



Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Executive Committee Meeting Minutes Thursday, February 12, 2009

LUC President Charles Hall called the meeting to order at 1:15 pm.

Roll Call - Jenny Snapp, Director

Members present: John Bayliss, Mike Bow, Max Coates, Scott Coleman, Doug Crabill, Robb Cummins, Greg DeLong, Bill Edwards, Charles Hall, Paul Hammersmith, Jim Holycross, Valerie Klingman, Bill Nibert, Tim Notestine, Dan Rooney, Fereidoun Shokouhi, Rick Shortell, Jenny Snapp, Jeff Stauch and Andy Yoder.

Members absent: Tracy Allen, Bill Kelley, Randy Kyte, Barry Moffett, Doug Miller, Ryan Shoffstall and Tom Smith.

Guests present: Joe Hughes, Jefferson Township Resident, Dan Block developer Autumn Ridge, Wes Dodds, Kyle Hanigovsky and Heather Martin of LUC Regional Planning Commission.

Minutes: Fereidoun Shokouhi made the first motion to approve the minutes from the January 8, 2009 meeting with a one noted correction of change the word approved to accept under the Treasurer's Report. Max Coates made the second motion to approve the minutes from the January 8, 2009 meeting with a one noted correction of change the word approved to accept under the Treasurer's Report. All in favor.

Treasurer's Report: LUC Treasurer Andy Yoder presented the Financial Report. Fereidoun had a clarification that the travel listed was for mileage. He also asked for clarification in regard to the contingency amount that was listed? The amount was for the other half of the copier bill. Max Coates made the first motion to accept the Financial Report. Tim Notestine made the second motion to accept the Financial Report. All in favor.

ODOT Reports: ODOT 6 report was attached and Robb Cummins passed out ODOT 7 report.

New Business:

1. Review of Grant Clearance on behalf of the Tri-County Community Action Commission in the amount of \$400,000 from the USDA Rural Development

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- Program to finance the purchase of a building to use as a Community Center at 315 Auburn Avenue in Bellefontaine.
- Max provided more information on this Grant in regards to their previous location in Logan County and the reason for the move which will be a cost savings from leasing to owning. Discussion was held in regards to the moves for this agency. Max Coates made the first motion to grant the clearance, and Tim Notestine seconded the motion. All in favor.
2. Review of Grant Clearance on behalf of the City of Urbana with support from the Simon Kenton Pathfinders in the amount of \$444,500 from the Ohio Department of Natural Resources Clean Ohio Trails Fund for the Urbana-Bellefontaine Connector Phase 1. The Urbana-Bellefontaine Connection Phase 1 is the beginning section of an 18 mile extension of the Simon Kenton Trail. The Phase 1 project will extend northward 1.25 miles to the northern edge of the City of Urbana. The total project cost is \$592,673 with the difference in local match.
 - Rick Shortell made the first motion to grant clearance and Scott Coleman made the second motion to grant clearance. Discussion was held to clarify the loan amount and the mileage of the trail. All in favor.
 3. Review of Amended Autumn Ridge Section 1 Final Plat
 - Bill Edwards made the first motion to approve the Autumn Ridge Amended Section 1 Final Plat with the condition that comments of all reviewing agencies must be implemented. Jeff Stauch made the second motion. Dan explained further the drainage issue, which he did not feel was a concern, and he had not received any phone calls about complaints. The trustees were receiving phone calls complaining about the draining issue. Need to have soil & water approve it. All in favor.
 4. Review of City of Urbana's General Provision Zoning Amendment regarding Signs, Section 1137.00
 - This was an informal review at the Zoning and Subdivision Committee meeting. There were a number of comments in regards to this so a meeting will be held including Greg DeLong and Don Walters as both of their jurisdictions are hoping to update their language in regards to signs.
 5. Review of Jefferson Township, Logan County, petitioned Zoning Amendment regarding Wind Turbines
 - Fereidoun Shokouhi made the first motion to accept the Zoning & Subdivision Committee's recommendation of denial of the Jefferson Township petitioned zoning amendment, and Max Coates made the second motion to accept the Zoning & Subdivision Committee's recommendation of denial. All in favor.

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6. Zoning & Subdivision Committee Appointments 2009

- Bill Edwards will no longer be able to serve on the committee per his schedule. Mike Bow made the first motion to approve the Zoning and Subdivision Committee appointments as: Scott Coleman/Chair, Greg DeLong/Vice-Chair, Doug Crabill, Charles Hall, Paul Hammersmith, Fereidoun Shokouhi, Jeff Stauch, and Don Walters. In addition, the motion included the acceptance of the replacement of Bill Edwards. Jim Holyeross made the second motion. All in favor.

Director's Report – Jenny Snapp, Director

Comments from Individuals

- Mike Bow – I would like to hear about the bailout program and how it could impact the CDBG money. I would think the Miami River Project would be a good thing.
- John Bayliss – We have submitted that as an option as well as the others to the person who was assigned to us.
- Jenny – we've discussed this before, but wanted to mention the NSP program, Bellefontaine is leading the process, and after attending that training, we very quickly decided we would not be interested in the administration of the program.

Adjourn: Fereidoun Shokouhi made the first motion to adjourn the LUC Executive Committee Meeting at approximately 1:59 pm, and Max Coates seconded the motion. All in favor.

Next Scheduled Meeting: Thursday, March 12, 2009, 1:15 pm at the LUC Regional Planning Commission building located at 9676 E. Foundry Street, East Liberty.

President

Secretary

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2009 Budget Summary

As of 2/11/2009

10-800 REVENUES:	Estimated	To Date	CashBalance
1 Per Capita Assessments			
County & City	\$ 130,223.15	\$ -	\$ 130,223.15
Villages & Townships	\$ 41,267.66	\$ -	\$ 41,267.66
2 Estimated Interest	\$ 3,400.00	\$ -	\$ 3,400.00
3 Estimated Other	\$ 70,000.00	\$ -	\$ 70,000.00
4 Services and Projects	\$ 53,700.00		
Estimated Total Revenue	\$ 298,590.81	\$ -	\$ 298,590.81

10-100 EXPENDITURES:	Estimated	To Date	Unencumbered
1020 Salaries & Wages	\$ 189,950.00	\$ 13,547.14	\$ 176,402.86
1030 Supplies	\$ 6,000.00	\$ 1,112.05	\$ 4,887.95
1040 Equipment	\$ 1,273.00	\$ 94.91	\$ 1,178.09
1050 Utilities	\$ 9,000.00	\$ 1,003.91	\$ 7,996.09
1060 Travel	\$ 8,000.00	\$ 553.64	\$ 7,446.36
1070 Professional Development	\$ 4,000.00	\$ 25.00	\$ 3,975.00
1090 Other Expenses	\$ 3,000.00	\$ 6.50	\$ 2,993.50
1091 PERS	\$ 26,313.00	\$ 1,853.27	\$ 24,459.73
1092 Workers Compensation	\$ 4,699.00	\$ -	\$ 4,699.00
1093 Medicare	\$ 2,726.00	\$ 189.18	\$ 2,536.82
1094 Hospital / Life Insurance	\$ 21,000.00	\$ 9.60	\$ 20,990.40
1100 Contingencies	\$ 7,000.00	\$ 5,162.00	\$ 1,838.00
1200 Union County 50% Plat Reimbursement	\$ -	\$ -	\$ -
1300 Building Fund	\$ 15,000.00	\$ 70.91	\$ 14,929.09
1400 Development Projects	\$ -	\$ -	\$ -
Estimated Total Expenditures	\$ 297,961.00	\$ 23,628.11	\$ 274,332.89

STATEMENT:

Cash Balance January 1, 2009	\$ 122,076.45
Estimated Cash Balance December 31, 2009	\$ 120,630.00

LUC REGIONAL PLANNING COMMISSION TREASURER'S REPORT 2009

BEGINNING BALANCE ON January 1, 2009 \$ 122,076.45

RECEIPTS

City of Urbana	\$ 1,640.93
Dan Autumn LLC	\$ 560.00
	<u>2,200.93</u>

TOTAL RECEIPTS \$ 2,200.93

TOTAL CASH ON HAND \$ 124,277.38

EXPENDITURES

Employee Salaries	\$ 13,547.14
PERS	\$ 1,853.27
Medicare	\$ 189.18
Anthem Life	\$ 9.60
Time Warner Cable	\$ 94.91
Embarq	\$ 304.22
Dayton Power & Light	\$ 570.55
Verizon Wireless	\$ 129.14
Jenny Snapp	\$ 281.50
Heather Martin	\$ 58.14
Weston Dadds	\$ 101.00
Kyle Hanigosky	\$ 113.00
Staples	\$ 463.16
US Postal Service	\$ 98.00
US Postal Service	\$ 440.00
LUC Regional Planning	\$ 110.89
Lee Surveying & Mapping ¹	\$ 6.50
Business Equipment Co.	\$ 3,800.00
Business Equipment Co.	\$ 1,362.00
COLCAS	\$ 25.00
	<u>23,557.20</u>

Bldg.

Tracey Ackley	\$ 60.00
Lowes	\$ 10.91
	<u>70.91</u>

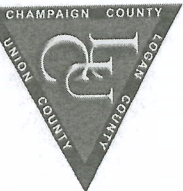
TOTAL EXPENDITURES \$ 23,628.11

BALANCE ON HAND AS OF January 31, 2009 \$ 100,649.27

Respectfully Submitted,



Andy Yoder,
Treasurer



Logan-Union-Champaign
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Director's Report – February 12, 2009

Jenny's Activities:

Meetings, Miscellaneous & Projects

January 12	<ul style="list-style-type: none"> ✓ Meet & Greet new Marysville GIS Coordinator ✓ Attended & presented to Dover Township (Union County) Trustees, Zoning Board, BZA re: upcoming Comprehensive Plan
January 13	<ul style="list-style-type: none"> ✓ Met with Natalie Comer, Logan County CIC re: Economic Development Planning in Logan County ✓ Met with City of Urbana Administration (Bruce Evtlsizor, Doug Crabill, Melanie Kendrick) to discuss 2009 Assessment and upcoming projects
January 16	NSP Application Training in Reynoldsburg
January 20	Presented to the Champaign County Land Trust
January 21	LUC's first (of four) Logan County Seminar Series funded by Sales Tax Grant
January 29	MDA Lock-Up Charity Event - Bellefontaine
January 30	Attended the City of Urbana Comprehensive Plan Steering Committee Meeting
February 4	Met with City of Urbana (Caroline Poe, Doug Crabill, Melanie Kendrick) re: Fair Housing Program
February 5	Met with Governor Strickland to discuss ODOT 21 st Century Transportation Task Force Report
February 10	LUC Zoning & Subdivision Committee Meeting
February 11	Met with Prosecutor Jerry Heaton, Asst. Prosecutor Eric Stewart, and Craig Kaufman of Logan County Health Department to discuss the next installment of the Logan County Seminar Series
Ongoing	<ul style="list-style-type: none"> ✓ Logan County Seminar Series funded by the Logan County Sales Tax Grant ✓ Next Round of funding for the Logan County Sales Tax Grant ✓ 2009 Jurisdictional Assessment Billing ✓ Seminar Series for Champaign & Union Counties – Survey ✓ 2010 Census – Logan County ✓ Presentation next week to Ohio Construction Conference ✓ Working with Franklin County Planning to coordinate State Conference ✓ Municipal model language – Signs, Small Wind Turbines (LUC, Urbana, Marysville, Russells Point) ✓ Misc. – MDA donations, Staff

Heather's Activities:

Meetings, Miscellaneous & Projects

January 8	Meeting with Prosecutor's Office to plan upcoming seminar
January 16	NSP Application Training
January 21	First Sales Tax Seminar
January 22	C.O.L.C.A.S. Meeting
January 30	Urbana Comp Plan Steering Meeting
February 4	Meeting with Carolyn Poe, Doug Crabill, and Melanie Kendrick to discuss Urbana Fair Housing Program
February 6	Delivered F.H. Brochures and Flyers to various agencies in Logan County
February 11	Met with Prosecutor Jerry Heaton, Asst. Prosecutor Eric Stewart, and Craig Kauffman of Logan County Health Department to discuss the next installment of the Logan County Seminar Series
February 12	Mailed F.H. Brochures and Flyers to various agencies in Union County, Champaign County and Urbana
Ongoing	Fair Housing – received one fair housing call from Zanesfield; received one fair housing call from Champaign County and three fair housing calls from Union County

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Wes' Activities:

Miscellaneous

Jan. 9	Attended Education Forum (Green Development) at MORPC
Jan. 9	Met with Planners from Franklin County
Jan. 13	Attended the Mad River Watershed Advisory Committee
Jan. 13	Attended the Jefferson Township Comprehensive Plan Steering Committee meeting
Jan. 14	Met with Phil Metz from the Jefferson Township Commission regarding possible updates to their zoning regulations
Jan. 16	Attended NSP training seminar at ODA
Jan. 21	Attended and Presented at the first Logan County Seminar Series night.
Jan. 22	Met with Pat Hill from Jackson Township, Champaign county to make revisions to their proposed ag zoning map.
Jan. 23	Spoke with Trish Garrison to finalize the zoning map for the Village of St. Paris
Jan. 27	Submitted Logan County Sales Tax Grant to the Logan County Commissioners for GIS collaboration in the county.
Jan. 30	Attended the City of Urbana Comp Plan Steering Committee meeting
Jan. 30	Delivered finalized zoning maps to the Village of St. Paris
Feb. 3	Met with D.J. Pasquerillo from ODDOD for FY06 CDBG grant monitoring for Champaign County
Feb. 4	Met with Melanie Kendrick, Doug Crabill, and Carolyn Poe from the City of Urbana regarding the Fair Housing Program
Feb. 4	Attended the Union County GIS Task Force meeting
Feb. 4	Attended the Jackson Township Zoning Commission/BZA meeting regarding Agricultural Zoning.
Feb. 10	Attended the Zoning and Subdivision Committee meeting
Feb. 11	Met with the Logan County Prosecutors Office and Logan County Health Department regarding planning for the next Logan County Sales Tax Grant training seminar.
Feb. 12	Will attend the Perry Township Comprehensive Plan Steering Committee meeting

Projects

Complete	Village of St. Paris – Zoning Map
Ongoing	Mapping Projects: Washington Twp. – In process
Ongoing	Logan County Township Plans: Perry Township –02/12/09, Jefferson Township – 03/02/09
Ongoing	CDBG Activities
Ongoing	City of Urbana Comp Plan – 02/28/09



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Kyle's Activities:

Miscellaneous

Jan. 8	Meeting with Logan County Prosecutor's Office to discuss/plan LUC Seminars
Jan. 9	Attended an Education Forum at MORPC – Green Development/Grants
Jan. 12	US 33 Corridor Meeting Meet & Greet Marysville GIS Technician – Scott Brock Meeting with Dover Township to discuss Comprehensive Plan
Jan. 13	Attended Mad River Joint Board Meeting – Champaign Co.
Jan. 14	Met with Tim Leasure(ODOD) to validate Raymond/Peoria Surveys
Jan. 15	Attended the NSP Application Training at ODA
Jan. 17	Attended the Union County Township's Zoning Training Session
Jan. 21	Attended Union County CTC Meeting Attended LUC Seminar Series – Seminar #1
Jan. 22	Union County GIS Task Force Data Sharing Subcommittee Meeting
Jan. 30	City of Urbana Comp Plan Steering Committee Meeting
Feb. 3	Planning Discussion for US 33 Corridor – La Chatelaine, Dublin
Feb. 9	Attended US 33 Corridor Meeting
Feb. 10	Zoning and Subdivision Committee
Feb. 11	Union County GIS Task Force Data Sharing Subcommittee Meeting
Upcoming	
Feb. 18	LUC Seminar Series – Seminar #2
Feb. 24	Mad River Watershed Project Meeting
Feb. 27	City of Urbana Comp Plan Steering Committee Meeting
Projects	
Ongoing	US 33 Corridor Team
Ongoing	Union County Comprehensive Plan
Ongoing	Union County GIS Task Force
Ongoing	Union County GIS Task Force Data Sharing Subcommittee
Ongoing	Dover Township Comprehensive Plan – Surveys to go out
Ongoing	City of Urbana Comprehensive Plan
Ongoing	Salary Surveys for Old Jerome, New Dover, Dover Estates, Millcreek Estates, and Magnetic Springs Sewer Improvement Projects
Ongoing	Updating of various township zoning maps

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