REGIONAL PLANNING COMMISSION CASH BASIS ANNUAL FINANCIAL REPORT TO

AUDITOR OF STATE

P. O. BOX 1140 COLUMBUS, OHIO 43216-1140 (800) 345-2519



FOR THE YEAR ENDED DECEMBER 31, 2010 THIS IS AN UNAUDITED FINANCIAL STATEMENT

MEMBER COUNTIES: Logan	
Union	
Champaign	
	-

INSTRUCTIONS

- 1. Section 117.38, of the Revised Code of Ohio, makes it mandatory for the county auditor, as fiscal officer of the Regional Planning Commission to render an annual financial report, for the preceding fiscal year, to the Auditor of State within sixty days after the close of the fiscal year. Any public office whose financial report is not filed at the time required by this section shall pay the Auditor of State \$25.00 for each day the report remains unfiled, provided the penalty payments do not exceed the sum of \$750.00. This section also states that at the time the report is filed with the Auditor of State, the county auditor must publish notice of the completion of the report and the fact that the report is available for public inspection at the office of the fiscal officer in a newspaper in the political subdivision or taxing district and, if there is no such newspaper, then in a newspaper of general circulation in the political subdivision. The report must be either typewritten or the entries made in ink.
- Prepare three (3) copies of the report, forwarding the original to the Auditor of State, Local Government Services Division no later than sixty (60) days after the close of the fiscal year. Retain the second copy for the county files and retain the third for public review.
- It is necessary for the fiscal officer to publish a notice in the newspaper upon the completion of the report and the fact that the report is available at the office of the fiscal officer.
- Do not use red pencil or pen for negative figures, subtotals or totals. Use brackets instead of the minus sign or dash.
- The amounts appearing in the annual report are to be rounded to the nearest dollar.
- For this report all funds administered by the Regional Planning Commission should be included on the appropriate page, including a separate statement for each federal, state, and trust fund, since they are no longer required to be included with the County's Annual Financial Report.

NOTE: Before preparing this report all funds shown on the general ledger should be balanced with the treasurer as of the end of the year and reconciled with the cash on hand and in the depositories, as shown on the treasurer's daily statement for December 31.

AUDITOR OF STATE	
P.O. BOX 1140	
COLUMBUS, OHIO 43216-1140	
ATTN: LOCAL GOVERNMENT SERVICES	DIVISION

MAIL TO:

I certify the following report to be correct and true, to the best of my knowledge. Poht a. Your March 18, 2011 (Chief Fiscal Officer Signature) (Date) Robert A. Yoder (Type or Print Name) Treasurer, LUC Regional Planning Commission (Chief Fiscal Officer Title) 9676 E. Foundry Street, P.O. Box 219 (Street Address) East Liberty (City) 666-3431 (Phone)

ANNUAL FINANCIAL REPORT TO THE OHIO AUDITOR OF STATE

For The Year Ended December 31, 20 10

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CASH RECONCILIATION AS OF DECEMBER 31, 20_10

	SUBTOTALS	TOTALS	FUND CASH BALAN	NCES
* DEPOSITORY BALANCES	\$163,065			
-			<u>Page</u> <u>Fund</u> 5 Regional	
TOTAL DEPOSITORY BALANCES		_{\$} 163,065		163,065 -0- N/A
INVESTMENTS: N/A Treasury Bonds and Notes	\$		7 State8 Trust	-0- N/A -0- N/A
Certificates of Deposit Other Investments				
TOTAL INVESTMENTS N/A		\$ -0-		×
CASH ON HAND: N/A Cash on Hand	\$			
Cash in Transit to Depository TOTAL CASH ON HAND N/A		\$ -0-		
TOTAL TREASURY BALANCE N/A Less: Outstanding Checks and Warrants, December 31,		\$(<u>-0-</u>)		
TOTAL BALANCES, DECEMBER 31, 2010 (MUST EQUAL FUND CASH BALANCES)		<u>\$ 163,065</u>	GRAND TOTAL <u>\$</u>	163,065

^{*} NOTE: List all Depository Balances, Do Not Include Payroll or Bond and Coupon Depository Clearance accounts, Show (Name(s) of Depository(s)

SUMMARY OF RECEIPTS, EXPENDITURES AND BALANCES

For the Year Ended December 31, 20 10

FUND	BALANCE JANUARY 1, 20 <u>10</u>	RECEIPTS	TRANSFERS-IN	TOTAL	EXPENDITURES	TRANSFERS-OUT	BALANCE DECEMBER 31, 2010
Regional Planning Commission	\$134,288	\$ 256,175	\$ -0-	\$390,463	\$227,398	\$-0-	\$ 163,065
Federal N/A							
State N/A							
Trust N/A							
TOTALS	\$ 134,288	\$ 256,175	\$ -0-	\$390,463	\$227,398	\$ -0-	\$163,065

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE For the Year Ended December 31, $20\underline{10}$

DISTRICT-DEFENTION HOME FUND Regional Planning Commission

BALANCE, JANUARY 1, 20 <u>10</u>	Regional Planning Commission	on <u>\$ 134,288</u>
REVENUE RECEIPTS		*
M-1 Subdivisions (Assessments) M-2 Federal Funds - N/A M-3 Contractual Service *See notes (Page 1) M-4 Other Receipts *See notes (Page 12)	\$\frac{\$183,325}{-0-} 2)\frac{44,592}{-24,140}	
TOTAL REVENUE RECEIPTS		\$ 252,057
NON-REVENUE RECEIPTS		
M-5 Refunds / Rebates * See notes (Page M-6 Other Receipts * See notes (Page 12)	\$\frac{\$ 238}{3,880}	
TOTAL NON-REVENUE RECEIPTS		\$ 4,118
TOTAL REGIONAL PLANNING COMMISSION FUND RECEIPTS	(TO PAGE 19)	\$ 256,175
TOTAL BEGINNING BALANCE PLUS RECEIPTS		\$ 390,463
EXPENDITURES		
 M-1 Salaries - Employees M-2 Supplies M-3 Equipment M-4 Contracts - Repair M-5 Contracts - Services M-6 Rentals M-7 Travel and Expenses M-8 Public Employee's Retirement M-9 Workers' Compensation and DWR M-9A Unemployment Compensation M-10 Other Expenses *See notes (Page 12) M-11 Transfers 	\$148,049 5,525 1,662 -0- -0- -7,356 20,674 3,101 5,280 35,751 -0-	
TOTAL EXPENDITURES	(TO PAGE 10)	\$ 227,398
BALANCE, DECEMBER 31, 20_10	(TO PAGE 3)	\$ 163,065
RESERVE FOR ENCUMBRANCES, DECEMBER 31, 20_	10 (TO PAGE 10)	\$ 10,478

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE For the Year Ended December 31, $20\underline{\underline{10}}$

FEDERAL FUNDS _ N/A (May be reproduced as often as necessary)

BALAN	ICE, JANUARY 1, 20 <u>1U</u>		\$ N/A
REVEN	TUE RECEIPTS		
Т-1	Grants		\$
T-2	Other Receipts		
T-2A	Transfers		
TOTAL	REVENUE RECEIPTS		\$
NON-R	EVENUE RECEIPTS		
T-3	Reimbursements		\$
T-4	Other Receipts		
T-5	Transfers		
TOTAL	NON-REVENUE RECEIPTS		\$
TOTAL	FEDERAL FUND RECEIPTS	(TO PAGE 9)	\$
TOTAI	BEGINNING BALANCE <u>PLUS</u> RECEIPTS		\$
EXPEN	IDITURES		
T-1	Project Fund Expenses		\$
TOTAI	EXPENDITURES	(TO PAGE 10)	\$
BALAI	NCE, DECEMBER 31, 20 <u>10</u>	(TO PAGE 3)	\$N/A
DECED	VE FOR ENGLIMERANCES DECEMBER 31 2010	(TO PAGE 10)	sN/A

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE For the Year Ended December 31, $20\underline{1}0$

STATE FUNDS _ N/A (May be reproduced as often as necessary)

BALA	NCE, JANUARY 1, 20 <u>10</u>		<u>\$N/A</u>	
REVEN	TUE RECEIPTS			
TT-1	Grants		\$	
TT-2	Other Receipts			
TT-2A	Interest			
TOTAI	REVENUE RECEIPTS		\$	
NON-R	EVENUE RECEIPTS			
TT-3	Reimbursements		\$	
TT-4	Other Receipts			
TT-5	Transfers			
TOTAL	L NON-REVENUE RECEIPTS		\$	
TOTA	STATE FUND RECEIPTS	(TO PAGE 9)	\$	
TOTAL	BEGINNING BALANCE <u>PLUS</u> RECEIPTS		\$	
EXPE	NDITURES			
TT-1	Project fund Expenses		\$	
TOTA	L EXPENDITURES	(TO PAGE 10)	\$	
BALA	NCE, DECEMBER 31, 20 <u>10</u>	(TO PAGE 3)	\$ N/A	
RESE	RVE FOR ENCUMBRANCES, DECEMBER 31, 20_10	(TO PAGE 10)	\$ N/A	

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE For the Year Ended December 31, $20\underline{10}$

TRUST FUNDS - N/A (May be reproduced as often as necessary)

BALA	NCE, JANUARY 1, 20 <u>10</u>		<u>⇒ N/A</u>
REVE	NUE RECEIPTS		
U-1 U-2 U-3	Gifts, Devises and Bequests Investment Income Other Receipts		\$
TOTA	L TRUST FUND RECEIPTS	(TO PAGE 9)	\$
TOTA	L BEGINNING BALANCE <u>PLUS</u> RECEIPTS		\$
EXPE	NDITURES		
U-1	Trust Fund Expenses		\$
TOTA	L EXPENDITURES	(TO PAGE 10)	\$
BALA	NCE, DECEMBER 31, 20 <u>10</u>	(TO PAGE 3)	\$ N/A
RESE	RVE FOR ENCLIMBRANCES, DECEMBER 31, 2010	(TO PAGE 10)	\$ N/A

COMPARISON OF BUDGETED AND ACTUAL RECEIPTS

For The Year Ended December 31, 20 10

FUND	ESTIMATED RECEIPTS - AMENDED CERTIFICATE OF RESOURCES	ACTUAL RECEIPTS	VARIANCE FAVORABLE (UNFAVORABLE)
REGIONAL PLANNING COMMISSION FUNDS	\$ 289,874	\$ 256,175	\$ (33,699)
FEDERAL FUNDS			
STATE FUNDS			
TRUST FUNDS			
			ę ·
TOTALS	\$ 289,874	\$ 256,175	\$(33,699)

COMPARISON OF DISBURSEMENTS AND ENCUMBRANCES WITH EXPENDITURE AUTHORITY

For The Year Ended December 31, 20_10

FUND	RESERVE FOR ENCUMBRANCES AS OF PRECEDING DECEMBER 31, 20_10_	APPROPRIATIONS FOR YEAR ENDED DECEMBER 31, 20_10_	TOTAL	DISBURSEMENTS FOR YEAR ENDED DECEMBER 31, 20_10_	RESERVE FOR ENCUMBRANCES OF DECEMBER 31, 20_10	TOTAL	VARIANCE FAVORABLE (UNFAVORABLE)
REGIONAL PLANNING COMMISSION FUNDS	\$3,529	\$288,976	\$292,505	\$227,398	\$10 , 478	\$237,876	\$54,629
FEDERAL FUNDS - N/A							
STATE FUNDS - N/Ä							
TRUST FUNDS - N/A							
TOTALS	\$ 3,529	\$ 288,976	\$ 292,505	\$ 227,398	\$ 10,478	\$ 237,876	\$54,629

SCHEDULE OF INTERFUND TRANSFERS

For The Year Ended December 31, 2010

(MAY BE REPRODUCED AS OFTEN AS NECESSARY)

FROM WHAT FUND	DATE	AMOUNT	STATUTORY	TO WHAT FUND
01020 Salaries & Wages 01020 Salaries & Wages 01094 Hospital/Life Insur	04/16/2010 05/21/2010 06/04/2010	\$3,000 \$3,000 \$5,000	Logan County Auditor Logan County Auditor Logan County Auditor	01030 Supplies
01092 Worker's Comp. 01092 Worker's Comp. 01092 Worker's Comp.	09/10/2010 09/10/2010 09/10/2010	\$585.74 \$1,000 \$1,000	Logan County Auditor Logan County Auditor Logan County Auditor	01040 Equipment 01090 Other Expenses 01070 Professional Developme
01020 Salaries & Wages 01100 Contingencies	10/11/2010 11/29/2010	\$5,000 \$450	Logan County Auditor Logan County Auditor	<u>01100 Contingencies</u>
* <u>Please note</u> : These are	Intra-Fund Transfers	within Expenses.		
			-	

For The Year Ended December 31, 20 100

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OPTIONAL

(MAY BE USED FOR NOTES TO FINANCIAL STATEMENTS)

OPTIONAL

NOTES - From Page 5 Statement of Receipts, Disbursements and Changes in Fund Balance

Revenue Receipts:

M-3 Contractual Service:

JRS/Jobs Ready Site Administration/Liason for OPWIC District 13 = \$3,634 CDGB/Community Development Block Grant Administration for Champaign/Union Counties = \$25,758 FH/Fair Housing Administration for Logan/Union/Champaign Counties = \$14,600 FH/Fair Housing Analysis of Impediments Report for City of Marysville = \$600 TOTAL = \$44.592

M-4 Other Receipts:

Interest = \$4.061Annual Meeting Ticket Sales & Sponsorship = \$2,689 Subdivision Plat Filing Fees = \$17,260 Mapping & Printing of Maps = \$130 TOTAL = \$24.140

Non-Revenue Receipts:

M-5 Refunds/Rebates: Windows Software ₹ \$126 Equipment Rebates = \$112 TOTAL = \$238

M-6 Other Receipts:

Union County Commissioners Reimbursement for K. Hanigosky Unemployment = \$3,880 TOTAL = \$3,880

Expenditures:

M-10 Other Expenses:

Utilities = \$9860

Professional Development = \$2,507

Misc. Expenses (Catering, CORSA, Annual Mtg. Expenses, LUC Audit, Subscriptions/Memberships) = \$10,142 Medicare = \$2,115

Hospital/Life Insurance = \$10,622

Building Expenses = \$505

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