



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

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## Executive Committee Meeting Agenda Thursday, May 13, 2021, 1:15 pm

**Call to Order** – Beau Michael, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of April 8, 2021** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

### **ODOT Reports**

**RTPO Report** – Tyler Bumbalough

1. FY22 PWP Resolution

### **New Business:**

1. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of VN-9 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Jerome Township Parcel Amendment (VN-1 and VN-8) (Union County) – Staff Report by Aaron Smith
4. Review of Jerome Township Parcel Amendment (VN-10) (Union County) – Staff Report by Aaron Smith
5. November Executive Committee Meeting – Brad Bodenmiller

### **Director's Report**

### **Comments from Individuals**

### **Adjourn**

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

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## 2021 Budget Summary

as of April 30, 2021

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 2,000.00	(\$22,400.00)	8%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 400.00	(\$8,100.00)	5%
420121	Subdivision Plats	\$ 45,000.00	\$ 23,044.57	(\$21,955.43)	51%
420122	Mapping	\$ 100.00	\$ 120.00	\$20.00	120%
470101	Interest	\$ 1,347.56	\$ 804.25	(\$543.31)	60%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	Estimated Total Revenue	\$ 298,502.44	\$ 254,840.32	(\$43,662.12)	85%

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 58,946.43	34%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 8,252.55	34%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 823.32	32%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 624.61	32%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 9,527.92	32%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 412.00	32%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 20.08	31%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 33.68	31%
520115	Office Supplies	\$ 5,000.00		\$ 5,180.56	\$ 970.81	19%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 1,194.00	24%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 6,717.73	43%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ -	0%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 11,788.00	33%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 621.58	10%
550305	Contingencies	\$ 10,000.00		\$ 10,000.00	\$ 403.16	4%
	Estimated Total Expenditures	\$ 330,937.50		\$ 334,832.86	\$ 100,335.87	30%

### STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 254,840.32
Difference (+/Under)	\$ (43,662.12)
Estimated Adjusted Total Expenditures	\$ 334,832.86
Actual 2021 Expenditures	\$ 100,335.87
Difference (+/Under)	\$ 234,496.99

## LUC Regional Planning Commission Treasurer's Report

Beginning Balance on April 1, 2021 \$ 559,328.09

### Receipts

Terrain Evolution	VN-9 Preliminary Plat	\$	3,330.00
Modern Farmhouse LLC	Mills of Watkins Preliminary Plat	\$	1,900.00
Jerome Township	Maps	\$	80.00
Village of Mechanicsburg	Maps	\$	40.00
Village of DeGraff	2021 Per Capita Annual Assessment	\$	957.00
Liberty Township (UC)	2021 Per Capita Annual Assessment	\$	1,677.00
Claibourne Township (UC)	2021 Per Capita Annual Assessment	\$	1,103.25
Union County	March 2021 Interest	\$	238.42

Total Receipts \$ 9,325.67

Total Cash on Hand \$ 568,653.76

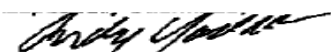
### Expenditures

Employee Salaries	3 Pay Periods	\$	19,648.80
PERS	3 Pay Periods	\$	2,750.85
Medicare	3 Pay Periods	\$	277.06
Worker's Compensation	Worker's Compensation Payment	\$	210.19
CEBCO	Medical Insurance	\$	2,381.98
Delta Dental	Dental Insurance	\$	103.00
VSP	Vision Insurance	\$	5.02
CEBCO	Life Insurance	\$	8.42
Staples	Office Supplies	\$	285.77
CRI Digital	Copier Maintenance	\$	32.54
Richwood Banking Visa	SurveyMonkey subscription	\$	372.00
Clark County TCC	RTPO Services	\$	2,393.85
TRC	Monthly Lease	\$	2,947.00
Brad Bodenmiller	March 2021 Mileage	\$	104.33
Richwood Banking Visa	Misc. Expenses	\$	61.09

Total Expenditures \$ 31,581.90

Balance on Hand as of April 30, 2021 \$ 537,071.86

Respectfully Submitted,



Andy Yoder, Treasurer

# Memorandum

**To: LUC Executive Committee**

**From: Scott Schmid**  
**TCC Transportation Director**

**Phone 937-521-2133**  
**sschmid@clarkcountyohio.gov**

**Re: RTPO Planning Report**

**Date: May 7, 2021**

**The following are items for discussion and action at the May 13 LUC Executive Committee Meeting**

## **FY2022 Planning Work Program**

The FY 2022 Planning Work Program was completed and made available for download on the LUC website. TCC Staff received no comments on the draft document that was delivered to the Executive Committee in March.

The Planning Work Program is a Federal and State requirement that documents the transportation planning activities and priorities for the planning area in the next state fiscal year. The PWP must discuss these activities in sufficient detail to indicate who will perform the work, the schedule for completing it, the budget allocated to completing it, and the product or products that will be produced.

As this document is a Federal and State requirement, TCC staff requests that the LUC Executive Committee accept the document by approving the attached Resolution.

## **Technical Advisory Committee**

The next scheduled meeting of the RTPO Technical Advisory Committee will be Monday June 7 at 9:30 AM.

## **FY 2021 Budget Status**

<i>Work Elements</i>		<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1	RTPO Planning	\$ 98,392.00	\$ 58,192.46	41%	\$ 94.18	\$ 40,199.54
625.11	RTPO Planning (fy20)	\$ 50,000.00	\$ 11,633.22	77%		\$ 38,366.78



# **LUC Regional Planning Commission**

## **FY22 PLANNING WORK PROGRAM**

**MAY 2021**

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# Planning Work Program

## LOGAN-UNION-CHAMPAIGN REGIONAL PLANNING COMMISSION

### Executive Committee Officers

**Beau Michael, President**  
*Union Rural Electric*

**Tyler Bumbalough, 1<sup>st</sup> Vice President**  
*City of Urbana*

**Wes Dodds, 2<sup>nd</sup> Vice President**  
*City of Bellefontaine*

**Andy Yoder, Treasurer**  
*Village of North Lewisburg*

**Brad Bodenmiller, Secretary**  
*LUC Director*

**Brian Davidson, Ex-Officio**  
*ODOT District 6*

**Ben Wiltheiss, Ex-Officio**  
*ODOT District 7*

### LUC Staff

Brad Bodenmiller	Director
Aaron Smith	Planner
Heather Martin	Operations Manager

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# Planning Work Program

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This report was prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The preparation and publication of this document was financed cooperatively by the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The contents of this Plan reflect the views of the Logan-Union-Champaign Regional Planning Commission, which is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This Plan does not constitute a standard, specification or regulation.



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# Planning Work Program

## INTRODUCTION

The Logan-Union-Champaign Regional Planning Commission (LUC) was formed in 1967 primarily as a result of the announcement by Governor Rhodes and The Ohio State University Officials that the Transportation Research Center of Ohio would be located straddling the Logan and Union County Line. This 8100-acre facility was touted to be the world's largest automotive research center. Several studies indicated that a lot of growth and development would take place around the TRC, which would result in an influx of people, business, and industry. Therefore, local officials felt that a Planning Commission should be formed to start planning for the orderly development of the three counties.

LUC is charged under Ohio Law with certain responsibilities. Among them are the review and approval of subdivisions located in the unincorporated areas and the review and recommendation to township zoning commissions concerning zoning amendments. LUC also acts as an Area-Wide Clearinghouse for applicants who request federal and state assistance for selected projects. Assistance is rendered to township and municipal zoning and planning commissions regarding zoning and subdivision development.

LUC and several of its members have been actively involved in the attraction of new business and industry to the area and in the improvement of US Route 33, 68 and other infrastructure improvements. LUC is funded by the villages, cities, and townships of the three counties and by the three counties themselves on a per capita basis.

In July 2013, the Ohio Department of Transportation (ODOT) initiated a Regional Transportation Planning Organization (RTPO) two-year pilot program with five multi-county planning organizations including LUC. This pilot program provided LUC with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPO's), and ODOT. Federal transportation guidance encourages RTPO's to enhance rural area local governments' participation in "the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs."

The initial focus of the RTPO planning program was to establish the first ever long range multi-modal transportation plans for these regions, develop transportation databases, and become knowledgeable about local government transportation funding programs. On January 27, 2016, Governor John Kasich formally designated LUC as an Ohio RTPO. This designation formalizes the program that started as a pilot and will help spur better and more informed transportation decision making in Ohio.

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# Planning Work Program

## INTRODUCTION

As the RTPO continues to evolve from a pilot to permanent program, LUC realizes it needs to build its capacity as a transportation planning agency while continuing to deliver its core land-use related services. A partnership has been formed between LUC and the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) to accomplish this. LUC retains its identity and local decision making as an RTPO while CCSTCC is contracted to perform transportation planning activities and interface with ODOT and FHWA.

CCSTCC has been conducting the metropolitan transportation planning process as the MPO for the Springfield urbanized area since 1964. The current staff has a broad mix of experience across multiple transportation planning disciplines and will be able to provide that expertise to LUC and its staff. As an MPO, CCSTCC will be able to provide LUC with templates for many planning activities common between MPO's and RTPO's, including short and long range plans. These plans are captured in the work elements of this document. Both LUC and CCSTCC benefit from this interregional cooperation, and believe it can be a statewide model for sharing and bolstering resources.

As the RTPO, LUC will carry out the cooperative, comprehensive and continuing transportation planning process via planning services provided by CCSTCC. LUC will maintain this planning process through the work elements developed annually in this Planning Work Program (PWP). The PWP describes the work necessary to maintain the transportation planning process and serves as the budgeting mechanism. The transportation planning process implemented through the PWP will be used to address the goals and objectives as defined in the 2015 LUC Long Range Transportation Plan:

### **Transportation Safety**

- Improve and maintain safety of roadway network, reducing the number of crashes in the area and striving to fall within the nation's average range of crash data.
  - Identify high crash areas
  - Identify traffic enforcement target areas
  - Create and implement a signage plan to assist in wayfinding, speed regulation, and traffic control
  - Evaluate existing signage for conformance to current standards in high crash areas (intersection and curves)
  - Establish a public service announcement system to reduce animal crashes during deer season

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# Planning Work Program

## INTRODUCTION

### **Network Connectivity, Reliability & Efficiency**

- Evaluate and improve the highway network to promote safe, reliable, and efficient travel for all road users.
  - Evaluate crash data and traffic volume to identify areas of improvement
  - Evaluate the need for additional infrastructure at intersections with high traffic volumes
  - Assess local congestion and discuss infrastructure improvements
  - Perform feasibility study of congestion alleviation opportunities
  - Preserve and maintain the existing transportation network

### **Multimodal Access**

- Improve and expand the public transportation network and non-motorized transportation options to allow easy mobility to all residents and visitors.
  - Create a comprehensive Bicycle and Pedestrian Plan for the two counties
  - Identify bicycle-pedestrian connections within activity centers such as schools, hospitals, shopping areas, universities, etc.
  - Evaluate trip data for current public transportation
  - Centralize all modes of transportation with one multimodal access hub

### **Economic Vitality**

- Improve economic growth in the region by providing transportation options that support existing businesses and encourage new economic development opportunities.
  - Ensure that large manufacturing businesses in the region have adequate access to the freight infrastructure network.
  - Facilitate the movement of goods into and out of the area and improve the mobility of all freight modes.

### **Stewardship**

- Commit to the future and longevity of the transportation network by evaluating the social, environmental, and financial circumstances surrounding each project.
  - Address transportation priorities in a manner consistent with fostering social and environmental principles.
  - Develop a fiscally responsible plan and explore funding options to fund proposed transportation improvements.

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning

#### PURPOSE

To conduct studies and develop information for decision-makers and to identify projects for implementation either in the Transportation Improvement Program or in the normal operating or capital improvement budgets of the participating agencies.

#### PREVIOUS WORK

Miscellaneous Corridor and Intersection Studies  
Title VI Plan and Program

#### METHODOLOGY

#### FAST Act

Implementation of activities consistent with the FAST Act will be a priority. CCSTCC Staff will review statewide planning performance measures with ODOT and public transit providers, and integrate some performance based planning activities into the Long Range Transportation Plan and Transportation Improvement Program. CCSTCC Staff will use the following to inform the transportation planning process:

- Planning level environmental mitigation activities;
- Planning level consultation of agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation;
- Coordinate consistency between transportation improvements and State and local planned growth and economic development patterns;
- Development and maintenance of management strategies to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods;
- Coordination with interested parties as outlined in the LUC RTPO Public Participation Plan (see Work Element 697.1).

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning - Continued

#### System Preservation

CCSTCC Staff will work with local governments and transportation related non-profit agencies on developing and prioritizing transportation projects for federal-aid and state funds as a part of their respective capital improvement planning. The various management systems will be employed in this regard. CCSTCC Staff will assist with Federal-aid and other grant applications to secure funding for bridge and roadway projects that preserve the roadway system.

#### Highway Safety and Congestion

Short range planning activities will have an emphasis on safety and congestion initiatives, management systems and other modes. CCSTCC Staff will assist local jurisdictions and ODOT District 7 with preparation of Highway Safety Applications and CEAO Safety Applications if needed. CCSTCC Staff will continue to be engaged in and support local highway safety outreach events.

CCSTCC Staff will prepare a Local Roadway Safety Program based upon the three most recent years of crash data available. High hazard locations will be identified using methodology that prioritizes locations based upon frequency, severity, and type of crashes. CCSTCC Staff will prepare abbreviated highway safety studies for corridors and intersections on an as-needed basis. Abbreviated studies will include crash data and diagramming for a three-year period and recommendations on countermeasures for safety issues identified.

#### Alternative Transportation

CCSTCC Staff will align RTPPO planning activities with the statewide bicycle and pedestrian plan, Walk.Bike.Ohio. Active transportation strategies will be advanced to integrate into the region's long and short range transportation plans, programs, and projects.

CCSTCC Staff will continue work on development and regional integration of Logan and Champaign Counties' multi-use trails system and will promote bicycling and walking as alternative modes of transportation.

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

CCSTCC Staff will work with local cities, villages, townships, school districts, and ODOT District 7 on developing School Travel Plans through the Safe Routes to Schools program.

CCSTCC Staff will conduct additional transportation alternatives planning activities. CCSTCC Staff will work with local cities, villages, and townships on their respective central business district streetscape plans.

### Local Coordination

CCSTCC Staff will coordinate with and participate in local transportation planning activities with the LUC Regional Planning Commission, elected officials, freight providers, transit agencies, law enforcement, health departments, school districts, and other local agencies as stakeholders in the transportation planning process.

CCSTCC Staff will complete an Environmental Justice Analysis. The analysis will identify residential, employment, and transportation patterns of low-income and minority populations so that their needs can be identified and addressed, with the goal of a fair distribution of the benefits and burdens of transportation investments.

CCSTCC Staff will coordinate with LUC Staff on the preparation of a Title VI Self Assessment for FY22.

As a regular activity CCSTCC Staff will work with LUC on the development of the following fiscal year Planning Work Program.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$16,494.00

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# 601

## SHORT RANGE PLANNING

### Objective:

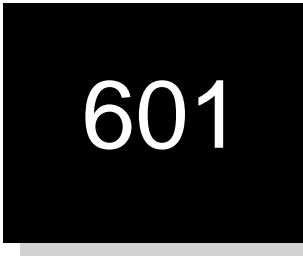
To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning - Continued

#### END PRODUCTS

Environmental Justice Analysis (7/21)  
Municipal Bridge Applications (8/21)  
ODOT Safety Program Applications (9/21, 3/22)  
Local Major Bridge Applications (9/21)  
Transportation Alternatives Program LOI (10/21)  
Safe Routes to Schools Program Applications (3/22)  
Title VI Self Assessment (3/22)  
Local Roadway Safety Program (5/22)  
FY22 Planning Work Program (5/22)  
Small City Applications (6/22)



**SHORT RANGE PLANNING**

**Objective:**  
To develop alternative transportation improvement actions that address near-term needs.

<b><u>ELEMENT 601.11</u></b>	<b><u>Short Range Planning (FY21 Carry Forward)</u></b>
<b>PURPOSE</b>	See Work Element 601.1
<b>PREVIOUS WORK</b>	See Work Element 601.1
<b>METHODOLOGY</b>	See Work Element 601.1
<b>SOURCE</b>	SPR – ODOT – LOCAL ( <i>FY21 Carry Forward</i> )
<b>BUDGET</b>	\$13,308.00
<b>END PRODUCTS</b>	See Work Element 601.1



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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.2

### General Planning Services

#### PURPOSE

To provide general planning services used to supplement short range planning activities.

#### PREVIOUS WORK

US68 K-12 Signal Study – Urbana  
Scioto Street Safety Study – Urbana  
Indian Lake Intersections Study – Russells Point/Lakeview

#### METHODOLOGY

Through the CCSTCC general services contract, a consultant team will be tasked to provide the following analysis and data collection activities throughout the course of the fiscal year:

- 24 hour vehicular counts
- Hourly turning movement counts
- Roadway capacity analyses
- Intersection capacity analyses
- Turn lane storage analyses
- Traffic signal warrants
- Speed zone studies
- Signal timing plans
- Micro (sub-area or corridor) transportation models
- Conceptual preliminary engineering drawings and typical cross sections
- Preliminary cost estimates

#### SOURCE

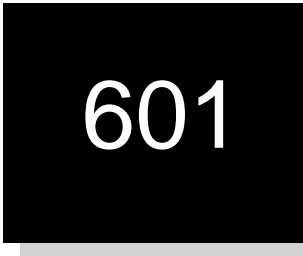
SPR – ODOT – LOCAL

#### BUDGET

\$50,000.00 (Consultant Services Only)

#### END PRODUCTS

Various (Ongoing)



**SHORT RANGE PLANNING**

**Objective:**  
To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.21**      **General Planning Services (FY21 Carry Forward)**

**PURPOSE**      See Work Element 601.2

**PREVIOUS WORK**      See Work Element 601.2

**METHODOLOGY**      See Work Element 601.2

**SOURCE**      SPR – ODOT – LOCAL (*FY21 Carry Forward*)

**BUDGET**      \$21,692.00

**END PRODUCTS**      Various (Ongoing)

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# 602

## TRANSPORTATION IMPROVEMENT PROGRAM

### Objective:

To program and monitor transportation projects that are eligible for Federal financial assistance.

### ELEMENT 602.1

### Transportation Improvement Program

#### PURPOSE

To develop and monitor the progress of a multi-year program of prioritized local transportation improvements that will utilize federal-aid transportation funds.

#### PREVIOUS WORK

FY 2021-2024 Regional Transportation Improvement Program

#### METHODOLOGY

CCSTCC staff will review and update the current Transportation Improvement Program in cooperation with the local jurisdictions, ODOT, and transportation operators as needed. The existing program will be revised to add, remove, or modify projects.

Federal and State-aid programs for highway and transit improvements are analyzed annually. The progress of all projects in the program will be monitored through TIP/STIP meetings with ODOT District 7 and project sponsors.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Project Review Meetings (As Needed)

---

# 605

## SURVEILLANCE

### Objective:

To maintain the basic data required for input to the continuing transportation planning process.

### ELEMENT 605.1

### Surveillance

#### PURPOSE

To monitor the developing and changing conditions within Logan and Champaign Counties and to assess the effectiveness of various transportation plans and programs through the collection and analysis of data items.

#### PREVIOUS WORK

Socio-Demographics Profile  
Environmental Mapping  
Pavement, Roadway, and Bridge Conditions  
Regional Transportation Survey  
2020 Local Roadway Safety Program

#### METHODOLOGY

Growth and development indicators, socio-economic data, and the physical characteristics of the transportation system are monitored through data collection and analysis. Data collected from various sources are reviewed, analyzed, evaluated, and compared to forecasts to determine if the various assumptions of the planning program are still valid, in order to ensure that effective transportation improvement projects are being programmed.

CCSTCC Staff will continue work mapping transportation data and preparing exhibits. Transportation data will be used in transit and paratransit planning, land use planning, roadway safety planning, long range transportation plan, etc.

Information on the physical and operating conditions of the existing transportation system will be collected. Data on traffic crashes, parking, and roadway characteristics will be collected, analyzed, and updated. CCSTCC Staff will collect data regarding operation and maintenance of the existing transportation system.

CCSTCC Staff will continue compiling traffic count files through the continuing collection of traffic data. CCSTCC Staff will coordinate with ODOT to identify HPMS & safety locations as needed. CCSTCC Staff will work with local jurisdictions to begin the collection of multi-use trail counts on locations throughout the planning area.

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605

## SURVEILLANCE

### Objective:

To maintain the basic data required for input to the continuing transportation planning process.

### ELEMENT 605.1

### Surveillance - Continued

CCSTCC Staff will provide available planning data to those in the public and private sector involved in economic/community development and plan implementation to ensure that transportation and land use plans are adequately considered in proposed major developments. Proposals for major zoning change requests may be reviewed and evaluated for their impact on the transportation system. CCSTCC Staff will assist with and conduct reviews of local Traffic Impact Studies as they are prepared.

CCSTCC Staff will review roadway speed data provided by ODOT. CCSTCC Staff will work with ODOT staff to develop analytical and reporting techniques from the raw data and incorporate these techniques into the planning process.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$13,872.00

### END PRODUCTS

Maintain Highway and Transit Networks (Ongoing)  
Various Data Files and Exhibit Updates (Ongoing)  
Collection of Traffic Counts (Ongoing)

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# 610

## LONG RANGE PLANNING

### Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Logan and Champaign Counties.

### ELEMENT 610.1

### Long Range Planning

#### PURPOSE

To plan for the long range multi-modal transportation needs of Logan and Champaign Counties.

#### PREVIOUS WORK

The 2040 Transportation Plan was completed in FY16.

#### METHODOLOGY

An update to the 2040 Transportation Plan will continue development during FY22. CCSTCC Staff will work with LUC Staff, ODOT, local jurisdictions and transportation operators to develop the Plan. CCSTCC Staff will meet periodically with local stakeholders and advisory subcommittees to develop and reform goals, objectives, and strategies for the Plan.

Development of the Plan will include:

- Identifying transportation goals, objectives, and strategies
- Analyzing the current transportation system
- Identifying transportation needs including highway, bicycle and pedestrian, transit, and rail
- Projecting fiscal limitations
- Examining the current maintenance of the transportation system
- Discussing environmental mitigation activities

Public involvement and local stakeholders meetings will be held throughout the process. In addition, CCSTCC Staff will consult with local and state land use management, natural resource, historic and other agencies in the development of the Plan. These agencies will be afforded adequate time to review and comment on all drafts.

ODOT county level population control totals will be reflected in the final adopted Plan. Any variation from the Ohio Department of Development (ODOD) county level population control totals for the Plan will require substantial documentation, including interagency consultation. ODOD population control totals are not required for transportation and land use alternatives scenario planning.

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# 610

## LONG RANGE PLANNING

### Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Logan and Champaign Counties.

### ELEMENT 610.1

### Long Range Planning - Continued

In addition, CCSTCC Staff will continue to coordinate with local planning departments and ODOT on comprehensive land use and statewide planning projects. CCSTCC Staff will work with ODOT, local jurisdictions, and transportation operators to implement the current Plan. Implementation of the Plan will carry out planning strategies that focus on:

- Economic vitality of the United States
- Increase the safety of the transportation system
- Increase the security of the transportation system
- Increase the accessibility and mobility options
- Protection and enhancement of the environment
- System management
- Preservation of the existing transportation system.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$9,872.00

### END PRODUCTS

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning (Ongoing)  
Implementation of 2040 Transportation Plan (Ongoing)  
Draft 2050 Transportation Plan (3/22)  
Final 2050 Transportation Plan (5/22)

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674

## PUBLIC TRANSPORTATION

### Objective:

To develop and evaluate alternative strategies for improving transit, paratransit, and human services transportation.

### ELEMENT 674.1

### Coordinated Transportation Planning

#### PURPOSE

To plan for and support paratransit, transit, and human services coordination efforts among providers and to comply with the Americans with Disabilities Act of 1990 (ADA), the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, and FTA Section 5311 Rural Transit Program.

#### PREVIOUS WORK

Coordination with Logan and Champaign Counties Transit Providers and Mobility Managers

#### METHODOLOGY

CCSTCC Staff will work with Champaign County Transit System (CTS), Transportation for Logan County (TLC), local human services transportation providers, paratransit providers, and other interest groups on coordinated transportation planning and programs. Efforts will be aimed at improving mobility in a coordinated manner. CCSTCC Staff will coordinate and host transportation provider roundtable meetings on an as needed basis to assist in transportation coordination.

CCSTCC Staff will provide technical assistance to the providers in the areas of planning and implementing operating and capital projects, recordkeeping and reporting, transit financing, administrative practices, service improvements, and interpretation of FAST Act and other FTA/ODOT rules and regulations. The local providers will be responsible for submitting all reports in accordance with these regulations. CCSTCC Staff will work with the local providers and local employers to develop service options for access to jobs.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Transportation Providers Roundtable Meetings (As Needed)



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697

## PUBLIC INVOLVEMENT

### Objective:

To communicate and document the work of the Regional Transportation Planning Organization.

### ELEMENT 697.1

### Public Involvement

#### PURPOSE

To inform local governmental agencies and the general public of the work performed by and programs approved by the Regional Transportation Planning Organization.

#### PREVIOUS WORK

LUC Public Participation Plan

#### METHODOLOGY

CCSTCC Staff will keep records for compliance with the current Public Participation Plan, as required in the FAST Act transportation planning regulations. CCSTCC Staff will provide transportation planning information to LUC for their website to make this information about the area available to the public.

CCSTCC Staff will participate with local jurisdictions and ODOT District 7 in public involvement activities at the project planning stage and also during project development.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Annual RTPO Update (11/21)  
Information for Website (Ongoing)  
Public Involvement Activities (As-needed)

# Planning Work Program

## DIRECT LABOR HOUR DISTRIBUTION

	601	602	605	610	674	697	Total
Director	120	10	20	70		10	230
Planner	10				30		40
Planner	20		20				40
Planner	120	20	90			10	240
Planner	80		20	90		10	200

### Salary Range By Job Classification

Director	\$64,000	to	\$88,000
Senior Planner	\$50,000	to	\$74,000
Planner	\$36,000	to	\$60,000

\*Direct hours and salaries are for CCSTCC Staff only. Detail relative to fringe benefits and indirect costs can be found in the CCSTCC Planning Work Program.

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**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

Detail relative to funding for all work elements may be found in the USDOT Statewide Planning and Research Program.

All SPR funds are passed through to the Clark County-Springfield Transportation Coordinating Committee per a Memorandum of Understanding among LUC, TCC, and Clark County.

LUC member agencies provide local matching funds via an approved dues structure.

All planning work elements are the responsibility of the staff of the Clark County-Springfield Transportation Coordinating Committee.

Consultant services may be used for some of the work elements.

**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	SPR - FED	SPR - STATE	LOCAL	TOTAL
<b>601.1 - Short Range Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$4,000.00	\$500.00	\$500.00	\$5,000.00
FRINGE BENEFITS	\$2,440.00	\$305.00	\$305.00	\$3,050.00
INDIRECT EXPENSES	\$2,432.00	\$304.00	\$304.00	\$3,040.00
DIRECT EXPENSES	\$4,323.20	\$540.40	\$540.40	\$5,404.00
CONSULTANT EXPENSES				\$0.00
				<b>\$16,494.00</b>
<b>601.11 - Short Range Planning</b>	<b>FY21 Carry Forward - SPR</b>			
DIRECT LABOR	\$4,800.00	\$600.00	\$600.00	\$6,000.00
FRINGE BENEFITS	\$2,928.00	\$366.00	\$366.00	\$3,660.00
INDIRECT EXPENSES	\$2,918.40	\$364.80	\$364.80	\$3,648.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$13,308.00</b>
<b>601.2 - General Planning Services</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$40,000.00	\$5,000.00	\$5,000.00	\$50,000.00
				<b>\$50,000.00</b>
<b>601.21 - General Planning Services</b>	<b>FY21 Carry Forward - SPR</b>			
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$17,353.60	\$2,169.20	\$2,169.20	\$21,692.00
				<b>\$21,692.00</b>
<b>602.1 - Transportation Improvement Program</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>

**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	<b>SPR - FED</b>	<b>SPR - STATE</b>	<b>LOCAL</b>	<b>TOTAL</b>
<b>605.1 - Surveillance</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$3,200.00	\$400.00	\$400.00	\$4,000.00
FRINGE BENEFITS	\$1,952.00	\$244.00	\$244.00	\$2,440.00
INDIRECT EXPENSES	\$1,945.60	\$243.20	\$243.20	\$2,432.00
DIRECT EXPENSES	\$4,000.00	\$500.00	\$500.00	\$5,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$13,872.00</b>
<b>610.1 - Long Range Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$3,200.00	\$400.00	\$400.00	\$4,000.00
FRINGE BENEFITS	\$1,952.00	\$244.00	\$244.00	\$2,440.00
INDIRECT EXPENSES	\$1,945.60	\$243.20	\$243.20	\$2,432.00
DIRECT EXPENSES	\$800.00	\$100.00	\$100.00	\$1,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$9,872.00</b>
<b>674.1 - Coordinated Transportation Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>
<b>697.1 - Public Involvement</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>
<b>TOTAL FINANCIAL RESPONSIBILITY</b>				
DIRECT LABOR	\$17,600.00	\$2,200.00	\$2,200.00	\$22,000.00
FRINGE BENEFITS	\$10,736.00	\$1,342.00	\$1,342.00	\$13,420.00
INDIRECT EXPENSES	\$10,700.80	\$1,337.60	\$1,337.60	\$13,376.00
DIRECT EXPENSES	\$10,323.20	\$1,290.40	\$1,290.40	\$12,904.00
CONSULTANT EXPENSES	\$57,353.60	\$7,169.20	\$7,169.20	\$71,692.00
<b>TOTAL</b>	<b>\$106,713.60</b>	<b>\$13,339.20</b>	<b>\$13,339.20</b>	<b>\$133,392.00</b>



# **LUC Regional Planning Commission**

## **TITLE VI COMPLIANCE QUESTIONNAIRE**

**MARCH 2021**

# TITLE VI COMPLIANCE QUESTIONNAIRE

## Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

### General

1. Which office within your organization has lead responsibility for Title VI compliance?
  - Lead responsibility has been designated to the RTPO's contractor for compliance. The Clark County-Springfield Transportation Coordinating Committee (MPO) provides transportation services by agreement.
2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.
  - Scott Schmid  
Transportation Director  
Clark County-Springfield Transportation Coordinating Committee  
[sschmid@clarkcountyohio.gov](mailto:sschmid@clarkcountyohio.gov)  
(937)521-2133
3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.
  - Complaints filed must be in regard to an LUC Executive Committee decision; a planning process currently followed by LUC; or the current version of a LUC work product, procurement or document. Additionally, the procedure proper handling of Title VI complaints shall be:
    - Any person(s), or legally authorized representative claiming to be aggrieved by an

alleged discriminatory act or practice may complete and sign a Title VI Complaint form.

- The LUC Director and Title VI Coordinator will review the complaint to determine its applicability to Executive Committee decisions, planning process, or work products of LUC.
- If the complaint is determined applicable, copies of the complaint will be forwarded to the appropriate State and/or Federal agencies within ten (10) business days. These agencies may include Ohio Department of Transportation (ODOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The complainant shall be notified in writing that the complaint is being processed. Complainant notification shall include copies of correspondence with ODOT, FHWA, and/or FTA.
- The LUC Executive Committee will be notified of the complaint at the next scheduled Executive Committee meeting. During the meeting, the Title VI Coordinator will discuss the complaint, facts, and findings with the Executive Committee.
- The LUC staff will provide assistance to ODOT, FHWA, and FTA in resolving the complaint.
- Within Five (5) business days of receiving a response from ODOT, FHWA, or FTA, the complainant will be notified in writing regarding the resolution of the complaint.
- The LUC Executive Committee will be notified of the complaint resolution at their next scheduled meeting after the response is received.
- FHWA Headquarters Office of Civil Rights will be the final decision making agency as it pertains to complaint issues and compliance in all civil rights related areas.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

- No, N/A

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

- N/A

10. Does your contract language include Title VI and other non-discrimination assurances?

- [The organization has a partnership with another agency that does include Title VI language in its contracts.](#)

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- Title VI posters in public buildings
- Title VI brochures at public events
- Title VI complaint forms in public buildings
- Title VI complaint forms at public events
- [Title VI policy posted on your website](#)
- [Title VI Program Plan posted on your website](#)



- Other (Please explain)

### Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy.
- The RTPO's first Public Participation Plan was adopted in October 2020 and can be found at: <https://www.lucplanning.com/rtpo>.

When was the Public Participation Plan most recently updated?

- October 2020

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):
- [Neighborhood and community paper advertisements](#)
  - Community radio station announcements
  - Church and community event outreach
  - Targeted fliers distributed in particular neighborhoods
  - Other (Please explain)
14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations?
- The organization does this by implementing contracted Fair Housing activities.
15. Do you take the following into consideration when identifying a public meeting location (select all that apply):
- [Parking](#)
  - [Accessibility by public transportation](#)
  - [Meeting times](#)
  - [Existence of ADA ramps](#)
  - [Familiarity of community with meeting location](#)
16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year?
- No

### Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology?
- No
18. Are you familiar with the LEP language assistance Safe Harbor threshold?
- No
19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)?
- No

20. Has your organization identified vital documents that need to be made available in languages other than English?
- No
21. Do you have a list of staff who speak languages other than English?
- No
22. Do you provide free translation services in languages other than English to the public upon request?
- No
23. How often do you receive requests for language assistance?
- Never

### Title VI Training

24. Who provides Title VI training to your staff?
- [ODOT staff](#)
  - Title VI Coordinator
  - Other (Please explain)
25. How often are Title VI trainings conducted?
- N/A
26. How many staff were trained on Title VI this year?
- None

### Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?
- [The RTPPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.](#)
28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?
- [Yes, demographic data was compiled and published in the LUC 2015 Long Range Regional Transportation Plan](#)
29. Does your organization use data to identify protected groups for consideration in the planning process?
- [Yes, Census data is used](#)
30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.
- [Yes, the FY21-24 Transportation Improvement Program addresses Environmental Justices by:](#)

- Identifying and mapping low-income and minority populations so that their needs can be identified and addressed and that the benefits as well as the burdens of transportation investments can be fairly distributed throughout the planning area
- Enhancing existing analyses and processes to ensure that the Transportation Plan and RTIP comply with Title VI requirements
- Evaluating the existing public involvement processes and improve them if necessary to include minority and low-income populations in the decision making process

31. Does your organization track demographic information of participants in its transportation planning program public involvement events?

- No

### Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed.

- Scott Schmid, Transportation Director  
Clark County-Springfield Transportation Coordinating Committee  
(Provider of transportation planning services to the Logan-Union-Champaign Regional Planning Commission)

[sschmid@clarkcountyohio.gov](mailto:sschmid@clarkcountyohio.gov)  
937-521-2133

33. Is this the person who should be contacted with follow-up questions?

- Yes

34. Do you have any questions regarding this questionnaire?

- No

35. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT?

- Yes, training and technical assistance is always valuable no matter the experience level or familiarity with a subject



A RESOLUTION  
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ACCEPTING  
THE STATE FISCAL YEAR 2022 PLANNING WORK PROGRAM FOR THE CONTINUATION OF  
THE TRANSPORTATION PLANNING PROCESS IN LOGAN AND CHAMPAIGN COUNTIES

**WHEREAS**, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

**WHEREAS**, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws.

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for the upcoming fiscal year; and

**WHEREAS**, the Planning Work Program is prepared in cooperation with local government, operators of publicly-owned transit, the Ohio Department of Transportation and the U.S. Department of Transportation; and

**WHEREAS**, LUC has reviewed the Fiscal Year 2022 Planning Work Program and budget and finds the prescribed elements to be consistent with the development and maintenance of a comprehensive Transportation Plan and short-range programs for the area.

**BE IT THEREFORE RESOLVED:**

That the members of the LUC Executive Committee hereby accept the Fiscal Year 2022 Planning Work Program beginning July 1, 2021.

**BY ACTION OF THE LUC EXECUTIVE COMMITTEE**

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Beau Michael  
President, LUC Executive Committee

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Bradley Bodenmiller  
Secretary, LUC Executive Committee

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Date



# **LUC Regional Planning Commission**

## **FY22 PLANNING WORK PROGRAM**

**MAY 2021**

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## Planning Work Program

## LOGAN-UNION-CHAMPAIGN REGIONAL PLANNING COMMISSION

### Executive Committee Officers

**Beau Michael, President**  
*Union Rural Electric*

**Tyler Bumbalough, 1<sup>st</sup> Vice President**  
*City of Urbana*

**Wes Dodds, 2<sup>nd</sup> Vice President**  
*City of Bellefontaine*

**Andy Yoder, Treasurer**  
*Village of North Lewisburg*

**Brad Bodenmiller, Secretary**  
*LUC Director*

**Brian Davidson, Ex-Officio**  
*ODOT District 6*

**Ben Wiltheiss, Ex-Officio**  
*ODOT District 7*

### LUC Staff

Brad Bodenmiller	Director
Aaron Smith	Planner
Heather Martin	Operations Manager

**Phone:** 937.666.3431  
**Fax:** 937.666.6203  
**Website:** [www.lucplanning.com](http://www.lucplanning.com)  
**Address:** 10820 State Route 347  
P.O. Box 219  
East Liberty, OH 43319

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# Planning Work Program

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This report was prepared in cooperation with the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The preparation and publication of this document was financed cooperatively by the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, and the local governments of Logan, Union, and Champaign Counties.

The contents of this Plan reflect the views of the Logan-Union-Champaign Regional Planning Commission, which is responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the official view and policies of the Ohio Department of Transportation or the U.S. Department of Transportation. This Plan does not constitute a standard, specification or regulation.

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# Planning Work Program

## INTRODUCTION

The Logan-Union-Champaign Regional Planning Commission (LUC) was formed in 1967 primarily as a result of the announcement by Governor Rhodes and The Ohio State University Officials that the Transportation Research Center of Ohio would be located straddling the Logan and Union County Line. This 8100-acre facility was touted to be the world's largest automotive research center. Several studies indicated that a lot of growth and development would take place around the TRC, which would result in an influx of people, business, and industry. Therefore, local officials felt that a Planning Commission should be formed to start planning for the orderly development of the three counties.

LUC is charged under Ohio Law with certain responsibilities. Among them are the review and approval of subdivisions located in the unincorporated areas and the review and recommendation to township zoning commissions concerning zoning amendments. LUC also acts as an Area-Wide Clearinghouse for applicants who request federal and state assistance for selected projects. Assistance is rendered to township and municipal zoning and planning commissions regarding zoning and subdivision development.

LUC and several of its members have been actively involved in the attraction of new business and industry to the area and in the improvement of US Route 33, 68 and other infrastructure improvements. LUC is funded by the villages, cities, and townships of the three counties and by the three counties themselves on a per capita basis.

In July 2013, the Ohio Department of Transportation (ODOT) initiated a Regional Transportation Planning Organization (RTPO) two-year pilot program with five multi-county planning organizations including LUC. This pilot program provided LUC with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPO's), and ODOT. Federal transportation guidance encourages RTPO's to enhance rural area local governments' participation in "the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs."

The initial focus of the RTPO planning program was to establish the first ever long range multi-modal transportation plans for these regions, develop transportation databases, and become knowledgeable about local government transportation funding programs. On January 27, 2016, Governor John Kasich formally designated LUC as an Ohio RTPO. This designation formalizes the program that started as a pilot and will help spur better and more informed transportation decision making in Ohio.



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# Planning Work Program

## INTRODUCTION

As the RTPO continues to evolve from a pilot to permanent program, LUC realizes it needs to build its capacity as a transportation planning agency while continuing to deliver its core land-use related services. A partnership has been formed between LUC and the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) to accomplish this. LUC retains its identity and local decision making as an RTPO while CCSTCC is contracted to perform transportation planning activities and interface with ODOT and FHWA.

CCSTCC has been conducting the metropolitan transportation planning process as the MPO for the Springfield urbanized area since 1964. The current staff has a broad mix of experience across multiple transportation planning disciplines and will be able to provide that expertise to LUC and its staff. As an MPO, CCSTCC will be able to provide LUC with templates for many planning activities common between MPO's and RTPO's, including short and long range plans. These plans are captured in the work elements of this document. Both LUC and CCSTCC benefit from this interregional cooperation, and believe it can be a statewide model for sharing and bolstering resources.

As the RTPO, LUC will carry out the cooperative, comprehensive and continuing transportation planning process via planning services provided by CCSTCC. LUC will maintain this planning process through the work elements developed annually in this Planning Work Program (PWP). The PWP describes the work necessary to maintain the transportation planning process and serves as the budgeting mechanism. The transportation planning process implemented through the PWP will be used to address the goals and objectives as defined in the 2015 LUC Long Range Transportation Plan:

### **Transportation Safety**

- Improve and maintain safety of roadway network, reducing the number of crashes in the area and striving to fall within the nation's average range of crash data.
  - Identify high crash areas
  - Identify traffic enforcement target areas
  - Create and implement a signage plan to assist in wayfinding, speed regulation, and traffic control
  - Evaluate existing signage for conformance to current standards in high crash areas (intersection and curves)
  - Establish a public service announcement system to reduce animal crashes during deer season

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# Planning Work Program

## INTRODUCTION

### **Network Connectivity, Reliability & Efficiency**

- Evaluate and improve the highway network to promote safe, reliable, and efficient travel for all road users.
  - Evaluate crash data and traffic volume to identify areas of improvement
  - Evaluate the need for additional infrastructure at intersections with high traffic volumes
  - Assess local congestion and discuss infrastructure improvements
  - Perform feasibility study of congestion alleviation opportunities
  - Preserve and maintain the existing transportation network

### **Multimodal Access**

- Improve and expand the public transportation network and non-motorized transportation options to allow easy mobility to all residents and visitors.
  - Create a comprehensive Bicycle and Pedestrian Plan for the two counties
  - Identify bicycle-pedestrian connections within activity centers such as schools, hospitals, shopping areas, universities, etc.
  - Evaluate trip data for current public transportation
  - Centralize all modes of transportation with one multimodal access hub

### **Economic Vitality**

- Improve economic growth in the region by providing transportation options that support existing businesses and encourage new economic development opportunities.
  - Ensure that large manufacturing businesses in the region have adequate access to the freight infrastructure network.
  - Facilitate the movement of goods into and out of the area and improve the mobility of all freight modes.

### **Stewardship**

- Commit to the future and longevity of the transportation network by evaluating the social, environmental, and financial circumstances surrounding each project.
  - Address transportation priorities in a manner consistent with fostering social and environmental principles.
  - Develop a fiscally responsible plan and explore funding options to fund proposed transportation improvements.

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning

#### PURPOSE

To conduct studies and develop information for decision-makers and to identify projects for implementation either in the Transportation Improvement Program or in the normal operating or capital improvement budgets of the participating agencies.

#### PREVIOUS WORK

Miscellaneous Corridor and Intersection Studies  
Title VI Plan and Program

#### METHODOLOGY

#### FAST Act

Implementation of activities consistent with the FAST Act will be a priority. CCSTCC Staff will review statewide planning performance measures with ODOT and public transit providers, and integrate some performance based planning activities into the Long Range Transportation Plan and Transportation Improvement Program. CCSTCC Staff will use the following to inform the transportation planning process:

- Planning level environmental mitigation activities;
- Planning level consultation of agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation;
- Coordinate consistency between transportation improvements and State and local planned growth and economic development patterns;
- Development and maintenance of management strategies to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods;
- Coordination with interested parties as outlined in the LUC RTPO Public Participation Plan (see Work Element 697.1).

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning - Continued

#### System Preservation

CCSTCC Staff will work with local governments and transportation related non-profit agencies on developing and prioritizing transportation projects for federal-aid and state funds as a part of their respective capital improvement planning. The various management systems will be employed in this regard. CCSTCC Staff will assist with Federal-aid and other grant applications to secure funding for bridge and roadway projects that preserve the roadway system.

#### Highway Safety and Congestion

Short range planning activities will have an emphasis on safety and congestion initiatives, management systems and other modes. CCSTCC Staff will assist local jurisdictions and ODOT District 7 with preparation of Highway Safety Applications and CEAO Safety Applications if needed. CCSTCC Staff will continue to be engaged in and support local highway safety outreach events.

CCSTCC Staff will prepare a Local Roadway Safety Program based upon the three most recent years of crash data available. High hazard locations will be identified using methodology that prioritizes locations based upon frequency, severity, and type of crashes. CCSTCC Staff will prepare abbreviated highway safety studies for corridors and intersections on an as-needed basis. Abbreviated studies will include crash data and diagramming for a three-year period and recommendations on countermeasures for safety issues identified.

#### Alternative Transportation

CCSTCC Staff will align RTPPO planning activities with the statewide bicycle and pedestrian plan, Walk.Bike.Ohio. Active transportation strategies will be advanced to integrate into the region's long and short range transportation plans, programs, and projects.

CCSTCC Staff will continue work on development and regional integration of Logan and Champaign Counties' multi-use trails system and will promote bicycling and walking as alternative modes of transportation.

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

CCSTCC Staff will work with local cities, villages, townships, school districts, and ODOT District 7 on developing School Travel Plans through the Safe Routes to Schools program.

CCSTCC Staff will conduct additional transportation alternatives planning activities. CCSTCC Staff will work with local cities, villages, and townships on their respective central business district streetscape plans.

### Local Coordination

CCSTCC Staff will coordinate with and participate in local transportation planning activities with the LUC Regional Planning Commission, elected officials, freight providers, transit agencies, law enforcement, health departments, school districts, and other local agencies as stakeholders in the transportation planning process.

CCSTCC Staff will complete an Environmental Justice Analysis. The analysis will identify residential, employment, and transportation patterns of low-income and minority populations so that their needs can be identified and addressed, with the goal of a fair distribution of the benefits and burdens of transportation investments.

CCSTCC Staff will coordinate with LUC Staff on the preparation of a Title VI Self Assessment for FY22.

As a regular activity CCSTCC Staff will work with LUC on the development of the following fiscal year Planning Work Program.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$16,494.00

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# 601

## SHORT RANGE PLANNING

### Objective:

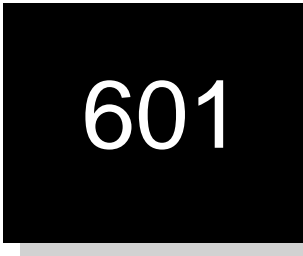
To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.1

### Short Range Planning - Continued

#### END PRODUCTS

Environmental Justice Analysis (7/21)  
Municipal Bridge Applications (8/21)  
ODOT Safety Program Applications (9/21, 3/22)  
Local Major Bridge Applications (9/21)  
Transportation Alternatives Program LOI (10/21)  
Safe Routes to Schools Program Applications (3/22)  
Title VI Self Assessment (3/22)  
Local Roadway Safety Program (5/22)  
FY22 Planning Work Program (5/22)  
Small City Applications (6/22)



**SHORT RANGE PLANNING**

**Objective:**  
To develop alternative transportation improvement actions that address near-term needs.

<b><u>ELEMENT 601.11</u></b>	<b><u>Short Range Planning (FY21 Carry Forward)</u></b>
<b>PURPOSE</b>	See Work Element 601.1
<b>PREVIOUS WORK</b>	See Work Element 601.1
<b>METHODOLOGY</b>	See Work Element 601.1
<b>SOURCE</b>	SPR – ODOT – LOCAL ( <i>FY21 Carry Forward</i> )
<b>BUDGET</b>	\$13,308.00
<b>END PRODUCTS</b>	See Work Element 601.1

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# 601

## SHORT RANGE PLANNING

### Objective:

To develop alternative transportation improvement actions that address near-term needs.

### ELEMENT 601.2

### General Planning Services

#### PURPOSE

To provide general planning services used to supplement short range planning activities.

#### PREVIOUS WORK

US68 K-12 Signal Study – Urbana  
Scioto Street Safety Study – Urbana  
Indian Lake Intersections Study – Russells Point/Lakeview

#### METHODOLOGY

Through the CCSTCC general services contract, a consultant team will be tasked to provide the following analysis and data collection activities throughout the course of the fiscal year:

- 24 hour vehicular counts
- Hourly turning movement counts
- Roadway capacity analyses
- Intersection capacity analyses
- Turn lane storage analyses
- Traffic signal warrants
- Speed zone studies
- Signal timing plans
- Micro (sub-area or corridor) transportation models
- Conceptual preliminary engineering drawings and typical cross sections
- Preliminary cost estimates

#### SOURCE

SPR – ODOT – LOCAL

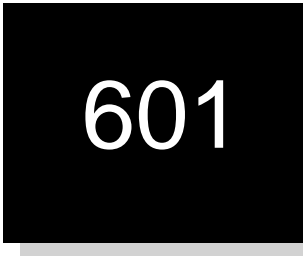
#### BUDGET

\$50,000.00 (Consultant Services Only)

#### END PRODUCTS

Various (Ongoing)





**SHORT RANGE PLANNING**

**Objective:**  
To develop alternative transportation improvement actions that address near-term needs.

**ELEMENT 601.21**      **General Planning Services (FY21 Carry Forward)**

**PURPOSE**      See Work Element 601.2

**PREVIOUS WORK**      See Work Element 601.2

**METHODOLOGY**      See Work Element 601.2

**SOURCE**      SPR – ODOT – LOCAL (*FY21 Carry Forward*)

**BUDGET**      \$21,692.00

**END PRODUCTS**      Various (Ongoing)

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# 602

## TRANSPORTATION IMPROVEMENT PROGRAM

### Objective:

To program and monitor transportation projects that are eligible for Federal financial assistance.

### ELEMENT 602.1

### Transportation Improvement Program

#### PURPOSE

To develop and monitor the progress of a multi-year program of prioritized local transportation improvements that will utilize federal-aid transportation funds.

#### PREVIOUS WORK

FY 2021-2024 Regional Transportation Improvement Program

#### METHODOLOGY

CCSTCC staff will review and update the current Transportation Improvement Program in cooperation with the local jurisdictions, ODOT, and transportation operators as needed. The existing program will be revised to add, remove, or modify projects.

Federal and State-aid programs for highway and transit improvements are analyzed annually. The progress of all projects in the program will be monitored through TIP/STIP meetings with ODOT District 7 and project sponsors.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Project Review Meetings (As Needed)

---

# 605

## SURVEILLANCE

### Objective:

To maintain the basic data required for input to the continuing transportation planning process.

### ELEMENT 605.1

### Surveillance

#### PURPOSE

To monitor the developing and changing conditions within Logan and Champaign Counties and to assess the effectiveness of various transportation plans and programs through the collection and analysis of data items.

#### PREVIOUS WORK

Socio-Demographics Profile  
Environmental Mapping  
Pavement, Roadway, and Bridge Conditions  
Regional Transportation Survey  
2020 Local Roadway Safety Program

#### METHODOLOGY

Growth and development indicators, socio-economic data, and the physical characteristics of the transportation system are monitored through data collection and analysis. Data collected from various sources are reviewed, analyzed, evaluated, and compared to forecasts to determine if the various assumptions of the planning program are still valid, in order to ensure that effective transportation improvement projects are being programmed.

CCSTCC Staff will continue work mapping transportation data and preparing exhibits. Transportation data will be used in transit and paratransit planning, land use planning, roadway safety planning, long range transportation plan, etc.

Information on the physical and operating conditions of the existing transportation system will be collected. Data on traffic crashes, parking, and roadway characteristics will be collected, analyzed, and updated. CCSTCC Staff will collect data regarding operation and maintenance of the existing transportation system.

CCSTCC Staff will continue compiling traffic count files through the continuing collection of traffic data. CCSTCC Staff will coordinate with ODOT to identify HPMS & safety locations as needed. CCSTCC Staff will work with local jurisdictions to begin the collection of multi-use trail counts on locations throughout the planning area.

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605

## SURVEILLANCE

### Objective:

To maintain the basic data required for input to the continuing transportation planning process.

### ELEMENT 605.1

### Surveillance - Continued

CCSTCC Staff will provide available planning data to those in the public and private sector involved in economic/community development and plan implementation to ensure that transportation and land use plans are adequately considered in proposed major developments. Proposals for major zoning change requests may be reviewed and evaluated for their impact on the transportation system. CCSTCC Staff will assist with and conduct reviews of local Traffic Impact Studies as they are prepared.

CCSTCC Staff will review roadway speed data provided by ODOT. CCSTCC Staff will work with ODOT staff to develop analytical and reporting techniques from the raw data and incorporate these techniques into the planning process.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$13,872.00

### END PRODUCTS

Maintain Highway and Transit Networks (Ongoing)  
Various Data Files and Exhibit Updates (Ongoing)  
Collection of Traffic Counts (Ongoing)

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# 610

## LONG RANGE PLANNING

### Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Logan and Champaign Counties.

### ELEMENT 610.1

### Long Range Planning

#### PURPOSE

To plan for the long range multi-modal transportation needs of Logan and Champaign Counties.

#### PREVIOUS WORK

The 2040 Transportation Plan was completed in FY16.

#### METHODOLOGY

An update to the 2040 Transportation Plan will continue development during FY22. CCSTCC Staff will work with LUC Staff, ODOT, local jurisdictions and transportation operators to develop the Plan. CCSTCC Staff will meet periodically with local stakeholders and advisory subcommittees to develop and reform goals, objectives, and strategies for the Plan.

Development of the Plan will include:

- Identifying transportation goals, objectives, and strategies
- Analyzing the current transportation system
- Identifying transportation needs including highway, bicycle and pedestrian, transit, and rail
- Projecting fiscal limitations
- Examining the current maintenance of the transportation system
- Discussing environmental mitigation activities

Public involvement and local stakeholders meetings will be held throughout the process. In addition, CCSTCC Staff will consult with local and state land use management, natural resource, historic and other agencies in the development of the Plan. These agencies will be afforded adequate time to review and comment on all drafts.

ODOT county level population control totals will be reflected in the final adopted Plan. Any variation from the Ohio Department of Development (ODOD) county level population control totals for the Plan will require substantial documentation, including interagency consultation. ODOD population control totals are not required for transportation and land use alternatives scenario planning.

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# 610

## LONG RANGE PLANNING

### Objective:

To develop and maintain the Transportation Plan with a minimum 20 year planning horizon for Logan and Champaign Counties.

### ELEMENT 610.1

### Long Range Planning - Continued

In addition, CCSTCC Staff will continue to coordinate with local planning departments and ODOT on comprehensive land use and statewide planning projects. CCSTCC Staff will work with ODOT, local jurisdictions, and transportation operators to implement the current Plan. Implementation of the Plan will carry out planning strategies that focus on:

- Economic vitality of the United States
- Increase the safety of the transportation system
- Increase the security of the transportation system
- Increase the accessibility and mobility options
- Protection and enhancement of the environment
- System management
- Preservation of the existing transportation system.

### SOURCE

SPR – ODOT – LOCAL

### BUDGET

\$9,872.00

### END PRODUCTS

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning (Ongoing)  
Implementation of 2040 Transportation Plan (Ongoing)  
Draft 2050 Transportation Plan (3/22)  
Final 2050 Transportation Plan (5/22)

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674

## PUBLIC TRANSPORTATION

### Objective:

To develop and evaluate alternative strategies for improving transit, paratransit, and human services transportation.

### ELEMENT 674.1

### Coordinated Transportation Planning

#### PURPOSE

To plan for and support paratransit, transit, and human services coordination efforts among providers and to comply with the Americans with Disabilities Act of 1990 (ADA), the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, and FTA Section 5311 Rural Transit Program.

#### PREVIOUS WORK

Coordination with Logan and Champaign Counties Transit Providers and Mobility Managers

#### METHODOLOGY

CCSTCC Staff will work with Champaign County Transit System (CTS), Transportation for Logan County (TLC), local human services transportation providers, paratransit providers, and other interest groups on coordinated transportation planning and programs. Efforts will be aimed at improving mobility in a coordinated manner. CCSTCC Staff will coordinate and host transportation provider roundtable meetings on an as needed basis to assist in transportation coordination.

CCSTCC Staff will provide technical assistance to the providers in the areas of planning and implementing operating and capital projects, recordkeeping and reporting, transit financing, administrative practices, service improvements, and interpretation of FAST Act and other FTA/ODOT rules and regulations. The local providers will be responsible for submitting all reports in accordance with these regulations. CCSTCC Staff will work with the local providers and local employers to develop service options for access to jobs.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Transportation Providers Roundtable Meetings (As Needed)

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697

## PUBLIC INVOLVEMENT

### Objective:

To communicate and document the work of the Regional Transportation Planning Organization.

### ELEMENT 697.1

### Public Involvement

#### PURPOSE

To inform local governmental agencies and the general public of the work performed by and programs approved by the Regional Transportation Planning Organization.

#### PREVIOUS WORK

LUC Public Participation Plan

#### METHODOLOGY

CCSTCC Staff will keep records for compliance with the current Public Participation Plan, as required in the FAST Act transportation planning regulations. CCSTCC Staff will provide transportation planning information to LUC for their website to make this information about the area available to the public.

CCSTCC Staff will participate with local jurisdictions and ODOT District 7 in public involvement activities at the project planning stage and also during project development.

#### SOURCE

SPR – ODOT – LOCAL

#### BUDGET

\$2,718.00

#### END PRODUCTS

Annual RTPO Update (11/21)  
Information for Website (Ongoing)  
Public Involvement Activities (As-needed)



# Planning Work Program

## DIRECT LABOR HOUR DISTRIBUTION

	601	602	605	610	674	697	Total
Director	120	10	20	70		10	230
Planner	10				30		40
Planner	20		20				40
Planner	120	20	90			10	240
Planner	80		20	90		10	200

## Salary Range By Job Classification

Director	\$64,000	to	\$88,000
Senior Planner	\$50,000	to	\$74,000
Planner	\$36,000	to	\$60,000

\*Direct hours and salaries are for CCSTCC Staff only. Detail relative to fringe benefits and indirect costs can be found in the CCSTCC Planning Work Program.

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**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

Detail relative to funding for all work elements may be found in the USDOT Statewide Planning and Research Program.

All SPR funds are passed through to the Clark County-Springfield Transportation Coordinating Committee per a Memorandum of Understanding among LUC, TCC, and Clark County.

LUC member agencies provide local matching funds via an approved dues structure.

All planning work elements are the responsibility of the staff of the Clark County-Springfield Transportation Coordinating Committee.

Consultant services may be used for some of the work elements.

**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	SPR - FED	SPR - STATE	LOCAL	TOTAL
<b>601.1 - Short Range Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$4,000.00	\$500.00	\$500.00	\$5,000.00
FRINGE BENEFITS	\$2,440.00	\$305.00	\$305.00	\$3,050.00
INDIRECT EXPENSES	\$2,432.00	\$304.00	\$304.00	\$3,040.00
DIRECT EXPENSES	\$4,323.20	\$540.40	\$540.40	\$5,404.00
CONSULTANT EXPENSES				\$0.00
				<b>\$16,494.00</b>
<b>601.11 - Short Range Planning</b>	<b>FY21 Carry Forward - SPR</b>			
DIRECT LABOR	\$4,800.00	\$600.00	\$600.00	\$6,000.00
FRINGE BENEFITS	\$2,928.00	\$366.00	\$366.00	\$3,660.00
INDIRECT EXPENSES	\$2,918.40	\$364.80	\$364.80	\$3,648.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES				\$0.00
				<b>\$13,308.00</b>
<b>601.2 - General Planning Services</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$40,000.00	\$5,000.00	\$5,000.00	\$50,000.00
				<b>\$50,000.00</b>
<b>601.21 - General Planning Services</b>	<b>FY21 Carry Forward - SPR</b>			
DIRECT LABOR	\$0.00	\$0.00	\$0.00	\$0.00
FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
DIRECT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00
CONSULTANT EXPENSES	\$17,353.60	\$2,169.20	\$2,169.20	\$21,692.00
				<b>\$21,692.00</b>
<b>602.1 - Transportation Improvement Program</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>

**FY2022**  
**FINANCIAL RESPONSIBILITY BY COST CATEGORY**

	<b>SPR - FED</b>	<b>SPR - STATE</b>	<b>LOCAL</b>	<b>TOTAL</b>
<b>605.1 - Surveillance</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$3,200.00	\$400.00	\$400.00	\$4,000.00
FRINGE BENEFITS	\$1,952.00	\$244.00	\$244.00	\$2,440.00
INDIRECT EXPENSES	\$1,945.60	\$243.20	\$243.20	\$2,432.00
DIRECT EXPENSES	\$4,000.00	\$500.00	\$500.00	\$5,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$13,872.00</b>
<b>610.1 - Long Range Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$3,200.00	\$400.00	\$400.00	\$4,000.00
FRINGE BENEFITS	\$1,952.00	\$244.00	\$244.00	\$2,440.00
INDIRECT EXPENSES	\$1,945.60	\$243.20	\$243.20	\$2,432.00
DIRECT EXPENSES	\$800.00	\$100.00	\$100.00	\$1,000.00
CONSULTANT EXPENSES				\$0.00
				<b>\$9,872.00</b>
<b>674.1 - Coordinated Transportation Planning</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>
<b>697.1 - Public Involvement</b>	<b>FY22 - SPR</b>			
DIRECT LABOR	\$800.00	\$100.00	\$100.00	\$1,000.00
FRINGE BENEFITS	\$488.00	\$61.00	\$61.00	\$610.00
INDIRECT EXPENSES	\$486.40	\$60.80	\$60.80	\$608.00
DIRECT EXPENSES	\$400.00	\$50.00	\$50.00	\$500.00
CONSULTANT EXPENSES				\$0.00
				<b>\$2,718.00</b>
<b>TOTAL FINANCIAL RESPONSIBILITY</b>				
DIRECT LABOR	\$17,600.00	\$2,200.00	\$2,200.00	\$22,000.00
FRINGE BENEFITS	\$10,736.00	\$1,342.00	\$1,342.00	\$13,420.00
INDIRECT EXPENSES	\$10,700.80	\$1,337.60	\$1,337.60	\$13,376.00
DIRECT EXPENSES	\$10,323.20	\$1,290.40	\$1,290.40	\$12,904.00
CONSULTANT EXPENSES	\$57,353.60	\$7,169.20	\$7,169.20	\$71,692.00
<b>TOTAL</b>	<b>\$106,713.60</b>	<b>\$13,339.20</b>	<b>\$13,339.20</b>	<b>\$133,392.00</b>



# **LUC Regional Planning Commission**

## **TITLE VI COMPLIANCE QUESTIONNAIRE**

**MARCH 2021**

# TITLE VI COMPLIANCE QUESTIONNAIRE

## Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

### General

1. Which office within your organization has lead responsibility for Title VI compliance?
  - Lead responsibility has been designated to the RTPO's contractor for compliance. The Clark County-Springfield Transportation Coordinating Committee (MPO) provides transportation services by agreement.
2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.
  - Scott Schmid  
Transportation Director  
Clark County-Springfield Transportation Coordinating Committee  
[sschmid@clarkcountyohio.gov](mailto:sschmid@clarkcountyohio.gov)  
(937)521-2133
3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.
  - The RTPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.
7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.
  - Complaints filed must be in regard to an LUC Executive Committee decision; a planning process currently followed by LUC; or the current version of a LUC work product, procurement or document. Additionally, the procedure proper handling of Title VI complaints shall be:
    - Any person(s), or legally authorized representative claiming to be aggrieved by an

alleged discriminatory act or practice may complete and sign a Title VI Complaint form.

- The LUC Director and Title VI Coordinator will review the complaint to determine its applicability to Executive Committee decisions, planning process, or work products of LUC.
- If the complaint is determined applicable, copies of the complaint will be forwarded to the appropriate State and/or Federal agencies within ten (10) business days. These agencies may include Ohio Department of Transportation (ODOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The complainant shall be notified in writing that the complaint is being processed. Complainant notification shall include copies of correspondence with ODOT, FHWA, and/or FTA.
- The LUC Executive Committee will be notified of the complaint at the next scheduled Executive Committee meeting. During the meeting, the Title VI Coordinator will discuss the complaint, facts, and findings with the Executive Committee.
- The LUC staff will provide assistance to ODOT, FHWA, and FTA in resolving the complaint.
- Within Five (5) business days of receiving a response from ODOT, FHWA, or FTA, the complainant will be notified in writing regarding the resolution of the complaint.
- The LUC Executive Committee will be notified of the complaint resolution at their next scheduled meeting after the response is received.
- FHWA Headquarters Office of Civil Rights will be the final decision making agency as it pertains to complaint issues and compliance in all civil rights related areas.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

- No, N/A

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

- N/A

10. Does your contract language include Title VI and other non-discrimination assurances?

- [The organization has a partnership with another agency that does include Title VI language in its contracts.](#)

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- Title VI posters in public buildings
- Title VI brochures at public events
- Title VI complaint forms in public buildings
- Title VI complaint forms at public events
- [Title VI policy posted on your website](#)
- [Title VI Program Plan posted on your website](#)

- Other (Please explain)

### Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy.
- The RTPO's first Public Participation Plan was adopted in October 2020 and can be found at: <https://www.lucplanning.com/rtpo>.

When was the Public Participation Plan most recently updated?

- October 2020

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):
- [Neighborhood and community paper advertisements](#)
  - Community radio station announcements
  - Church and community event outreach
  - Targeted fliers distributed in particular neighborhoods
  - Other (Please explain)
14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations?
- The organization does this by implementing contracted Fair Housing activities.
15. Do you take the following into consideration when identifying a public meeting location (select all that apply):
- [Parking](#)
  - [Accessibility by public transportation](#)
  - [Meeting times](#)
  - [Existence of ADA ramps](#)
  - [Familiarity of community with meeting location](#)
16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year?
- No

### Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology?
- No
18. Are you familiar with the LEP language assistance Safe Harbor threshold?
- No
19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)?
- No



20. Has your organization identified vital documents that need to be made available in languages other than English?
- No
21. Do you have a list of staff who speak languages other than English?
- No
22. Do you provide free translation services in languages other than English to the public upon request?
- No
23. How often do you receive requests for language assistance?
- Never

### Title VI Training

24. Who provides Title VI training to your staff?
- [ODOT staff](#)
  - Title VI Coordinator
  - Other (Please explain)
25. How often are Title VI trainings conducted?
- N/A
26. How many staff were trained on Title VI this year?
- None

### Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?
- [The RTPPO's first Title VI Program Plan was adopted in December 2020 and can be found at: <https://www.lucplanning.com/rtpo>.](#)
28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?
- [Yes, demographic data was compiled and published in the LUC 2015 Long Range Regional Transportation Plan](#)
29. Does your organization use data to identify protected groups for consideration in the planning process?
- [Yes, Census data is used](#)
30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.
- [Yes, the FY21-24 Transportation Improvement Program addresses Environmental Justices by:](#)

- Identifying and mapping low-income and minority populations so that their needs can be identified and addressed and that the benefits as well as the burdens of transportation investments can be fairly distributed throughout the planning area
- Enhancing existing analyses and processes to ensure that the Transportation Plan and RTIP comply with Title VI requirements
- Evaluating the existing public involvement processes and improve them if necessary to include minority and low-income populations in the decision making process

31. Does your organization track demographic information of participants in its transportation planning program public involvement events?

- No

### Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed.

- Scott Schmid, Transportation Director  
Clark County-Springfield Transportation Coordinating Committee  
(Provider of transportation planning services to the Logan-Union-Champaign Regional Planning Commission)

[sschmid@clarkcountyohio.gov](mailto:sschmid@clarkcountyohio.gov)  
937-521-2133

33. Is this the person who should be contacted with follow-up questions?

- Yes

34. Do you have any questions regarding this questionnaire?

- No

35. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT?

- Yes, training and technical assistance is always valuable no matter the experience level or familiarity with a subject

**CHP/LOG County Projects**  
**Award Dates: 02/20/20 to 04/30/23**

5/13/2021

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
99757	LOG CR 21 1.00	Bridge Preservation	Replace the existing bridge on a new alignment allowing existing bridge to remain.	Br. No. LOG-CR 21-0100; SFN 4631838	2/13/2020	2/20/2020	<b>2/20/2020</b>	11/15/2024	<b>AWARD</b> \$1,838,031.93
108054	D07 Sign FY20	Traffic Control (Safety)	Project to replace deficient guide signs at various locations in Montgomery, Miami, & Clark County. In addition, wrong way signs will be placed at	District wide	5/21/2020	5/29/2020	<b>5/29/2020</b>	6/30/2021	<b>AWARD</b> \$1,517,525.00
101175	LOG US 33 15.67	Roadway Minor Rehab	Microsurface US 33 in Logan County.	LOG US 33 SLM 15.67 to 21.52	12/17/2020	12/28/2020	<b>12/23/2020</b>	7/15/2021	<b>AWARD</b> \$1,608,278.49
109332	LOG ODNR Indian Lake State Park	Parks	ODNR project to resurface Indian Lake State Park campground	Indian Lake State Park Campground	1/14/2021	1/22/2021	<b>1/22/2021</b>	6/30/2021	<b>AWARD</b> \$749,534.70
109708	D07-CHIP-FY21 (B)	Pavement Maintenance	Chip seal various routes in D7	Various routes in D7 (Counties: CHP, LOG, MIA)	2/11/2021	2/19/2021	<b>2/19/2021</b>	9/30/2021	<b>AWARD</b> \$501,475.73
113075	LOG-CS-FY2021	Pavement Maintenance	Crack seal various routes within Logan County	Various routes in LOG county	2/11/2021	2/19/2021	<b>2/19/2021</b>	7/16/2021	<b>AWARD</b> \$175,901.00
102321	LOG-CR VAR GR FY 2021	Guardrail / Roadside Maintenance	Install new guardrail and upgrade existing guardrail and end treatments on various county roads.	Various county roads in Logan County	1/20/2021	2/2/2021	<b>2/2/2021</b>	10/2/2021	<b>AWARD</b> \$315,412.00
104893	CHP 36/29 15.05/21.07	Roadway Minor Rehab	Pavement planing and resurfacing of US 36 and SR 29 within the City of Urbana.USR 36 from Locust Street (SLM 15.05) to Berwick (SLM 16.25) - SR 29 from SLM 21.07 to 21.17	US 36 SLM 15.05 to 16.25 and SR 29 SLM 21.07 to 21.17	2/25/2021	3/8/2021	<b>3/5/2021</b>	9/30/2021	<b>AWARD</b> \$562,869.68
107427	CHP-29/296-10.08/0.00	Roadway Minor Rehab	AC Overlay	CHP-29 SLM 10.08 to 15.72 - CHP-29 SLM 15.72 to 18.55 - CHP-296 SLM 0.00 to 10.52	2/25/2021	3/8/2021	<b>3/5/2021</b>	9/15/2021	<b>AWARD</b> \$3,219,196.65
110821	CHP Urbana Wildlife Area CHIP	Pavement Maintenance	ODNR Roadway Maintenance Program project to Chip Seal the Urbana Wildlife Area.	Urbana Wildlife Area	5/13/2021	5/24/2021		8/30/2021	\$47,148.82
103822	LOG-33-15.96/20.80	Bridge Preservation	Bridge repair. LOG-33-20.80 L - Place new LMC wearing surface using hydrodemolition. Replace torn expansion joint strip seals. Refurbish and reset abutment bearings. Patch or reface parapets. Repair abutment spalling. LOG-33-20.80 R - Place new LMC we aring surface using hydrodemolition. Investigate/evaluate expansion joint strip seals (Silicoflex installed 2016) for replacement. Investigate refurbishing and resetting abutment bearings. Patch or reface parapets. Epoxy inject abutment vertical crack s. LOG-33-15.96 R - Latex Modified Concrete wearing surface overlay to deck using hydro demolition. Patch along expansion joint using LMC when doing overlay. Seal parapet walls. Reset out of adjustment bearings. Investigate epoxy injection for abutmen t walls. Patch pier column spalling using SCC and anodes.	LOG-33-20.80 L/R - SFN 4600908/4600916 - LOG-33-15.96 R - SFN 4600835	5/13/2021	5/24/2021		10/30/2021	\$1,437,141.10
105901	LOG-540-0.10	Roadway Minor Rehab	Mill the existing pavement and replace with asphalt concrete, place pavement markings, pavement repair, and RPMs.Project is an Urban Paving Project.	SR 540 SLM 0.10 to SLM 1.59	6/17/2021	6/28/2021		10/15/2021	\$605,000.00
113295	CHP ODNR Kiser Lake State Park 2	Parks	ODNR project in Kiser Lake State Park for resurfacing	Kiser Lake State Park	7/15/2021	7/26/2021		9/30/2021	\$39,600.00
109333	CHP ODNR Kiser Lake State Park	Parks	ODNR project in Kiser Lake State Park for Culvert Lining	Kiser Lake State Park	10/14/2021	10/25/2021		6/15/2022	\$26,400.00
113074	D07-PAVE-FY22	Pavement Maintenance	Perform concrete pavement repairs on various roadways within the district. Ready to pave project.	Various routes in CLA-CHP-LOG counties	10/28/2021	11/8/2021		7/1/2022	\$750,000.00
107462	D07 CHIP FY22	Roadway Minor Rehab	Chip seal	Various routes in AUG,CHP, CLA & SHE counties	12/2/2021	12/13/2021		9/15/2022	\$1,357,168.00
107442	CHP-161-0.00	Roadway Minor Rehab	AC overly with repairs	CHP SR 161 SLM 0.00 to 7.10	12/16/2021	12/27/2021		7/31/2023	\$2,067,520.00
110591	LOG-Pave-FY2022	Roadway Minor Rehab	Resurface existing roadway with asphalt concrete.Curb ramps in DeGraff	LOG-508-0.00 to 1.29 - LOG-274-11.02 to 12.24 - LOG-235-4.76 to 6.08	1/13/2022	1/24/2022		8/31/2022	\$1,352,982.00
109783	CHP-PAVE-FY22	Roadway Minor Rehab	Resurface the existing roadway with asphalt concrete (2.00").	US36 SLM 17.27 to 19.48 - SR235 SLM 12.59 to 16.12 - SR560 SLM 0.00 to 2.76	1/27/2022	2/7/2022		9/30/2022	\$2,278,896.00

103819	CHP-BH-FY22	Bridge Preservation	Bridge RepairCHP-29-2582: replace deck edges, wingwalls, resurface abutments, encase piers.CHP-54-4.18: Remove asphalt wearing surface and waterproofing. Place SDC overlay using hydrodemolition. Fix erosion along deck ends and coat exposed floor reinf orcing steel with zinc paint. Reface abutments with anodes, encase piers and rebuild deck corners and wing walls.CHP 187-02.55: deck overly, patching/refacing/encasement to the substructure.	CHP-29-25.82 - SFN 110548, CHP 54-04.18 - SFN 1101323, CHP-187-0255 - SFN 1102281	2/17/2022	2/28/2022		9/30/2022	\$550,000.00
105411	CHP/SHE VAR/VAR	Bridge Preservation	Project to overlay various structures using hydrodemolition and various repairs to the substructure units in Champaign and Shelby Counties	CHP-29-0264 - SFN 1100254 - CHP-245-04.03 - SFN 1102435 - CHP-560-0541 - SFN 1103369 - SHE-589-01.62 - SFN 7503210	3/3/2022	3/14/2022		9/30/2022	\$875,000.00
99855	LOG SR 287/VAR 00.68/VAR	Bridge Preservation	LOG-287-0068, SFN 4602730 over Macochee Crk - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuild wingwalls and seal concrete work.LOG-287-0885, S FN 4602889 over Little Darby - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuilds wingwalls, seal concrete work and patch pier cap with SCC. LOG -292-1627, SFN 4603249 Remove all asphalt and place new SDC overlay using hydrodemolition. New deck edge on left side. Patch abutment walls with SCC no anodes. Encase Pier columns. Rebuild wingwalls. Fix minor slope erosion. LOG-368-0075, SFN 4603486 over S. Fork Miami Rvr - Rebuild deck edges with anodes. Encase pier columns and seal concrete work.	Br. Np. LOG-287-0068/Br. No. LOG-287-0885/Br. No. LOG-368-0075/Br. No. LOG-292-16.27	3/17/2022	3/28/2022		8/1/2022	\$526,700.00
101155	LOG US 33 25.60	Roadway Minor Rehab	Mill and fill the existing pavement on US 33 in Logan County with Asphalt Concrete and perform pavement repairs.	LOG US 33 SLM 25.60 to 29.65	3/31/2022	4/11/2022		9/30/2022	\$3,022,839.00
110472	LOG-47/235-5.23/8.18	Intersection Improvement (Safety)	Project to improve the safety and operation of the intersection of SR 47 and SR 235	Intersection of SR 47 and SR 235	3/31/2022	4/11/2022		9/30/2022	\$1,850,000.00
104834	LOG-CR VAR PM FY2022	Traffic Control (Safety)	Upgrade existing pavement marking.	Various county roads in Logan County	3/25/2022	5/2/2022		9/30/2022	\$144,200.00
105345	LOG-347-3.63	Roadway Minor Rehab	AC overlay without repairs.	LOG-347 SLM 3.63 to 5.73	5/12/2022	5/23/2022		8/31/2022	\$960,960.00
107482	CHP-55-0.23	Roadway Minor Rehab	AC Overlay with repairs, curb ramps	CHP SR 55 SLM 0.23 to 11.65	5/26/2022	6/6/2022		9/30/2022	\$3,005,312.00
108874	CHP US 68 5.36	Roadway Minor Rehab	1 3/4" mill and fill with superpave asphalt.Urban Paving Program	0.07 mile S of Pearce PI (SLM 5.36 to Washington Ave (SLM 6.93) The roundabout at USR 36/68 will be omitted (SLM 6.57-6.70)	6/16/2022	6/27/2022		7/2/2022	\$575,000.00
108377	LOG US 68 7.22	Roadway Minor Rehab	1 3/4" Mill and Fill with asphalt concrete in the City of Bellefontaine.Urban Paving Program	Pine Street (SLM 7.22) to Auburn Road (SLM 8.10)	6/16/2022	6/27/2022		7/2/2022	\$450,000.00
108096	D07-BH-FY23 (B)	Bridge Preservation	Project to seal joint seams on various culvert type bridges throughout the district using "Hydro-Tite" or like material.Work similar to PID 98640.	Various locations in the district (CHP, LOG, MER, MIA, SHE)	7/1/2022	7/1/2022		10/31/2022	\$136,500.00
113608	LOG-68-0.52	Pedestrian Facilities	Installation of new pedestrian crosswalks - radar speed sign at two locations within the Village of West Liberty.	SLOGUS00068**C; SLM 0.524 - 0.978	9/15/2022	9/26/2022		9/27/2022	\$92,698.00
107454	LOG-PAVE-FY23	Roadway Minor Rehab	AC overlay without repairs.	Various routes in LOG county	10/1/2022	10/1/2022		10/2/2022	\$707,100.00
105403	D07 BP FY23	Bridge / Culvert Maintenance	Project to paint the structural steel on various bridges throughout the district.	Various bridges in the district (Counties: AUG, LOG, SHE)	1/1/2023	1/1/2023		5/17/2023	\$723,560.00
105229	D07 CHIP FY23 (A)	Pavement Maintenance	Chip Seal	Various routes in CHP & LOG counties	1/1/2023	1/1/2023		1/2/2023	\$1,660,500.00
101105	LOG SR 47 5.23	Roadway Minor Rehab	AC Overlay without repairs on SR 47 in Logan County. Ensure limits correspond with Roundabout project.	LOG SR 47 SLM 5.23 to 11.72	1/1/2023	1/1/2023		1/2/2023	\$1,513,468.00
102999	LOG-235-8.18	Roadway Minor Rehab	Resurfacing	LOG SR 235 SLM 8.18 to 10.39 - LOG SR 235 SLM 10.39 to 13.89 - LOG SR 235 SLM 13.89 to 17.72	1/1/2023	1/1/2023		1/2/2023	\$2,250,000.00
113894	LOG-347-0.00	Roadway Minor Rehab	Resurfacing	LOG SR 47 SLM 0.00 to 2.37	1/1/2023	1/1/2023		1/2/2023	\$575,000.00
114562	LOG-508/706-1.29/0.00	Roadway Minor Rehab	Resurfacing	LOG-508 SLM 1.29 to 9.46 - LOG-706 SLM 0.00 to 2.29	1/1/2023	1/1/2023		7/1/2023	\$1,900,000.00

112019	CHP-S. High Street	Roadway Improvement (Safety)	Improvement to the existing street via roadway, drainage, pedestrian and bicycle infrastructure additions or alterations. Traffic calming elements are also proposed.	South High Street	2/1/2023	3/1/2023		10/31/2023	\$5,245,557.78
108875	CHP US 36 14.04	Roadway Minor Rehab	2" mill and fill with Item 441 asphalt concreteUrban Paving Program	West corp limit (SLM 14.04) to Walnut St. (SLM 14.88)	4/1/2023	4/1/2023		4/2/2023	\$360,000.00

## Projects in Union County under Construction or to be Sold by 6/30/22

Report Date:							5/11/2021
Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr	Estimated Constr Cost or Award Amount
UNI-33 CS FY21	91908	Pavement Maintenance	D6 preventive maintenance cracksealing project for FY21Crackseal to be applied to UNI-33 from Marysville to Post Rd; UNI-33-13.10 to 14.29 and 15.19 to 24.55	05/13/21	05/24/21	09/15/21	\$287,000
UNI 33 12.590	105513	Roadway Minor Rehab	UNI-33-12.59-24.30: Just east of US 36 to just west of Post Rd (match limits of PID 80748)US 33 - Pavement resurfacing and pavement repairs	12/16/21	12/27/21	10/15/22	\$11,149,000
UNI US 33 24.870	80748	Roadway Major Rehab	Upgrade interchange of US 33/SR 161/Post Rd to include interchange reconfiguration, ramp relocation, and necessary improvements to adjacent roadways.City of Dublin pursuing funding from various sources.	03/03/22	03/14/22	06/01/25	\$31,000,000
Current Projects Under Construction							
D06 PMF FY21	100766	Traffic Control (Safety)	Project shall apply fast dry pavement markings on various ODOT maintained routes throughout District 06.	01/28/21	02/04/21	10/31/21	\$3,181,000
UNI Richwood SRTS Sidewalks	109135	Pedestrian Facilities	SRTS ProjectVillage of Richwood; Grove St (CR 276) from Elm St to North Union Elem School. Graham St from Grove St to Richwood Lake Park construct sidewalks	02/11/21	02/19/21	08/13/21	\$91,650
UNI-42-4.51/4.68	109519	Intersection Improvement (Safety)	Improve safety and congestion at the US 42/US 33 interchange by widening the off ramps to provide turn lanes and installing signals.This PID is for construction only. The PE and DD is covered under PID 107822.	07/02/20	07/10/20	07/15/21	\$1,526,961
UNI SR 739 14.740	110094	Roadway Minor Rehab	Chip seal with pavement repairs, guardrail upgrades, and minor bridge work on structure UNI-739-1803 over Rush Creek (SFN 8003459)UNI-739-14.74 to 25.81 and UNI-37-1.95 to 2.2; SR 31 to Marion Co Line (Overlaps with UNI 37)UNI 739 and UNI 37 Preventative Maintenance Project	07/16/20	07/23/20	09/15/21	\$659,957
UNI US 33I 0.000	110385	Roadway Minor Rehab	UNI 33I - Median/drainage improvement and resurfacing projectUNI-33I-0.00 to 0.51; CR-133 to Pavement BreakResurfacing project to include: Removal of existing curb and raised median on US33I? Asphalt overlay and profile adjustment to 0.51 mi. On US 33I in Union County beginning at County Rd. 133 (Northwest Pkwy) (SLM 0.00) and ending at the Marysville corp. (SLM 0.51). Minor bridge maintenance on various structures within the project limits. ? Construct concrete median pier protection on US 33I for ove rhead structures UNI-33-0879L UNI-33-0879R.	10/1/2020	10/8/2020	8/15/2021	1,019,994.44
UNI/DEL/MAR-4-Var Parts 1&2	110585	Roadway Minor Rehab	Part 1: UNI-4-24.35-26.25 (~TR-186 to entering Delaware County), DEL-4-0.00-1.98 (leave Union County to entering Marion County), MAR-4-0.00-1.79 (leave Delaware County to Pavt Break) Resurfacing Project on DEL-4-0.00-1.98, MAR-4-0.00-1.79 and UNI-4-24.35- 26.25, UNI-4-25.78 over Ottawa Creek - Saw and seal bituminous concrete joints and patch concrete bridge deck.MAR-4-1.79 over Patton Run - Patch concrete bridge deck.Part 2: UNI-37-6.54-6.90 Resurfacing Project on UNI-37-6.54-6.90	3/11/2021	3/18/2021	9/15/2021	1,637,134.19
UNI/DEL SP FY21-GEN	110690	Pavement Maintenance	Spot paving repair on general systemSpot repairs on UNI-739 from 6.06 to 14.31 (SR 347 to SR 31)Spot repairs on DEL-TR-216 (Hudson Rd) from 0.00 to 1.43 (Horseshoe Rd to Panhandle Rd)	4/29/2021	5/6/2021	10/15/2021	738,460.19
D06 City NHS Guardrail Upgrade	111195	Roadside / Median Improvement (Safety)	Upgrade guardrail end treatments on the NHS system within cities at various locations in District Six	4/1/2021	4/9/2021	10/15/2021	792,647.50



# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – May 13, 2021

### Brad's Activities:

4/9	Attended 33 Corridor Group meeting.
4/12	Attended Darby Twp (U) Board of Trustees meeting.
4/14	Attended Logan Co (L) CIC meeting.
4/19	Attended Union Co (U) CIC meeting.
4/21	Attended Logan Co (L) Mayors Association meeting.
4/22	Met with Rushcreek Twp (L) regarding Zoning Commission training.
4/26	Attended Leesburg Twp (U) Zoning Commission public hearing.
4/28	Attended Johnson Twp (C) Zoning Commission meeting.
5/4	Attended Union Co (U) Department Head meeting.
5/5	Attended Champaign Co (C) Community meeting. Met with Dover Twp (U) regarding open space requirements.
5/6	Attended Jefferson Twp (L) Zoning Commission meeting.
5/11	Attending Lake Twp (L) Board of Trustees meeting.
5/12	Attending Jackson Twp (C)/Johnson Twp (C) + county/municipal prosecutor meeting. Attending Champaign Co (C) Township Association meeting.
Ongoing	COVID-19 policy updates
Ongoing	Supervisor trainings through Clemans Nelson.

### Aaron's Activities:

4/21	Attended virtual Logan Co Mayor's Assn (L)
Mapping	Stokes Twp (L), Lake Twp (L), Liberty Twp (L), Vlg of West Liberty (L), Vlg of Lakeview (L), Millcreek Twp (U), Harrison Twp (C)
Zoning	Vlg of Quincy (L), Vlg of Rushsylvania (L), Vlg of West Liberty (L), Bokescreek Twp (L), Monroe Twp (L), Perry Twp (L), Rushcreek Twp (L), Washington Twp (L), Zane Twp (L), Darby Twp (U), Dover Twp (U), Jerome Twp (U), Paris Twp (U), Union Twp (U), York Twp (U), Vlg of St. Paris (C), Jackson Twp (C), Jefferson Twp (C), Johnson Twp (C), Mad River Twp (C), Salem Twp (C)
Support/Assisting Jurisdictions	

### Heather's Activities:

4/16	Logan County CIC Meeting: Local Housing Incentive Options with Bricker & Eckler via Zoom
4/22	COLCAS via Zoom
4/30	CDBG PY19: Pre-Construction Conference – Freeman Avenue
5/3	CDBG Webinar Application Training
5/4	Champaign County Housing Coalition via Zoom
5/5	Champaign County Community Collaboration Meeting: Land Bank discussion
5/11	FMLA/ADA Essentials training via Zoom
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
In Progress	CDBG Desktop Monitoring of Urbana – Critical grant
In Progress	PY19 CDBG activities
In Progress	PY21 CDBG activities

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Executive Committee Meeting Minutes  
Thursday, May 13, 2021

President Beau Michael called the meeting to order at 1:15 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** Brad Bodenmiller, John Brose, Tyler Bumbalough, Preston Carter, Tim Cassady, Scott Coleman, Wes Dodds, Todd Freyhof, Todd Garrett, Ashley Gaver, Kyle Hoyng, Dennis Kauffman, Steve McCall, Beau Michael, Tammy Noble, Jeff Rea, Steve Robinson, Ryan Shoffstall, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, Jason Willis, Ben Wiltheiss and Andy Yoder.

**Members absent:** Brian Davidson, Tim Notestine, Mark Robinson, and George Showalter.

**Guests present:** Chad Henry, Choice One Engineering; Justin Wollenberg, Terrain Evolution; Regina Rollins, TCC; Blake Simpson, ODOT; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Scott Coleman moved a motion to approve the minutes from the April 8, 2021 meeting, as written, and Tim Cassady seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for April. Scott Coleman moved a motion to accept the Financial Report and Steve McCall seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website. Ben Wiltheiss reported for ODOT 7. Ben reported that Blake Simpson will be taking on Scott Boyer's previous roll.

**RTPO:**

Tyler Bumbalough read the report from TCC, which is available on the LUC website.

1. FY22 PWP Resolution
  - Scott Coleman moved a motion to adopt the FY22 PWP Resolution and Tyler Bumbalough seconded. All in favor.

**New Business:**

1. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Scott Coleman moved a motion to accept the developer's request to table the Mills of Watkins Preliminary Plat and Bill Narducci seconded. All in favor.





# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

2. Review of VN-9 Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Jeff Rea moved a motion to accept the recommendation of approval with conditions in the staff report of the VN-9 Preliminary Plat and Todd Garrett seconded. All in favor.
3. Review of Jerome Township Parcel Amendment (VN-1 and VN-8) (Union County) – Staff Report by Aaron Smith
  - Steve McCall moved a motion to accept the recommendation to the Jerome Township Parcel Amendment (VN-1 and VN-8) per the staff report and Tim Cassady seconded. All in favor.
4. Review of Jerome Township Parcel Amendment (VN-10) (Union County) – Staff Report by Aaron Smith
  - Bill Narducci moved a motion to recommend approval of the Jerome Township Parcel Amendment (VN-10) with considerations and conditions that the developer continue to work with the Engineer's Office with establishing feasible alignment with Blaney Road and Jeff Rea seconded. All in favor.
5. November Executive Committee Meeting – Brad Bodenmiller
  - The recommendation would be to have the meeting on the Wednesday prior, but this decision will be finalized at the June meeting.

## Director's Report

### Comments from Individuals:

- Andy Yoder – Thanks to Heather, Brad and Rick Hatcher for doing a presentation and providing information to the Collaboration group. We thought it was informative and they did a great job.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:42 pm and Tim Cassady seconded. All in favor.

**Next Scheduled Meeting:** Thursday, June 10, 2021, 1:15 pm utilizing Zoom.

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President

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Secretary

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