



Executive Committee Meeting Agenda
Thursday, March 10, 2016, 1:15 PM

Call to Order – Stephen McCall, President

Roll Call – Dave Gulden

Action on Minutes of February 11, 2016 – Executive Committee

February Financial Reports – Andy Yoder, Treasurer

ODOT Reports

New Business:

1. Jerome Village GPN-5 Preliminary Plat (Union County)– Staff Report by Brad Bodenmiller
2. Review of Woodbine Village Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Mitchell Highlands PUD (Union County) – Staff Report by Brad Bodenmiller
4. Review of Union Township Zoning Parcel Amendment from U-1 to M-2 (Champaign County) – Staff Report by Brad Bodenmiller
5. Building Committee – Dave Gulden

Director's Report

Comments from Individuals

Adjourn

LUC Regional Planning Commission Treasurer's Report 2016

Beginning Balance on February 1, 2016 \$ 548,346.51

Receipts

Union County	Crossroads Study Plan	\$	21,875.00
Epcon Communities	GPN-5 Preliminary Plat	\$	6,200.00
Pulte Group	Woodbine Section II Final Plat	\$	2,240.00
Zane Township	Zoning Maps	\$	55.00
Logan County	FY'14 Fair Housing	\$	5,500.00
Village of DeGraff	2016 Membership Assessment	\$	824.20
Stokes Twp (LC)	2016 Membership Assessment	\$	2,289.95
Adams Twp (CC)	2016 Membership Assessment	\$	700.70
City of Dublin	2016 Membership Assessment	\$	5,000.00
Washington Twp (LC)	2016 Membership Assessment	\$	1,434.55
City of Urbana	2016 Membership Assessment	\$	5,185.80
Union County	January 2016 Interest	\$	192.66

Total Receipts \$ 51,497.86

Total Cash on Hand \$ 599,844.37

Expenditures

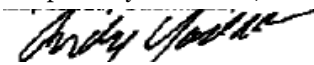
Employee Salaries	2 Pay Periods	\$	16,028.19
PERS	2 Pay Periods	\$	2,243.94
Medicare	2 Pay Periods	\$	220.88
Worker's Compensation	Worker's Compensation Payment	\$	243.69
CEBCO	Medical Insurance	\$	2,855.98
Delta Dental	Dental Insurance	\$	135.90
VSP	Vision Insurance	\$	7.12
CEBCO	Life Insurance	\$	10.32
ESRI	Subscription 3/1/16-2/28/17	\$	395.00
USPS	PO Box Fee	\$	114.00
SurveyMonkey	Subscription 3/17/16-3/16/17	\$	250.00
Dayton Power & Light	Electricity	\$	454.00
Time Warner Cable	Internet/Phone Service	\$	304.87
Logan County Treasurer	East Liberty Lighting	\$	115.90
Kalyndi Martin	Office Cleaning 2/21/16	\$	60.00
Barry First	Replacement of Water Heater/PL	\$	828.25
Kalyndi Martin	Office Cleaning 2/7/16	\$	60.00
Brad Bodenmiller	Mileage - January 2016	\$	85.68
Dave Gulden	Mileage - January 2016	\$	236.33
Dave Gulden	Parking Receipts - Ohio Twp Conf	\$	20.00

\$ 24,670.05

Total Expenditures

Balance on Hand as of February 29, 2016 \$ 575,174.32

Respectfully Submitted,



Andy Yoder, Treasurer



2016 Budget Summary

as of February 29, 2016

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 182,950.14	\$ 169,749.70	\$ (13,200.44)	93%
450105	Grants	\$ 28,500.00	\$ 26,734.00	\$ (1,766.00)	94%
450105.LUC13	ODOT RTPO Grant	\$ 80,000.00	\$ -	\$ (80,000.00)	0%
420107	Charges for Services	\$ -	\$ 21,875.00	\$ 21,875.00	
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
420121	Subdivision Plats	\$ 30,000.00	\$ 8,840.00	\$ (21,160.00)	29%
420122	Mapping	\$ 100.00	\$ 65.00	\$ (35.00)	65%
470101	Interest	\$ 1,428.00	\$ 366.87	\$ (1,061.13)	26%
	Estimated Total Revenue	\$ 325,878.14	\$ 227,630.57	\$ (98,247.57)	70%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00		\$ 210,000.00	\$ 31,021.79	\$ 178,978.21	15%
510205	PERS	\$ 29,400.00		\$ 29,400.00	\$ 4,343.04	\$ 25,056.96	15%
510215	Medicare	\$ 3,045.00		\$ 3,045.00	\$ 425.14	\$ 2,619.86	14%
510225	Workers Compensation	\$ 3,360.00		\$ 3,360.00	\$ 469.05	\$ 2,890.95	14%
510305	Medical	\$ 46,000.00	\$ (6,000.00)	\$ 40,000.00	\$ 6,283.16	\$ 33,716.84	16%
510310	Dental Insurance	\$ 3,000.00		\$ 3,000.00	\$ 296.60	\$ 2,703.40	10%
510315	Vision Insurance	\$ 300.00		\$ 300.00	\$ 15.78	\$ 284.22	5%
510320	Life Insurance	\$ 300.00		\$ 300.00	\$ 20.64	\$ 279.36	7%
520115	Office Supplies	\$ 5,000.00		\$ 5,000.00	\$ 135.87	\$ 4,864.13	3%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,094.00	\$ 2,906.00	42%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ 4,366.97	\$ 1,633.03	73%
530171	Professional Development	\$ 6,000.00		\$ 6,000.00	\$ -	\$ 6,000.00	0%
530199	Utilities	\$ 12,000.00		\$ 12,000.00	\$ 1,520.91	\$ 10,479.09	13%
530650	Maintenance & Repair	\$ 10,000.00	\$ (2,000.00)	\$ 8,000.00	\$ 1,219.15	\$ 6,780.85	15%
530702	Annual Dinner	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 250,000.00		\$ 250,000.00	\$ -	\$ 250,000.00	0%
540100	Equipment	\$ 8,000.00		\$ 8,000.00	\$ 570.86	\$ 7,429.14	7%
550100	Travel & Expense	\$ 10,000.00	\$ (1,500.00)	\$ 8,500.00	\$ 688.16	\$ 7,811.84	8%
550305	Contingencies	\$ 25,000.00	\$ 9,500.00	\$ 34,500.00	\$ 8,443.12	\$ 26,056.88	24%
	Estimated Total Expenditures	\$ 637,405.00		\$ 637,405.00	\$ 61,914.24	\$ 575,490.76	10%

STATEMENT:

Cash Balance January 1, 2016	\$ 409,457.99
Estimated Cash Balance December 31, 2016	\$ 121,192.77
Actual Cash On Hand December 31, 2016	
Estimated Total Revenue	\$ 325,878.14
Actual 2016 Revenue	\$ 227,630.57
Difference (+/Under)	\$ (98,247.57)
Estimated Total Expenditures	\$ 637,405.00
Actual 2016 Expenditures	\$ 61,914.24
Difference (+/Under)	\$ 575,490.76



Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Director's Report – March 10, 2016

Dave's Activities:	
Meetings, Miscellaneous & Projects	
Feb 11	Marysville City Council
Feb 12	NW 33 Corridor (Crossroads Plan)
Feb 17	Building call with TRC Ohio Housing Finance Demolition Funds
Feb 23	Champaign County CDIS Champaign County CDBG Monitoring Tribal Casino trip debrief meeting
Feb 24	Building meeting with TRC
Feb 25	RTPO Conference Call
Feb 27	Union Co. Engineer annual meeting
Mar 1	RTPO Conference Call Union Co. Dept. Head Mtg LUC hosted Land Bank Seminar
Mar 2	Crossroads Plan Call
Mar 3	Dublin State of the City mtg
Mar 4	Building call with TRC
Mar 7	Logan County Land Trust
Mar 8	Champaign County CDBG public hearing Union Twp (L) Trustees
Mar 9	Building call with TRC
Mar 10	Crossroads Plan presentation to Industrial Pkwy Biz Assn. Crossroads Plan presentation to Union Co. Commissioners
Ongoing	CDBG for Champaign County
Ongoing	Regional Transportation Planning Organization (RTPO)

Brad's Activities:	
Meetings, Miscellaneous & Projects	
2/12	Attended NW 33 Corridor meetings. Met with new employee at Union Co (U) Soil & Water and Union Co (U) Engineer's Office.
2/17	Attended Salem Twp (C) Zoning Commission meeting. Discussed Zoning Resolution updates.
2/25	Attended Allen Twp (U) Zoning Commission meeting. Discussed Exec Committee recommendation.
2/27	Attended Union Co (U) Engineer'
3/3	Attended Union Co (U) Twp Association meeting.
3/9	Met with developer of GPN-5. Met with developer of The Reserve at New California and Union Co (U) Engineer's Office.
Ongoing	Assisting jurisdictions: Allen Twp (U), Champaign Co (C), City of Bellefontaine (L), Jerome Twp (U), Liberty Twp (L), Liberty Twp (U), Logan Co (L), Mad River Twp (C), Salem Twp (C), Union Twp (C), Village of Mechanicsburg (C), Union Co (U), Washington Twp (L), Washington Twp (U), York Twp (U), Zane Twp (L)
Ongoing	Assisting with ODOT RTPO Grant as needed. Current focus is State Bike Route designations.
Ongoing	Assisting with Crossroads Area Plan as needed.

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Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

Heather's Activities:	
Meetings, Miscellaneous & Projects	
2/23/16	Fair Housing Training – Green Hills Meeting in Russells Point i.e. Tribal Casino
3/1/16	Land Bank Meeting
3/2/16	First Quarter Fair Housing Outreach Mailing (Logan County, Union County, Champaign County, City of Marysville)
3/9/16	MUNIS Roundtable Meeting
Ongoing	2016 Analysis of Impediments Re-write (Logan County, Union County, Champaign County, City of Marysville)
Ongoing	Bellefontaine Survey
Ongoing	Analysis of Impediments Survey

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Executive Committee Meeting Minutes
Thursday, March 10, 2016

President Stephen McCall called the meeting to order at 1:30 pm.

Roll Call – Dave Gulden

Members present: John Bayliss, Paul Benedetti, John Brose, Tyler Bumbalough, Scott Coleman, Dave Faulkner, Chad Flowers, Todd Freyhof, Kevin Gregory, Dave Gulden, Charles Hall, Jeremy Hoyt, Steve McCall, Adam Moore, Jeremy Nash, George Showalter, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: Joe Buck, Jim Holycross, Barry Moffett, Tim Notestine, Vince Papsidero, Matt Parrill, Steve Shepherd, and Ryan Shoffstall.

Guests present: Tam Blakely, Transportation for Logan County; Todd Pomorski, Epcon; Justin Wollenberg, Terrain Evolution; Joel Rhoades, Epcon; Joel West, Pulte Homes; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

Minutes – Scott Coleman moved a motion to approve the minutes from the February 11, 2016 meeting as written and Tyler Bumbalough seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for February. Scott Coleman moved a motion to accept the Financial Report and George Showalter seconded. All in favor.

ODOT Reports:

New Business:

1. Jerome Village GPN-5 Preliminary Plat (Union County)– Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve the Jerome Village Preliminary Plat Extension with all comments and Bill Narducci seconded. All in favor.
2. Review of Woodbine Village Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - John Bayliss moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve the Woodbine Village Section 2 Final Plat with all comments and Scott Coleman seconded. All in favor.
3. Review of Mitchell Highlands PD (Union County) – Staff Report by Brad Bodenmiller



Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

- Scott Coleman moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve the Mitchell Highlands PD with a comment that the Trustee's seriously consider requiring traffic impact analysis as part of the application requirements and Tyler Bumbalough seconded. All in favor with Charles Hall and Bill Narducci voting no.
- 4. Review of Union Township Zoning Parcel Amendment from U-1 to M-2 (Champaign County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept Staff and Zoning and Subdivision Committee's recommendation to deny the Union Township Zoning Parcel Amendment from U-1 to M-2 and Scott Coleman and seconded. All in favor.
- 5. Building Committee – Dave Gulden
 - Dave Gulden gave the committee an update on status of discussions with TRC and Honda.

Director's Report:

Comments from Individuals:

- Tyler Bumbalough asked about the replacement of Skyler's position.
 - Dave Gulden reported that he is working on getting an intern in that position.

Adjourn – Dave Faulkner moved a motion to adjourn the LUC Executive Committee Meeting at 2:25 pm, and George Showalter seconded. All in favor.

Next Scheduled Meeting: Thursday, April 14, 2016, 1:15 pm at the LUC Office in East Liberty.

President

Secretary