



**Executive Committee Meeting Agenda**

Thursday, April 9, 2015, 1:15 PM

**Call to Order** – Paul Hammersmith, President

**Roll Call** – Dave Gulden

**Action on Minutes of March 12, 2015** – Executive Committee

**March Financial Reports** – Andy Yoder, Treasurer

**ODOT Reports**

**New Business:**

1. Review of Eversole Run Neighborhood, Section 6 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Homewood Corporations PUD (Union County) – Staff Report by Brad Bodenmiller
3. Scope of Work and Budget for Biennium Regional Transportation Planning Organization (RTPO) – Dave Gulden
4. LUC Building Committee Report – Scott Coleman

**Director's Report**

**Comments from Individuals**

**Adjourn**

# LUC Regional Planning Commission Treasurer's Report 2015

Beginning Balance on March 1, 2015 \$ 569,189.30

Receipts

Terrain Evolution	ERN-6 Preliminary Plat	\$ 6,600.00
Village of Huntsville	Zoning Maps	\$ 51.00
Logan County	RTPO Reimbursement	\$ 6,567.74
Wayne Township (Champaign)	2015 Membership Assessment	\$ 1,155.05
Liberty Township (Union)	2015 Membership Assessment	\$ 1,296.75
Union County	February 2015 Interest	\$ 227.19

Total Receipts \$ 15,897.73

Total Cash on Hand \$ 585,087.03

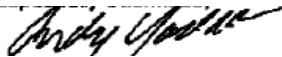
Expenditures

Employee Salaries	2 Pay Periods	\$ 14,622.40
PERS	Feb-15	\$ 2,047.12
Medicare	2 Pay Periods	\$ 199.38
CEBCO	Medical Insurance	\$ 3,032.78
Delta Dental	Dental Insurance	\$ 188.70
VSP	Vision Insurance	\$ 8.62
CEBCO	Life Insurance	\$ 10.32
Staples	Office Supplies	\$ 138.95
ESRI	Arc GIS Maintenance	\$ 395.00
CCAO	2015 Membership dues	\$ 85.00
MVRPC Annual Dinner	Tickets (Gulden; Wood; Bodenmiller)	\$ 105.00
Dayton Power & Light	Electricity	\$ 343.00
Time Warner Cable	Internet/Phone Service	\$ 296.36
Lowe's	Maintenance Items	\$ 15.40
Kalyndi Martin	Office Cleaning 3/8/15	\$ 60.00
Amazon	Laptop - Office Manager	\$ 691.37
Brad Bodenmiller	Mileage - February 2015	\$ 140.50
Skyler Wood	Mileage - February 2015	\$ 45.00
Dave Gulden	Mileage - February 2015	\$ 126.00
Heather Martin	Mileage - February 2015	\$ 90.50
Heather Martin	Mileage - March 2015	\$ 125.00

Total Expenditures \$ 22,766.40

Balance on Hand as of March 31, 2015 \$ 562,320.63

Respectfully Submitted,

  
Andy Yoder, Treasurer



## 2015 Budget Summary

as of February 28, 2015

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 183,076.20	\$ 183,372.60	\$ 296.40	100%
450105	Grants	\$ 14,500.00	\$ 3,500.00	\$ (11,000.00)	24%
450105.LUC13	ODOT RTPO Grant	\$ 158,840.00	\$ 17,609.69	\$ (141,230.31)	11%
420107	Charges for Services	\$ -	\$ 956.28	\$ 956.28	
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
420121	Subdivision Plats	\$ 22,000.00	\$ 12,496.28	\$ (9,503.72)	57%
420122	Mapping	\$ 100.00	\$ 61.00	\$ (39.00)	61%
470101	Interest	\$ 1,428.00	\$ 567.08	\$ (860.92)	40%
<b>Estimated Total Revenue</b>		<b>\$ 382,844.20</b>	<b>\$ 218,562.93</b>	<b>\$ (164,281.27)</b>	

### Expenditures:

		Estimated	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ 51,178.40	\$ 158,821.60	24%
510205	PERS	\$ 29,400.00	\$ 7,159.55	\$ 22,240.45	24%
510215	Medicare	\$ 3,045.00	\$ 702.78	\$ 2,342.22	23%
510225	Workers Compensation	\$ 3,360.00	\$ -	\$ 3,360.00	0%
510305	Medical	\$ 40,000.00	\$ 9,098.34	\$ 30,901.66	23%
510310	Dental Insurance	\$ 2,500.00	\$ 566.10	\$ 1,933.90	23%
510315	Vision Insurance	\$ 200.00	\$ 25.86	\$ 174.14	13%
510320	Life Insurance	\$ 200.00	\$ 30.96	\$ 169.04	15%
520115	Office Supplies	\$ 10,000.00	\$ 1,037.05	\$ 8,962.95	10%
520155	Subscription Fees	\$ 5,000.00	\$ 2,092.00	\$ 2,908.00	42%
530110	Tuition Reimbursement	\$ 7,000.00	\$ -	\$ 7,000.00	0%
530171	Professional Development	\$ 6,000.00	\$ 185.00	\$ 5,815.00	3%
530199	Utilities	\$ 9,000.00	\$ 1,917.97	\$ 7,082.03	21%
530650	Maintenance & Repair	\$ 10,000.00	\$ 327.80	\$ 9,672.20	3%
530702	Annual Dinner	\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 200,000.00	\$ -	\$ 200,000.00	0%
540100	Equipment	\$ 8,000.00	\$ 691.37	\$ 7,308.63	9%
550100	Travel & Expense	\$ 10,000.00	\$ 1,740.75	\$ 8,259.25	17%
550305	Contingencies	\$ 24,139.20	\$ 29.11	\$ 24,110.09	0%
<b>Estimated Total Expenditures</b>		<b>\$ 582,844.20</b>	<b>\$ 76,783.04</b>	<b>\$ 506,061.16</b>	<b>13.2%</b>

### STATEMENT:

Cash Balance January 1, 2015	\$ 395,922.01
Estimated Cash Balance December 31, 2015	\$ 232,717.68
Actual Cash On Hand December 31, 2015	
Estimated Total Revenue	\$ 382,844.20
Actual 2015 Revenue	\$ 218,562.93
Difference (+/Under)	<b>\$ (164,281.27)</b>
Estimated Total Expenditures	\$ 582,844.20
Actual 2015 Expenditures	\$ 76,783.04
Difference (+/Under)	<b>\$ 506,061.16</b>

**LUC MEETING**  
**April 9, 2015**

**☐Active Construction Projects**

**ODOT Project 140553**

**UNI-SR47-13.55, PID Number 96093**

**Description:** Full depth brick pavement replacement and resurfacing.

**Location:** Richwood. Morris Road to 0.5 miles west of Landon Road.

**Maintenance of Traffic:** Traffic detoured for maximum of 20 days.

**Completion Date:** September 15, 2015

**Contractor:** Shelly Company

**Amount:** \$1,108,507.00

**Project Status:** Project awarded.

**☐Projects Awarded During Month of March**

No projects awarded during March

**☐Upcoming Projects Scheduled for Sale through April/May**

**ODOT Project 150209**

**UNI-SR31-10.50, PID Number 92566**

**Description:** Replace existing retaining wall along SR31 adjacent to Bokes Creek.

**Location:** Between SR347 and SR47.

**Maintenance of Traffic:** Traffic maintained.

**Completion Date:** October 30, 2015

**Contractor:** to be determined

**Amount:** \$670,000

**Project Status:** Scheduled for sale 04/09/2015.

**☐ALL PROJECT INFORMATION CURRENT AS OF April 9, 2015.**



# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

## Director's Report – April 9, 2015

<b>Dave's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
Mar. 11	Huntsville Bridge call
Mar. 13	Marysville/Union Co Dev. meeting
Mar. 13	Union Co CDBG public hearing
Mar. 13	Logan Co CDBG CDIS meeting
Mar. 16	City of Bellefontaine
Mar. 16	Village of St. Paris
Mar. 17	RTPO Steering Committee
Mar. 17	Milford Center grant discussion
Mar. 18	Claiborne Twp meeting
Mar. 23	33 Corridor
Mar. 23	Village of Richwood
Mar. 24	Lake Twp
Mar. 26	Subdivision Regs
Mar. 26	Building Committee
April 1	Champaign SWCD
April 1	Unionville Center
April 2	State CDBG Training
Ongoing:	RTPO, CDBG

<b>Skyler's Activities:</b>	
<b>Meetings, Miscellaneous, &amp; Projects</b>	
Mar 17	Steering Committee Meeting
Mar 19	Updated and Printed Bokescreek Township Map (C)
Mar 25	Meeting with West Liberty Water Department
Mar 27	OARC Meeting in Columbus
Mar 30	Booked Locations For Public Meetings
Apr 02	IT Meeting to Discuss Server Update
Apr 03	Bike path Meeting
Ongoing	Public Participation Future Conditions/Project Recommendations
<b>ODOT</b>	✓ Socio Demographic Section
<b>RTPO</b>	✓ Existing Conditions Section
	✓ Environmental Section

<b>Heather's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
Mar. 26	Subdivision Regulation Meeting Building Committee Meeting
Apr. 6	Champaign County CoC
Ongoing	Subdivision Regs

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# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

<b>Brad's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
March 13	Attended Union Co (U) Development meeting.
March 16	Met with City of Bellefontaine (L) and Dave Gulden. Attended Liberty Twp (U) Trustee meeting.
March 17	Attended ODOT RTPO Steering Committee meeting.
March 18	Attended Champaign Co (C) Twp Assn meeting.
March 20	Attended Partner's Park opening event.
March 23	Attended US 33 Corridor meeting. Attended Jerome Twp (U) Zoning Commission meeting. Explained LUC recommendation as needed.
March 24	Attended Lake Twp (L) Trustee meeting.
March 25	Provided a copy of the Dublin Green TIS draft to City of Urbana (C).
March 26	Attended Sub Regs Committee meeting. Attended Bldg Committee meeting.
March 27	Attended OARC Transportation Directors meeting.
March 31	Met with Allen Twp (U) Trustee, Don McCreary about non-conforming structures.
April 1	Met with Unionville Center and Dave Gulden. Discussed establishment of Zoning Regulations.
April 3	Met with Simon Kenton Pathfinders and Skyler Wood to discuss bike trail plans.
April 6	Met with Leesburg Twp (U) Trustee, Bill Lowe about Zoning Resolution update. Attended Village of Lakeview (L) Council meeting.
April 7	Attended Village of North Lewisburg (C) Council meeting.
Ongoing	Assisting jurisdictions. This month: Allen Twp (U), Champaign County (C), City of Bellefontaine (L), City of Urbana (C), Darby Twp (U), Jerome Twp (U), Johnson Twp (C), Lake Twp (L), Leesburg Twp (U), Liberty Twp (U), Logan County (L), Mill Creek Twp (U), Monroe Twp (L), Perry Twp (L), Pleasant Twp (L), Stokes Twp (L), Urbana Twp (C), Village of Huntsville (L), Village of Milford Center (U), Union County (U), Village of Unionville Center (U), Zane Twp (L)
Ongoing	Assisting with ODOT RTPO Grant as needed.

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Executive Committee Meeting Minutes  
Thursday, April 9, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

**Roll Call** – Heather Martin

**Members present:** John Bayliss, Paul Benedetti, John Brose, Tim Cassady, Scott Coleman, Todd Freyhof, David Faulkner, Kevin Gregory, Charles Hall, Paul Hammersmith, Kyle Hoyng for Jeremy Hoyt, Steve McCall, Tim Notestine, Fred Vogel for Matt Parrill, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

**Members absent:** Tracy Allen, Pam Babjack, Dave Gulden, Jim Holycross, Barry Moffett, Jack Moore, Jeremy Nash, Ryan Shoffstall and Amy White.

**Guests present:** Justin Wollenberg, Terrain Evolution; Jim Lipnos, Homewood Corporation; Joe Sampson, Village of St. Paris; Brad Biggs, Jobs & Commerce ODOT District 6; Wes Dodds, City of Bellefontaine; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Scott Coleman moved a motion to approve the minutes from the March 12, 2015 meeting as written and John Bayliss seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for March. Tim Notestine moved a motion to accept the Financial Report after correcting the totals and Todd Freyhoff seconded. All in favor.

**ODOT Reports** – Fred Vogel shared that last night there was the STIP Open House, and he appreciates that Brad and Commissioner Bayliss attended. Brad Biggs shared the ODOT 6 report which is available on the LUC web-site; there were no projects awarded in March. There will be a lot of activity upcoming. US Route 33 will be having a lot work, we'll be spending a lot of money to get better services for our business and their people.

**New Business:**

1. Review of Eversole Run Neighborhood, Section 6 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - o Scott Coleman moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Eversole Run Neighborhood, Section 6 Preliminary Plat with staff, reviewing agency and Zoning and Subdivision Committee comments and Bill Narducci seconded. All in favor.



# Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

2. Review of Homewood Corporations PUD (Union County) – Staff Report by Brad Bodenmiller
  - Steve McCall moved a motion to accept the Staff and Zoning and Subdivision Committee recommendations to approve the Homewood Corporations PUD with staff and reviewing agency comments and Kevin Gregory seconded. All in favor.
3. Scope of Work and Budget for Biennium Regional Transportation Planning Organization (RTPO) – Brad Bodenmiller
  - Tim Notestine moved a motion to allow Dave Gulden, LUC Director to enter into a contract for the ODOT Rural Planning Grant and Dave Faulkner seconded. All in favor.
4. LUC Building Committee Report – Scott Coleman
  - Scott provided a report of the activities of the Building Committee and what steps the committee would like to take forward.
  - John Bayliss moved a motion to allow the Building Committee to move forward by no longer considering renovation of the existing building and to find a new location in the vicinity of East Liberty.
  - Andy Yoder – What kind of site are you looking for?
    - Scott – We’ve been looking at around 3,000 square foot and around 3 acres of property
  - Tim Cassady seconded the motion on the floor.
  - John Bayliss – What was the estimate by Beasley to build on this site?
    - Scott – A little over \$600,000 including demolition. We felt on our research that the estimate was high for what we’re looking at; we’ve got a little over \$300,000 built up in the budget for a new building thanks to the previous Director, Jenny Snapp. We’re thinking in the \$300,000 price range
  - Dave Faulkner – In the vicinity of East Liberty, that’s a little vague. What type of vicinity?
    - Scott – We’ve been looking minutes of East Liberty. We’re having some discussions with Honda about if they have land available. We’re going to have Dave get in contact with them to discuss some land options.
  - Andy – If you’re looking at Stokes Road, would North Lewisburg be a consideration?
    - Scott – Not really, we’re really looking towards East Liberty. There’s no direct way to North Lewisburg to make it easy for most members.
  - Paul – We’re looking for direction from the committee; is everyone in agreement with looking for a new location?

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# Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

- Scott – Included in the motion is talking to the Prosecutor about what bidding, design and build options.
- Dave Faulkner – I've been on this board for two years and in all my time there's been discussion about a new building, I definitely want to get this moved forward.
- All in favor.

## **Director's Report:**

### **Comments from Individuals:**

- John Bayliss moved a motion to authorize the LUC President and Office Manager to arrange to send something from the Executive Committee to the funeral of Dave Gulden's mother. Dave Faulkner seconded. All in favor.
- Charles Hall – We received a schedule of ramp closures today; Heather will forward it onto the members.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:54 pm, and Dave Faulkner seconded. All in favor.

**Next Scheduled Meeting:** Thursday, May 14, 2015, 1:15 pm at the LUC Office in East Liberty.

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President

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Secretary