



Dave Gulden, AICP
Director

Jim Holycross
President

Jeremy Hoyt
Vice-President

Dave Faulkner
2nd Vice-President

Robert A. Yoder
Treasurer

Executive Committee Meeting Agenda
Thursday, October 12, 2017, 1:15 PM

Call to Order – Jim Holycross, President

Roll Call – Dave Gulden

Action on Minutes of September 14, 2017 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – TCC Representative

New Business:

1. Review of Mitchell Highlands Section 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Mitchell Highlands Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Jerome Village VN-3 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Dover Township Text Amendment (Union County) – Staff Report by Brad Bodenmiller
5. Review of City of Urbana Parcel Amendment (Champaign County) – Staff Report by Brad Bodenmiller
6. Appointment of LUC Nominating Committee – Jim Holycross
7. Annual Dinner

Director's Report

Comments from Individuals

Adjourn

**LUC Regional Planning Commission
Treasurer's Report**

Beginning Balance on September 1, 2017 \$ 534,491.73

Receipts

URE	Annual Dinner Sponsorship	\$ 950.00
Pioneer Electric	Annual Dinner Sponsorship	\$ 250.00
Terrain Evolution	VN-3 Preliminary Plat	\$ 3,650.00
Rockford Homes	Mitchell Highlands Final Plat	\$ 1,600.00
Rockford Homes	Mitchell Highlands Final Plat	\$ 1,720.00
Champaign County	CDBG & FH'ing	\$ 20,127.26
Union County	August Interest	\$ 693.61

Total Receipts \$ 28,990.87

Total Cash on Hand \$ 563,482.60

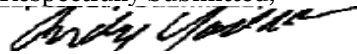
Expenditures

Employee Salaries	2 Pay Periods	\$ 12,858.55
PERS	Aug-17	\$ 1,800.21
Medicare	2 Pay Periods	\$ 176.02
Worker's Compensation	Worker's Compensation Payment	\$ 145.67
CEBCO	Health Insurance	\$ 2,893.16
Dental Insurance	Dental Insurance	\$ 135.90
CEBCO	Vision Insurance	\$ 7.12
Life Insurance	Life Insurance	\$ 8.42
CRI Digital	Copier Maintenance	\$ 212.55
Staples	Office Supplies	\$ 980.38
Easton Water	Water Cooler Rental & Bottled Water	\$ 16.58
DP&L	Electricity	\$ 90.09
Time Warner	Phone & Internet Service	\$ 307.34
Kenneth Welty	Lawn Mowing	\$ 15.00
Brad Bodenmiller	Mileage - August 2017	\$ 260.55
Dave Gulden	Mileage - August 2017	\$ 234.33
Heather Martin	Mileage - August 2017	\$ 63.13

Total Expenditures \$ 20,205.00

Balance on Hand as of September 30, 2017 \$ 543,277.60

Respectfully Submitted,



R. Andy Yoder, Treasurer



2017 Budget Summary

as of September 30, 2017

Revenues

	Estimated	Received	Cash Balance	%
450112 Membership Contributions	\$ 183,252.34	\$ 188,782.05	\$ 5,529.71	103%
450105 Grants	\$ 33,500.00	\$ 34,227.26	\$ 727.26	102%
450105.LUC13 ODOT RTPO Grant	\$ 80,000.00	\$ 9,539.85	\$ (70,460.15)	12%
420107 Charges for Services	\$ -	\$ 3,812.41	\$ 3,812.41	
480108 Annual Dinner	\$ 2,900.00	\$ 1,450.00	\$ (1,450.00)	50%
420121 Subdivision Plats	\$ 30,000.00	\$ 24,604.40	\$ (5,395.60)	82%
420122 Mapping	\$ 100.00	\$ 10.00	\$ (90.00)	10%
470101 Interest	\$ 1,428.00	\$ 5,243.18	\$ 3,815.18	367%
480111 Refund	\$ -	\$ 1,305.39	\$ 1,305.39	
Estimated Total Revenue	\$ 331,180.34	\$ 268,974.54	\$ (62,205.80)	81%

Expenditures:

	Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100 Salaries & Wages	\$ 210,000.00	\$ (25,000.00)	\$ 185,000.00	\$ 123,903.35	\$ 61,096.65	67%
510205 PERS	\$ 29,400.00		\$ 29,400.00	\$ 17,341.63	\$ 12,058.37	59%
510215 Medicare	\$ 3,045.00		\$ 3,045.00	\$ 1,702.18	\$ 1,342.82	56%
510225 Workers Compensation	\$ 3,360.00		\$ 3,360.00	\$ 1,408.66	\$ 1,951.34	42%
510305 Medical	\$ 36,000.00		\$ 36,000.00	\$ 26,038.44	\$ 9,961.56	72%
510310 Dental Insurance	\$ 2,000.00		\$ 2,000.00	\$ 1,223.10	\$ 776.90	61%
510315 Vision Insurance	\$ 200.00		\$ 200.00	\$ 64.08	\$ 135.92	32%
510320 Life Insurance	\$ 200.00		\$ 200.00	\$ 77.68	\$ 122.32	39%
520115 Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 3,269.51	\$ 6,730.49	33%
520155 Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 3,771.09	\$ 1,228.91	75%
530100 Contract Services	\$ 15,000.00	\$ 25,000.00	\$ 40,000.00	\$ 1,528.57	\$ 38,471.43	4%
530110 Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	\$ -	###
530171 Professional Development	\$ 6,000.00	\$ (2,000.00)	\$ 4,000.00	\$ 543.00	\$ 3,457.00	14%
530199 Utilities	\$ 12,000.00		\$ 12,000.00	\$ 4,800.57	\$ 7,199.43	40%
530650 Maintenance & Repair	\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ 2,178.84	\$ 2,821.16	44%
530702 Annual Dinner	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800 Building	\$ 360,000.00		\$ 360,000.00	\$ 500.00	\$ 359,500.00	0%
540100 Equipment	\$ 8,000.00	\$ (1,000.00)	\$ 7,000.00	\$ 2,040.00	\$ 4,960.00	29%
550100 Travel & Expense	\$ 10,000.00		\$ 10,000.00	\$ 4,299.41	\$ 5,700.59	43%
550305 Contingencies	\$ 10,000.00	\$ 3,000.00	\$ 13,000.00	\$ 2,995.79	\$ 10,004.21	23%
Estimated Total Expenditures	\$ 736,205.00		\$ 736,205.00	\$ 203,685.90	\$ 532,519.10	28%

STATEMENT:

Cash Balance January 1, 2017	\$ 477,988.96
Estimated Cash Balance December 31, 2017	\$ 114,161.01
Actual Cash On Hand December 31, 2017	
Estimated Total Revenue	\$ 331,180.34
Actual 2017 Revenue	\$ 268,974.54
Difference (+/Under)	\$ (62,205.80)
Estimated Total Expenditures	\$ 736,205.00
Actual 2017 Expenditures	\$ 203,685.90
Difference (+/Under)	\$ 532,519.10

Memorandum

To: LUC Executive Committee

From: Scott Schmid
TCC Transportation Director

Phone 937-521-2133
sschmid@clarkcountyohio.gov

Re: RTPO Planning Report

Date: October 4, 2017

The following are items for discussion at the October 12 LUC Executive Committee Meeting

Coordinated Transportation Planning

TCC staff is currently finalizing data mapping for both Logan and Champaign County Mobility Managers as they continue to develop Coordinated Transportation Plan updates.

National Highway Institute (NHI) – Road Safety Audits/Assessments Workshop

TCC hosted a 2-day Road Safety Audits/Assessments workshop on September 26-27 in Springfield. Attendees included representatives from the Logan, Champaign, and Union County Engineer’s Departments. The course included instruction on how to successfully conduct a roadway safety field audit and concluded with an onsite field review example study.

Trail Counters

TCC staff collected and processed trail counts from automatic counters in Logan and Champaign Counties. Staff provided the counts in .pdf format to local stakeholders.

LOG-US33/SR274 Study

TCC staff is currently coordinating the collection of traffic surveillance video at the intersection of US33 and SR274 and the intersection of SR274 and CR61 for an abbreviated study of truck freight movements. Staff met with the Logan County Engineer, ODOT District and County officials, and LUC staff to discuss the issues to be analyzed. Traffic video will be collected the week of October 9.

October Budget Status

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.67	\$ 92,683.78	6%	\$ 2,465.48	\$ 5,708.89



Logan-Union-Champaign regional planning commission

Executive Committee Meeting Minutes Thursday, October 12, 2017

Dave Gulden, AICP
Director

Jim Holycross
President

Jeremy Hoyt
Vice-President

Dave Faulkner
2nd Vice-President

Robert A. Yoder
Treasurer

1st Vice-President Jeremy Hoyt called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Paul Benedetti, Tyler Bumbalough, Tim Cassady, Scott Coleman, Dave Faulkner, Ron Todd for Chad Flowers, Todd Garrett, Kevin Gregory, Dave Gulden, Charles Hall, Wes Dodds for Jim Holycross, Jeremy Hoyt, Mark Mowrey for Steve McCall, Barry Moffett, Adam Moore, Tim Notestine, Tammy Noble for Vince Papsidero, George Showalter Jeff Stauch, and Andy Yoder.

Members absent: John Brose, Todd Freyhof, Matt Parrill, Steve Shepherd, Ryan Shoffstall, Ryan Smith, Ben Vollrath.

Guests present: Bill Narducci, Union County Engineer's Office; Judy Christian, York Township; Melanie Runkel, CCSTCC; Scott Schmid, CCSTCC; Josh Powers, ODOT Logan County Manager; Kaye Borchers, Choice One Engineering; Tevis McCammon, ODOT; Mark Smith, CEC; Corey Theuerkauf, Rockford Homes, Inc; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – Tim Cassady moved a motion to approve the minutes from the September 14, 2017, meeting as written and Dave Faulkner seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for September. Charles Hall moved a motion to accept the Financial Report and Tim Notestine seconded. All in favor.

ODOT Reports:

No reports for the month; Dave Gulden will contact ODOT District 6 to find out who the representative is.

RTPO Report

1. Scott Schmid provided a report, which is available on LUC's web-site. Most of the information is completing work from the previous month. Staff is finalizing data mapping for Logan and Champaign Counties. TCC hosted National Highway Institute course and had representatives attend from Logan, Union and Champaign Counties Engineer's Offices. Staff collected and processed trail counts from Logan and Champaign County; data is available for anyone who like to see. Staff is collecting cameras that

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we had set up at US33 and SR274 and at SR271 and CR61. The data will be used for an abbreviated freight study. Regarding the budget, we're only 6% in so a little behind but it's picking up.

- a. Dave Faulkner – On the studies you're doing, what's different than what LUC did?
 - i. Scott – These are more micro planning activities, whereas, their's was macro. And activities could be anything that comes through this board.

New Business:

1. Review of Mitchell Highlands Section 1 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the Zoning and Subdivision Committee's recommendation to approve the Mitchell Highlands Section 1 Final Plat and Charles Hall seconded. All in favor.
2. Review of Mitchell Highlands Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - John Bayliss moved a motion to accept the Zoning and Subdivision Committee's recommendation to approve the Mitchell Highlands Section 2 Final Plat and Dave Faulkner seconded. All in favor.
3. Review of Jerome Village VN-3 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the Zoning and Subdivision Committee's recommendation to accept the developer's request to table the Jerome Village VN-3 Preliminary Plat and Tim Cassady seconded. All in favor.
4. Review of Dover Township Text Amendment (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the Zoning and Subdivision Committee's recommendation to approve the Dover Township Text Amendment with staff comments and Barry Moffett seconded. All in favor.
5. Review of City of Urbana Parcel Amendment (Champaign County) – Staff Report by Brad Bodenmiller
 - Tim Cassady moved a motion to accept the Zoning and Subdivision Committee's recommendation to recommend denial of the City of Urbana Parcel Amendment with staff comment encouraging the city to work with the applicant. With the additional provision that if the city

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does approve this they should also include the zoning overlay and Adam Moore seconded. All in favor.

6. Appointment of LUC Nominating Committee – Jeremy Hoyt
 - Andy Yoder moved a motion to accept the appointment of Charles Hall, John Bayliss and David Faulkner as the Nominating Committee and Scott Coleman seconded. All in favor
7. Annual Meeting
 - The Annual Meeting will be held at the James. A. Rhodes Conference Center on November 16, 2017. The number of tickets sold should be given to Heather by November 8. The speaker will be Jason Duff. The caterer will be Der Dutchman.

Director's Report:

Comments from Individuals:

Adjourn – Mark Mowrey moved a motion to adjourn the LUC Executive Committee Meeting at 1:37 pm, and Dave Faulkner seconded. All in favor.

Next Scheduled Meeting: Thursday, November 9, 2017, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

President

Secretary

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