



Executive Committee Meeting Agenda
Thursday, April 11, 2024, 1:15 pm

Call to Order– Steve Robinson, President

Roll Call – Brad Bodenmiller

Action on Minutes of March 14, 2024

Financial Report - Todd Freyhof, Treasurer

ODOT Reports

RTPO Report – Tyler Bumbalough

1. FY24-27 RTIP Amendment #1 (Capital Program Amendment) (Resolution)

New Business:

1. Review of Hyland-Croy Commercial Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Mitchell Highlands Section 5 – Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Glacier Pointe Section 2 Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Jerome Township Zoning Parcel Amendment (Union County) – Staff Report by Gram Dick

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on March 1, 2024 \$ 782,174.89

Receipts

Liberty Township (LC)	Basic website plan	\$	200.00
Rockford Homes	Mitchell Highlands Sectin 5 Tabling	\$	300.00
Encore Living	Glacier Pointe Final Plat	\$	795.00
Coughlin Kia of Newark	Preliminary Plat Tabling fee	\$	300.00
Village of Belle Center	2024 Per Capita Annual Assessment	\$	642.40
Stokes Township	2024 Per Capita Annual Assessment	\$	2,665.60
McArthur Township	2024 Per Capita Annual Assessment	\$	1,219.20
Union County	Interest	\$	1,557.18

Total Receipts \$ 7,679.38

Total Cash on Hand \$ 789,854.27

Expenditures

Employee Salaries	3 Pay Periods	\$	29,736.00
PERS	3 Pay Periods	\$	4,163.07
Medicare	3 Pay Periods	\$	422.19
Worker's Compensation	3 Pay Periods	\$	157.25
CEBCO	Health Insurance	\$	2,916.62
Dental Insurance	Dental Insurance	\$	127.94
VSP	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	35.16
CRI Digital	Copier Maintenance	\$	133.73
Staples	Office Supplies	\$	268.34
USPS	Postage	\$	503.80
Bellefontaine Examiner	2 - Legal Ads	\$	44.42
Marysville Journal Tribune	Legal Ad	\$	14.25
Urbana Citizen	Legal Ad	\$	46.65
CCAO	2024 Membership dues	\$	85.00
Wesley Easton	Water delivery	\$	13.50
TRC	per Lease Agreement	\$	3,171.60
Heather Martin	Mileage - February 2024	\$	69.60
Gram Dick	Mileage - February 2024	\$	71.92
Richwood Banking Visa	Miscellaneous Expenses	\$	<u>314.49</u>

Total Expenditures \$ 42,300.55

Balance on Hand as of March 31, 2024 \$ 747,553.72

Respectfully Submitted,



Todd Freyhof, Treasurer



2024 Budget Summary

as of March 31, 2024

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 246,934.19	\$ 256,095.45	\$9,161.26	104%
450105	Grants	\$ 24,400.00	\$ -	(\$24,400.00)	0%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 71,396.87	\$ 60,990.02	(\$10,406.85)	85%
420121	Subdivision Plats	\$ 65,000.00	\$ 9,075.52	(\$55,924.48)	14%
420122	Mapping	\$ 350.00	\$ -	(\$350.00)	0%
470101	Interest	\$ 8,000.00	\$ 3,708.23	(\$4,291.77)	46%
480108	Annual Dinner	\$ 2,950.00	\$ -	(\$2,950.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	Estimated Total Revenue	\$ 419,031.06	\$ 329,869.22	(\$89,161.84)	79%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 258,000.00		\$ 258,000.00	\$ 69,384.03	27%
510205	PERS	\$ 36,120.00		\$ 36,120.00	\$ 9,713.83	27%
510215	Medicare	\$ 3,741.00		\$ 3,741.00	\$ 978.71	26%
510225	Workers Compensation	\$ 1,393.20		\$ 1,393.20	\$ 364.53	26%
510305	Medical	\$ 36,000.00		\$ 36,000.00	\$ 8,749.86	24%
510310	Dental Insurance	\$ 1,550.00		\$ 1,550.00	\$ 383.82	25%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 15.06	23%
510320	Life Insurance	\$ 500.00		\$ 500.00	\$ 105.48	21%
520115	Office Supplies	\$ 5,000.00		\$ 5,000.00	\$ 1,753.90	35%
520155	Subscription Fees	\$ 2,500.00		\$ 2,500.00	\$ 1,271.92	51%
520160	Membership & Dues	\$ 5,000.00		\$ 5,000.00	\$ 3,835.00	77%
530100	Contract Services	\$ 13,500.00		\$ 17,605.93	\$ 4,105.93	23%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 2,000.00		\$ 2,000.00	\$ -	0%
530310	Auditing Services	\$ 3,000.00		\$ 3,000.00	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 35,500.00		\$ 38,671.60	\$ 9,528.30	25%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 10,000.00		\$ 11,055.62	\$ 1,457.91	13%
550305	Contingencies	\$ 7,500.00		\$ 7,730.61	\$ 1,323.07	17%
	Estimated Total Expenditures	\$ 437,869.20		\$ 446,432.96	\$ 112,971.35	25%

STATEMENT:

Cash Balance January 1, 2024	\$ 530,655.85
Estimated Cash Balance December 31, 2024	\$ 480,308.70
Actual Cash On Hand December 31, 2024	
Estimated Total Revenue	\$ 419,031.06
Actual 2024 Revenue	\$ 329,869.22
Difference (+/Under)	\$ (89,161.84)
Estimated Adjusted Total Expenditures	\$ 446,432.96
Actual 2024 Expenditures	\$ 112,971.35
Difference (+/Under)	\$ 333,461.61

Memorandum

To: LUC Executive Committee

From: Louis Agresta
TCC Transportation Director

Phone 937-521-2134
lagresta@clarkcountyohio.gov

Re: RTPO Planning Report

Date: April 4, 2024

The following are items for discussion at the April 11, 2024 LUC Executive Committee Meeting.

RTPO Capital Program Update

Several projects were recommended for RTPO capital funds by the LUC Technical Advisory Committee. Projects to receive funding include:

City of Urbana: Court Street Bridge

Village of Mechanicsburg: SR 4 Reconstruction

Logan County Engineer: Various Guardrail Upgrade

City of Urbana: Bike Trail Crossing

City of Bellefontaine: Brown Ave Sidewalk Improvements

Passage of a formal resolution is requested by the LUC Executive Committee and was included with the agenda.

Urbana Signal Study

The Urbana Signal Study continues to progress. B&N has completed the structural inspections of the signals and has started the strength assessments of the mast arms for adding back plates. Inspections of the signal cabinets will be forthcoming. The final report will be issued within the next couple of months.

Other

LUC TAC meeting dates for 2024 are as follows

- June 3
- September 9
- December 2

All meetings will be held at the West Liberty Admin Village Offices and will begin at 9:30 am.

FY 2024 Budget Status (as of February 29, 2024) (March financials not yet completed)

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 122,990.00	\$ 86,062.31	30%	\$ 17,418.38	\$ 36,927.69
625.11 RTPO Planning (fy23)	\$ 38,000.00	\$ 226.69	99%		\$ 37,773.31



A RESOLUTION
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION TO APPROVE
AMENDMENT #1 FOR THE SFY 2024 – SFY 2027 REGIONAL TRANSPORTATION
IMPROVEMENT PROGRAM FOR LOGAN AND CHAMPAIGN COUNTIES

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

WHEREAS, LUC is responsible for maintaining the Regional Transportation Improvement Program (TIP) for Logan and Champaign Counties, in cooperation with local governments, transportation providers, and the Ohio Department of Transportation (ODOT); and

WHEREAS, LUC and ODOT have made modifications to the programming documents for various projects, which are identified on the attached lists, resulting in the need for a SFY2024-SFY2027 TIP amendment; and

WHEREAS, the amendment is consistent with the LUC Regional Transportation Plan; and

WHEREAS, the amendment will result in a TIP that is in reasonable fiscal constraint; and

WHEREAS, the next scheduled update of the biennial Transportation Improvement Program is not until SFY2025.

BE IT THEREFORE RESOLVED:

That the members of the LUC Executive Committee approve the amendment to the SFY 2024-SFY 2027 Regional Transportation Improvement Program as shown on the attachment.

BY ACTION OF THE LUC EXECUTIVE COMMITTEE

Steve Robinson
President, LUC Executive Committee

Bradley Bodenmiller
Secretary, LUC Executive Committee

Date



Logan-Union-Champaign regional planning commission

PID	County-Route-Section/ Location/Termini/Description	Total Construction Cost (Thousands)	TIP Funding					Air Quality	Congestion Mitigation	Regionally Significant	Future Construction	EJ Target Area	LPA Non-Traditional	System Preservation	Safety & Security	Economic Vitality	Fiscally Balanced	Env Doc Complete	Local Let PS&E to District	Sale	Award			
			Source	Type	Phase/ SubPhase	\$FY	Amount																	
112484	CHP-PAVE-FY25 Resurface various routes in Champaign County with asphalt concrete.	5,257	F	PRESERV	CO CC	2025	2,176	E					X	X			X	5/1/2024	6/1/2024	2/13/2025	2/24/2025			
			S	PRESERV	CO CC	2025	544																	
			F	PRESERV	CO CC	2025	1,784																	
			S	PRESERV	CO CC	2025	446																	
			F	STBG	CO CC	2025	82																	
			O	L	CO CC	2025	21																	
			F	LABR	CO CE	2025	71																	
			S	LABR	CO CE	2025	18																	
			F	LABR	CO CE	2025	87																	
			S	LABR	CO CE	2025	22																	
O	L	CO CE	2025	6																				
115394	CHP-Court St. Bridge The proposed project will replace the existing structurally deficient concrete beam bridge located on West Court Street between North High Street and North Russell Street in the City of Urbana with a new precast, circular reinforced concrete pipe; surface restorations will be made within the project area and bridge approach, including sidewalk replacement, drive approach replacement, curb and gutter replacement, and pavement restoration.	786	O	L	PE DD	2024	28	E				M	X	X			X	6/13/2023	7/8/2024	3/3/2025	4/15/2025			
			F	BRDG	CO CC	2025	345						L											
			O	L	CO CC	2025	216																	
			F	STBG	CO CC	2025	153																	
			F	BRDG	CO CE	2025	35																	
			O	L	CO CE	2025	22																	
F	STBG	CO CE	2025	15																				
115978	CHP-Urbana Bike Trail Improve bike trail crossings with signage, striping and flashing beacons.	614	F	STBG	PE DD	2024	4	E				M	X	X	X		X	7/21/2023	12/15/2024	2/25/2025	3/27/2025			
			O	L	PE DD	2024	1						L											
			F	STBG	RW SVC	2024	27																	
			F	STBG	RW ACQ	2024	12																	
			F	HSIP	CO CC	2025	483																	
			O	L	CO CC	2025	54																	
			F	STBG	CO CC	2025	16																	
			F	HSIP	CO CE	2025	54																	
			O	L	CO CE	2025	6																	
F	STBG	CO CE	2025	2																				
121427	LOG-VAR GR Upgrade Upgrade existing guardrail sections on county roads	177	F	STBG	CO CC	2024	9	E				M	X	X	X		X	None	None	6/1/2024	6/2/2024			
			F	STBG	CO CC	2024	18						L											
			F	STBG	CO CC	2024	134																	
			O	L	CO CE	2024	1																	
			O	L	CO CE	2024	2																	
			O	L	CO CE	2024	13																	
121449	LOG-Brown Ave. Sidewalk Imp Sidewalk Improvements	226	O	L	PE PD	2025	15	E				M	X	X	X		X	None	None	7/1/2025	7/1/2025			
			F	STBG	CO CC	2026	165																	
			O	L	CO CC	2026	41																	
			O	L	CO CE	2026	20																	



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

Executive Committee Meeting Minutes Thursday, April 11, 2024

1st Vice President Tim Cassady called the meeting to order at 1:17 pm.

Roll Call – Brad Bodenmiller

Members present: Brad Bodenmiller, Tyler Bumbalough, Preston Carter, Tim Cassady, Scott Coleman, Wes Dodds, Todd Garrett, Jeff Beard for Ashley Gaver, Kyle Hoyng, Greg Iiams, Steve McCall, Beau Michael, Spencer Mitchell, Tammy Noble, Bill Narducci for Steve Robinson, Ken Rosebrook, Scott Schmid, Ryan Smith, Luke Sutton for Jeff Stauch, Blair Stinson, Ben Vollrath and Mike Yoder.

Members absent: Jim Bischoff, Matt Chamberlain, Todd Freyhof, Eric Petee, and Jeff Rea.

Guests present: Judy Christian, York Township; Adele Evans, ODOT; Justin Wollenberg, Terrain Evolution; Jay Bohman, Advanced Civil Design; Jim Lipnos, Rockford Homes; Brad Holland, Schottenstein Real Estate Group; Joe Smiley, Land Strategies; Aaron Smith, Gram Dick, and Heather Martin of LUC Regional Planning Commission.

Minutes – Scott Coleman moved a motion to approve the minutes from the March 14, 2024, meeting as written, and Steve McCall seconded. All in favor with Bill Narducci abstaining.

Financial Report – Heather Martin presented the Financial Report for March. Scott Coleman moved a motion to accept the Financial Report and Todd Garrett seconded. All in favor.

ODOT Reports:

ODOT Reports are available on LUC's website. Scott Schmid reported for District 7.

RTPO Report

1. Tyler Bumbalough reported on activities being performed through the RTPO program. TCC's report is available on the LUC website.
2. Mike Yoder moved a motion to adopt the FY24-27 RTIP Amendment #1 (Capital Program Amendment) Resolution and Scott Coleman seconded. All in favor.

New Business:

1. Review of Hyland-Croy Commercial Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Bill Narducci moved a motion to accept the recommendation of conditional approval of the Hyland-Croy Commercial Preliminary Plat with the conditions listed in the staff report and Scott Coleman seconded. All in favor.
2. Review of Mitchell Highlands Section 5 Final Plat (Union County) - Staff Report by Brad Bodenmiller
 - Bill Narducci moved a motion to accept the recommendation of conditional approval of the Mitchell Highlands Section 5 Final Plat and Wes Dodds seconded. All in favor.

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East Liberty, Ohio 43319
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Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

3. Review of Glacier Pointe Section 2 Phase 3 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Mike Yoder moved a motion to accept the recommendation of conditional approval of the Glacier Pointe Section 2 Phase 3 Final Plat and Tyler Bumbalough seconded. All in favor.
4. Review of Jerome Township Zoning Parcel Amendment (Union County) – Staff Report by Gram Dick
 - Scott Coleman moved a motion to accept the recommendation of approval with modifications for the Jerome Township Zoning Parcel Amendment including staff recommendations and the recommendations made by the Zoning & Subdivision Committee and Steve McCall seconded. All in favor with Tammy Noble opposing.

Director's Report

Comments from Individuals:

- Mike Yoder thanked the LUC for the maps created for the IL area. He stated they've been extremely helpful and have helped with guiding decisions.
- Tim Cassidy thanked LUC staff and what has been done to help Logan County and continue to help the community.
- Scott Coleman thanked LUC for doing all the maps so they could concentrate on cleaning up. And thank you to the surrounding counties for their offer to help. It's good to know that the neighbors are willing to help.
- Mike Yoder stated they had folks from 30 different sheriff's offices to help keep the roads closed. We appreciate it.

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:50 pm and Tyler Bumbalough seconded. All in favor.

Next Scheduled Meeting: Thursday, May 9, 2024, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty OH 43319.

President

Secretary

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