



Executive Committee Meeting Agenda

Thursday, June 12, 2025, 1:15 pm

Call to Order– Tim Cassady, President

Roll Call – Brad Bodenmiller

Action on Minutes of May 8, 2025

Financial Report - Todd Freyhof, Treasurer

ODOT Reports

RTPO Report – Brad Bodenmiller

1. Logan County Trail Feasibility Studies (Report 1 and Report 2)
2. Simon Kenton Trail Special Solicitation Grant Award

New Business:

1. Review of Curry Farms Phase 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Curry Farms Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of ERN-8 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Glacier Pointe Section 5 Phase 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
5. Review of Jefferson Township Zoning Text Amendment (Logan County) - Staff Report by Aaron Smith
6. Review of Leesburg Township Zoning Text Amendment (Union County) - Staff Report by Aaron Smith

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on May 1, 2025 \$ **813,638.14**

Receipts

City of Dublin	Comprehensive Plan Contribution	\$	100.00
M/I Homes of Central OH, Inc	Glacier Pointe Section 5 Ph 1 Final Plat	\$	5,836.73
Terrain Evolution	ERN-8 Phase 2 Final Plat	\$	8,140.00
CESO	Curry Farm Final Plat Tabling fee	\$	300.00
CESO	Curry Farm Final Plat Tabling fee	\$	300.00
Union County	Interest	\$	2,296.25

Total Receipts \$ **16,972.98**

Total Cash on Hand \$ **830,611.12**

Expenditures

Employee Salaries	2 Pay Periods	\$	20,802.01
PERS	2 Pay Periods	\$	2,912.28
Medicare	2 Pay Periods	\$	292.16
Worker's Compensation	2 Pay Periods	\$	108.79
CEBCO	Health Insurance	\$	3,164.52
Dental Insurance	Dental Insurance	\$	105.56
VSP	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	35.16
Key Blueprints	Copier Maintenance	\$	78.10
Clark County TCC	RTPO Contracted Services	\$	5,009.87
TRC	per Lease agreement	\$	3,390.36
Gram Dick	Mileage - April 2025	\$	46.98
Aaron Smith	Mileage - Jan, Feb, Mar, Apr 2025	\$	1,094.63
Heather Martin	Mileage - April 2025	\$	239.76
Domain Registry	Domain renewal - 5 years	\$	180.00
Richwood Banking	Microsoft Office 365 subscription	\$	750.00
Richwood Banking	Misc. Expenses	\$	435.69

Total Expenditures \$ **38,650.89**

Balance on Hand as of May 31, 2025 \$ **791,960.23**

Respectfully Submitted,



Todd Freyhof, Treasurer



2025 Final Budget Summary

as of May 31, 2025

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 251,482.63	\$ 262,145.45	\$10,662.82	104%
450105	Grants	\$ 35,025.00	\$ -	(\$35,025.00)	0%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 88,626.37	\$ 76,526.79	(\$12,099.58)	86%
420121	Subdivision Plats	\$ 80,000.00	\$ 31,142.08	(\$48,857.92)	39%
420122	Mapping	\$ 200.00	\$ 140.00	(\$60.00)	70%
470101	Interest	\$ 8,000.00	\$ 8,281.24	\$281.24	104%
480108	Annual Dinner	\$ 2,950.00	\$ 54.00	(\$2,896.00)	2%
480111	Refund	\$ -	\$ -	\$0.00	
Estimated Total Revenue		\$ 466,284.00	\$ 378,289.56	(\$87,994.44)	81.1%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 315,000.00		\$ 315,000.00	\$ 115,302.05	37%
510205	PERS	\$ 44,100.00		\$ 44,100.00	\$ 16,142.28	37%
510215	Medicare	\$ 4,567.50		\$ 4,567.50	\$ 1,616.44	35%
510225	Workers Compensation	\$ 1,701.00		\$ 1,701.00	\$ 601.89	35%
510305	Medical	\$ 77,000.00		\$ 77,000.00	\$ 19,147.16	25%
510310	Dental Insurance	\$ 2,500.00		\$ 2,500.00	\$ 630.04	25%
510315	Vision Insurance	\$ 121.00		\$ 121.00	\$ 30.62	25%
510320	Life Insurance	\$ 640.00		\$ 640.00	\$ 175.80	27%
520115	Office Supplies	\$ 8,500.00		\$ 8,500.00	\$ 2,438.84	29%
520155	Subscription Fees	\$ 2,500.00		\$ 2,523.75	\$ 1,812.72	72%
520160	Membership & Dues	\$ 5,000.00		\$ 5,000.00	\$ 2,620.00	52%
530100	Contract Services	\$ 13,500.00		\$ 16,863.00	\$ 8,372.38	50%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 3,000.00		\$ 3,000.00	\$ 340.00	11%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 20,000.00	\$ (5,000.00)	\$ 15,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 42,000.00		\$ 42,000.00	\$ 17,185.06	41%
540100	Equipment	\$ 4,000.00	\$ 5,000.00	\$ 9,000.00	\$ 5,500.00	61%
550100	Travel & Expense	\$ 12,000.00		\$ 12,000.00	\$ 3,659.58	30%
550305	Contingencies	\$ 7,500.00		\$ 7,769.98	\$ 4,259.75	55%
Estimated Total Expenditures		\$ 567,629.50		\$ 571,286.23	\$ 199,834.61	35%

STATEMENT:

Cash Balance January 1, 2025	\$ 613,505.28
Estimated Cash Balance December 31, 2025	\$ 493,414.50
Actual Cash On Hand December 31, 2025	
Estimated Total Revenue	\$ 466,284.00
Actual 2025 Revenue	\$ 378,289.56
Difference (+/Under)	\$ (87,994.44)
Estimated Adjusted Total Expenditures	\$ 571,286.23
Actual 2025 Expenditures	\$ 199,834.61
Difference (+/Under)	\$ 371,451.62

Memorandum

To: LUC Executive Committee

From: Louis Agresta
TCC Transportation Director

Phone 937-521-2134
lagresta@clarkcountyohio.gov

Re: RTPO Planning Report

Date: June 5, 2025

The following are items for discussion at the June 12, 2025 LUC Executive Committee Meeting.

Simon Kenton Trail Special Solicitation Grant Award- Logan County

The Logan County Commissioners were awarded up to \$2,890,000 in grant funding to pave the Simon Kenton Trail from Urbana to Bellefontaine. The project is funded through 80% funding through the Transportation Alternatives Program (TAP) and 20% through Toll Revenue Credit. No local match is needed for the project. \$200,000 of the total award can be used for design of the project, but that would reduce the amount available for construction by whatever is spent on the design of the project. The funds will be available in State Fiscal Year 2027. RTPO funds were used on the Simon Kenton Trail Assessment in early 2024 to develop a plan for paving the trail. That study was the basis for the Special Solicitation application. LUC/TCC staff will support Logan County over the next several years as this project develops.

Logan County Trail Feasibility Study

The Logan County Trail Feasibility Study is complete. The study was wrapped up in May. The study issued two final reports. The reports look at the feasibility of trail construction from Russells Point to Bellefontaine and from Belle Center to Huntsville. Both reports can be viewed on the LUC website.

Staff is requesting acceptance of the resolution that was included in the meeting materials.

Other

LUC TAC meeting dates for 2025 are as follows

- September 8
- December 1

All meetings will be held at the West Liberty Admin Village Offices and will begin at 9:30 am.

FY 2025 Budget Status (as of April 30, 2025)

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 122,991.00	\$ 52,119.82	58%	\$ 11,836.45	\$ 70,871.18
625.11 RTPO Planning (fy24)	\$ 44,000.00	\$ 1,969.17	96%		\$ 42,030.83

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A RESOLUTION
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ACCEPTING
THE LOGAN COUNTY TRAIL FEASIBILITY STUDY IN ITS FINAL FORM

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

WHEREAS, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws.

WHEREAS, the Clark County- Springfield TCC provides transportation planning services so that the LUC RTPO can conduct a continuing, cooperative, and comprehensive regional transportation planning process consistent with Federal and State Laws and Processes; and

WHEREAS, LUC deemed a trail feasibility within Logan County as an important transportation planning activity to identify potential trail corridors from Russells Point to Huntsville to Bellefontaine and from Huntsville to Belle Center so that Logan County can better make decisions about active transportation; and

WHEREAS, LUC has reviewed the two Logan County Trail Feasibility Memos dated May 12, 2025, and finds the completed memos to be satisfactorily complete.

BE IT THEREFORE RESOLVED:

That the members of the LUC Executive Committee hereby accept the Logan County Trail Feasibility Study.

BY ACTION OF THE LUC EXECUTIVE COMMITTEE

Tim Cassady
President, LUC Executive Committee

Bradley Bodenmiller
Secretary, LUC Executive Committee

Date



A RESOLUTION
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ACCEPTING
THE LOGAN COUNTY TRAIL FEASIBILITY STUDY IN ITS FINAL FORM

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

WHEREAS, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws.

WHEREAS, the Clark County- Springfield TCC provides transportation planning services so that the LUC RTPO can conduct a continuing, cooperative, and comprehensive regional transportation planning process consistent with Federal and State Laws and Processes; and

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WHEREAS, LUC has reviewed the two Logan County Trail Feasibility Memos dated May 12, 2025, and finds the completed memos to be satisfactorily complete.

BE IT THEREFORE RESOLVED:

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BY ACTION OF THE LUC EXECUTIVE COMMITTEE

Tim Cassady
President, LUC Executive Committee

Bradley Bodenmiller
Secretary, LUC Executive Committee

Date



Executive Committee Meeting Minutes
Thursday, June 12, 2025

Vice-President Mike Yoder called the meeting to order at 1:15 pm.

Roll Call – Brad Bodenmiller

Members present: Jim Bischoff, Brad Bodenmiller, Preston Carter, Tim Cassady, Scott Coleman, Todd Freyhof, Jeff Beard for Ashley Gaver, Kyle Hoyng, Greg Iiams, Mark Mowrey for Steve McCall, Wyatt Marshall, Beau Michael, Eric Petee, Ken Rosebrook, Scott Schmid, Ryan Smith, Blair Stinson, Luke Sutton for Jeff Stauch, Ben Vollrath and Mike Yoder.

Members absent: Tyler Bumbalough, Wes Dodds, Todd Garrett, Eric Kincaid, Tammy Noble, Jeff Rea, and Steve Robinson.

Guests present: Judy Christian, York Township; Adele Evans, ODOT; Chris McGrath, Honda; Andrea Hodge, Union County Engineer's Office; John Phillips, Jefferson Township; Heather Martin, Aaron Smith, and Casey Tuck of LUC Regional Planning Commission.

Minutes – Greg Iiams moved a motion to approve the minutes from the May 8, 2025, meeting as written, and Scott Coleman seconded. All in favor.

Financial Report – Todd Freyhof presented the Financial Report for May. Scott Coleman moved a motion to accept the Financial Report, and Blair Stinson seconded. All in favor.

ODOT Reports:

ODOT Reports are available on LUC's website. Eric Petee reported for District 6. Scott Schind reported for District 7.

RTPO Report

1. Brad Bodenmiller reported on the RTPO. TCC's report is available on LUC's website.
2. Logan County Trail Feasibility Studies (Report 1 and Report 2)
 - Scott Coleman moved a motion to adopt the Logan County Trail Feasibility Studies, and Ben Vollrath seconded. All in favor.
3. Simon Kenton Trail Special Solicitation Grant Award
 - Brad Bodenmiller provided information on this award. Logan County has received just under \$3M to upgrade the chip and seal to pavement from north of



Urbana through West Liberty to Bellefontaine. We had 64 letters and resolutions of support for this project.

New Business:

1. Review of Curry Farms Phase 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Brad Bodenmiller reported that the Engineer’s Office confirmed the bond was approved. That was the only outstanding item.
 - Todd Freyhof moved a motion to accept the recommendation of conditional approval of the Curry Farms Phase 1 Final Plat, and Ryan Smith seconded. All in favor.
2. Review of Curry Farms Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Brad Bodenmiller reported that the Engineer’s Office confirmed the bond was approved. That was the only outstanding item.
 - Scott Coleman moved a motion to accept the recommendation of conditional approval of the Curry Farms Phase 2 Final Plat, and Luke Sutton seconded. All in favor.
3. Review of ERN-8 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the recommendation of conditional approval of the ERN-8 Phase 2 Final Plat, and Kyle Hoyng seconded. All in favor.
4. Review of Glacier Pointe Section 5 Phase 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Blair Stinson moved a motion to accept the recommendation to accept the developer’s request to table the Glacier Pointe Section 5 Phase 1 Final Plat, and Scott Coleman seconded. All in favor.
5. Review of Jefferson Township Zoning Text Amendment (Logan County) - Staff Report by Aaron Smith
 - Scott Coleman moved a motion to accept the recommendation of approval of the Jefferson Township Zoning Text Amendment, and Ken Rosebrook seconded. All in favor.
6. Review of Leesburg Township Zoning Text Amendment (Union County) - Staff Report by Aaron Smith



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

- Todd Freyhof moved a motion to accept the recommendation of approval with modifications of the Leesburg Township Zoning Text Amendment, and Scott Coleman seconded. All in favor.
- 7. Community Development Block Grant (CDBG) Federal Funding
 - Heather Martin provided a report on how CDBG dollars have been used in the last nine years in the LUC region. In the Federal Budget Bill, all funding to CDBG has been removed. Since 2015, Logan County communities received \$4.9M, Union County communities received \$4.1M, and Champaign County communities received \$2.6M. The report also provides contact information to Ohio's Senators for those who want to contact them regarding this. LUC will provide a letter template for those who would like to use it.
 - Brad Bodenmiller emphasized these dollars have helped to fund projects including demolition, flood/drainages, street improvements, water/sewer facilities, sidewalks, parks and recreation facilities, and ADA improvements.

Director's Report

Comments from Individuals:

Adjourn – Mark Mowrey moved a motion to adjourn the LUC Executive Committee Meeting at 1:46 pm, and Todd Freyhof seconded. All in favor.

Next Scheduled Meeting: Thursday, July 10, 2025, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty, OH 43319.

President

Secretary

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East Liberty, Ohio 43319
• Phone: 937-666-3431 •

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