



Executive Committee Meeting Agenda  
Thursday, December 9, 2021, 1:15 pm

**Call to Order** – Beau Michael, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of November 10, 2021** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – Tyler Bumbalough

1. FY21-24 RTIP Amendment #2 (Capital Program Amendment)

**New Business:**

1. Review of The Courtyards on Hyland Run Phase 2 AKA GPN-13 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Jerome Township Parcel Amendment – Faulk St (Union County) – Staff Report by Brad Bodenmiller
3. Review of Jerome Township Parcel Amendment – NW Jerome Road and Hill Road (Union County) – Staff Report by Aaron Smith

**Director's Report**

**Comments from Individuals**

**Adjourn**

## LUC Regional Planning Commission Treasurer's Report

Beginning Balance on November 1, 2021 \$ 493,450.65

Receipts

EC New Vision Ohio, LLC	The Courtyards on Hyland Run FP	\$	3,915.00
City of Bellefontaine	Maps	\$	37.50
Jerome Township	Maps	\$	8.00
Stokes Township	Maps	\$	60.00
Liberty Township	Maps	\$	40.00
Union County	Interest	\$	102.09

Total Receipts \$ 4,162.59

Total Cash on Hand \$ 497,613.24

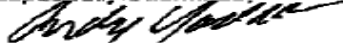
Expenditures

Employee Salaries	2 Pay Periods	\$	13,099.20
PERS	11/1/20201	\$	1,833.90
Medicare	2 Pay Periods	\$	182.09
Worker's Compensation	Worker's Compensation Payment	\$	138.14
CEBCO	Health Insurance	\$	2,381.98
Dental Insurance	Dental Insurance	\$	103.00
CEBCO	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	8.42
CRI Digital	Copier Maintenance	\$	212.25
Staples	Office Supplies	\$	98.92
Richwood Banking Visa	Carbonite subscription	\$	308.87
Clark County TCC	RTPO services per contract	\$	3,285.19
Wesley Easton	5 gallon water	\$	5.65
TRC	Monthly Rent per contract	\$	2,567.26
Brad Bodenmiller	Mileage - October 2021	\$	266.97
Heather Martin	Mileage - October 2021	\$	82.39
Richwood Banking Visa	Miscellaneous Expenses	\$	399.89

Total Expenditures \$ 24,979.14

Balance on Hand as of November 30, 2021 \$ 472,634.10

Respectfully Submitted,



R. Andy Yoder, Treasurer



## 2021 Budget Summary

as of November 30, 2021

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 20,975.00	(\$3,425.00)	86%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 2,274.66	(\$6,225.34)	27%
420121	Subdivision Plats	\$ 45,000.00	\$ 102,858.91	\$57,858.91	229%
420122	Mapping	\$ 100.00	\$ 465.50	\$365.50	466%
470101	Interest	\$ 1,347.56	\$ 2,185.15	\$837.59	162%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 298,502.44</b>	<b>\$ 357,230.72</b>	<b>\$58,728.28</b>	<b>120%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 157,190.46	90%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 22,006.80	90%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 2,192.91	86%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 1,663.64	86%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 26,201.78	87%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 1,133.00	87%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 55.22	85%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 92.62	84%
520115	Office Supplies	\$ 5,000.00	\$ 3,000.00	\$ 8,000.00	\$ 4,995.79	62%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,941.66	59%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 10,809.05	69%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 1,272.00	25%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ 55.00	1%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 32,355.86	90%
540100	Equipment	\$ 2,500.00	\$ 600.00	\$ 3,100.00	\$ -	0%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 2,721.24	45%
550305	Contingencies	\$ 10,000.00	\$ (3,600.00)	\$ 6,400.00	\$ 1,477.00	23%
	<b>Estimated Total Expenditures</b>	<b>\$ 330,937.50</b>		<b>\$ 334,652.30</b>	<b>\$ 267,164.03</b>	<b>80%</b>

### STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 357,230.72
Difference (+/Under)	\$ 58,728.28
Estimated Adjusted Total Expenditures	\$ 334,652.30
Actual 2021 Expenditures	\$ 267,164.03
Difference (+/Under)	\$ 67,488.27

# Memorandum

**To: LUC Executive Committee**

**From: Scott Schmid**  
**TCC Transportation Director**

**Phone 937-521-2133**  
**sschmid@clarkcountyohio.gov**

**Re: RTPO Planning Report**

**Date: December 3, 2021**

**The following are items for discussion and action at the December 9 LUC Executive Committee Meeting**

## **FY21-24 RTIP Amendment #2**

As a reminder, as part of the most recent state transportation budget, money was allocated to RTPOs to conduct a rural transportation planning grant program. ODOT notified LUC that it will receive a portion of those monies through a modest STBG allocation. Applications for Federal Surface Transportation Block Grant (STBG) funding were due August 30.

TCC Staff presented funding recommendations to the RTPO TAC at their November 1 meeting. The TAC reviewed the staff prepared information and approved the following funding recommendations:

- LOG-CR18 Profile Improvements: Fund full request of \$151,713 for CO/CE with the understanding the requested amount will be reduced between today's TAC meeting and the Executive Committee decision. Any savings from the reduced amount will go to funding the CHP-Upper Valley Pike Widening request.
- LOG-TR179 Widening (TR181-CR10): Fund full request of \$98,291 for CO/CE.
- CHP-Urbana Bike Trail Crossing Safety Improvements.: Fund partial request in the amount of \$44,900 for activity of PE and DD.
- CHP-Urbana Woodstock Pike Reconstruction Design: Fund partial request in the amount of \$48,000 for activity of PE environmental and PE DD.
- CHP-Upper Valley Pike Widening: Fund partial request in the amount of \$49,096 for CO. Additionally, any savings from the reduced amount of LOG-CR18 Profile Improvements will go to funding this partial request for CO.

These recommendations, including a reduction in funding for LOG-CR18 Profile Improvements and an increase in funding for CHP-Upper Valley Pike Widening, have been programmed by ODOT District 7 and are attached to the RTIP amendment Resolution in this agenda packet.

TCC Staff requests discussion and approval of the RTIP amendment as attached at the December 9 meeting.

**CHP/St. Paris Trail Study**

The CHP/St. Paris Trail Feasibility Study was officially kicked off at a meeting on October 20 with the task order consultant team, Village officials, and local stakeholders. The consultant team captured feedback from that meeting to begin preparing alternative alignments for an east/west trail from Miami County to Urbana.

The consultant team mapped the abandoned rail corridor and various roadway crossings using an aerial drone on December 3. The information collected will be used to compare and to estimate the costs of various alignments. The next stakeholder meeting is tentatively set for late January 2022 with a task completion date of February 28, 2022.

Informational only. No action requested at this time.

**FY 2022 Budget Status**

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.00	\$ 90,989.97	8%	\$ 267.40	\$ 7,402.03
625.11 RTPO Planning (fy21)	\$ 50,000.00	\$ 17,240.19	66%	\$ 4,865.32	\$ 32,759.81



A RESOLUTION  
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION TO APPROVE  
AMENDMENT #2 FOR THE SFY 2021 – SFY 2024 REGIONAL TRANSPORTATION  
IMPROVEMENT PROGRAM FOR LOGAN AND CHAMPAIGN COUNTIES

**WHEREAS**, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

**WHEREAS**, LUC is responsible for maintaining the Regional Transportation Improvement Program (TIP) for Logan and Champaign Counties, in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

**WHEREAS**, LUC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached lists, resulting in the need for a SFY2021-SFY2024 TIP amendment; and

**WHEREAS**, the amendment is consistent with the LUC Regional Transportation Plan; and

**WHEREAS**, the amendment will result in a TIP that is in reasonable fiscal constraint; and

**WHEREAS**, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2023.

**BE IT THEREFORE RESOLVED:**

That the members of the LUC Executive Committee approve the amendment to the SFY 2021-SFY 2024 Regional Transportation Improvement Program as shown on the attachment.

**BY ACTION OF THE LUC EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Beau Michael  
President, LUC Executive Committee

\_\_\_\_\_  
Bradley Bodenmiller  
Secretary, LUC Executive Committee

\_\_\_\_\_  
Date



# Logan-Union-Champaign regional planning commission

PID	County-Route-Section/ Location/Termini/Description	Total Construction Cost (Thousands)	TIP Funding					Air Quality	Congestion Mitigation	Regionally Significant	Future Construction	EJ Target Area	LPA Non-Traditional	System Preservation	Safety & Security	Economic Vitality	Fiscally Balanced	Env Doc Complete	Local Let PS&E to District	Sale	Award
			Source	Type	Phase/ SubPhase	\$FY	Amount														
115977	CHP-CR 216  Widen Roadway to 24ft. Correct the crown cross section.	0	F F	STBG STBG	PE PD PE DD	2022 2023	35 13	E			X	L	X	X			X	None	None	None	None
115978	CHP-Urbana Bike Trail Safety Imp  Improve bike trail crossings with signage, striping and flashing beacons. Short-term countermeasures on Miami St. at the trail crossing include signage and striping improvements and the installation of rectangular rapid flashing beacons. In addition, the project would implement the long-term countermeasures on North Main St. between Lincoln Place and Light St., including modifications to the existing trail crossings with the Simon Kenton Trail. Long-term countermeasures on North Main St. at the trail crossing include the closure and removal of the section of Laurel Oak St. between North Main St. and Fyffe St., relocation of the trail crossing to a point northward of its existing location, realignment of the existing trail, construction of a refuge island at the new trail crossing location, signage and striping improvements, and installation of rectangular rapid flashing beacons.	0	F F	STBG STBG	PE PD PE DD	2022 2023	40 4	E			X	M L	X	X	X	X	X	None	None	None	None
115979	LOG-CR18 Profile Improvements  Roadway profile improvements on CR 18 in Logan county. Improve roadway safety by performing profile improvements on CR18 to increase the line of sight for vehicles on CR18 and for vehicles approaching CR18 from TR216, TR200, and CR200. Total length of profile improvement is 1,000-feet.	122	F O F	STBG L STBG	CO CC CO CC CO CE	2022 2022 2022	96 24 2	E				M L	X	X	X	X	X	None	None	4/1/2022	4/15/2022
115980	LOG-TR179 00.85  Widen TR 179 in Logan County, Jefferson Township by two feet to improve roadway safety.	109	F O F	STBG L STBG	CO CC CO CC CO CE	2023 2023 2023	95 11 3	E				M L	X	X	X	X	X	None	None	4/1/2023	4/15/2023
115985	CHP-Upper Valley Pike Widening  Widen Upper Valley Pike 2' on each side of the road with plans to pave 22' minimum width	103	F	STBG	CO CC	2023	103	E				L	X	X	X	X	X	None	None	4/1/2023	4/15/2023



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Beau Michael  
President, LUC Executive Committee

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Bradley Bodenmiller  
Secretary, LUC Executive Committee

\_\_\_\_\_  
Date





# Logan-Union-Champaign regional planning commission

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# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – December 9, 2021

### Brad's Activities:

11/16	ODOT Central Office RTPO Capital Program Discussion
11/17	OARC Executive Directors Meeting
11/18	Champaign Co (C) 208 Plan
11/29	Met with ORDA Counsel
12/1	Village of West Liberty (L) Planning Commission
12/7	Union Co (U) Department Heads meeting
12/8	Village of West Liberty (L) Planning Commission
Ongoing	Union Co (U) Comprehensive Plan discussion
Ongoing	RTPO (Logan-Champaign) Planning Grant

### Aaron's Activities:

11/10	Village of West Mansfield (L) Planning Commission Mtg
11/16	Union County (U) Parks & Trails Working Group
11/17	Dover Twp (U) Zoning Commission Mtg
12/6	Taylor Twp (U) Zoning Commission Mtg
12/8	Village of West Mansfield (L) Planning Commission Hearing
Mapping	Millcreek Twp (U), Claibourne Twp (U), Vlg of Richwood (U), Urbana Twp (C)
Zoning	City of Bellefontaine (L), Vlg of DeGraff (L), Vlg of Quincy (L), Vlg of West Mansfield (L), Jefferson Twp (L), Liberty Twp (L), Pleasant Twp (L), Richland Twp (L), Washington Twp (L), Zane Twp (L), Vlg of Richwood (U), Allen Twp (U), Claibourne Twp (U), Darby Twp (U), Jerome Twp (U), Taylor Twp (U), Union Twp (U), Vlg of Mechanicsburg (C), Vlg of North Lewisburg (C), Vlg of St. Paris (C), Johnson Twp (U), Mad River Twp (C), Urbana Twp (C)
Support/Assisting Jurisdictions	

### Heather's Activities:

11/16	Logan County Land Bank Meeting
12/1	2022 Membership Invoices sent
12/1	Follow-up on Land Bank properties
12/3	Follow-up on Land Bank properties
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
Ongoing	Fair Housing Activities
Ongoing	Champaign County CDBG activities
In Progress	CDBG Desktop Monitoring of Urbana – Critical grant

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East Liberty, Ohio 43319

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Executive Committee Meeting Minutes  
Thursday, December 9, 2021

President Beau Michael called the meeting to order at 1:15 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** Brad Bodenmiller, Tyler Bumbalough, Preston Carter, Tim Cassady, Mike Kerns for Scott Coleman, Wes Dodds, Todd Freyhof, Todd Garrett, Ashley Gaver, Kyle Hoyng, Dennis Kauffman, Mark Mowrey for Steve McCall, Beau Michael, Tammy Noble, Ryan Smith, Bill Narducci for Jeff Stauch, Blake Simpson, Ben Vollrath, Jason Willis, and Andy Yoder.

**Members absent:** John Brose, Brian Davidson, Tim Notestine, Jeff Rea, Mark Robinson, Steve Robinson, Ryan Shoffstall, and George Showalter.

**Guests present:** Joe Koralewski, Jerome Township; Andy Keeler, City of Dublin; Scott Schmidt, Clark County TCC; Justin Wollenberg, Terrain Evolution; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Todd Freyhof moved a motion to approve the minutes from the November 10, 2021, meeting, as written, and Ryan Smith seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for November. Wes Dodds moved a motion to accept the Financial Report and Tim Cassady seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website. Blake Simpson reported for ODOT District 7.

**RTPO:**

Scott Schmidt reported for the RTPO. Scott provided more in-depth information for the RTIP Amendment projects. Through LUC's RTPO, this resolution will effectively award \$392,000 to the RTPO counties.

1. FY21-24 RTIP Amendment #2 (Capital Program Amendment)
  - o Andy Yoder moved a motion to adopt the FY21-24 RTIP Amendment #2 (Capital Program Amendment) and Ben Vollrath second. All in favor.

**New Business:**

1. Review of The Courtyards on Hyland Run Phase 2 AKA GPN-13 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

- Bill Narducci moved a motion to accept the recommendation of approval of the The Courtyards on Hyland Run Phase 2 AKA GPN-13 Phase 2 Final Plat and Tammy Noble seconded. All in favor.
- 2. Review of Jerome Township Parcel Amendment – Faulk St – Staff Report by Aaron Smith
  - Tim Cassady moved a motion to accept the recommendation of approval of the Jerome Township Parcel Amendment – Faulk St and Jason Willis seconded. All in favor.
- 3. Review of Jerome Township Parcel Amendment – NW Jerome and Hill Roads – Staff Report by Aaron Smith
  - Tammy Noble moved a motion to accept the recommendations of approval of the Jerome Township Parcel Amendment – NW Jerome and Hill Roads and Todd Garrett seconded. All in favor.

## Director's Report

### Comments from Individuals:

**Adjourn** – Mark Mowrey moved a motion to adjourn the LUC Executive Committee Meeting at 1:32 pm and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, January 13, 2021, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty OH 43319.

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President

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Secretary

10820 St. Rt. 347, PO Box 219  
East Liberty, Ohio 43319  
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