



Executive Committee Meeting Agenda

Thursday, February 12, 2015, 1:15 PM

Call to Order – Paul Hammersmith, President

Roll Call – Dave Gulden

Action on Minutes of January 8, 2015 – Executive Committee

January Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Mitchell Crossing Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Woodbine Village Amended Final Plat Section 1, Phase 1 (Union County) – Staff Report by Brad Bodenmiller
3. Review of Woodbine Village Amended Final Plat Section 1, Phase 2 (Union County) – Staff Report by Brad Bodenmiller

Director's Report

Comments from Individuals

Adjourn



2015 Budget Summary

as of January 31, 2015

Revenues

		Estimated	Received	Cash Balance
450112	Membership Contributions	\$ 183,076.20	\$ 148,610.65	\$ (34,465.55)
450105	Grants	\$ 14,500.00	\$ 3,500.00	\$ (11,000.00)
450105.LUC13	ODOT RTPO Grant	\$ 158,840.00	\$ 11,041.95	\$ (147,798.05)
420107	Charges for Services	\$ -	\$ 956.28	\$ 956.28
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)
420121	Subdivision Plats	\$ 22,000.00	\$ 5,896.28	\$ (16,103.72)
420122	Mapping	\$ 100.00	\$ 10.00	\$ (90.00)
470101	Interest	\$ 1,428.00	\$ 171.76	\$ (1,256.24)
Estimated Total Revenue		\$ 382,844.20	\$ 170,186.92	\$ (212,657.28)

Expenditures:

		Estimated	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ 21,933.60	\$ 188,066.40	10%
510205	PERS	\$ 29,400.00	\$ 2,041.75	\$ 27,358.25	7%
510215	Medicare	\$ 3,045.00	\$ 304.02	\$ 2,740.98	10%
510225	Workers Compensation	\$ 3,360.00	\$ -	\$ 3,360.00	0%
510305	Medical	\$ 40,000.00	\$ 3,032.78	\$ 36,967.22	8%
510310	Dental Insurance	\$ 2,500.00	\$ 188.70	\$ 2,311.30	8%
510315	Vision Insurance	\$ 200.00	\$ 8.62	\$ 191.38	4%
510320	Life Insurance	\$ 200.00	\$ 10.32	\$ 189.68	5%
520115	Office Supplies	\$ 10,000.00	\$ 499.10	\$ 9,500.90	5%
520155	Subscription Fees	\$ 5,000.00	\$ -	\$ 5,000.00	0%
530110	Tuition Reimbursement	\$ 7,000.00	\$ -	\$ 7,000.00	0%
530171	Professional Development	\$ 6,000.00	\$ -	\$ 6,000.00	0%
530199	Utilities	\$ 9,000.00	\$ 640.27	\$ 8,359.73	7%
530650	Maintenance & Repair	\$ 10,000.00	\$ 60.00	\$ 9,940.00	1%
530702	Annual Dinner	\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 200,000.00	\$ -	\$ 200,000.00	0%
540100	Equipment	\$ 8,000.00	\$ -	\$ 8,000.00	0%
550100	Travel & Expense	\$ 10,000.00	\$ 678.75	\$ 9,321.25	7%
550305	Contingencies	\$ 24,139.20	\$ -	\$ 24,139.20	0%
Estimated Total Expenditures		\$ 582,844.20	\$ 29,397.91	\$ 553,446.29	5.0%

STATEMENT:

Cash Balance January 1, 2015	\$ 395,922.01
Estimated Cash Balance December 31, 2015	\$ 232,717.68
Actual Cash On Hand December 31, 2015	
Estimated Total Revenue	\$ 382,844.20
Actual 2015 Revenue	\$ 170,186.92
Difference (+/Under)	\$ (212,657.28)
Estimated Total Expenditures	\$ 582,844.20
Actual 2015 Expenditures	\$ 29,397.91
Difference (+/Under)	\$ 553,446.29

LUC Regional Planning Commission Treasurer's Report
2015

Beginning Balance on January 1, 2015 \$ 395,922.01

Receipts

Allen Twp., Union Co.	2015 Membership Assessment	\$ 1,510.60
Bokescreek Twp., Logan Co.	2015 Membership Assessment	\$ 487.50
Champaign County Commissioners	2015 Membership Assessment	\$ 15,782.00
City of Bellefontaine, Logan Co.	2015 Membership Assessment	\$ 5,936.85
City of Dublin	2015 Membership Assessment	\$ 5,000.00
City of Urbana, Champaign Co.	2015 Membership Assessment	\$ 5,233.05
Claibourne Twp., Union Co.	2015 Membership Assessment	\$ 855.40
Darby Twp., Union Co.	2015 Membership Assessment	\$ 1,207.70
Dover Twp., Union Co.	2015 Membership Assessment	\$ 1,435.20
Goshen Twp., Champaign Co.	2015 Membership Assessment	\$ 1,314.30
Harrison Twp., Champaign Co.	2015 Membership Assessment	\$ 594.75
Harrison Twp., Logan Co.	2015 Membership Assessment	\$ 1,060.80
Jefferson Twp., Logan Co.	2015 Membership Assessment	\$ 1,334.45
Jerome Twp., Union Co.	2015 Membership Assessment	\$ 2,899.00
Johnson Twp., Champaign Co.	2015 Membership Assessment	\$ 1,056.25
Leesburg Twp., Union Co.	2015 Membership Assessment	\$ 758.55
Liberty Twp., Logan Co.	2015 Membership Assessment	\$ 807.95
Logan County	2015 Membership Assessment	\$ 36,384.80
Mad River Twp., Champaign Co.	2015 Membership Assessment	\$ 1,810.25
Miami Twp., Logan Co.	2015 Membership Assessment	\$ 487.50
Millcreek Twp., Union Co.	2015 Membership Assessment	\$ 867.75
Monroe Twp., Logan Co.	2015 Membership Assessment	\$ 1,019.20
Paris Twp., Union Co.	2015 Membership Assessment	\$ 1,052.35
Perry Twp., Logan Co.	2015 Membership Assessment	\$ 624.00
Pleasant Twp., Logan Co.	2015 Membership Assessment	\$ 594.10
Rush Twp., Champaign Co.	2015 Membership Assessment	\$ 522.60
Taylor Twp., Union Co.	2015 Membership Assessment	\$ 1,039.35
Union County Commissioners	2015 Membership Assessment	\$ 21,322.40
Union County Engineer	2015 Membership Assessment	\$ 21,322.40
Union Twp., Logan Co.	2015 Membership Assessment	\$ 534.95
Union Twp., Union Co.	2015 Membership Assessment	\$ 647.40
Village of Christiansburg (Champaign)	2015 Membership Assessment	\$ 487.50
Village of DeGraff (Logan Co.)	2015 Membership Assessment	\$ 825.50
Village of Huntsville (Logan Co.)	2015 Membership Assessment	\$ 487.50
Village of Lakeview (Logan Co.)	2015 Membership Assessment	\$ 685.75
Village of Magnetic Springs (Union Co.)	2015 Membership Assessment	\$ 487.50
Village of Mechanicsburg (Champaign)	2015 Membership Assessment	\$ 1,053.65
Village of Milford Center (Union Co.)	2015 Membership Assessment	\$ 526.50
Village of North Lewisburg (Champ. Co.)	2015 Membership Assessment	\$ 949.65
Village of Quincy (Logan Co.)	2015 Membership Assessment	\$ 487.50
Village of Russells Point (Logan Co.)	2015 Membership Assessment	\$ 889.20
Village of St. Paris (Champaign Co.)	2015 Membership Assessment	\$ 1,332.50
Village of Valley Hi	2015 Membership Assessment	\$ 134.55
Village of West Liberty (Logan Co.)	2015 Membership Assessment	\$ 1,158.30
Washington Twp., Logan Co.	2015 Membership Assessment	\$ 1,428.05
Washington Twp., Union Co.	2015 Membership Assessment	\$ 547.30
York Twp., Union Co.	2015 Membership Assessment	\$ 887.90
Zane Twp., Logan Co.	2015 Membership Assessment	\$ 738.40
Champaign Residential	Environmental Review	\$ 478.14
Champaign County/MHDAS	Environmental Review	\$ 478.14
Advanced Civil Design	Woodbine Amended Final Plat Section 1, Phase 2	\$ 1,480.00
Advanced Civil Design	Woodbine Amended Final Plat Tabling	\$ 200.00
Advanced Civil Design	Amended Woodbine Phase 1 Final Plat	\$ 616.28
Mitchell Crossing	Mitchell Crossing Preliminary Plat	\$ 2,800.00
ELTI, LLC	Britonwood Preliminary Plat	\$ 800.00
Village of Russells Point (Logan Co.)	Updated 24 x 26 Zoning Map	\$ 10.00
Logan County Commissioners	Fair Housing FY '13 Administration	\$ 3,500.00
Logan County	Invoice #6 ODOT Grant Reimbursement	\$ 11,041.95
Union County	Interest for 12/13	\$ 171.76

Total Receipts \$ 170,186.92

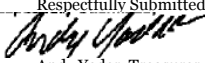
Total Cash on Hand **\$ 566,108.93**

Expenditures

Employee Salaries	2 Pay Periods	\$ 21,933.60
PERS	Dec-14	\$ 2,041.75
Medicare	2 Pay Periods	\$ 304.02
CEBCO	Medical Insurance	\$ 3,032.78
Delta Dental	Dental Insurance	\$ 188.70
VSP	Vision Insurance	\$ 8.62
CEBCO	Life Insurance	\$ 10.32
Staples	Office Supplies	\$ 499.10
Time Warner	Internet/Phone Service	\$ 297.27
Dayton Power & Light	Electric Service	\$ 343.00
Kalyndi Martin	Office Cleaning 1/6/15	\$ 60.00
Brad Bodenmiller	Mileage - December 2014	\$ 365.75
Skyler Wood	Mileage - December 2014	\$ 171.50
Dave Gulden	Mileage - December 2014	\$ 87.50
Heather Martin	Mileage - December 2014	\$ 54.00
		<u>\$ 29,397.91</u>

Total Expenditures **\$ 29,397.91**

Balance on Hand as of January 31, 2015 **\$ 536,711.02**

Respectfully Submitted,

Andy Yoder, Treasurer

LUC MEETING
February 12, 2015

☐Active Construction Projects

ODOT Project 140553

UNI-SR47-13.55, PID Number 96093

Description: Full depth brick pavement replacement and resurfacing.

Location: Richwood. Morris Road to 0.5 miles west of Landon Road.

Maintenance of Traffic: Traffic detoured for maximum of 20 days.

Completion Date: September 15, 2015

Contractor: Shelly Company

Amount: \$1,108,507.00

Project Status: Project awarded.

☐Projects Awarded During Month of January

No projects awarded during January

☐Upcoming Projects Scheduled for Sale through February

No projects scheduled for sale during February

☐ALL PROJECT INFORMATION CURRENT AS OF February 11, 2015.



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – February 8, 2015

Dave's Activities:	
Meetings, Miscellaneous & Projects	
Jan. 9	33 Corridor zoning meeting with jurisdictions
Jan. 12	US 42 Access Management meeting Perry Twp (L)
Jan 12.	
Jan. 13	NW Area Group meeting
Jan. 14	RTPO meeting with MORPC
Jan. 15	Union County CIC Champaign County CDBG Logan County Twp Assn.
Jan. 16	Union County Engineer (thoroughfare plan) Logan County Solid Waste
Jan. 21	Union County CIC
Jan. 22	State of Ohio CDBG
Jan. 23	City of Urbana CDBG
Jan. 26	33 Corridor group meeting Village of West Liberty (L)
Jan. 27	Village of Russels Point (L)
Feb. 2	Allen Twp (U) Union Co. Fair Housing
Feb. 5	Champaign County Commissioners Logan County Commissioners
Feb. 9	Union Twp (U) Village of Milford Center (U)
Feb. 10	Union County Commissioners
Feb. 12	Logan County Land Trust
Ongoing:	RTPO, CDBG

Skyler's Activities:	
Meetings, Miscellaneous, & Projects	
Jan 13	Russells Point Zoning Map Update (C); Mechanicsburg Zoning Map Draft Overlay (C)
Jan 14	Liberty Township Zoning Map Update (L); Huntsville Zoning Map Update (L)
Jan 16	Six Month Review
Jan 23	OARC Meeting in Columbus
Jan 26	TIMS, GCAT, and Safety Training at ODOT Central in Columbus
Jan 27	FHWA Webinar (Integrating Safety in the Rural Transportation Planning Process)
Ongoing	Future Conditions Section Needs Analysis Section Public Participation Fiscal Analysis
ODOT	✓ Socio Demographic Section
RTPO	✓ Existing Conditions Section
	✓ Environmental Section

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Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Heather's Activities:	
Meetings, Miscellaneous & Projects	
Feb. 2	DMU CAC Fair Housing Training in Union County
Feb. 3	Champaign County CoC

Brad's Activities:	
Meetings, Miscellaneous & Projects	
Jan. 5	Wayne Twp (C) Trustee meeting Jackson Twp (C) Trustee meeting
Jan. 9	US 33 Corridor Overlay meeting (jurisdiction planners)
Jan 12	Perry Twp (L) Trustee meeting
Jan. 13	Met with Roger Brown of the Village of Russells Point (L) re: Zoning Map updates.
Jan. 14	Met with Champaign Co (C) Economic Development re: zoning amendments and tax incentives Champaign Co (C) Twp Assn. meeting
Jan. 15	Harrison Twp (C) Trustee meeting
Jan. 16	Met with Jerome Twp (U) and Union Co (U) Engineer's Office re: Union Co (U) Thoroughfare Plan
Jan. 19	Johnson Twp (C) Trustee meeting re: Comprehensive Plan Miami Twp (L) Trustee meeting
Jan. 20	Harrison Twp (L) Trustee meeting McArthur Twp (L) Trustee meeting
Jan.21	Worked-on BZA procedure rules with Logan Co (L) Prosecutor's Office
Jan. 23	OARC Transportation Director Committee meeting
Jan. 26	Safety training at ODOT Central Office
Jan. 27	Webinar training re: regional collaboration to accomplish planning goals
Feb. 5	Mad River Twp (C) Trustee meeting
Feb. 9	Union Twp (U) Trustee meeting Village of Milford Center (U) Council meeting
Feb. 10	Pleasant Twp (L) Trustee meeting
Feb. 11	Village of Mechanicsburg (C) joint meeting of Zoning Commission and BZA re: roles and procedures
Ongoing	Assisting jurisdictions. This month: Harrison Twp (L), Liberty Twp (L), Logan Co (L), McArthur Twp (L), Miami Twp (L), Monroe Twp (L), Perry Twp (L), Pleasant Twp (L), Stokes Twp (L), Village of De Graff (L), Village of Huntsville (L), Village of Russells Point (L), Village of West Liberty (L), Washington Twp (L), Zane Twp (L), Jerome Twp (U), Liberty Twp (U), Paris Twp (U), Union Co (U), Village of Magnetic Springs (U), Village of Milford Center (U), York Twp (U), Champaign Co (C), City of Urbana (C), Harrison Twp (C), Jackson Twp (C), Johnson Twp (C), Mad River Twp (C), Salem Twp (C), Village of Mechanicsburg (C), Village of North Lewisburg (C), Wayne Twp (C)
Ongoing	Assisting with ODOT RTPO Grant as needed.

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Executive Committee Meeting Minutes
Thursday, February 12, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden, Secretary

Members present: John Bayliss, John Brose, Tim Cassidy, Scott Coleman, Todd Freyhof, Kevin Gregory, Dave Gulden, Charles Hall, Paul Hammersmith, Wes Dodds for Jim Holycross, Jeremy Hoyt, Barry Moffett, Ben Wiltheiss for Matt Parrill, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: Tracy Allen, Pam Babjack, Paul Benedetti, David Faulkner, Greg DeLong, Steve McCall, Jack Moore, Jeremy Nash, Tim Notestine, Ryan Shoffstall, Ryan Smith, Amy White.

Guests present: Judy Christian, York Township; Joe Sampson, Village of St. Paris; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission; Jim Whitacre; Bill Westbrook, Developer.

Minutes – John Bayliss moved a motion to approve the minutes from the January 8, 2015 meeting as written and Scott Coleman seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for January. Ben Vollrath moved a motion to accept the Financial Report and Barry Moffett seconded. All in favor.

ODOT Reports – ODOT 6 report is on the web-site.

New Business:

1. Review of Mitchell Crossing Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendations to approve the Mitchell Crossing Preliminary Plat and Charles Hall seconded. All in favor.
2. Review of Woodbine Village Amended Final Plat Section 1, Phase 1 (Union County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendations to approve the Woodbine Village Amended Final Plat Section 1, Phase 1 and Barry Moffett seconded. All in favor.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

3. Review of Woodbine Village Amended Final Plat Section 1, Phase 2 (Union County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept the Staff and Zoning and Subdivision Committee's recommendations to approve the Woodbine Village Amended Final Plat Section 1, Phase 2 and Barry Moffett seconded. All in favor.

Director's Report:

Comments from Individuals:

- Barry Moffett reported that Dover Township has hired a new zoning inspector, Tim Guider.
- Andy – when LUC does a zoning map is the color coding standardized, is it all the same for all the counties? It would make it easier if it was.
 - For the most part all areas have similar color coding's.

Adjourn – Kevin Gregory moved a motion to adjourn the LUC Executive Committee Meeting at 1:40 pm, and Tim Cassady seconded. All in favor.

Next Scheduled Meeting: Thursday, March 12, 2015, 1:15 pm at the LUC Office in East Liberty.

President

Secretary