



Executive Committee Meeting Agenda
Thursday, December 10, 2015, 1:15 PM

Call to Order – Paul Hammersmith, President

Roll Call – Dave Gulden

Action on Minutes of November 12, 2015 – Executive Committee

November Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Eversole Run Neighborhood Section 2 (ERN-2) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Britonwood Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Mitchell Crossing Final Plat (Union County) – Staff Report by Brad Bodenmiller
5. Review of Woodbine Village Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
6. Review of Zoning Text Amendment, Washington Township (Logan County) - Staff Report by Brad Bodenmiller
7. Building Committee – Dave Gulden

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission

Treasurer's Report

Beginning Balance on November 1, 2015 \$ 481,685.48

Receipts

Various Ticket Sales	Annual Dinner Tickets	\$ 927.00
Homewood Corp	Mitchell Crossing Final Plat	\$ 2,320.00
Pulte Group	Woodbine Village Final Plat	\$ 2,680.00
ELTI, LLC	Britonwood Tabling Fee	\$ 200.00
Terrain Evolution	ERN-2 Preliminary Plat	\$ 7,150.00
Terrain Evolution	VN-4 Preliminary Plat Tabling Fee	\$ 200.00
Union County	Oct. '15 Interest	\$ 197.80

Total Receipts \$ 13,674.80

Total Cash on Hand \$ 495,360.28

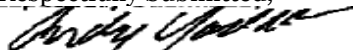
Expenditures

Employee Salaries	2 Pay Periods	\$ 14,699.20
PERS	Oct-15	\$ 2,057.88
Medicare	2 Pay Periods	\$ 200.48
CEBCO	Medical Insurance	\$ 3,032.78
Delta Dental	Dental Insurance	\$ 188.70
VSP	Vision Insurance	\$ 8.62
CEBCO	Life Insurance	\$ 10.32
USPS	Postage	\$ 574.00
CCAO Winter Conference	Conference - Gulden	\$ 50.00
Dayton Power & Light	Electricity	\$ 454.00
Time Warner	Internet/Phone Service	\$ 302.55
All Around Awards	Annual Dinner Plaque	\$ 50.00
Der Dutchman	Annual Dinner Catering	\$ 2,240.82
ACP - Green & Associates	Hyland-Croy/SR161/Post Rd Area Plan	\$ 16,067.75
Champaign County Twp	Annual Dinner - Gulden/Bodenmiller	\$ 32.00
Brad Bodenmiller	Mileage - October 2015	\$ 83.38
Dave Gulden	Mileage - October 2015	\$ 221.38
Lowe's	Annual Dinner Door Prizes	\$ 40.00
Amazon	Annual Dinner Supplies & Door Prizes	\$ 120.00
Amazon	Server & Accessories	\$ 429.14
Lowe's	Building Supplies	\$ 25.61
Kalyndi Martin	Office Cleaning - 10/25/15	\$ 60.00
Kalyndi Martin	Office Cleaning - 11/8/15	\$ 60.00

Total Expenditures \$ 41,008.61

Balance on Hand as of November 30, 2015 \$ 454,351.67

Respectfully Submitted,



R. Andy Yoder, Treasurer



2015 Budget Summary

as of November 30, 2015

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 183,076.20	\$ 186,350.25	\$ 3,274.05	102%
450105	Grants	\$ 14,500.00	\$ 3,500.00	\$ (11,000.00)	24%
450105.LUC13	ODOT RTPO Grant	\$ 158,840.00	\$ 52,145.82	\$ (106,694.18)	33%
420107	Charges for Services	\$ -	\$ 22,831.28	\$ 22,831.28	
480108	Annual Dinner	\$ 2,900.00	\$ 2,987.00	\$ 87.00	103%
420121	Subdivision Plats	\$ 22,000.00	\$ 63,935.48	\$ 41,935.48	291%
420122	Mapping	\$ 100.00	\$ 166.00	\$ 66.00	166%
470101	Interest	\$ 1,428.00	\$ 2,263.03	\$ 835.03	158%
Estimated Total Revenue		\$ 382,844.20	\$ 334,178.86	\$ (48,665.34)	87%

Expenditures:

		Estimated	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00	\$ 176,198.40	\$ 33,801.60	84%
510205	PERS	\$ 29,400.00	\$ 25,685.81	\$ 3,714.19	87%
510215	Medicare	\$ 3,045.00	\$ 2,412.99	\$ 632.01	79%
510225	Workers Compensation	\$ 3,360.00	\$ 1,292.00	\$ 2,068.00	38%
510305	Medical	\$ 40,000.00	\$ 33,360.58	\$ 6,639.42	83%
510310	Dental Insurance	\$ 2,500.00	\$ 2,075.72	\$ 424.28	83%
510315	Vision Insurance	\$ 200.00	\$ 94.86	\$ 105.14	47%
510320	Life Insurance	\$ 200.00	\$ 113.52	\$ 86.48	57%
520115	Office Supplies	\$ 10,000.00	\$ 2,849.26	\$ 7,150.74	28%
520155	Subscription Fees	\$ 5,000.00	\$ 3,423.29	\$ 1,576.71	68%
530110	Tuition Reimbursement	\$ 7,000.00	\$ -	\$ 7,000.00	0%
530171	Professional Development	\$ 6,000.00	\$ 1,024.00	\$ 4,976.00	17%
530199	Utilities	\$ 9,000.00	\$ 8,585.79	\$ 414.21	95%
530650	Maintenance & Repair	\$ 10,000.00	\$ 1,644.58	\$ 8,355.42	16%
530702	Annual Dinner	\$ 5,000.00	\$ 2,966.37	\$ 2,033.63	59%
530800	Building	\$ 200,000.00	\$ 1,750.00	\$ 198,250.00	1%
540100	Equipment	\$ 8,000.00	\$ 1,802.88	\$ 6,197.12	23%
550100	Travel & Expense	\$ 10,000.00	\$ 5,522.51	\$ 4,477.49	55%
550305	Contingencies	\$ 24,139.20	\$ 29,565.34	\$ (5,426.14)	122%
Estimated Total Expenditures		\$ 582,844.20	\$ 300,367.90	\$ 282,476.30	51.5%

STATEMENT:

Cash Balance January 1, 2015	\$ 395,922.01
Estimated Cash Balance December 31, 2015	\$ 232,717.68
Actual Cash On Hand December 31, 2015	
Estimated Total Revenue	\$ 382,844.20
Actual 2015 Revenue	\$ 334,178.86
Difference (+/Under)	\$ (48,665.34)
Estimated Total Expenditures	\$ 582,844.20
Actual 2015 Expenditures	\$ 300,367.90
Difference (+/Under)	\$ 282,476.30

LUC MEETING
December 10, 2015

Active Construction Projects

ODOT Project 140553

UNI-SR 47-13.55; PID 96093

Description: Full depth brick pavement replacement and resurfacing.

Location: Richwood. Morris Road to 0.5 miles west of Landon Road.

Maintenance of Traffic: Traffic detoured for maximum of 20 days.

Completion Date:

Contractor: Shelly Company

Amount: \$1,108,507.00

Project Status: Construction Complete

ODOT Project 150209

UNI-SR 31-10.50; PID 92566

Description: Replace existing retaining wall along SR31 adjacent to Bokes Creek.

Location: Between SR347 and SR47.

Maintenance of Traffic: Traffic maintained.

Completion Date:

Contractor: Shelly and Sands, Inc.

Amount: \$580,018.95

Project Status: Under Construction, on schedule

ODOT Project 158026

UNI-US 36-00.00/UNI-SR 4-0.00 Part 1&2; PID 91053

Description: Pavement resurfacing: add northbound and southbound turn lanes at US 36/Collins Road.

Location: US 36: CHA County to Collins Avenue: Marysville east corp. limit to DEL County.

SR 4: CHA County to US 36.

Maintenance of Traffic: Traffic maintained.

Completion Date:

Contractor: Shelly Company

Amount: \$4,186,556.10

Project Status: Under Construction, on schedule

Future Projects

UNI – US 33-18.77; PID 88615

Description: Investigate lining or replacing steel culvert under US 33 and over Sugar Run Branch.

Location: Jerome Twp. between Beecher-Gamble Rd. and US 42.

Schedule: undetermined at this time, but hopefully in SFY 2018.

UNI – SR 739 – 17.75; PID 97677

Description: Repair an erosion failure progressing from Rush Creek towards the embankment supporting SR 739 by the construction of a retaining wall.

Location: approximately 3 miles northeast of SR 31

Schedule: SFY 2017

UNI – SR 736 – 01.16; PID 95776

Description: Replace superstructure on UNI-736-1.16 and 1.99. Full replacement of slab bridge at 4.08

Location: 1.16 & 1.99 over Robinson Run. 4.08 over Blumenschein Ditch

Schedule: SFY 2019

UNI – SR 47 – 07.33; PID 96209

Description: Rehabilitate or replace 3 bridges on UNI-47, 7.33 over Bokes Creek, 9.16 over Lindsey Ditch, 10.37 over Fulton Creek

Location: York Twp. and Claiborne Twp. Bokes Creek west of SR 31, Lindsey and Fulton between SR 31 and Richwood.

Schedule: SFY 2017

UNI – SR 4 – 17.26; PID 86211

Description: Rehab bridge over Blues Creek and Replace steel culvert over Clevenger Ditch

Location: Leesburg Twp. South and North of SR 347

Schedule: SFY 2017

UNI – SR 31 – 00.23; PID 88614

Description: Replace SR 31 bridge over Mill Creek

Location: Marysville. On Main Street over Mill Creek. 0.2 miles north of 5th Street.

Schedule: SFY 2017

Future Urban Paving Program

UNI – SR 31 – 01.77: PID 91346

Description: Marysville urban and rural resurfacing project.

Location: Marysville, rural. North of US 33 to SR 347. Elwood Ave. SLM 1.77 – 7.78

Schedule: Proposed SFY 2017, schedule will be final in December

UNI – SR 38 – 07.61; PID 91391

Description: Marysville urban resurfacing project.

Location: Marysville, Marysville Corp (S of SR 736) to Fifth St/SR 31 SLM 7.61 – 9.79

Schedule: Proposed SFY 2018, schedule will be final in December

UNI – SR 4 – 12.85: PID 93314

Description: Marysville urban resurfacing project.

Location: Marysville, SR 33 Ramp/Main Street to North Corp. near County Home Road and SR 31 from SR 38/Fifth Street to Marysville North Corp. near Mill Road Drive

Schedule: Proposed SFY 2022, schedule will be final in December



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – December 10, 2015

Dave's Activities:

Meetings, Miscellaneous & Projects

Nov 13	Met new TRC CEO
	Met with Bill Narducci
Nov 16	Urbana Twp (C)
Nov 17	Subdivision Regs
Nov 18	Union Co. CIC
Nov 19	LUC Annual Meeting
Nov 25	Stokes Twp (L) Zoning Inspector
Nov 30	Jerome Two (U)
Dec 1	TRC visit
Dec 2	Crossroads Plan work session
Dec 4	Economic Development 411 conference
Dec 7	Crossroads Plan work session
Dec 8	Logan County Chamber of Commerce
Dec 9	Champaign Co. Twp. Assn.

Skyler's Activities:

Meetings, Miscellaneous, & Projects

Nov 17	Verified ODOT Bikeway Routes on TIMS
Nov 18	Annual Dinner Preparation
Nov 19	Annual Dinner
Nov 20	Sent LBRS Data to MORPC
Nov 24	Installed Server Hard Drives and Operating System
Nov 25	Zane Township Zoning Map Update
Nov 26	Thanksgiving
Nov 27	Black Friday
Dec 03	RTPO Indian Lake Study Preparation
Maps	Zane Township (L)
Ongoing	Bikeway Designation, GIS Data Collection
ODOT RTPO	GIS Database Collection and Organization

9676 E. Foundry St, PO Box 219
East Liberty, Ohio 43319

• Phone: 937-666-3431 • Fax: 937-666-6203
• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Heather's Activities:

Meetings, Miscellaneous & Projects

Ongoing	Creating Rush Township Zoning Code in Word
11/17/15	Open Agency – Fair Housing Training to LMI citizens
11/17/15	Subdivision Regulation Committee
11/19/15	LUC Annual Dinner
12/1/15	TRC Visit
12/2/15	Metropolitan Housing Authority Fair Housing Training
Ongoing	Working with Consultant for ODOT Financial documents

Brad's Activities:

Meetings, Miscellaneous & Projects

Nov 25	Dick Stewart met with Brad and Dave to discuss how to enact zoning in an unzoned area.
Dec 2	Attended Crossroads Area Plan meeting.
Dec 7	Attended Crossroads Area Plan meeting.
Dec 9	Attended Champaign Co (C) Twp Association meeting.
Dec 10	Attending Union Co (U) Twp Association meeting.
Dec 11	Attending 33 Corridor Development meetings. Meeting with Nature Conservancy and Dave about Big Darby watershed.
Ongoing	Assisting jurisdictions: City of Urbana (C), Jerome Twp (U), Liberty Twp (U), Mad River Twp (C), Perry Twp (L), Union Twp (C), Washington Twp (L), Zane Twp (L)
Ongoing	Assisting with ODOT RTPO Grant as needed. Current focus is State Bike Route designations.
Ongoing	BZA meeting rules final draft.
Ongoing	Assisting with Crossroads Area Plan as needed.

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Executive Committee Meeting Minutes
Thursday, December 10, 2015

President Paul Hammersmith called the meeting to order at 1:15 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Paul Benedetti, Tyler Bumbalough, Scott Coleman, Dave Faulkner, Chad Flowers, Todd Freyhof, Kevin Gregory, Dave Gulden, Paul Hammersmith, Jim Holycross, Jeremy Hoyt, Steve McCall, Barry Moffett, Tim Notestine, Matt Parrill, Steve Shepherd, George Showalter, Ryan Smith, Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: John Brose, Tim Cassady, Charles Hall, Jeremy Nash, Ryan Shoffstall, Amy White.

Guests present: Justin Wollenberg, Terrain Evolution; Gary Nuss, NRI; Bill Narducci, Union County Engineer's Office; Fred Vogel, Jobs & Commerce ODOT District 7 and 10; Mike Bow, M&K Engineering; Carmen Scott; Joe Sampson, Village of St. Paris; Brad Bodenmiller, Skyler Wood and Heather Martin of LUC Regional Planning Commission.

Minutes – Barry Moffett moved a motion to approve the minutes from the November 12, 2015 meeting as written and Scott Coleman seconded. All in favor.

Minutes – Steve McCall moved a motion to approve the minutes from the November 19, 2015 meeting as written and Tim Notestine seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for November. Scott Coleman moved a motion to accept the Financial Report and David Faulkner seconded. All in favor.

ODOT Reports – The report from ODOT 6 was placed on the web-site. Steve reported the projects are the same as previous months. Matt reported for ODOT 7, ODOT is in the midst of their first combined capital operation work plan and they're trying to get out to their transportation partners to communicate what's happening. We've done a couple of presentations, they're working on a communication toolbox that will be available in February. Matt and Steve will present in February when ready.

New Business:

1. Review of Village Neighborhood Section 4 (VN-4) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Paul Hammersmith added a requirement to the staff report, that a note be added explaining what DOS means on the first sheet of the plat.



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

- Scott Coleman moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve with modifications the Village Neighborhood Section 4 Preliminary Plat with the comment noted in this meeting regarding DOS and Jeff Stauch seconded. All in favor.
- 2. Review of Eversole Run Neighborhood Section 2 (ERN-2) Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Paul Hammersmith again required a note be added explaining what DOS means on the first sheet of the plat.
 - Steve McCall moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve with modifications the Eversole Run Neighborhood Section 2 Preliminary Plat with the comments noted in this meeting regarding DOS and Kevin Gregory seconded. All in favor.
- 3. Review of Britonwood Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - David Faulkner moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to accept the tabling of the Britonwood Final Plat as requested by the developer and Scott Coleman seconded. All in favor.
- 4. Review of Mitchell Crossing Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Jeff Stauch moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to accept the tabling of the Mitchell Crossing Final Plat as requested by the developer and David Faulkner seconded. All in favor.
- 5. Review of Woodbine Village Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to deny the Woodbine Village Section 2 Final Plat due to the plat not meeting the requirements of the original zoning, proof was not provided of a bond or other surety as noted in the Preliminary Plat approval and comments submitted by reviewing agencies and LUC staff and Barry Moffett seconded. All in favor.
- 6. Review of Zoning Text Amendment, Washington Township (Logan County) - Staff Report by Brad Bodenmiller
 - Steve McCall moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to recommend approval with modifications of the Washington Township Zoning Text Amendment and Tim Notestine seconded. All in favor.

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Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

7. Building Committee – Dave Gulden

- Dave Gulden shared with the committee that with the By-law update, LUC was now able to move forward with owning, selling, renting or leasing real estate.
- Paul Hammersmith – I know this has been a process and we're going to keep moving along and even though the steps are small, we're continuing to move forward. Dave's done a good job of keeping it on track. I hope the rest of the Executive Committee feels the same.

Director's Report:

Comments from Individuals:

- Jeff Stauch – I was impressed with the annual report that was provided at the Annual Meeting.
- Scott Coleman – We are completing our second bridge rehab; both structures will be lighted, newly stained, fire retardant and able to serve for several more years.

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:46 pm, and David Faulkner seconded. All in favor.

Next Scheduled Meeting: Thursday, January 14, 2016, 1:15 pm at the LUC Office in East Liberty.

President

Secretary

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