedestrian, and vehicular speed issues.

Staff coordinated with City of Urbana staff on scoping several corridor studies, including CHP SR54 near Oakdale Cemetery, S. High Street, and CHP US68 near the new Urbana City Schools campus. These studies will be completed in FY2019.

Staff participated in District Safety Review Team meetings regarding ODOT safety hot spots on the US and State system, including LOG SR235/SR47 and CHP SR29/3 Mile Road. Staff reviewed crash data at safety hot spots at the request of local officials.

Staff assembled and coordinated an informal Technical Advisory Committee of local officials to prioritize and review planning activities. The committee met three times during this period.

In coordination with ODOT, staff began work on development of a Title VI Program and Policy for the RTPO. The final document is a FY2019 end product.

Staff participated in various OARC Committee meetings and various ODOT sponsored workshops and seminars.

Delays or Problems Encountered

None.

Work Element 602.1 – Transportation Improvement Program

<u>Budget</u>	<u>\$8,036</u>	<u>Funding Source</u>
Expenditures	\$0	SPR – ODOT – Local
Budget Balance	\$8,036	
% Expended	0%	
% Work Completed	0%	

End Products

Project review meetings (12/17, 6/18) None

Work Summary

None.

Delays or Problems Encountered

Staff did not complete any work under this work element during this period. The FY 2020-2023 RTIP development cycle will begin in FY2019. As this was the first year that CCSTCC provided transportation planning services, staff time was spent in other work elements. As an RTPO, methodology for providing project review meetings will be established in the future.

Work Element 605.1 – Surveillance

<u>Budget</u>	<u>\$31,665</u>	<u>Funding Source</u>
Expenditures	\$30,062	SPR – ODOT – Local
Budget Balance	\$1,603	
% Expended	95%	
% Work Completed	100%	

End Products

Maintain Highway and Transit Networks	(Ongoing)	
Various data file and exhibit updates	(Ongoing)	
Collection of Traffic Counts Complete	(Ongoing)	
2017 Local Roadway Safety Program	(1/17)	Delivered 5/18

Work Summary

Staff collected spot traffic counts utilizing video detection equipment and online processing. Staff collected video traffic data for analysis at several intersections in Logan County, Champaign County, and the Village of Zanesfield. Staff collected bicycle and pedestrian counts along several sections of the Simon Kenton Trail in Logan and Champaign Counties.

Staff sorted and reviewed 2014-2016 crash data and prepared the 2017 Local Roadway Safety Program. Included in the data are safety rankings for high crash intersections and all Federal-aid segments in the planning area.

Staff compiled and geocoded traffic data from various sources, including TIMS, into shapefiles. This data was used primarily for the Local Roadway Safety Program document.

Delays or Problems Encountered

The Local Roadway Safety Program document was delayed due to CCSTCC staff priority and to allow for Technical Advisory Committee review.

Work Element 610.1 – Long Range Planning

<u>Budget</u>	<u>\$9,480</u>	<u>Funding Source</u>
Expenditures	\$0	SPR – ODOT – Local
Budget Balance	\$9,480	
% Expended	0%	
% Work Completed	0%	

End Products

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning (Ongoing)
 Implementation of 2040 Transportation Plan (Ongoing)

Work Summary

None.

Delays or Problems Encountered

Staff did not complete any work under this work element during this period. The next update to the RTPPO Transportation Plan will begin development in FY2020. As this was the first year that CCSTCC provided transportation planning services, staff time was spent in other work elements.

Work Element 674.1 – Coordinated Transportation Planning

<u>Budget</u>	<u>\$13,933</u>	<u>Funding Source</u>
Expenditures	\$871	SPR – ODOT – Local
Budget Balance	\$13,062	
% Expended	6%	
% Work Completed	6%	

End Products

Transportation Providers Roundtable Meetings (As Needed)

Work Summary

Staff coordinated with Mobility Managers in Logan and Champaign Counties on updates to Coordinated Transportation Plans. Staff provided technical assistance with demographic data for both plans.

Delays or Problems Encountered

None.

Work Element 697.1 – Public Involvement

<u>Budget</u>	<u>\$6,592</u>	<u>Funding Source</u>	
Expenditures	\$0	SPR – ODOT – Local	
Budget Balance	\$6,592		
% Expended	0%		
% Work Completed	0%		

End Products

Annual RTPO Newsletter	(11/17)	None
Information for Website	(Ongoing)	
Public Involvement Activities	(As needed)	

Work Summary

None.

Delays or Problems Encountered

Staff did not complete any work under this work element during this period. Monthly reports for LUC Executive Committee meetings were prepared and submitted for distribution via the website under other work elements. The Annual Newsletter was not prepared in FY2018 as this was the first year that CCSTCC provided transportation planning services. Public involvement activities will be more significant in FY2019 during the development of the FY2020-2023 RTIP.

Projects in Union County under Construction or to be Sold by 6/30/19

Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr	Estimated Constr Cost or Award Amount
UNI SR 4 17.240/20.520	86211	Bridge Repair	Rehab bridge UNI-4-17.26 over Blues Creek; Replace steel culvert, UNI-4-20.54 over Clevenger Ditch No R/W required.	11/29/18	12/10/18	10/31/19	\$768,000
UNI SR 736 1.160	95776	Bridge Deck Replacement	UNI-736-1.16 replace existing superstructure, minor pavement and roadway work. UNI-736-1.99 replace entire structure with minor pavement and roadway work.	01/10/19	01/21/19	10/15/19	\$1,724,500
UNI CR 340 2.46	99912	Bridge Replacement	UNI-CR340B-2.46 (Cunningham-Arbela Road) steel truss bridge over Rush Creek. Structure replacement with minor approach roadway work. Local-let design/build project administered by Union County Engineer's office.	02/15/19	03/15/19	10/31/19	\$939,100
UNI CR PM FY2019	99913	Pavement Marking	CEAO HSIP project Upgrade pavement markings on various county roads	04/01/19	05/01/19	10/31/19	\$96,200
UNI Franklin Street Enhancement	104168	Bicycle and Pedestrian	Provide street lighting, benches, trash receptacles, and brick pavers	05/01/19	05/10/19	06/30/20	\$1,128,114
MAD/UNI/FRA-161-0.00/UNI-38-0.08	105512	Preventive Maintenance	FRA-161-0.00-0.83, MAD-161-0.00-3.62, UNI-38-0.08-0.30, UNI-161-0.63-6.12, 12.40-13.08 & 13.15-13.30 Fine Graded Polymer AC Overlay: FRA-161-0.00-0.63, MAD-161-0.00-1.32, UNI-38-0.08-0.30, UNI-161-0.63-6.12, UNI-161-12.40-12.55, & UNI-161-12.70-13.08, 13.15 -13.30 AC Overlay with Repairs: MAD-161-1.32-3.62 & UNI-161-12.55-12.70	01/24/19	02/04/19	10/15/19	\$2,071,000
UNI US 33 12.590	105513	Preventive Maintenance	UNI-33-12.59-24.55 Pavement repairs and crack sealing	02/21/19	03/04/19	09/30/19	\$1,400,000
UNI-31-7.80/UNI-347-8.26	105581	Preventive Maintenance	UNI-31-7.80 to 15.65; SR347 to SR739S and UNI-347-8.26 to 15.23; SR31 to SR37N UNI 31 and UNI 347 Resurfacing Project Fine Graded AC overlay with minor pavement repair and upgrade guardrail as needed.	01/10/19	01/21/19	09/30/19	\$2,360,000
LOG/UNI/FRA-33 Sm Mob Sm Devices	106769	Intelligent Vehicle Systems	Develop Smart Mobility Technology by installing roadside detection units, signal and pedestrian upgrades and local smart network infrastructure improvements along various local roadways.	04/18/19	04/29/19	10/31/19	\$2,665,534
Current Projects Under Construction							
UNI SR 31 0.230	88614	Bridge Replacement	Replace SR-31 bridge over Mill Creek.	05/11/17	05/19/17	06/15/19	\$1,859,841
UNI SR 38 7.610	91391	Resurfacing, Undivided System	Marysville urban resurfacing project Marysville Corp (S of SR 736) to Fifth St/SR 31 SLM 7.58 - 9.66	02/01/18	02/08/18	10/15/18	\$515,960

Projects in Union County under Construction or to be Sold by 6/30/19

Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr	Estimated Constr Cost or Award Amount
UNI TR 0308 00.57	99910	Bridge Replacement	Structure replacementUNI-TR308 (Phelps Road) over Bokes CreekCEAO funded design/build project	04/10/18	04/24/18	08/30/18	\$690,151
UNI SR 031 01.49	101063	Minor Widening	Reconfigure SR31 from 4 lanes to 5 lanes starting north of US 33 westbound ramp to Mill Road. reconfigure SR 31 from 3 lanes to 5 lanes from Mill Road to just north of Mill Wood Boulevard. The road widening will include curbing, storm sewer installation , striping, signage, street lighting, sidewalk on west side & shared use path on east side	03/14/18	03/22/18	09/21/18	\$2,138,008
UNI-33/287/739-0.00/0.00/0.28	101246	Minor Rehabilitation - Pavement Prmy Sys	Four lane divided highway AC Overlay ProjectUNI US 33 from Union CL to Marysville WCLUNI SR 287 from Union CL to SR 739IUNI SR 739I from SR 287 to SR 739UNI SR 739 from SR 739I to 0.05 miles north of Honda Pkwy	02/15/18	02/22/18	10/15/18	\$4,949,974
LOG/UNI/FRA-33-Smart Mobil Ph2	105438	Intelligent Vehicle Systems	Develop Smart Mobility Technology by installing fiber optic cable along various local roadways.	7/12/2018	7/19/2018	7/31/2019	\$4,489,927

CHP/LOG County Projects
Award Dates: 01/01/18 to 09/01/19

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
101014	D07 CHIP FY18	Resurfacing, Undivided System	Chip seal various routes in the district	Various Routes in the District including CHP SR 560 SLM 2.76 to 9.94 and LOG SR 540 2.42 to 3.81	1/11/2018	1/18/2018	1/18/2018	9/30/2018	AWARD \$859,531.65
98641	CHP SR 4 2.17	Bridge Replacement	Replace highly skewed non-composite concrete box beam superstructure with a new post-tensioned composite box beam bridge.	SFN 1100025, CHP-4-0217 on Buck Creek	1/25/2018	2/1/2018	2/1/2018	9/30/2018	AWARD \$795,806.50
95833	D07 BH FY18	Bridge Repair	Project to perform abutment patching, pier patching, backwall patching, and deck edge repair on various bridges throughout the district.	District Wide including SFN 4602048, LOG-SR-235-13.57 & LOG-SR-235-19.79	1/25/2018	2/1/2018	2/1/2018	9/30/2018	AWARD \$874,708.53
98636	CHP US 36 8.04	Bridge Replacement	Change from hard deck overlay to new bridge (discussed with Lee on 7/8/14 agreed to modify to composite box beam superstructure replacement only).	SFN 1100718, CHP-36-0804	2/1/2018	2/8/2018	2/8/2018	10/15/2018	AWARD \$769,418.00
102974	LOG US 68 2.28	Resurfacing, Undivided System	Overlay with asphalt concrete	LOG US 68 SLM 2.28 to 5.75	2/15/2018	2/22/2018	2/22/2018	6/30/2018	AWARD \$840,135.75
104854	CHP SR 29 21.75	Resurfacing, Undivided System	Overlay US 29 in Champaign County.	CHP SR 29 SLM 21.75 to 27.48	2/15/2018	2/22/2018	2/22/2018	7/31/2018	AWARD \$1,024,157.28
98640	D07 BH FY18 (C)	Culvert Construction/Reconstr/Repair	Trenchless culvert repairs (internal rubber gaskets with stainless steel banding) at various locations to address pipe joint separations.	DAR-36-00.70 - LOG-287-07.76 - LOG-292-17.92 - SHE-75-12.73 - SHE-75-13.18	2/15/2018	2/22/2018	2/22/2018	10/1/2018	AWARD \$68,445.75
103832	LOG SR 347 4.50	Reactive Maintenance	Replace turn-lane into the Honda East Liberty Auto Plant with concrete pavement.	LOG SR 347 SLM 4.50 - 4.70	3/8/2018	3/16/2018	3/16/2018	3/20/2018	AWARD \$177,278.52
100934	LOG SR 117/245 5.83/0.87	Resurfacing, Undivided System	Overlay with asphalt concrete SR 117 and SR 245 in Logan County.	LOG SR 117 SLM 5.83 to 6.85 & LOG SR 245 SLM 0.87 to 2.11	4/5/2018	4/12/2018	4/12/2018	4/17/2018	AWARD \$788,580.60
97241	CHP SR 814 2.39	Bridge Replacement	Replace deficient structure with new structure. Investigate use of pre cast structure.	Br. No. CHP-814-0239; SFN 1103482	5/17/2018	5/24/2018	5/24/2018	9/30/2018	AWARD \$298,528.64
102964	AUG/LOG SMOOTH FY19	Resurfacing, Undivided System	Smooth seal various locations	Various locations in Auglaize and Logan County - LOG-US-68 SLM 10.09 to 11.43, LOG-SR-347 SLM 2.37 to 3.63, LOG-SR-540 SLM 3.81 to 8.72	6/7/2018	6/13/2018	6/13/2018	10/15/2018	AWARD \$2,187,908.01
105327	LOG SR 274 12.24	Resurfacing, Undivided System	Smooth seal on SR 274 in Logan County.	LOG SR 274 SLM 12.24 to 15.78	7/12/2018	7/19/2018	7/19/2018	10/1/2018	AWARD \$665,774.70
105326	MIA/CHP SR 55 16.30/0.00	Resurfacing, Undivided System	Fine graded polymer AC overlay on SR 55 in Miami/Champaign County.	MIA SR 55 SLM 16.30 to 21.34 - CHP SR 55 SLM 0.00 to 0.23	7/12/2018	7/19/2018	7/19/2018	10/15/2018	AWARD \$754,987.75
100922	CHP SR 29/235 27.15/6.59	Resurfacing, Undivided System	Microsurface SR 29 & SR 235 routes in Champaign County	CHP SR 29 SLM 27.15 to 30.06 & CHP SR 235 SLM 6.59 to 9.58	7/12/2018	7/19/2018	7/19/2018	10/15/2018	AWARD \$730,780.10
99982	CHP SR 54 10.66	Mill and Fill	SR 54 from SLM 10.66 to USR 36 (SLM 11.22) - Pavement planing and resurfacing of SR 54 within the City of Urbana (2.00 inches).	SR 54 from SLM 10.66 to USR 36 (SLM 11.22)	7/26/2018	8/2/2018	8/2/2018	10/31/2018	AWARD \$231033.55
94673	LOG SR 235 22.00	Bridge Replacement	Replace concrete beam bridge due to deterioration.	LOG-235-2200, SFN 4602137	10/11/2018	10/22/2018		6/15/2019	\$678,278.19
101838	D07-BH-FY19 (D)	Bridge Repair	Repair various bridges in the district by refacing abutments, fixing scour issues & patching piers	AUG-196-0032, MER-29-0693, CHP-36-1458, SHE-75-1707 L/R	12/13/2018	12/24/2018		4/30/2019	\$166,307.74
100541	CHP-CR21-4.98	Guardrail upgrade/replace	Upgrade existing guardrail on various county roads.	Various Locations in Champaign County	12/13/2018	1/17/2019		7/31/2019	\$61,887.00
103793	CHP US 36 14.88	Intersection Improvement	Install splitter islands, realign right-turn bypass lanes, provide pedestrian refuge area in crossings at roundabout, better define entrances and exits to parking areas in the four corners of the roundabout., install bump-outs at pedestrian crossings, replace existing lading zones with raised islands, etc. These changes are expected to improve the operation of the roundabout and improve safety for both motorists and pedestrians. Resurfacing of the project is included in PID 100783.	US 36: Walnut (14.876) to Locust (15.049)	2/7/2019	3/8/2019		10/15/2020	\$585,410.53
103827	D07 GR FY2019	Guardrail upgrade/replace	Replace Type A anchor assemblies on various routes.	Various locations on various routes	3/7/2019	3/18/2019		10/31/2019	\$895,000.00
101854	D07 BH FY19 (B)	Bridge repair	Project rehabilitates various bridges in the district by patching, rebuilding deck edges, water-proofing.Note: MER-219-1899 will be overlaid w/SDC	Various bridges in District 7	3/7/2019	3/18/2019		7/1/2019	\$400,000.00
100543	CHP CR VAR PM FY19	Pavement Marking	Upgrade existing pavement markings on various county roads.	Various Routes in Champaign County	3/21/2019	4/25/2019		9/30/2019	\$94,200.00
101170	CHP/CLA US68/IR70 1.82/20.9	Resurfacing, Divided System	Microsurface	CLA IR 70 SLM 20.92 to 25.11 - CHP US 68 1.82 to 5.65	4/4/2019	4/15/2019		7/2/2019	\$2,145,500.00
99857	LOG SR 273 0.02	Bridge Deck Replacement	LOG-273-0002, SFN 4602315 over Indian Lake Boat Passage - Replace bridge deck	LOG-273-0002, SFN 4602315	5/2/2019	5/13/2019		8/15/2019	\$180,000.00
101128	CHP/MIA-29/36-0.00/12.60	Resurfacing, Undivided System	Overlay with asphalt concrete.	MIA US 36 SLM 12.60 to 17.20 - CHP SR 29 0.00 to 2.36	5/16/2019	5/27/2019		10/15/2019	\$1,510,000.00
100783	CHP US 36 14.88	Resurfacing, Undivided System	UPP Paving on CHP US 36 SLM 14.88 to 15.05.This project is to have work in conjunction with PID 103793.	CHP US 36 SLM 14.88 to 15.05	6/6/2019	6/17/2019		10/31/2019	\$167,000.00
103823	LOG SR 235/540 4.75/1.65	Bridge Repair	Bridge repair.LOG-235-04.75: Remove and replace asphalt wearing surface and waterproofing. Remove Polymer Modified Expansion Joints. Re-grout	LOG-235-4.75 - SFN 4601963/LOG-540-1.65 - SFN 4603737	6/20/2019	7/1/2019		10/22/2019	\$500,000.00
98684	CHP CR 193 12.62	Bridge Replacement	Federal/State Exchange Project Old Troy Pike bridge rehabilitationThe bridge project includes replacing the three span superstructure and upgrading the guardrail on Old Troy Pike, 193-1263, over Mad River. New pre-stressed concrete beams will be installed , waterproofed and paved on existing Substructure. The project will also fix minor spalling on the pier caps and repair deteriorated abutment wings. All work will be done without disturbing Mad River and within the existing Right of Way.	CHP CR 193 12.62 SFN 1130099	07/11/199	8/15/2019		11/15/2019	\$527,300.00

Memorandum

To: LUC Executive Committee

From: Scott Schmid
TCC Transportation Director

Phone 937-521-2133
sschmid@clarkcountyohio.gov

Re: RTPO Planning Report

Date: September 6, 2018

The following are items for discussion at the September 13 LUC Executive Committee Meeting

Urbana SR 54 Curves Study

Burgess and Niple, acting as a consultant team for the TCC, finalized the SR54 Curve Signage Study on August 24. The report analyzed crash data and appropriate advisory speeds for the two curves near Oakdale Cemetery. The proposed short term improvements for the corridor include reduced advisory speeds, relocation of warning signs, and installation of properly spaced and sized chevrons and arrow signs. The report also recommends a high friction surface treatment as an additional improvement in the long term.

Urbana South High Street Corridor Study

TCC staff, with coordination from City of Urbana staff, prepared a scope and request for cost proposal from Burgess and Niple for a one mile corridor study on South High Street from US36 to SR55 in Urbana. The study will be focused on drainage, parking, bicycle and pedestrian, and intersection safety improvements. Initial cost proposal for the study is anticipated on September 7 with an estimated study completion date of December 31.

FY2020-2023 Rural Transportation Improvement Program

The Rural Consultation period for the FY2020-2023 Transportation Improvement Program will be held between September 10 and October 12. The Rural Consultation meetings provide an opportunity for ODOT, RTPO's, and local officials to discuss their current transportation plans and transportation improvement needs. All local County, Township, City, and Village officials, including engineering, planning, law enforcement, emergency services and transit officials are invited to meet with RTPO and ODOT staff to discuss the upcoming Transportation Improvement Program. The meeting has been scheduled for:

Wednesday, September 26 from 9:00-11:00 AM
Consolidated Care
1521 N. Detroit Street, West Liberty

FY2018 Planning Work Program Completion Report

The Planning Work Program Completion Report is an ODOT requirement for RTPO's and MPO's that documents the transportation planning work that was accomplished over the previous fiscal year. The Completion Report is to be submitted to ODOT Central Office by September 30. A copy of the report has been made available on the LUC website. Staff will review the document at the September 13 meeting and will request acceptance of the report via Resolution from the Executive Committee.

FY 2019 Budget

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.67	\$ 98,205.38	0%	\$ 127.89	\$ 187.29
625.11 RTPO Planning (fy18)	\$ 44,827.00	\$ 39,444.12	12%	\$ 1,913.27	\$ 5,382.88

LUC Budget - 2019

REVENUES: (990)

Counties - 2018 Budget (\$0.90 Assessment)		450112	
County	Population Est.	Assessment	
Logan	45,325	\$	40,792.50
Union	56,741	\$	51,066.90
Champaign	38,840	\$	34,956.00
Total	140,906	\$	126,815.40
Cities - 2018 Budget (\$0.55 Assessment)			
City	Population Est.	Total (Assess. w/ min.)	
Bellefontaine	13,161	\$	7,238.55
Marysville	23,912	\$	13,151.60
Dublin	2,588	\$	5,500.00
Urbana	11,405	\$	6,272.75
Total	51,066	\$	32,162.90
Townships - 2018 Budget (\$0.75 Assessment)			
Townships:	Population	Total (Assess. w/ min.)	Presume (75%) (450112)
Logan	22,999	\$ 17,700.65	\$ 13,275.49
Union	25,649	\$ 19,236.75	\$ 14,427.56
Champaign	21,480	\$ 16,110.00	\$ 12,082.50
Total	70,128	\$ 53,047.40	\$ 39,785.55
Villages - 2018 Budget (\$0.75 Assessment)			
Villages:	Population	Total (Assess. w/ min.)	Presume (75%) (450112)
Logan	9,165	\$ 8,583.25	\$ 6,437.44
Union	4,592	\$ 4,156.25	\$ 3,117.19
Champaign	5,955	\$ 5,443.50	\$ 4,082.63
Total	19,712	\$ 18,183.00	\$ 13,637.25
Total All Jurisdictions (Membership Contributions 450112)			\$ 212,401.10

Grants (450105)		Contributions & Donations (480108)	
Fair Housing	\$ 17,800.00	Annual Meeting Sponsorship	\$ 1,550.00
CDBG	\$ 8,000.00	Annual Meeting Ticket Sales	\$ 1,350.00
		Total	\$ 2,900.00
ODOT RTPO Grant (450105.LUC13)	\$ -	Interest (470101):	
Charges for Services (420107)	\$ 40,000.00	Interest (2.25 %)	\$ 5,593.04
Mapping (420122)	\$ 100.00	Total	\$ 5,593.04
Subdivision Plats (420121)	\$ 35,000.00	Refund (480111):	
Proceeds from Sale (480112)		Refund	\$ -
Sale	\$ -	Total	\$ -
Total	\$ -		

EXPENDITURES: (990)

Description	Code	2019 Appropriation	2018 Est. Expenditure
Salaries	510100	\$ 180,000.00	\$ 168,878.40
PERS (14%)	510205	\$ 25,200.00	\$ 23,642.82
Medicare (1.45%)	510215	\$ 2,610.00	\$ 2,294.24
Workers Compensation (1.1%)	510225	\$ 1,980.00	\$ 1,588.28
Medical	510305	\$ 35,000.00	\$ 34,169.03
Dental Insurance	510310	\$ 1,600.00	\$ 1,533.62
Vision Insurance	510315	\$ 100.00	\$ 78.32
Life Insurance	510320	\$ 110.00	\$ 101.04
Office Supplies	520115	\$ 5,000.00	\$ 6,053.20
Subscription Fees	520155	\$ 3,000.00	\$ 2,606.35
Contract Services	530100	\$ 12,000.00	\$ 31,457.35
Tuition Reimbursements	530110	\$ -	\$ 2,167.50
Professional Development	530171	\$ 5,000.00	\$ 1,478.95
Utilities	530199	\$ 2,000.00	\$ 1,702.14
Maintenance & Repair	530650	\$ -	\$ 21,056.00
Annual Dinner	530702	\$ 4,000.00	\$ 4,000.00
Building	530800	\$ 40,000.00	\$ 20,202.00
Equipment	540100	\$ 3,000.00	\$ 729.00
Travel & Expense	550100	\$ 8,000.00	\$ 6,093.72
Contingencies	550305	\$ 5,000.00	\$ 2,044.73
Total All Expenditures		\$ 333,600.00	\$ 331,876.69

2019 Budget:	
Estimated Revenue	\$ 321,794.14
Cash Carryover	\$ 137,994.81
Total Revenue and Cash Carryover	\$ 459,788.95
Estimated Expenditures	\$ 333,600.00
Estimated 2019 Year End Balance	\$ 126,188.95
Estimated 2019 Year End Balance w/carryover	\$ 236,773.90

Estimated Total Cash Balance 12/31/2018	\$ 248,579.76	
Cash to be reserved 1/1/2019	\$ 110,584.95	35% of 2017 Revenue
Cash Carryover 1/1/2019	\$ 137,994.81	



Director's Report – September 13

Dave's Activities:

8/10	33 Corridor Group TCC Annual Meeting
8/13	CDBG call w/ Christiansburg's consulting engineer
8/21	Staff annual reviews Logan County Land Bank
8/24	Annexation plat signing
8/27	Plat Delivery
8/29	RTPO call w/TCC
9/4	Union Co. dept head meeting
9/5	Met w/ LUC President 33 Overlay call
9/6	Logan Co. 33 Corridor call Union Co. Twp. Assn.
9/10	Union Co. Community Assessment meeting Allen Twp. (U) Trustees
9/12	Champaign Co. Twp. Assn.
Ongoing	Champaign County Comprehensive Plan
Ongoing	CDBG for Champaign County
Ongoing	Logan County Land Bank

Brad's Activities:

8/10	Attended US 33 Corridor and US 33 Development Team meetings.
8/15	Attended Moving Downtown Forward meeting.
8/31	Met with Jerome Twp (U) Zoning Inspector.
9/10	Attending Allen Twp (U) Board of Trustees meeting.
9/12	Attending Logan Co (L) Board of Zoning Appeals Training.
9/13	Meeting with Champaign Co (C) Superintendents regarding Comprehensive Plan survey.
Ongoing	Assisting jurisdictions: Allen Twp (U), Bokescreek Twp (L), Champaign Co (C), City of Urbana (C), Claibourne Twp (U), Darby Twp (U), Dover Twp (U), Jackson Twp (C), Jefferson Twp (L), Jerome Twp (U), Johnson Twp (C), Logan Co (L), Liberty Twp (U), Mad River Twp (C), Paris Twp (U), Perry Twp (L), Pleasant Twp (L), Salem Twp (C), Stokes Twp (L), Union Co (U), Union Twp (U), Urbana Twp (C), Village of Huntsville (L), Village of Russells Point (L), Washington Twp (L), York Twp (U), Zane Twp (L)
Ongoing	Stokes Twp (L) Turkeyfoot Zoning Plan
Ongoing	Plan to do BZA training in all counties.
Ongoing	Finalizing zoning maps for Union Co (U) GIS
Ongoing	Champaign Co (C) Comprehensive Plan



Executive Committee Meeting Minutes
Thursday, September 13, 2018

President Jeremy Hoyt called the meeting to order at 1:16 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Paul Benedetti, Scott Boyer, Tyler Bumbalough, Tim Cassady, Scott Coleman, Brian Davidson, Wes Dodds, Dave Faulkner, Chad Flowers, Todd Freyhof, Todd Garrett, Kevin Gregory, Dave Gulden, Charles Hall, Jeremy Hoyt, Steve McCall, Barry Moffett, Adam Moore, Tammy Noble for Vince Papsidero, Bill Narducci for Jeff Stauch, and Andy Yoder.

Members absent: John Brose, Tim Notestine, Ryan Shoffstall, George Showalter, and Ryan Smith.

Guests present: Judy Christian, York Township; Scott Schmid, TCC; Tucker Berg, Washington Township; Gary Bias, Washington Township; Mark Spagnuolo, Jerome Township; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – Scott Coleman moved a motion to approve the minutes from the August 9, 2018, meeting as written and Dave Faulkner seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for August. John Bayliss moved a motion to accept the Financial Report and Charles Hall seconded. All in favor.

ODOT Reports:

All reports are on LUC's web-site. Brian Davidson reported for ODOT 6. Charles Hall asked about State Route 347, by his house, asked if it's about finished. It was supposed to be completed 40 days from August 1. Later in the meeting, Brian let Charles know that the project would be completed Monday or Tuesday of next week. Judy Christian asked about paving on State Route 739. They striped the road, but nothing had been completed. Later in the meeting, Brian let her know that the bids had come in over the amount set so they are reevaluating. Charles asked for more information regarding the netting that was placed down. Brian said it was for erosion control. John Bayliss said it is similar to bailing twine. Scott Boyer reported for ODOT 7. John Bayliss asked about a November 13 meeting regarding the US33 study. He has had some discussions from various people in the Indian Lake area that traffic seems to split at the 274/33 area. He thinks the consideration of taking the study to IL would be warranted. Scott Coleman suggested the Board of Commissioners submit that idea to ODOT. Dave Gulden



reported that originally ODOT was going to end the study at the area of TRC but agreed to extend to State Route 274.

RTPO:

Scott Schmid reported for the RTPO and all items are available on the LUC web-site. ODOT informed that they do not intend to develop the RTIP this year. This process is moving out one year. Dave Faulkner asked about the RTIP and Scott provided further information regarding this program.

Scott Coleman made the first motion to approve the FY18 Planning Work Program Completion Report and Dave Faulkner seconded. All in favor.

New Business:

1. Review of Mitchell Highlands Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
 - Bill Narducci moved a motion to accept the recommendation of approval of the Mitchell Highlands Preliminary Plat Extension per staff report and Steve McCall seconded. All in favor with Charles Hall abstaining.
2. Review of Glacier Pointe Section 1 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Dave Faulkner moved a motion to accept the recommendation of approval of Glacier Pointe Section 1 Preliminary Plat based on the recommendation and Charles Hall seconded. All in favor.
3. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Steve McCall moved a motion to accept the recommendation to table the Mills of Watkins Preliminary Plat at the developer's request and Andy Yoder seconded. All in favor.
4. Review of Claibourne Township Zoning Text Amendment (Union County) – Staff Report by Brad Bodenmiller
 - Steve McCall moved a motion to accept the recommendation of approval with modifications of Claibourne Township Zoning Text Amendment and Dave Faulkner seconded. All in favor.
5. Review of Washington Township Parcel Amendment (Logan County) – Staff Report by Brad Bodenmiller



- Scott Coleman moved a motion to accept the recommendation of approval of Washington Township Parcel Amendment and Charles Hall seconded. All in favor.
- 6. Review of Washington Township Zoning Text Amendment (Logan County) – Staff Report by Brad Bodenmiller
 - Andy Yoder moved a motion to accept the recommendation of approval with modifications of Washington Township Zoning Text Amendment and Tim Cassidy seconded. All in favor.
- 7. Building Committee – Scott Coleman
 - Scott Coleman reported that there have been delays from the winning bidder. The septic system is located on the neighboring property. He wanted to buy the neighboring property, but they have not succeeded with the sale. We have had no response back from the buyer. We believe that's still the plan, but we haven't been able to make contact. We've had discussion about maybe the Executive Board should ask the Logan County Commissioners to put some heat on the buyer to complete this transaction. He's had six months to take care of this issue. Carmen Scott did provide a document of an easement for the septic system, but it did not get recorded. There're still some issues with it.
 - Bill Narducci asked if there was a legal opinion on the septic? His understanding that even if not recorded, it's still valid.
 - Dave Faulkner asked what the legal ad said regarding the time frame?
 - John Bayliss – I think there could have been improvement there. There was no percentage down, there was no it had to be closed within a number of days.
 - Jeremy Hoyt – They didn't have a bid bond?
 - Barry Moffett – What are they going to put in it?
 - Dave Gulden – He said office space.
 - Tammy Noble – Is he normally responsive to us, did he just go silent?
 - Dave Gulden – Yes, it's just gone quiet over the last month.
 - Jeremy – Are we looking for a drop date?
 - Dave Faulkner – With what you're saying and what we have, it's just saying that it would work. There has to be something binding. He said he was going to buy it.
 - Dave Gulden will check with the Logan County Prosecutor's Office to find an opinion of the easement, and overall bidding procedure.
 - Charles Hall – I think if we don't get some deliberation done pretty soon, we're going to have to go through another winter with it, which we don't want to do.
 - Scott Coleman – The Commissioners don't have to direct it, Dave Gulden can.
 - Charles Hall asked Dave Gulden to send an email out to the Executive Committee regarding the information he finds out.



8. Budget Committee – Andy Yoder and Dave Gulden
 - Dave Gulden presented the information for the 2019 Budget.
 - John Bayliss moved a motion to approve the 2019 Budget and Tim Cassidy seconded. All in favor.
 - Charles Hall moved a motion to accept the Budget and Finance Committee's recommendation to give each staff member a 2.5% raise and Dave Faulkner seconded. All in favor.

9. Annual Dinner – November 15, 2018
 - The Annual Dinner will be held at the James A. Rhodes Conference Center at 6:30 pm. The guest speakers will be Mike Andrako and Eric Phillips. Vic's Country Cookin' will be the caterer. Tickets will be handed out next month.

Comments from Individuals:

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 2:00 pm, and Andy Yoder seconded. All in favor.

Next Scheduled Meeting: Thursday, October 11, 2018, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

President

Secretary