



Executive Committee Meeting Agenda  
Thursday, January 8, 2015, 1:15 PM

**Call to Order** – Paul Hammersmith, President

**Roll Call**

**Action on Minutes of December 11, 2014** – Executive Committee

**December Financial Reports** – Andy Yoder, Treasurer

**ODOT Reports**

**New Business:**

1. Review of Woodbine Village Amended Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Committee Appointments for 2015 – Paul Hammersmith
3. Grant Application for ODOT Rural Planning Organizations – Dave Gulden
4. New Board Member Orientation – Dave Gulden

**Director's Report**

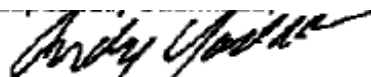
**Comments from Individuals**

**Adjourn**

**LUC Regional Planning Commission  
Treasurer's Report**

<b>BEGINNING BALANCE ON December 1, 2014</b>		<b>\$ 419,354.48</b>
 <b>RECEIPTS</b>		
Urbana University	Annual Dinner Tickets	\$ 96.00
City of Dublin	Annual Dinner Tickets	\$ 48.00
Union County	Interest	\$ 172.45
<b>TOTAL RECEIPTS</b>		<b>\$ <u>316.45</u></b>
 <b>TOTAL CASH ON HAND</b>		 <b>\$ 419,670.93</b>
 <b>EXPENDITURES</b>		
Employee Salaries	2 Pay Periods	\$ 14,545.60
PERS	Dec-11	\$ 2,036.38
Medicare	2 Pay Periods	\$ 201.38
CEBCO	Medical Insurance	\$ 3,032.78
Delta Dental	Dental Insurance	\$ 188.70
VSP	Vision Insurance	\$ 8.62
CEBCO	Life Insurance	\$ 10.32
Staples	Office Supplies	\$ 449.97
COLCAS	2015 Membership dues	\$ 25.00
OCOD	2015 Membership dues	\$ 275.00
DP&L	Electric Service	\$ 343.00
Time Warner	Internet/Phone Service	\$ 297.45
Amazon	Annual Dinner Gift Cards	\$ 45.00
Lowe's	Annual Dinner Gift Cards	\$ 155.00
Amazon	Equipment - Laptop (Director); 3 Monitors	\$ 988.69
Brad Bodenmiller	Mileage - November 2014	\$ 130.50
Skyler Wood	Mileage - November 2014	\$ 89.50
Dave Gulden	Mileage - November 2014	\$ 186.50
Heather Martin	Mileage - November 2014	\$ 73.00
The Smiling Daisy Café	Executive Committee Luncheon	\$ 358.75
Petty Cash	Miscellaneous Receipts	\$ 56.03
Petty Cash	Miscellaneous Receipts	\$ 60.00
Richwood Banking Visa	WIX yearly subscription (web domain)	\$ 107.55
		 <b>\$ 23,664.72</b>
 <b>Bldg.</b>		
Kalyndi Martin	Office Cleaning 12/7/14	\$ 60.00
Lowe's	Building Supplies	\$ 24.20
		<b>\$ <u>84.20</u></b>
 <b>TOTAL EXPENDITURES</b>		 <b>\$ 23,748.92</b>
 <b>BALANCE ON HAND AS OF December 31, 2014</b>		 <b>\$ 395,922.01</b>

Respectfully Submitted,



Andy Yoder, Treasurer

# 2014 Budget Summary

As of 1/5/2015

900	REVENUES:	Estimated	To Date	CashBalance
450112	Membership Contributions	\$ 172,951.82	\$ 186,453.10	\$ 13,501.28
420107	Service & Projects	\$ -	\$ 1,202.50	\$ 1,202.50
420121	Subdivision Plats	\$ 22,000.00	\$ 28,365.00	\$ 6,365.00
990-2-4	Annual Dinner	\$ 2,900.00	\$ 2,984.00	\$ 84.00
990-2-5	Comprehensive Plans	\$ -	\$ -	\$ -
420122	Mapping	\$ 100.00	\$ 20.00	\$ (80.00)
450105	Grants	\$ 44,500.00	\$ 34,111.29	\$ (10,388.71)
450105.LUC13	ODOT RTPO Grant	\$ 79,420.00	\$ 67,650.27	\$ (11,769.73)
470101	Interest	\$ 1,428.00	\$ 2,075.60	\$ 647.60
990-8-1	Other Revenue	\$ -	\$ -	\$ -
990-8-2	Rebates	\$ -	\$ -	\$ -
<b>Estimated Total Revenue</b>		<b>\$ 323,299.82</b>	<b>\$ 322,861.76</b>	<b>\$ (438.06)</b>

900	EXPENDITURES:	Estimated	To Date	%
510100	Salaries & Wages	\$ 173,825.00	\$ 166,186.62	96%
520100	Supplies	\$ 9,285.00	\$ 6,155.89	66%
530199	Utilities	\$ 13,000.00	\$ 9,780.25	75%
530171	Professional Development	\$ 5,000.00	\$ 3,488.68	70%
990-3-4	Building Fund	\$ 27,000.00	\$ 1,269.97	5%
530702	Annual Dinner	\$ 4,000.00	\$ 2,553.01	64%
540100	Equipment	\$ 6,000.00	\$ 1,473.67	25%
990-5-1	Other Expenses	\$ 2,024.00	\$ 2,024.00	100%
550105	Travel	\$ 10,750.00	\$ 4,989.89	46%
510205	PERS	\$ 24,336.00	\$ 22,287.94	92%
510225	Workers Compensation	\$ 2,608.00	\$ 652.00	25%
510215	Medicare	\$ 2,521.00	\$ 2,328.62	92%
510305	Medical	\$ 6,360.00	\$ 17,829.46	280%
550305	Contingencies	\$ 34,143.00	\$ 6,164.18	18%
510310	Dental Insurance	\$ 700.00	\$ 1,440.43	206%
510320	Life Insurance	\$ 140.00	\$ 98.32	70%
510315	Vision Insurance	\$ -	\$ 75.77	(75.77)
<b>Estimated Total Expenditures</b>		<b>\$ 321,692.00</b>	<b>\$ 248,798.70</b>	<b>\$ 72,893.30 77.3%</b>

STATEMENT:	
Cash Balance January 1, 2014	\$ 321,858.95
Estimated Cash Balance December 31, 2014	\$ 287,232.00
Actual Cash On Hand December 31, 2014	<b>\$ 395,922.01</b>
Estimated Total Revenue	\$ 323,299.82
Actual 2014 Revenue	\$ 322,861.76
Difference (+/Under)	<b>\$ (438.06)</b>
Estimated Total Expenditures	\$ 321,692.00
Actual 2014 Expenditures	\$ 248,798.70
Difference (+/Under)	<b>\$72,893.30</b>

**LUC MEETING  
January 8, 2015**

**☐Active Construction Projects**

**ODOT Project 140553**

**UNI-SR47-13.55, PID Number 96093**

**Description:** Full depth brick pavement replacement and resurfacing.

**Location:** Richwood. Morris Road to 0.5 miles west of Landon Road.

**Maintenance of Traffic:** Traffic detoured for maximum of 20 days.

**Completion Date:** September 15, 2015

**Contractor:** Shelly Company

**Amount:** \$1,108,507.00

**Project Status:** Project awarded.

**☐Projects Awarded During Month of December**

No projects awarded during December

**☐Upcoming Projects Scheduled for Sale through January**

No projects scheduled for sale during January

**☐ALL PROJECT INFORMATION CURRENT AS OF January 8, 2015.**







## 2015 Committee Members

### Zoning & Subdivision Committee Members

- Scott Coleman, Logan County
- Wes Dodds, City of Bellefontaine
- Charles Hall, Union County
- Jeff Stauch, Union County
- Greg DeLong, City of Marysville
- Paul Hammersmith, City of Dublin
- Steve McCall, Champaign County
- Pam Babjack, City of Urbana
- Andy Yoder, Village of North Lewisburg
- LUC Staff

### Budget & Finance Committee Members

- John Bayliss, Logan County
- Scott Coleman, Logan County
- Tim Notestine, City of Bellefontaine
- Charles Hall, Union County
- Jeff Stauch, Union County
- Paul Hammersmith, City of Dublin
- Dave Faulkner, Champaign County
- Steve McCall, Champaign County
- Andy Yoder, Village of North Lewisburg
- Dave Gulden, LUC Director

### Building Committee Members

- Scott Coleman
- Paul Hammersmith
- Steve McCall



# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

## Director's Report – January 8, 2015

<b>Dave's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
Dec. 15	RTPO Steering Committee
Dec. 17	Met w/ ODOT re fiscal processes
Dec. 17	Ohio Association of Regional Councils
Dec. 17	Honda Heritage Center
Dec. 18	Honda Heritage Center
Dec. 19	Union County CIC
Dec. 22	Spoke to ESRI about GIS licenses
Dec. 22	Subdivision Regulations
Dec. 23	Spoke to plat applicant
Dec. 29	Met w/ Gary Smith of Jerome Twp
Jan. 5	Wayne Twp (C)
Jan. 6	Met new Union Co. HR Director, Union Co. Dept head meeting
Jan. 6	RTPO meeting with Union Co. and MORPC
Jan. 8	Met with Union Co Auditor staff
Ongoing:	CDBG: working with Union and Champaign Counties.
	RTPO: re-engaging steering committee and preparing second round application

<b>Skyler's Activities:</b>	
<b>Meetings, Miscellaneous, &amp; Projects</b>	
Dec. 15	Steering Committee Meeting
Dec. 17	Finished Jerome Township Zoning Map Update
Jan. 6	Conference Call with ODOT concerning RTPO Grant
Ongoing	Future Conditions Section Needs Analysis Section Public Participation
Mapping Assistance	Online Zoning Map for Union County (U) Zoning Map Update for Jerome Township (U)
<b>ODOT RTPO</b>	<ul style="list-style-type: none"> <li>✓ Socio Demographic Section</li> <li>✓ Existing Conditions Section</li> <li>✓ Environmental Section</li> <li>Future Conditions Section</li> <li>Needs Analysis Section</li> <li>Public Participation</li> <li>Fiscal Analysis</li> </ul>

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# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

<b>Heather's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
Dec. 22	Subdivision Regulations Meeting
Completed	LUC 2014 Financial Report
On going	Updated Subdivision Regs
On going	Scanning documents to store on-line

<b>Brad's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
Dec. 15	Attended RTPO Steering Committee meeting.
Dec. 19	Met with Logan Co (L) Engineer's Office to discuss 3:1 and 4:1 ratios. Met with Union Co (U) Engineer's Office to discuss amended subdivision plats.
Dec. 29	Met with Jerome Twp (U) Zoning Officer and Dave Gulden. Discussed Zoning Resolution replacement and Comprehensive Plan update timeline and procedure.
Dec. 29	Attended Monroe Twp (L) Trustee meeting. Attended Liberty Twp (L) Trustee meeting.
Dec. 30	Met with Village of Mechanicsburg (C) Zoning Officer and Prosecutor. Discussed text of a proposed downtown zoning overlay. Followed-up with a phone call to the Village Solicitor, who is located in the City of Marysville (U).
Completed	Environmental Review for MHDAS and Residential Administrators (L) (C) was completed and invoices picked-up.
Ongoing	Assisting jurisdictions. This month: City of Urbana (C), Village of N. Lewisburg (C), Union Twp (C), Village of St. Paris (C), City of Bellefontaine (L), Bokes Creek Twp (L), Harrison Twp (L), Pleasant Twp (L), Washington Twp (L), Jerome Twp (U), Village of Magnetic Springs (U), Village of Milford Center (U), York Twp (U)
Ongoing	Assisting with ODOT RTPO Grant as needed.

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Executive Committee Meeting Minutes  
Thursday, January 8, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

**Roll Call** – Dave Gulden, Secretary

**Members present:** Pam Babjack, John Bayliss, Paul Benedetti, Scott Coleman, Greg DeLong, David Faulkner, Kevin Gregory, Dave Gulden, Charles Hall, Paul Hammersmith, Jim Holycross, Jeremy Hoyt, Steve McCall, Jeremy Nash, Wes Dodds for Tim Notestine, Ryan Shoffstall, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

**Members absent:** Tracy Allen, John Brose, Champaign County Township Representative, Champaign County At-large Representative, Logan County At-large Representative, Barry Moffett, Jack Moore, Matt Parrill, Amy White.

**Guests present:** Judy Christian, York Township; Joe Sampson, Village of St. Paris; Fred Vogel, Jobs & Commerce ODOT District 7 and 10; John Cunningham, Union County; Brad Biggs, Jobs & Commerce ODOT District 6; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

**Minutes** – John Bayliss moved a motion to approve the minutes from the December 11, 2014 meeting as written and Scott Coleman seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for December. Charles Hall moved a motion to accept the Financial Report and Jim Holycross seconded. All in favor.

**ODOT Reports** – ODOT 6 & 7 report is on the web-site. Brad Biggs reported they have a new LPA Interim, hopefully she will be able to attend the next meeting.

**New Business:**

1. Review of Woodbine Village Amended Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Charles Hall moved a motion to accept the recommendation of the Zoning and Subdivision Committee to table and John Bayliss seconded. All in favor.
2. Committee Appointments for 2015 – Paul Hammersmith
  - An addition of Jeff Stauch to the Building Committee was made.
  - Scott Coleman moved a motion to accept the Committee Appointments for 2015 with the addition of Jeff Stauch to the Building Committee and Steve McCall seconded. All in favor.



## Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Grant Application for ODOT Rural Planning Organizations – Dave Gulden
  - Dave gave an update about the grant extension for the ODOT Regional Transportation Planning Organization (RTPO) Grant and the opportunity for Union County to be included this time, if they choose. Dave met with Union County and MORPC to discuss a collaboration on a new Union County RTPO that would be separate from the existing Logan and Champaign County RTPO. This concept is subject to ODOT approval.
  - Jim Holycross asked if LUC would be the applicant and the holder of the grant still?
    - Dave Gulden explained that for Logan and Champaign LUC would be the holder, but for Union County MORPC would be the lead applicant with LUC in a supporting role.
    - Brad Biggs asked who would be responsible for approving MORPC as an RTPO for Union County?
      - Dave Gulden explained that MORPC spoke to the ODOT Chief of Staff, and ODOT is internally considering approval.
    - Steve McCall asked if it was because they're in different districts.
      - Dave Gulden responded that it was a little bit of the reason but more because MORPC is currently in a portion of Union County as the Metropolitan Planning Organization (MPO).
      - John Cunningham reported that ODOT indicated that this type of organization would come about organically and it seems like a win/win for everyone involved.
    - Paul Hammersmith believes it also represents opportunity with experience; there's a lot to learn with MORPC.
    - Dave Faulkner asked if it would affect anything with MVRPC?
      - Dave Gulden – it doesn't for Logan and Champaign Counties because MVRPC will remain the mentor agency for those counties
  - David Faulkner asked if teaming up for this, wouldn't they be a part of the RTPO?
    - Dave Gulden responded that it could designate Union County as a new RTPO and MORPC could work with its neighboring counties that don't have this opportunity.
    - Dave Faulkner asked if this would take away the one we have in place?
      - Steve McCall explained that Logan and Champaign is already formed; the question is if we're going to include Union with it or not.
    - Bill Narducci asked if the deadline is still January 19?
      - Dave Gulden responded that it's been moved to the January 29.

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# Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

- Greg DeLong moved a motion to support the application to ODOT for the continuation of the RTPO for Logan and Champaign Counties, and collaboration with MORPC for a new Union County RTPO, contingent on ODOT approval and Ryan Shoffstall seconded. All in favor.
4. New Board Member Orientation – Dave Gulden
- The presentation is available on the [LUC web-site](#).

## **Director's Report:**

### **Comments from Individuals:**

- Scott Coleman suggested that each month a topic is reviewed in the Executive Committee to further the committee's education, for example lot ratios or flag lots after questions by John Bayliss regarding 3:1 and 4:1 ratios.
- Jim Holycross reported that next weekend Mad River Theater Works is putting on a play at the Holland Theater in Bellefontaine on Friday, January 16 and Saturday, January 17.
- Steve McCall reported the Champaign County Township Association is having a meeting next Wednesday and hope to have a LUC representative voted at that meeting. Champaign County also hopes to also have the At-large member decided too.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:50 pm, and David Faulkner seconded. All in favor.

**Next Scheduled Meeting:** Thursday, February 12, 2015, 1:15 pm at the LUC Office in East Liberty.

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President

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Secretary