



**\*\*\*The September LUC meetings will be held at the Champaign County  
Community Center Auditorium, 1512 S US Hwy 68, Urbana OH 43078\*\*\***

Executive Committee Meeting Agenda  
Thursday, September 9, 2021, 1:15 pm

**Call to Order** – Beau Michael, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of August 12, 2021** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – Tyler Bumbalough

1. FY21 Planning Work Program Completion Report

**New Business:**

1. Review of Jerome Township Middle and Elementary School Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
2. Review of Pioneer Crossing Phase 1 Final Plat – Staff Report by Brad Bodenmiller
3. Review of Urbana Township Zoning Parcel Amendment – Staff Report by Aaron Smith
4. Nominating Committee Appointments

**Director's Report**

**Comments from Individuals**

**Adjourn**

**LUC Regional Planning Commission  
Treasurer's Report**

Beginning Balance on August 1, 2021 \$ 503,695.11

Receipts

EMH&T	Jerome Twp School Prelim Plat Ext	\$ 300.00
PulteGroup	Pioneer Crossing, Phase 1 Final Plat	\$ 3,135.00
Union County	August Interest	\$ 213.68

Total Receipts \$ 3,648.68

Total Cash on Hand \$ 507,343.79

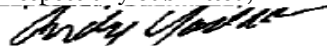
Expenditures

Employee Salaries	2 Pay Periods	\$ 13,099.21
PERS	Group Share	\$ 1,833.90
Medicare	2 Pay Periods	\$ 182.10
Worker's Compensation	Worker's Compensation Payment	\$ 138.14
Medical Insurance	Medical Insurance	\$ 2,381.98
Dental Insurance	Dental Insurance	\$ 103.00
Vision Insurance	Vision Insurance	\$ 5.02
Life Insurance	Life Insurance	\$ 8.42
Staples	Office Supplies	\$ 423.78
Bellefontaine Examiner	52 Week Subscription	\$ 98.80
Clark County TCC	RTPO Services	\$ 806.13
TRC Monthly Rent	L'ease per contract	\$ 2,947.00
Wesley Easton	Easton Water/Water Cooler & Water	\$ 312.95
Brad Bodenmiller	Mileage - July 2021	\$ 147.13
Heather Martin	Mileage - July 2021	\$ 149.80
Bellefontaine Examiner	Legal Ad - Fair Housing training	\$ 24.99
Richwood Banking Visa	Miscellaneous Expenses	\$ 124.37

Total Expenditures \$ 22,786.72

Balance on Hand as of August 31, 2021 \$ 484,557.07

Respectfully Submitted,



R. Andy Yoder, Treasurer



## 2021 Budget Summary

as of August 31, 2021

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 2,000.00	(\$22,400.00)	8%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 2,274.66	(\$6,225.34)	27%
420121	Subdivision Plats	\$ 45,000.00	\$ 57,569.57	\$12,569.57	128%
420122	Mapping	\$ 100.00	\$ 275.00	\$175.00	275%
470101	Interest	\$ 1,347.56	\$ 1,681.65	\$334.09	125%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 298,502.44</b>	<b>\$ 292,272.38</b>	<b>(\$6,230.06)</b>	<b>98%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 111,343.26	64%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 15,588.15	64%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 1,551.68	61%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 1,177.17	61%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 19,055.84	64%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 824.00	63%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 40.16	62%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 67.36	61%
520115	Office Supplies	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00	\$ 3,330.62	48%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,399.80	48%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 7,523.86	48%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 826.00	17%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 23,888.95	66%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 1,852.92	31%
550305	Contingencies	\$ 10,000.00	\$ (2,000.00)	\$ 8,000.00	\$ 812.95	10%
	<b>Estimated Total Expenditures</b>	<b>\$ 330,937.50</b>		<b>\$ 334,652.30</b>	<b>\$ 190,282.72</b>	<b>57%</b>

### STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 292,272.38
Difference (+/Under)	\$ (6,230.06)
Estimated Adjusted Total Expenditures	\$ 334,652.30
Actual 2021 Expenditures	\$ 190,282.72
Difference (+/Under)	\$ 144,369.58

# Memorandum

**To: LUC Executive Committee**

**From: Scott Schmid**  
**TCC Transportation Director**

**Phone 937-521-2133**  
**sschmid@clarkcountyohio.gov**

**Re: RTPO Planning Report**

**Date: September 2, 2021**

**The following are items for discussion and action at the September 9 LUC Executive Committee Meeting**

## **FY2021 Planning Work Program Completion Report**

The Planning Work Program Completion Report is an ODOT requirement for RTPO's and MPO's that documents the transportation planning work that was accomplished over the previous fiscal year. The Completion Report is to be submitted to ODOT Central Office by September 30. A copy of the report has been made available on the LUC website.

TCC Staff requests acceptance of the report via the attached Resolution.

## **RTPO Capital Program Update**

As a reminder, as part of the most recent state transportation budget, money was allocated to RTPOs to conduct a rural transportation planning grant program. ODOT notified LUC that it will receive a portion of those monies through a modest STBG allocation. Applications for Federal Surface Transportation Block Grant (STBG) funding were due August 30.

LUC staff received 12 applications from 5 project sponsors totaling \$1,527,131 in requests. There is \$392,000 total allocated to LUC in FY22 and FY23. The full project breakdown will be discussed with the Technical Advisory Committee at its September 13 meeting. Public involvement will be conducted in October and final TAC recommendations are anticipated in November.

Informational only at this time. Full approval of funding will be presented to the RPC in December as a TIP amendment.

## **Other**

The next RTPO Technical Advisory Committee meeting will be held in West Liberty on September 13 at 9:30 AM. Due to physical meeting space constraints, TCC staff are requesting TAC members only attend this meeting.

## **FY 2021 Budget Status**

The FY21 budget status has not been included in this memo due to the timing of the end of month and holiday.



# **LUC Regional Planning Commission**

## **FY21 PLANNING WORK PROGRAM**

*Completion Report*

SEPTEMBER 2021

**Work Element 601.1 - Short Range Planning**

<b>Budget</b>	<b>\$16,998</b>	<b>Funding Source</b>
Expenditures	\$6,416	SPR – ODOT - Local
Budget Balance	\$10,582	
% Expended	61%	
% Work Completed	100%	

**Work Element 601.11 - Short Range Planning**

<b>Budget</b>	<b>\$13,998</b>	<b>Funding Source</b>
Expenditures	\$12,660	SPR – ODOT - Local
Budget Balance	\$1,338	<i>FY2020 Carry Forward</i>
% Expended	90%	
% Work Completed	100%	

**End Products**

Municipal Bridge Applications	(7/20)	None
ODOT Safety Program Applications	(9/20, 3/21)	None
Transportation Alternatives Program Applications	(10/20)	None
Local Major Bridge Applications	(9/20)	None
Title VI Plan and Policy	(12/20)	Delivered 12/20
Safe Routes to Schools Program Applications	(2/21)	None
Environmental Justice Analysis	(3/21)	Delivered 6/21
Title VI Self Assessment	(3/21)	Delivered 3/21
FY22 Planning Work Program	(5/21)	Delivered 5/21
Small City Applications	(6/21)	None

**Work Summary**

Staff prepared an operational and safety analysis on the LOG SR287 at the NEX facility and at CR153. Staff prepared operational and safety analysis on the roadways adjacent to the Benjamin Logan schools site. Traffic and crash data were analyzed for recommended improvements.

Staff coordinated with local stakeholders on the Indian Lake Intersections study. The study was conducted using the general planning services task order in Work Element 601.2/601.21. During this period, staff coordinated stakeholder meetings and provided review of the draft document and recommendations.

Staff coordinated with the City of Urbana staff on safety studies on Scioto Street and South Main Street. These studies were also part of the general planning services task order in Work Element 601.2/601.21. The Scioto Street study concluded with striping, signage, and signal recommendations. The South Main Street study is anticipated to be completed in FY22.

Staff coordinated and participated in Technical Advisory Committee meetings to prioritize and review planning activities. The committee met four times during this period. Staff prepared various exhibits for submittal to ODOT and the LUC Executive Committee reflecting these priorities.

Staff participated in various OARC Committee meetings and various ODOT sponsored workshops and seminars. Staff participated in local roadway safety planning workshops in Champaign County.

**Delays or Problems Encountered**

The Environmental Justice Analysis was delayed three months due to staff prioritization and Technical Advisory Committee scheduling.

**Work Element 601.2 – General Planning Services**

<b><u>Budget (Amended 2/11/2021)</u></b>	<b><u>\$35,000</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$16,828	SPR – ODOT - Local
Budget Balance	\$18,172	
% Expended	48%	
% Work Completed	100%	

**Work Element 601.21 - General Planning Services**

<b><u>Budget (Amended 8/13/2020)</u></b>	<b><u>\$36,002</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$25,623	SPR – ODOT - Local
Budget Balance	\$10,379	<i>FY2020 Carry Forward</i>
% Expended	71%	
% Work Completed	100%	

**End Products**

CHP Urbana Scioto Street Safety Study	Delivered 2/21
LOG Indian Lake Intersections Study	Delivered 3/21
CHP Urbana South Main Street Safety Study	FY22

**Work Summary**

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

**CHP Urbana Scioto Street Safety Study**

The CHP Urbana Scioto Street Safety Study was scoped and concluded during this period. The study performed an operational and safety analysis on the US36 corridor from Locust Street to the SR29 split. Staff collected traffic counts and coordinated stakeholder meetings for the study. Recommendations included both short term improvements that can be potentially included in an ODOT urban resurfacing project, and medium term improvements at the signalized intersections.

**LOG Indian Lake Intersections Study**

The LOG Indian Lake Intersections Study was scoped in FY2019 and concluded during this period. The study is a detailed analysis of eight intersections in Russells Point and Lakeview as a follow-up to a sub-area study completed in 2016. Recommendations included short term bike/ped improvements at three pairs of US33/SR366 intersections in Russells Point and Lakeview. Recommendations also included larger intersection improvements that can be considered if conditions change.

**CHP Urbana South Main Street Safety Study**

The CHP Urbana South Main Street Safety Study was scoped and began during this period. The study is an operational and safety analysis on the US68 corridor from Reynolds Street to the PreK-8 School south of SR55. Staff collected traffic counts and coordinated stakeholder meetings for the study. The study is expected to be completed in FY22.

**Delays or Problems Encountered**

None.



**Work Element 602.1 – Transportation Improvement Program**

<b><u>Budget</u></b>	<b><u>\$2,833</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$1,494	SPR – ODOT – Local
Budget Balance	\$1,339	
% Expended	53%	
% Work Completed	100%	

**End Products**

Project review meetings (As Needed) None

**Work Summary**

One (1) TIP amendment (grouped project list) was prepared by staff and approved during this fiscal year.

Development of an RTPPO capital program using suballocated STBG funding was started during this period. Staff began development of an application and scoring methodology to use for project solicitation.

**Delays or Problems Encountered**

None.

**Work Element 605.1 – Surveillance**

<b><u>Budget (Amended 2/11/2021)</u></b>	<b><u>\$25,999</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$21,104	SPR – ODOT – Local
Budget Balance	\$4,895	
% Expended	81%	
% Work Completed	100%	

**End Products**

Various data file and exhibit updates	(Ongoing)
Collection of Traffic Counts	(Ongoing)

**Work Summary**

Staff collected spot traffic counts utilizing video detection equipment and online processing.

Staff compiled and geocoded traffic data from various sources, including TIMS, into shapefiles for various projects.

**Delays or Problems Encountered**

None.

**Work Element 610.1 – Long Range Planning**

<b><u>Budget</u></b>	<b><u>\$7,999</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$1,160	SPR – ODOT – Local
Budget Balance	\$6,839	
% Expended	15%	
% Work Completed	100%	

**End Products**

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning		(Ongoing)
Implementation of 2040 Transportation Plan		(Ongoing)
Goals, Objectives, and Strategies Developed	(3/21)	Complete 3/21
Draft 2050 Transportation Plan	(FY22)	
Final 2050 Transportation Plan	(FY22)	

**Work Summary**

The 2050 Long Range Transportation Plan Update began development during this fiscal year. Staff reviewed the existing Plan's goals, objectives, strategies, and projects with the TAC. Staff began updating current demographics and transportation system exhibits.

**Delays or Problems Encountered**

None.

**Work Element 674.1 – Coordinated Transportation Planning**

<b><u>Budget</u></b>	<b>\$3,333</b>	<b><u>Funding Source</u></b>	
Expenditures	\$159	SPR – ODOT – Local	
Budget Balance	\$3,174		
% Expended	5%		
% Work Completed	100%		

**End Products**

Transportation Providers Roundtable Meetings (As Needed)

**Work Summary**

Staff coordinated with Mobility Managers in Logan and Champaign Counties on updates to Coordinated Transportation Plans. Staff provided technical assistance with demographic data for both plans.

**Delays or Problems Encountered**

None.

**Work Element 697.1 – Public Involvement**

<b><u>Budget</u></b>	<b>\$6,230</b>	<b><u>Funding Source</u></b>	
Expenditures	\$1,224	SPR – ODOT – Local	
Budget Balance	\$5,006		
% Expended	20%		
% Work Completed	80%		

**End Products**

Public Participation Plan	(9/20)	Delivered 10/20
Annual RTPO Newsletter	(11/20)	None
Information for Website	(Ongoing)	
Public Involvement Activities	(As needed)	

**Work Summary**

Staff finalized a Public Participation Plan for the RTPO during this period. The draft plan was published on the LUC website for comment on July 31. Staff coordinated edits to the draft with the Technical Advisory Committee and presented the final plan to LUC for adoption on October 8.

Transportation plans and documents were provided to LUC staff for publication on the LUC website.

**Delays or Problems Encountered**

LUC does not publish an annual newsletter and the RTPO update work product will be removed from future Planning Work Programs.



A RESOLUTION  
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ACCEPTING  
THE STATE FISCAL YEAR 2021 PLANNING WORK PROGRAM COMPLETION REPORT FOR  
LOGAN AND CHAMPAIGN COUNTIES

**WHEREAS**, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

**WHEREAS**, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws; and

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for each fiscal year; and

**WHEREAS**, the SFY 2021 Planning Work Program Completion Report includes a narrative description and financial expenditure summary for each work element in the ODOT approved SFY 2021 Planning Work Program and budget; and

**WHEREAS**, LUC has reviewed the Completion Report and finds it consistent with the work and budget of the approved SFY 2021 Planning Work Program.

**BE IT THEREFORE RESOLVED:**

That the members of the LUC Executive Committee hereby accept the State Fiscal Year 2021 Planning Work Program Completion Report.

**BY ACTION OF THE LUC EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Beau Michael  
President, LUC Executive Committee

\_\_\_\_\_  
Bradley Bodenmiller  
Secretary, LUC Executive Committee

\_\_\_\_\_  
Date



# **LUC Regional Planning Commission**

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**Delays or Problems Encountered**

None.

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<b><u>Budget</u></b>	<b><u>\$2,833</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$1,494	SPR – ODOT – Local
Budget Balance	\$1,339	
% Expended	53%	
% Work Completed	100%	

**End Products**

Project review meetings (As Needed) None

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**Delays or Problems Encountered**

None.

**Work Element 605.1 – Surveillance**

<b><u>Budget (Amended 2/11/2021)</u></b>	<b><u>\$25,999</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$21,104	SPR – ODOT – Local
Budget Balance	\$4,895	
% Expended	81%	
% Work Completed	100%	

**End Products**

Various data file and exhibit updates	(Ongoing)
Collection of Traffic Counts	(Ongoing)

**Work Summary**

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**Delays or Problems Encountered**

None.

**Work Element 610.1 – Long Range Planning**

<b><u>Budget</u></b>	<b><u>\$7,999</u></b>	<b><u>Funding Source</u></b>
Expenditures	\$1,160	SPR – ODOT – Local
Budget Balance	\$6,839	
% Expended	15%	
% Work Completed	100%	

**End Products**

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning		(Ongoing)
Implementation of 2040 Transportation Plan		(Ongoing)
Goals, Objectives, and Strategies Developed	(3/21)	Complete 3/21
Draft 2050 Transportation Plan	(FY22)	
Final 2050 Transportation Plan	(FY22)	

**Work Summary**

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**Delays or Problems Encountered**

None.

**Work Element 674.1 – Coordinated Transportation Planning**

<b><u>Budget</u></b>	<b>\$3,333</b>	<b><u>Funding Source</u></b>
Expenditures	\$159	SPR – ODOT – Local
Budget Balance	\$3,174	
% Expended	5%	
% Work Completed	100%	

**End Products**

Transportation Providers Roundtable Meetings (As Needed)

**Work Summary**

Staff coordinated with Mobility Managers in Logan and Champaign Counties on updates to Coordinated Transportation Plans. Staff provided technical assistance with demographic data for both plans.

**Delays or Problems Encountered**

None.

**Work Element 697.1 – Public Involvement**

<b><u>Budget</u></b>	<b>\$6,230</b>	<b><u>Funding Source</u></b>	
Expenditures	\$1,224	SPR – ODOT – Local	
Budget Balance	\$5,006		
% Expended	20%		
% Work Completed	80%		

**End Products**

Public Participation Plan	(9/20)	Delivered 10/20
Annual RTPO Newsletter	(11/20)	None
Information for Website	(Ongoing)	
Public Involvement Activities	(As needed)	

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**WHEREAS**, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws; and

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for each fiscal year; and

**WHEREAS**, the SFY 2021 Planning Work Program Completion Report includes a narrative description and financial expenditure summary for each work element in the ODOT approved SFY 2021 Planning Work Program and budget; and

**WHEREAS**, LUC has reviewed the Completion Report and finds it consistent with the work and budget of the approved SFY 2021 Planning Work Program.

**BE IT THEREFORE RESOLVED:**

That the members of the LUC Executive Committee hereby accept the State Fiscal Year 2021 Planning Work Program Completion Report.

**BY ACTION OF THE LUC EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Beau Michael  
President, LUC Executive Committee

\_\_\_\_\_  
Bradley Bodenmiller  
Secretary, LUC Executive Committee

\_\_\_\_\_  
Date





# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – September 9, 2021

### Brad's Activities:

8/13	33 Corridor Group Meeting
8/18	Union Co (U) Commissioners Jerome Twp (U) BZA Training
8/23	Met with URE about LUC November meeting space BroadbandOhio webinar Village of West Liberty (L) public hearing
8/24	Met with ODOT Central Office and other RTPOs regarding capital program Liberty Twp (U) public hearing
8/25	Union Co (U) Commissioners
8/26	Met with Washington Twp (L) and Logan Co (L) Prosecutor's Office
8/27	Met with Allen Twp (U) Zoning Inspector
8/30	Washington Twp (U) Board of Trustees
9/2	Union Co (U) Twp Association
9/7	Union Co (U) Department Heads meeting
9/8	Employee Performance Evaluations Sketch Plan meeting(s) x2
Ongoing	Union Co (U) Comprehensive Plan discussion
Ongoing	RTPO (Logan-Champaign) Planning Grant

### Aaron's Activities:

8/17	Paris Twp Zoning Commission
8/18	Jerome Twp BZA Training
8/24	Liberty Twp (U) Zoning Commission
8/26	Met w/ Logan Co Prosecutor's Office & Washington Twp (L) Zoning Inspector (Short term rentals/nuisances)
8/30	Jackson Twp (U) Trustee meeting to talk about bikeways
9/7	Richland Twp (L) ZI in office to discuss violations
Mapping	Millcreek Twp (U), Claibourne Twp (U), Vlg of Richwood (U), Vlg of Lakeview (L), Liberty Twp (U)
Zoning	Vlg of West Mansfield (L), Vlg of Valley Hi (L), Vlg of West Liberty (L), Harrison Twp (L), Liberty Twp (L), Pleasant Twp (L), Washington Twp (L), Allen Twp (U), Darby Twp (U), Jerome Twp (U), Liberty Twp (L), Paris Twp (U), Washington Twp (U), Mad River Twp (C), Urbana Twp (C)
Support/ Assisting Jurisdictions	

### Heather's Activities:

8/23	Broadband Webinar
8/27	UC – Low Income Housing Task Force via GoToMeeting
8/30	Village of Richwood Fair Housing Training
9/1	Conference call i.e. Land Bank property MUNIS Training via Zoom
9/7	CC – Housing Coalition via Zoom
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
In Progress	3 <sup>rd</sup> Quarter Fair Housing Mailing
In Progress	CDBG Desktop Monitoring of Urbana – Critical grant
Completed	CDBG Activities: OCEAN form; NOCA; Salser Report

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

• Phone: 937-666-3431 •

• Email: [luc-rpc@lucplanning.com](mailto:luc-rpc@lucplanning.com) • Web: [www.lucplanning.com](http://www.lucplanning.com)



Executive Committee Meeting Minutes  
Thursday, September 9, 2021

President Beau Michael called the meeting to order at 1:21 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** Brad Bodenmiller, John Brose, Tyler Bumbalough, Preston Carter, Tim Cassady, Brian Davidson, Scott Coleman, Wes Dodds, Todd Garrett, Ashley Gaver, Kyle Hoyng, Steve McCall, Beau Michael, Tammy Noble, Jeff Rea, Mark Robinson, Steve Robinson, George Showalter, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, Blake Simpson, Andy Yoder.

**Members absent:** Todd Freyhof, Dennis Kauffman, Tim Notestine, Ryan Shoffstall, and Jason Willis.

**Guests present:** Eric Snowden, Jerome Township; Dusty Hurst, Village of Mechanicsburg; Kevin Kershner, Kimley Horn; Andy Kushmeider, EMH&T; Craig Eley, Choice One; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Andy Yoder moved a motion to approve the minutes from the August 12, 2021, meeting, as written, and Tim Cassady seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for August. Scott Coleman moved a motion to accept the Financial Report and Todd Garrett seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website. Blake Simpson reported for District 7. Steve McCall asked when State Route 296 would be completed? Blake reported it should be finalized; they're waiting on a final inspection.

**RTPO:**

Tyler Bumbalough reported for the RTPO. The TCC report is available online.

1. FY21 Planning Work Program Completion Report
  - Steve McCall moved a motion to adopt the Planning Work Program Completion Report resolution and Scott Coleman seconded. All in favor.

**New Business:**

1. Review of Jerome Township Middle and Elementary School Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
  - Ryan Smith moved a motion to accept the recommendation of the Zoning & Subdivision Committee and Staff of approval with conditions of the Jerome



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

Township Middle and Elementary School Preliminary Plat Extension and Ashley Gaver seconded. All in favor.

2. Review of Pioneer Crossing Phase 1 Final Plat – Staff Report by Brad Bodenmiller
  - Brad Bodenmiller stated the Staff recommendation was originally denial. Considering the revisions made to this point, conditional approval makes sense.
  - The Zoning & Subdivision Committee recommendation was discussed.
  - Scott Coleman moved a motion to accept the recommendations of the Zoning & Subdivision Committee and Staff of approval with conditions with all comments of the Pioneer Crossing Phase 1 Final Plat and Andy Yoder seconded. All in favor.
3. Review of Urbana Township Zoning Parcel Amendment – Staff Report by Aaron Smith
  - Tim Cassady moved a motion to accept the recommendation of the Zoning & Subdivision Committee and Staff of approval with staff comments of the Urbana Township Zoning Parcel Amendment and Scott Coleman seconded. All in favor with Tyler Bumbalough recusing.
4. Nominating Committee Appointments
  - Steve McCall moved a motion to accept the appointment of Tim Cassady, Mark Robinson and Steve Robinson as the Nominating Committee and Scott Coleman seconded. All in favor.

## Director's Report

### Comments from Individuals:

- Eric Snowden recommended that other townships work with LUC for a BZA training. It is very beneficial.
- Tim Cassady thanked everyone for coming to Champaign County for this meeting. Thank you to LUC for everything you do.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:43 pm and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, October 14, 2021, 1:15 pm at a location to be determined. Check the LUC website, This Month at LUC, for further information.

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President

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Secretary

10820 St. Rt. 347, PO Box 219  
East Liberty, Ohio 43319  
• Phone: 937-666-3431 •

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