



Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Executive Committee Meeting Agenda Thursday, January 14, 2010 - 1:15 p.m.

Call to Order – R. Andy Yoder, President

Roll Call - Jenny Snapp, Director

Action on Minutes of December 10, 2009 - Committee

Financial Report – Max Coates, Treasurer

ODOT Reports

New Business:

1. Shaping our Future: The Regional Plan for Central Ohio Goals Brainstorming Session with Bernice Cage, MORPC
2. Review of Grant Clearance from the CONSOC Housing Consultants for 20 units of elderly housing (Richwood Housing for the Elderly) on E. Bromfield and School Streets in the Village of Richwood, Union County. The estimated grant amount is \$2,326,925 requested U.S. Department of Housing and Urbana Development's (HUD) Section 202 Program.

Director's Report – Jenny Snapp, Director

Comments from Individuals

Adjourn

*There will be no
Zoning & Subdivision
Meeting this month*

2009 Budget Summary

As of 1/6/2010

REVENUES:

	Estimated	To Date	CashBalance
10-800			
1 Per Capita Assessments			
County & City	\$ 130,223.15	\$ 130,223.15	\$ -
Villages & Townships	\$ 41,267.66	\$ 51,794.30	\$ (10,526.64)
2 Estimated Interest	\$ 3,400.00	\$ 2,656.96	\$ 743.04
3 Estimated Other	\$ 70,000.00	\$ 12,967.00	\$ 57,033.00
4 Services and Projects	\$ 53,700.00	\$ 103,850.22	
Estimated Total Revenue	\$ 298,590.81	\$ 301,491.63	\$ (2,900.82)

EXPENDITURES:

	Estimated	To Date	
10-100			
1020 Salaries & Wages	\$ 189,950.00	\$ 179,812.42	\$ 10,137.58
1030 Supplies	\$ 6,000.00	\$ 7,070.77	\$ (1,070.77)
1040 Equipment	\$ 1,273.00	\$ 4,595.17	\$ (3,322.17)
1050 Utilities	\$ 9,000.00	\$ 10,328.01	\$ (1,328.01)
1060 Travel	\$ 8,000.00	\$ 7,097.13	\$ 902.87
1070 Professional Development	\$ 4,000.00	\$ 2,474.46	\$ 1,525.54
1090 Other Expenses	\$ 3,000.00	\$ 4,681.41	\$ (1,681.41)
1091 PERS	\$ 26,313.00	\$ 25,103.42	\$ 1,209.58
1092 Workers Compensation	\$ 4,699.00	\$ 2,926.98	\$ 1,772.02
1093 Medicare	\$ 2,726.00	\$ 2,520.13	\$ 205.87
1094 Hospital / Life Insurance	\$ 21,000.00	\$ 23,298.61	\$ (2,298.61)
1100 Contingencies	\$ 7,000.00	\$ 5,162.00	\$ 1,838.00
1200 Union County 50% Plat Reimbursement	\$ -	\$ -	\$ -
1300 Building Fund	\$ 15,000.00	\$ 14,209.92	\$ 790.08
1400 Development Projects	\$ -	\$ -	\$ -
Estimated Total Expenditures	\$ 297,961.00	\$ 289,280.43	\$ 8,680.57

STATEMENT:

Cash Balance January 1, 2009	\$ 122,076.45
Estimated Cash Balance December 31, 2009	\$ 120,630.00
Actual Cash On Hand December 31, 2009	\$ 134,287.65
Estimated Total Revenue	\$ 298,590.81
Actual 2009 Revenue	\$ 301,491.63
Difference (+/Over)	\$ 2,900.82
Estimated Total Expenditures	\$ 297,961.00
Actual 2009 Expenditures	\$ 289,280.43
Difference (-/Under)	\$ 8,680.57

LUC Regional Planning Commission Treasurer's Report

BEGINNING BALANCE ON December 1, 2009 **\$ 137,170.69**

RECEIPTS

Union Co. Commissioners	Union Co. Planner - 4th Quarter	\$ 12,500.00
Union County	CDBG Admin FY 2007	\$ 5,937.00
Sharon Devault	Annual Meeting Tickets	\$ 15.00
Leesburg Township	Annual Meeting Tickets	\$ 30.00
City of Dublin	Annual Meeting Tickets	\$ 45.00
Dayton Power & Light	Annual Meeting Sponsorship & Tickets	\$ 600.00
Logan County Co-op	Annual Meeting Sponsorship & Tickets	\$ 250.00

TOTAL RECEIPTS **\$ 19,377.00**

TOTAL CASH ON HAND **\$ 156,547.69**

EXPENDITURES

Employee Salaries	2 Pay Periods	\$ 13,974.00
PERS	Nov-09	\$ 1,914.86
Medicare	2 Pay Periods	\$ 195.36
CEBCO	Health Insurance	\$ 2,128.37
Anthem Life	Life Insurance	\$ 9.60
Time Warner	Internet	\$ 115.95
CRI Digital	Copier Parts	\$ 699.68
Century Link	Telephone	\$ 310.16
Verizon	Cell Phone	\$ 138.65
Dayton Power & Light	Electric	\$ 420.00
Jenny Snapp	Mileage - November 2009	\$ 210.00
Wes Dodds	Mileage - November 2009	\$ 87.50
Kyle Hanigosky	Mileage - November 2009	\$ 46.00
Heather Martin	Mileage - November 2009	\$ 52.87
Staples	Supplies	\$ 199.02
LUC Regional Planning	Petty Cash	\$ 125.72
Barry's Perch N More	Annual Dinner Catering	\$ 1,339.50
Wren's Florist & Greenhouse	Annual Dinner Flowers	\$ 42.80
Vic's Counry Cookin	LUC Christmas Luncheon	\$ 250.00

Bldg.

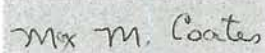
\$ -

\$ -

TOTAL EXPENDITURES **\$ 22,260.04**

BALANCE ON HAND AS OF December 31, 2009 **\$ 134,287.65**

Respectfully Submitted,



Max Coates, Treasurer

**LUC MEETING
January 14, 2010**

☐Active Construction Projects

No projects currently active

☐Projects Awarded During Month of December

No projects awarded during December

☐Upcoming Projects Scheduled for Sale Through Month of January/February

ODOT Project 100080

UNI-SR347-0.00, PID Number 75881

Description: Two lane resurfacing.

Location: UNI-SR347: Liberty Township. Logan County to SR739 right.

UNI-SR37/739: Washington/Jackson Townships. SR31 right to Marion County.

Maintenance of Traffic: Traffic maintained.

Completion Date: 08/31/2010

Project Status: Scheduled for sale 02/04/2010.

☐Work by ODOT Maintenance Forces During Month of January

Guardrail repair – Various locations as needed

Berming – Various locations as needed

Catch Basin Repair – Various locations as needed

Drainage Repair – Various locations as needed

☐ALL PROJECT INFORMATION CURRENT AS OF January 11, 2010.

CHP/LOG County Projects

08/15/08 thru 09/30/10

01/14/10	Updated				
PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	AWARD DATE CURRENT	AWARD DATE ACTUAL
85712	CHP Purchase 1 MMV	Innovative Transit & Light Rail Projects	Purchase 1 modified minivan for the Champaign County Commissioners	09/01/09	
85713	CHP Purchase 1 power washer	Innovative Transit & Light Rail Projects	Purchase 1 power washer for the Champaign County Commissioners	09/30/09	
25124	CHP SR 161 0.00	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY AND OTHER ROADWAY RELATED ITEMS.	10/08/09	10/08/09
80861	CHP SR 29 10.08	Minor Rehabilitation - Pavement Gnrl Sys	Resurfacing of the existing roadway.	03/04/10	
80856	CHP SR 29 17.80	Minor Rehabilitation - Pavement Gnrl Sys	Pavement Planing and Resurfacing the existing roadway with Asphalt Concrete.	05/13/10	
77397	CHP SR 55 15.32	Minor Rehabilitation - Pavement Gnrl Sys	SHOULDER STABILIZATION AND RESURFACING OF THE EXISTING ROADWAY WITH ASPHALT CONCRETE.Urban Paving Program.	04/29/10	
85759	LOG 2 converted vans	Innovative Transit & Light Rail Projects	Purchase 2 converted vans for Logan County, Tri-County CAC	09/01/09	
85758	LOG 4 MMVs	Innovative Transit & Light Rail Projects	Purchase 4 modified minivans for Logan County CAC. Revised project description to reflect deleted PID#85759 for 2 CVs	09/01/09	
85757	LOG Computers and sched software	Innovative Transit & Light Rail Projects	Purchase 5 computers and scheduling/dispatching software	03/31/10	
85902	LOG Facility purchase	Innovative Transit & Light Rail Projects	Facility purchase for the Tri-County Community Action Commission	05/20/09	
85755	LOG Garage equipment	Innovative Transit & Light Rail Projects	Purchase garage equipment for Logan County, Tri-County CAC: tool set, tool storage base & cabinet, two post hydraulic lift, battery charger/analyzer, and pneumatic wrench set	05/20/09	
86060	LOG Rehab/Renovation	Innovative Transit & Light Rail Projects	Rehabilitation/renovation - to include demolition, renovations (plumbing,HVAC, green items and lighting systems) & bus wash building for Logan County, Tri-County CAC	08/25/09	
19988	LOG SR 235 2.22	Bridge Replacement	REPLACE BEAMS, DECK, SUBSTRUCTURE AND WIDEN STRUCTURE OVER GREAT MIAMI RIVER. MINIMAL APPROACH WORK REQUIRED. 3 SPANS, MAX. SPAN = 85FT. PROGRAMMATIC SELECTION 08/13/04.	03/18/10	
77504	LOG SR 273 2.85	Minor Rehabilitation - Pavement Gnrl Sys	PAVEMENT REPAIR, SHOULDER STABILIZATION, AND RESURFACING OF THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	12/23/09	12/23/09
77502	LOG SR 287 11.00	Minor Rehabilitation - Pavement Gnrl Sys	RESURFACE THE EXISTING ROADWAY WITH ASPHALT CONCRETE.	02/04/10	
80887	LOG SR 47 20.12	Minor Rehabilitation - Pavement Gnrl Sys	Pavement Planing and Resurfacing of the existing roadway with Asphalt Concrete.	07/01/10	
80880	LOG SR 47 5.23	Minor Rehabilitation - Pavement Gnrl Sys	Pavement Planing and Resurfacing of the existing roadway with Asphalt Concrete.	04/15/10	
75472	LOG US 68 5.92	Major Reconstruction	RECONSTRUCTION OF US68, WIDEN/ADD LANES, CURB AND GUTTER, DRAINAGE, FULL DEPTH ASPHALT CONCRETE PAVEMENT. (Safety, Small Cities, and Urban Paving Program funds will all be included in this project.)Designer (PE Detail Design) for the City of Bellefontain	04/01/10	

CONSOC

HOUSING CONSULTANTS

3632 Indianola Ave., Columbus, OH 43214
P.O.Box 15247, Columbus, OH 43215
614-267-8970PHONE; 614-267-8976 FAX

November 13, 2009

Logan-Union-Champaign
Regional Planning Commission
9676 East Foundry Street
P O Box 219
East Liberty, OH 43319

SUBJECT: Housing Service Alliance – Sponsor
Community Action Organization of Delaware, Madison and Union Counties
Application for Elderly Housing
Richwood, Union County, Ohio
HUD Section 202 Program

To Whom it May Concern:


Please find transmitted with these letter copies of the documents that are required for your review of the subject project. We are proposing a new construction project for the elderly under the U.S. Department of Housing and Urban Development's (HUD) Section 202 Program. The proposed project information is as follows and is identified on the attached documents:

Sponsor:	Housing Service Alliance
COSponsor:	Community Action Organization of Delaware, Madison and Union Counties
Name:	Richwood Housing for the Elderly
Location:	E. Bromfield and School Streets
City & State:	Richwood, Union County, Ohio
Number of Units:	20
Development Type:	New Construction
Grant Amount:	2,326,925

If you should have any questions regarding this matter, please do not hesitate to contact me at 614-267-8970.

Sincerely yours,

CONSOC Housing Consultants



Karen M. Bearss
Vice President
Affordable Housing Projects

Enclosures

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
3. Date Received: _____		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		*5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
*a. Legal Name: Housing Service Alliance, Inc.		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 432036255		*c. Organizational DUNS: 623770844
d. Address:		
*Street 1: 132 and One Half East Court St. _____ Street 2: _____ *City: Washington Court House _____ County: _____ *State: OH _____ Province: _____ *Country: USA _____ *Zip / Postal Code 43160 _____		
e. Organizational Unit:		
Department Name: _____		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____ *First Name: Bambi _____ Middle Name: _____ *Last Name: Baughn _____ Suffix: _____ Title: _____ Organizational Affiliation: Executive Director *Telephone Number: (740) 333-7553 Fax Number: (740) 333-7553 *Email: hselbamb@stcglobal.net imbambi (!) roadrunner.com		

Application for Federal Assistance SF-424	Version 02
<p>*9. Type of Applicant 1: Select Applicant Type: M.Nonprofit w/501C3 IRS Status(Oth Than Higher Edu</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>	
<p>*10 Name of Federal Agency: US Department of Housng and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number: <u>14.157</u></p> <p>CFDA Title: <u>Section 202 Supportive Housing for the Elderly</u></p>	
<p>*12 Funding Opportunity Number: <u>FR-5300-N-21</u></p> <p>*Title: <u>Section 202 Supportive Housing for the Elderly Program</u></p>	
<p>13. Competition Identification Number: <u>S202-21</u></p> <p>Title: _____</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p>	
<p>*15. Descriptive Title of Applicant's Project:</p> <p>The project will provide affordable housing for the elderly. It will be a 20 unit structure consisting of 20 1-bedroom units. kitchen, living and dining room and bathroom</p>	

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 15th

*b. Program/Project: 15th

17. Proposed Project:

*a. Start Date: 1/28/2011

*b. End Date: 3/28/2012

18. Estimated Funding (\$):

*a. Federal	2,326,925
*b. Applicant	0
*c. State	0
*d. Local	0
*e. Other	0
*f. Program Income	0
*g. TOTAL	2,326,925

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on 11/13/2009
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E. O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____ *First Name: Harrison

Middle Name: _____

*Last Name: Joseph

Suffix: _____

*Title: Consultant

*Telephone Number: (614) 267-8970

Fax Number: (614) 267-8976

* Email: Consocco@aol.com

*Signature of Authorized Representative: *Date Signed: 12/08/09

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 7th

*b. Program/Project: 15th

17. Proposed Project:

*a. Start Date: 1/28/2011

*b. End Date: 3/28/2012

18. Estimated Funding (\$):

*a. Federal	2,326,925
*b. Applicant	0
*c. State	0
*d. Local	0
*e. Other	0
*f. Program Income	0
*g. TOTAL	2,326,925

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on 11/13/2009
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E. O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: _____

*First Name: Harrison

Middle Name: _____

*Last Name: Joseph

Suffix: _____

*Title: Consultant

*Telephone Number: (614) 267-8970

Fax Number: (614) 267-8976

*Email: Consocco@aol.com

*Signature of Authorized Representative: 

*Date Signed: 12/08/09

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s)

*Other (Specify) _____

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Community Action Organization of Delaware, Madison and Union.

*b. Employer/Taxpayer Identification Number (EIN/TIN):

310718183

*c. Organizational DUNS:

028007292

d. Address:

*Street 1: 169 Grove Street

Street 2: _____

*City: Marysville

County: _____

*State: OH

Province: _____

*Country: USA

*Zip / Postal Code: 43040

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____

*First Name: James

Middle Name: _____

*Last Name: Cesa

Suffix: _____

Title:

Organizational Affiliation:

Executive Director

*Telephone Number: (937) 642-4986

Fax Number:

*Email: jwcesa@midohio.net

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

M.Nonprofit w/501C3 IRS Status(Oth Than Higher Edu

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

US Department of Housng and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.157

CFDA Title:

Section 202 Supportive Housing for the Elderly

***12 Funding Opportunity Number:**

FR-5300-N-21

*Title:

Section 202 Supportive Housing for the Elderly Program

13. Competition Identification Number:

S202-21

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

The project will provide affordable housing for the elderly. It will be a 20 unit structure consisting of 20 1-bedroom units. Kitchen, living and dining room and bathroom

Supportive Housing for the Elderly Section 202
Application for Capital Advance
Summary Information

U.S. Department of Housing
 and Urban Development
 Office of Housing
 Federal Housing Commissioner

OMB Approval No. 2502-0267
 (exp. 9/30/2010)

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

HUD 202 Project Number

PRAC Number

Use Only

1. Sponsor's Name(s), Address(es) & Telephone Number(s)

Co-Sponsor
 Community Action Organization of Delaware,
 Madison and Union
 169 Grove Street
 Marysville, OH 43040
 (937) 642-4986

2. Minority Sponsor Designation. A minority sponsor is one in which at least 51 percent of the board members are minority.

Is this sponsor a minority applicant? ☐ Yes ☒ No

If "Yes," place the numeric code as shown below in this box

Codes: 2 - Black; 3 - Native American; 4 - Hispanic;
 5 - Asian Pacific; 6 - Asian Indian

1a. Sponsor is a "grassroots" organization ☐ Yes ☒ No

3a. Address of Site

205 Grove Street
 Richwood
 Union County
 OH 43344

3b. Will project be located within the boundaries of a Federally-designated: (1) Empowerment Zone, (2) Enterprise Community, (3) Urban Enhanced Enterprise Community, (4) Strategic Planning Community, or (5) Renewal Community?
 (Contact local HUD Office for information on these designated areas.)

☐ Yes ☒ No

If "Yes," please place the appropriate number as shown above in this box

4a. Congressional District

15th

5. Type of Area

☐ Metropolitan
☒ Non-metropolitan

4b. Census Tract

501

6. Capital Advance Amount Requested

\$ 2,326,925.00

7. Project Rental Assistance Contract Amount Requested

8. Total No. of

202 Units 20

8a. Number & Type of Resident Units Proposed

☐ Efficiency 20 ☐ One bedroom

8b. Resident Manager's Unit (check appropriate type)

☐ Efficiency ☐ One bedroom ☐ Two bedroom

9. Number of Buildings

1

10. Type of Project

☒ New Construction
☐ Rehabilitation
☐ Acquisition

Year Built (yyyy)

11. Type of Building(s)

☒ Row/Townhouse ☐ Semi-detached
☐ Walk-up ☐ Detached
☐ Elevator

12. Number of Stories

1

13. Number of Parking Spaces

20

14. Check utilities and services not included in the rent and to be paid directly by the tenant.

☐ Electric ☐ Water ☐ Heat ☐ Gas

15. Off-Site Facilities

Public

At Site

Feet from Site

Water ☒
 Sewer ☒
 Paving ☒
 Gas ☒
 Electric ☒

16a. Community Spaces to be included in Project

Community Room
 Laundry/Office
 Outdoor Seating

16b. Mixed-Finance or Mixed-Use Project For Additional Units

☐ Yes ☒ No

No. of Additional Units

17. Unusual Site Features

☒ None ☐ Poor Drainage
☐ Cuts ☐ Retaining Walls
☐ Fill ☐ Rock Foundations
☐ Erosion ☐ High Water Table
☐ Other (specify)

18. Mark one box

☒ Consultant
☐ Agent
☐ Authorized Representative

Name, Address & Telephone Number

Consoc Housing Consultants
 3632 Indianola Ave.
 Columbus, OH 43214
 (614) 267-8970

19. If Sponsor is applying for more than one HUD program from the SuperNOFA, indicate which application(s) contain the forms with original signatures.

Program Name

Form

N/A

20. Sponsor's Attorney (name, address & telephone number)

James A. Saad Esq.
 Suite 400
 2000 W. Henderson Road
 Columbus, OH 43220
 (614) 457-5330

By (Signature of Sponsor's Authorized Representative)

James W. Cesa
 Type in Name

James Cesa

Type in Title

Executive Director

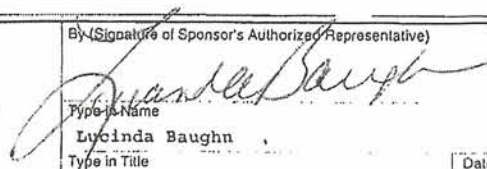
11/09/2009
 Date (mm/dd/yyyy)

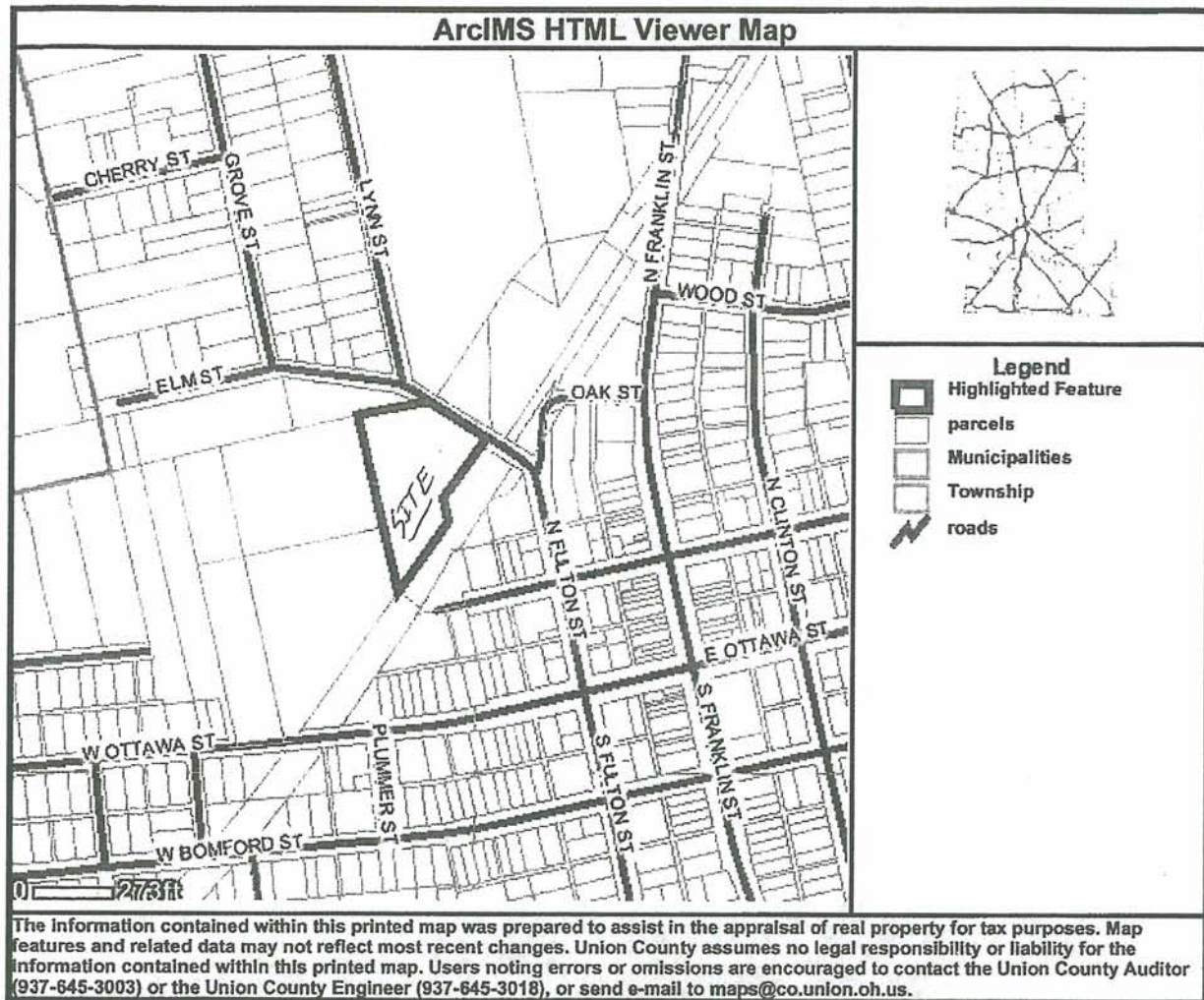
Supportive Housing for the Elderly Section 202
Application for Capital Advance
Summary Information

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

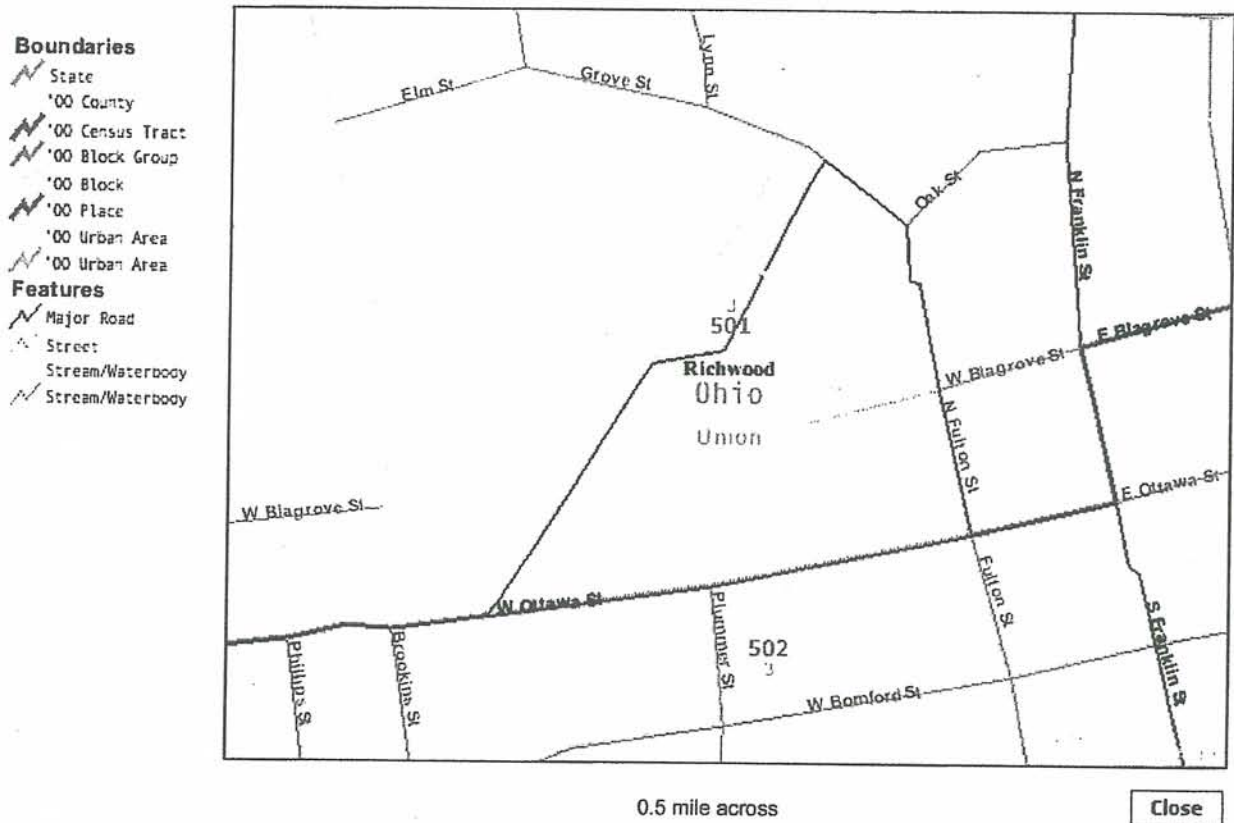
OMB Approval No. 2502-0267
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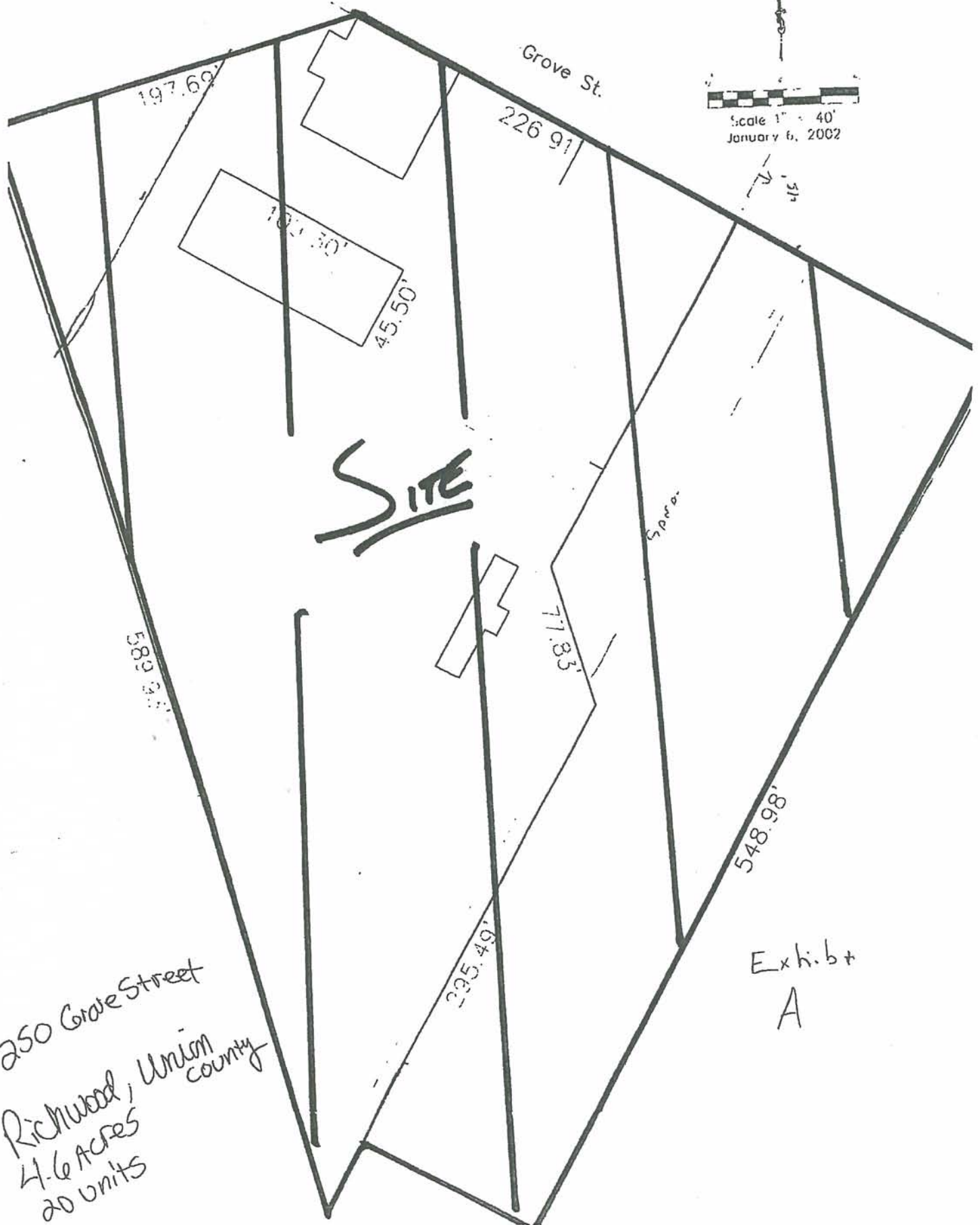
HUD Use Only 202 Project Number		PRAC Number																									
1. Sponsor's Name(s), Address(es) & Telephone Number (s) Housing Service Alliance 132-1/2 East Court Street Washington Court House, OH 43160 (740) 333-7553		2. Minority Sponsor Designation. A minority sponsor is one in which at least 51 percent of the board members are minority. Is this sponsor a minority applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," place the numeric code as shown below in this box Codes: 2 - Black; 3 - Native American; 4 - Hispanic; 5 - Asian Pacific; 6 - Asian Indian																									
1a. Sponsor is a "grassroots" organization <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		3b. Will project be located within the boundaries of a Federally-designated: (1) Empowerment Zone, (2) Enterprise Community, (3) Urban Enhanced Enterprise Community, (4) Strategic Planning Community, or (5) Renewal Community? (Contact local HUD Office for information on these designated areas.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," please place the appropriate number as shown above in this box																									
3a. Address of Site 205 Grove Street Richwood Union County Ohio 43344																											
4a. Congressional District 15th	5. Type of Area <input type="checkbox"/> Metropolitan <input checked="" type="checkbox"/> Non-metropolitan	6. Capital Advance Amount Requested \$ 2,326,925.00	7. Project Rental Assistance Contract Amount Requested \$																								
4b. Census Tract 501	8. Total No. of 202 Units 20 8a. Number & Type of Resident Units Proposed <input type="checkbox"/> Efficiency <input type="checkbox"/> 20 One bedroom 8b. Resident Manager's Unit (check appropriate type) <input type="checkbox"/> Efficiency <input type="checkbox"/> One bedroom <input type="checkbox"/> Two bedroom																										
9. Number of Buildings 17th	10. Type of Project <input checked="" type="checkbox"/> New Construction <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Acquisition Year Built (yyyy) <input type="text"/>																										
11. Type of Building(s) <input checked="" type="checkbox"/> Row/Townhouse <input type="checkbox"/> Semi-detached <input type="checkbox"/> Walk-up <input type="checkbox"/> Detached <input type="checkbox"/> Elevator																											
12. Number of Stories 1	13. Number of Parking Spaces 20	14. Check utilities and services not included in the rent and to be paid directly by the tenant. <input type="checkbox"/> Electric <input type="checkbox"/> Water <input type="checkbox"/> Heat <input type="checkbox"/> Gas																									
15. Off-Site Facilities <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Public</th> <th>At Site</th> <th>Feet from Site</th> </tr> </thead> <tbody> <tr> <td>Water</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Sewer</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Paving</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Gas</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Electric</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>			Public	At Site	Feet from Site	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sewer	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Paving	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electric	<input checked="" type="checkbox"/>	<input type="checkbox"/>		16a. Community Spaces to be included in Project Community Room Laundry/Office Outdoor Seating	
	Public	At Site	Feet from Site																								
Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>																									
Sewer	<input checked="" type="checkbox"/>	<input type="checkbox"/>																									
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16b. Mixed-Finance or Mixed-Use Project For Additional Units <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No. of Additional Units																											
17. Unusual Site Features <input checked="" type="checkbox"/> None <input type="checkbox"/> Poor Drainage <input type="checkbox"/> Cuts <input type="checkbox"/> Retaining Walls <input type="checkbox"/> Fill <input type="checkbox"/> Rock Foundations <input type="checkbox"/> Erosion <input type="checkbox"/> High Water Table <input type="checkbox"/> Other (specify)		18. Mark one box <input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Agent <input type="checkbox"/> Authorized Representative Name, Address & Telephone Number Harrison C. Joseph Consoc Housing Consultants 3632 Indianola Ave. Columbus, OH 43214 (614) 267-8970																									
19. If Sponsor is applying for more than one HUD program from the SuperNOFA, indicate which application(s) contain the forms with original signatures. Program Name _____ Form _____ N/A																											
20. Sponsor's Attorney (name, address & telephone number) James A. Saad Esq. Suite 400 2000 W. Henderson Road Columbus, OH 43220 (614) 457-5330		By (Signature of Sponsor's Authorized Representative)  Type in Name Lyndia Baughn Type in Title Executive Director Date (mm/dd/yyyy)																									



Block 3023, Block Group 3, Census Tract 501, Union County, Ohio




Richwood




250 Grove Street
Richwood, Union
4.6 Acres
20 units
county

Exhibit
A

Bing Maps

 **E Bomford St & School St, Richwood, OH 43344**

HSA Richwood Site

 **FREE!** Use Bing 411 to find movies, businesses & more: 800-BING-411



BOMFORD STREET

RICHWOOD, OHIO

SITE DEVELOPMENT DATA

BLDG. TYPE	NO.	1 BR	1 BR HC	2 BR	2 BR HC	TOTAL	REMARKS
A	1	19	1	0	0	20	1 STORY BLDG.
TOTAL	1	19	1	0	0	20	

TOTAL UNITS = 20

LAND AREA 87120 S.F. 2.0 ACRES
DENSITY 4356 S.F./UNIT 10 U/A
PARKING 20 SPACES 1.0 SPACES/UNIT

CONSTRUCTION TYPE: SLAB ON GRADE, WOOD FRAME W/ BRICK VENEER
AND VINYL SIDING. O.B.C. CONSTRUCTION TYPE: 5-B

OCCUPANCY: ELDERLY. O.B.C. OCCUPANCY: R-3

182.86'±

50.00'±

143.05'±

159.25'±

56.21'±

342.64'±

196.88'±

404.00'±

DETENTION AREA



SCALE: 1" = 40'-0"

20 UNIT
ELDERLY BLDG

PROJECT NARRATIVE

NARRATIVE DESCRIPTION OF HOUSING BOMFORD STREET, RICHWOOD OHIO

The Richwood site is located three blocks east of downtown on East Bomford Street and School Street. The site is a quiet residential neighborhood with many amenities within walking distance. To the west of the site are single family homes and the downtown business corridor of Richwood. To the north of the property are a few single family homes. To the east is a vacant lot owned by a developer who is proposing single family homes. Within blocks of the site are the Post office, Dr. Kaprally's office, the public library, Baptist Church and other service businesses such as Deboer Insurance, Subway and Shella's Gift Shop. On Blagrove Street just blocks away is a full service local grocery. The site is an excellent location in a community where the motto is "Where the Clock Strikes Hospitality" which refers to the historic former opera house (now Village Hall) with its grand clock. Other benefits of the community include a large public lake, parks throughout the community and adequate services for any resident in the community.

The building is planned as a one-story design considering site and neighborhood characteristics, and includes 20 units, of which all 20 units are one-bedroom units for elderly residents. The building is developed as two wings in an "L" shape connected by community space and other public spaces to take the best advantage of site configuration. The community space has been placed to provide good exposure to the entrance. The building and all of the units will be designed as accessible in accordance with the Uniform Federal Accessibility Standards, incorporate many universal design features and other applicable Federal and State requirements. Five percent of the units (one unit) will be designed for the physically handicapped and an additional two-percent of the units (one unit) will be designed for persons with visual and/or hearing impairments. The community and public spaces will meet all ADA provisions. Additionally, we are providing special design and planning features to all areas, which will promote visitability and facilitate economical delivery of services to accommodate the changing needs of residents over the next 10 to 20 years.

The proposed project has been designed to include special spaces required in our effort to support a self-sufficient atmosphere for those residents who cannot mobilize themselves to enjoy community-wide activities. In many instances project residents no longer have an opportunity to travel outside of the building due to loss of contact with family members and life-long relations; therefore it becomes incumbent on the provider of housing to include affordable amenities and special spaces to improve the quality of life for our elderly citizens. We are providing those special design features and community spaces, which will facilitate economical delivery of services to accommodate the changing needs of residents over the next 10 to 20 years.

A. GENERAL DESIGN GUIDELINES

Planning this housing for the elderly required that the following criteria be considered when determining the type and location of the project to be developed:

1. Land cost was found consistent with the relation to economic feasibility of the proposed housing within this community.
2. The social environment in relation to the safety and security of the residents was paramount in site selection.
3. The selected site offers excellent proximity to community services and facilities such as shopping, medical facilities, transportation and places of employment.
4. The established land-use patterns in the community and surrounding site areas is consistent with development for the elderly, providing all services within a short range.
5. Access to public streets and utilities is readily available.
6. The site is free from any adverse environmental conditions.

B SPECIAL DESIGN FEATURES AND COMMUNITY SPACES

In completing this design to accommodate an elderly population, the creation of a social atmosphere, which fosters self-sufficiency and will provide services to support the changing needs of the resident for 10 to 20 years, will become the primary emphasis in planning. The local senior citizen organization was also consulted to provide their input into the design and community needs. As a result, the community spaces will include a multi-purpose room with kitchenette large enough for dining and activities for the tenants and the elderly community; a craft room that also has exercise equipment to promote wellness of the residence; a lounge/library near the mail boxes that allows

for social gathering, reading and computer facility for all of the residence; a patio off of the community room for community outdoor activities; a laundry facility convenient to all of the units; and a managers office large enough to provide space for supportive services counseling. Space for dining, as a part of the multi-purpose room, is provided for meals programs. There is sufficient land area for the residents to enjoy the outdoors, in addition each unit has its own patio and plating area so each tenant can create their own outdoor space as desired. Although the community facilities are abundant the building spaces will not exceed 10% of the gross square footage of the project, the following guidelines for common space will be used:

Community room with kitchen: This area will be utilized by the residents for a variety of social, educational and recreational activities including "covered dish" suppers, birthday parties, exercise classes, arts and crafts, etc. It is sized so that in later years, the room would accommodate congregate meals for one-third to one-half of the residents at a sitting. The kitchen will accommodate recreational/social uses. This multi-purpose room will be located so that activities hosted by the complex for non-residents will allow access to this room without violating the privacy of the individual living units.

Manager & Supportive Service Office: The manager's office will be conveniently located off the main entry, so the entry can double as a waiting area. The office will be situated so that the manager can view the entrance. There is a separate office to have a private meeting with individual tenants to discuss the supportive services needed by that individual and service provider or family.

Public Restroom: Restrooms will be included adjacent to the office and near the multi-purpose room.

Laundry facility: Coin-operated laundry facility, to include washers and dryers and a folding table will be available for the residents. The location and size of the laundry will allow the residents to participate in social activities while tending to their laundry.

C. LIVING UNITS

Each one-bedroom living unit will be 540 net square feet in area. All apartments will be self-contained providing a full kitchen with a range and refrigerator, sink and sufficient cabinet and storage space. All units will have a secondary outside entrance via their own patio to provide a true atmosphere of independent living and an additional means of emergency egress. In addition to the handicapped unit which will have a roll-in shower five of the units will have shower stalls to provide better access even for those tenants that are not physically handicapped. The remainder of the units will have tub/shower combinations to accommodate those tenants that desire a tub. As a result of tenant surveys of other elderly projects, high quality carpet pad will be provided in all units except handicapped units and community spaces.

D. PARKING

A total of 20 parking spaces are provided, which represents one spaces per unit including one van accessible handicapped space. Although many of the residences will not have cars, this is a sufficient number of spaces to allow for visitor parking and for special events.

E. DESIGN FEATURES WHICH PROMOTE COST EFFICIENT CONSTRUCTION

The project will promote both cost efficiency and construction efficiency. While central air conditioning is provided, design will make use of normal prevailing breezes for natural ventilation.

The project design is one story, allowing for simple structural, plumbing and electrical systems to be utilized. All kitchen and bathrooms are similar, requiring single specifications for equipment. Also the project's on-grade design minimizes the grading and foundation requirements.

The following items have been incorporated with the proposed project design to reduce development costs and operating costs:

SITE

1. Exterior lighting mounted on building where practical
2. Site is sized to accommodate the proposed number of units
3. Walks, drives and parking are minimized to efficient site layout design

4. Parking area will be easily accessed by the residents, handicapped and visitors
5. Hose bibs mounted instead of yard hydrants
6. Parking at grade and uncovered
7. Easy accessibility of emergency vehicles
8. Grades which eliminate steps and steep inclines
9. Barrier free egress and ingress

BUILDING

1. Light wood frame construction with single width brick masonry veneer for low cost and less maintenance
2. Simple designed signs and directories
3. Single story construction.
4. Use of materials which stress safety
5. Provisions for all utilities to be included in operating costs
6. Minimum travel from frequently used areas
7. Design features which assist management with visual control
8. Using double loaded corridors

DWELLING UNITS

1. Net square feet per unit is equal or less than allowable under cost containment
2. Units designed with minimal exterior wall construction
3. Bathrooms, kitchens and mechanical room adjoin to minimize utility service
4. Units have on grade exterior entrance thus limiting sprinkling system and lower building cost
5. Living space has been maximized
6. Kitchens sized for number and type of residents
7. Ceiling heights at maximum of 8'
8. Bathrooms as defined in UFAS

STRUCTURAL

1. The most economical and sound structural system for the geographic area will be selected. Light wood frame walls will be constructed in conjunction with pre-engineered roof trusses
2. Selected structural system will eliminate structural complexities
3. Columns and walls will be adequately spaced to minimize number and size of horizontal members.
4. Using standard wood frame residential structural system will minimize the construction trades.

CONSTRUCTION DETAILS

1. Pre-finished and pre-hung doors and trim will be utilized
2. One coat spray on wall texture will be used to reduce labor on ceilings
3. Roof construction will be prefabricated wood trusses
4. Storm and sanitary sewer will be PVC
5. Pre-finished exterior soffits will be used
6. Fiberglass tub and shower packages will be used
7. Residential hardware will be used in all residential areas
8. Standard and easily accessible items will be specified.
9. Details in mechanical and utility rooms will be minimal
10. Laundry facilities will be located for easy access
11. Electrical fixtures and plumbing fixtures will not be extravagant
12. Ductless rangehood will be used to reduce exterior wall penetration
13. 5/8 Type X drywall will only be used where code requires
14. An automatic sprinkler system will be provided
15. Minimized length and size of utility lines has been established

DESIGN AND COST STANDARDS

1. **Limit on number of bedrooms.** The bedroom mix selected shall provide all one-bedroom units.
2. **Restrictions and amenities.** Project design will give primary consideration to a modest setting, best able to provide a functional and affordable setting. The use of durable materials to control or reduce maintenance, repair and replacement costs are not an excessive amenity and will be

- provided with design as determined necessary.
3. **Limitation on unit sizes.** The net rentable area of tenant units will not exceed 540 square feet for a one-bedroom unit.
 4. **Accessibility.** In projects for the elderly, 5% of the units and all community facilities and common areas will be designed for persons as defined by the Uniform Accessibility Standards (UFAS) and HUD's implementing regulation 24 CFR Part 8.

All Code and Section 202 requirements will be met, along with Fair Housing and Section 504 Regulations as well as ADA Design Guidelines. As the project strives to be modest in design there will be a desirable design feature achieved.

All areas of enhancement will be achieved through the design with little or no additional expense. On-site parking, recreation, community space and other amenities will be adequately sized as indicated and be sufficient to support the projects planned population, size and unit mix.

F. DESIGN FEATURES WHICH PROMOTE ENERGY EFFICIENCY

The project will promote energy efficiency with the use, where possible, of **Energy Star** labeled products and energy efficient construction. The following items have been incorporated with the proposed project design to reduce energy consumption:

Insulation guidelines:

- Attic: Use of energy trusses with insulation that extends to the outside wall.
- Above grade walls (including knee walls), the total wall shall have R-18 minimum with ridged insulated sheathing and building wrap with all joints and penetrations sealed.
- Slab Edge: R-10, slab on grade to four feet below grade
- Seal all duct work and insulate if installed in unheated space.
- Central Air Conditioner: Gas self contained heating and cooling unit with maximum SEER rating for this type of unit.
- Windows: U-factor rating of 0.35 or below, window-to-wall area ratio of no more than 14%
- Energy Star appliances and light fixtures.

EPA Energy Star Thermal Bypass Checklist will be performed by an accredited HERS rater to assure conformance to the standards.

G. DESIGN FEATURES WHICH PROMOTE GREEN DEVELOPMENT STANDARDS

The project will promote the "Green Initiative" by incorporating the following criteria in the building design and construction and operation:

1. Selection of an appropriate site to avoid any environmental impact from the location of the building on the site.
2. Reduction of pollution from construction activities by controlling soil erosion, waterway sedimentation and airborne dust generation.
3. Reduction of impervious paving by minimizing parking to 1 space per unit and if the local zoning requirement is greater obtain a variance to allow this ratio.
4. Stormwater management to promote reduction of sedimentation in surrounding streams and recharging of ground water.
5. Provide high ratio of open space to development footprint to promote biodiversity.
6. Construction waste recycling by separating construction waste material and recycling them rather than sending them to a land fill.
7. Use of drought tolerant landscaping that does not require an irrigation system.
8. Reduction of light pollution by use of sight lighting that minimizes sky shine and light cutoffs to prevent off site light pollution.
9. Use water savor plumbing fixture to reduce water usage by 20%.
10. Use of at least 10% recycled material.
11. Use of regional materials that are extracted, harvested or recovered as well as manufactured within 500 miles of the site.
12. Meet or exceed the "Energy Star for Homes program including third party inspections.
13. Use of low emitting Adhesives & Sealants.
14. Use of low emitting Paints & Coatings.

15. Use of low emitting Carpet Systems.
16. Use of low emitting Composite Wood & Agrifiber Products.
17. Use of controllable thermal system.
18. Provide a connection between indoor and outdoor spaces for building occupants.
19. Zero use of CFC –based refrigerants.
20. Development of a Indoor air quality management plan during construction.
21. Development of a indoor air quality management plan before occupancy.
22. Prohibit smoking in the building and provide exterior smoking areas at least 25' from building entrances and air intakes.
23. Provide for collection and storage of recyclables for building occupants.
24. Douglas Weatherby, the architect for the project, is a LEED Accredited Professional and as part of the design team will support and encourage the design integration of the green building criteria.

H. AGING IN PLACE

The proposed housing has been designed with the knowledge that although in the early years it will serve a more independent, well elderly population. These persons will become frailer as time advances. The individual units will all be equipped with grab bars, emergency call systems and non-slip floor surfaces which facilitate individual safety. Although 5% of the units will be designed in the beginning as accessible by disabled persons, all units will be designed to be adaptable for various types of disabilities, including wheelchair usage, along with sight and hearing impairments. Units will have door levers as opposed to knobs. Units are sized so that there is sufficient space for services delivered in the home such as meal preparations, bathing and similar types of assistance. Walking distance to community facilities will be minimal. The common areas have also been planned so that with simple modifications, resident support services could be increased. The community room, for instance, has been sized so that meals could be served to one-half of the residents at a single sitting. The kitchen could be converted in the future to accommodate delivered meals.

Several techniques will be utilized to accommodate the aging process, but will not add any cost to the development budget. These include:

Visual Signage: To alleviate the confusion created by repetition the design will employ the use of different color schemes in exterior color treatments to minimize any disorientation among the aging residents. Additionally, colors will be chosen which are friendly to the aging eye and signs will have high contrast ration. This will allow for a greater feeling of personal security among residents who are visually impaired as well as those who suffer from disorientation.

Glare Reduction: Glare is a major problem among elderly persons with deteriorating eyesight. Non-reflective materials will be used on floor and wall surfaces whenever possible.

Furniture Placement: The careful placement of furnishings can be used to overcome social isolation and to aid the hearing-impaired. Background noise is a constant problem for persons with hearing impairments. Careful placement of small furniture groupings will encourage personal conversations within the large room. Furniture placement can encourage socialization among residents.

G. VISITABILITY

Visitability standards have been incorporated throughout the project. Because of the mobility impairments of many elderly persons and to promote visitation between the residents and the outside population physical barriers have been eliminated throughout the building and site. The site is designed with curb ramps at handicapped parking spaces and a curb ramp at the passenger drop off. All sidewalks have a maximum slope of 5% with no steps. All entrances to the building are 3' wide and have a threshold with a maximum rise of 1/2" inch. The spaces on the latch side of all entrance doors have 12" on the push side and 18" on the pull side. All entrance doors to each individual unit are also designed in this manner. All interior corridors are a minimum of 5' wide with handrails on one side and in some cases on both sides. The public restrooms meet the handicapped accessibility standards and both laundries are handicapped accessible with one having a front loading washer. There is one unit that is designed for the physically handicapped and one unit for the sight and hearing impaired. All units are designed to be adaptable and meet the accessibility standards for the physically handicapped. All door hardware throughout the project is lever type and signage is provided for the sight and hearing impaired. There are no areas in the building that are not accessible to the physically handicapped or sight and hearing impaired visitors.

I. UNIVERSAL DESIGN STANDARDS

The following is a list of universal design features incorporated in the proposed project.

Entrances

Covered entry way
5 x 5 foot minimum maneuvering space
Accessible route from vehicle drop off or parking
Maximum slope of 1:20 to entry door

General Interior

32" minimum clear door opening width
Flush threshold (maximum of 1/2" inch rise)
Mixer valve with pressure balancing and hot water limiter
Accessible route (42" minimum) throughout
Light switches at 44"-48" maximum height
Electrical receptacles at 18" minimum height
View windows at 36" maximum sill height
5 lb. maximum force to open doors
18" minimum space at latch side of entry door
Lever door handles

Bathrooms

Toilet centered 18" from sidewall
Grab bar blocking in walls around toilet
Offset controls in tub or shower
30 x 48 inch area of approach in front of all fixtures.
Lever type faucets
Grab bars in tub or shower

Kitchens

Removable sink front to provide knee space under sink when needed.
30 x 48 inch area of approach in front of all appliances
Lever type faucets



Director's Report – January 14, 2010

Jenny's Activities:

Meetings, Miscellaneous & Projects

December 15	Logan County Ag Tour Planning at SWCD
December 16	Union County Comprehensive Plan Team Leader Meeting
December 18	Met with Brian Dunn, Logan County Commissioners Office
December 28	Met with Charles Hall, Max Coates, Andy Yoder
January 5	<ul style="list-style-type: none">Logan County Ag Tour Planning at SWCD – Targeting Wayne County Tour for June 24 & 25Logan County Land Trust Meeting
January 7	Ohio Department of Development JRS/Jobs Ready Sites Kick-off Meeting. Represented District 13 OPWC Integrating Committee as Liaison.
January 14	Met with Union County Engineer Jeff Stauch and Bill Narducci
Ongoing Projects	<ul style="list-style-type: none">✓ Municipal Wind Language✓ Working w/ Heather on identifying budget cuts for next year✓ Working w/ Heather on annual membership assessments✓ Annual Financial Report to Auditor of State✓ Office Policies & Procedures w/ Heather✓ Rush Township (Champaign County) Zoning Amendment Process

Kyle's Activities:

Miscellaneous

Dec. 14	Attended the Dover Township Comprehensive Plan Steering Committee
Dec. 16	Attended the Union Co. Comprehensive Plan Team Leader Meeting
Dec. 17	Met with Jeff Stauch, Valerie Klingman, Eric Phillips, & Steve Stolte to discuss transportation issues for the Union Co. Comprehensive Plan Update
Dec. 18	Attended the Ag/Natural Resource Subcommittee (Union Co. Comp Plan)
Dec. 21	Attended the York Township Trustees meeting
Jan. 4	Attended the Leesburg Township Trustees Meeting
Jan. 11	Attended the Village of Milford Center council meeting
Jan. 12	Attended the Union Co. Census Complete Count Committee
Jan. 13	Attended the Union Co. CIC special meeting – discussion of the Union Co. Comp Plan Economic Development chapter

Ongoing Projects

	Union County Comprehensive Plan – <i>survey has been extended to February to obtain more feedback and responses from the under-represented areas; subcommittees continuing to meet to edit individual sections</i>
	Dover Township Comp Plan – <i>working on draft of plan; next meeting on Jan.25</i>
	Union County GIS Task Force – <i>continuing to update the Wiki Site with information and data files; possible projects with the Health Dept. and an Emergency Response Exercise</i>
	Union County 2010 Census Complete County Committee – <i>The Committee is implementing the strategic plan and getting all materials together. Next whole committee meeting on Jan. 27</i>



Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

Heather's Activities:

Meetings, Miscellaneous & Projects

December 16	Union County Comp Plan Team Leader Meeting
January 5	Champaign County Housing Coalition Meeting
January 7	Logan County Continuum of Care Leadership Meeting
January 12	UCCCC Working Group
Beginning	Working to compile a comprehensive contact list for all three counties for each village and township
Ongoing	Fair Housing – 1 st Quarter mailing sent; Will be scheduling appointments for trainings

Wes' Activities:

Miscellaneous

Dec. 11	Attended North Lewisburg ADA Bridge setting
Dec. 16	Attended Union County Comp Plan Team Leader Meeting
Dec. 18	Attended Union County Comp Plan Ag & Natural Resources Committee Meeting
Dec. 21	Attended Stokes Township Zoning Commission Meeting
Dec. 29	Conducted Site Visits to CDBG FY09 Champaign County Project Sites
Jan. 6	Attended Union Count GIS Task Force Meeting

Ongoing Projects

CDBG	Champaign County
	<ul style="list-style-type: none"> All FY07 & FY08 Projects complete Environmental Review's being conducted for FY09 projects
	Union County
	<ul style="list-style-type: none"> All FY07 & FY08 Projects complete FY09 Application Pending – waiting for other funding sources
GIS	Village of Mechanicsburg
Comp Plans	Logan County Township Plans: Perry Township – Ongoing; Jefferson Township City of Urbana – Ongoing
Zoning Updates	Stokes Township Residential Care Facilities Model Zoning Text Solar Panel model Zoning Text

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East Liberty, Ohio 43319

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• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com



Executive Committee Meeting Minutes
Thursday, January 14, 2010

LUC President Robert A. Yoder called the meeting to order at 1:17 pm.

Roll Call - Jenny Snapp, Director

Members present: John Bayliss, Brad Bodenmiller, Max Coates, Scott Coleman, Robb Cummins ODOT 7, Greg DeLong, Ves DuPree, Charles Hall, Paul Hammersmith, Jim Holycross, Randy Kyte, Tim Notestine, Rick Shortell, Jenny Snapp, Jeff Stauch, and Andy Yoder.

Members absent: Tracy Allen, Mike Bow, Bill Edwards, Bill Kelley, Valerie Klingman, Doug Miller, Barry Moffett, Ryan Shoffstall, Fereidoun Shokouhi, Tom Smith, Tim Tillman, and Peg Wiley.

Guests present: Nancy Reger, MORPC; Bill Narducci, Union County Engineer's Office; Lynn Rice, This Week Marysville; Don Walters, Village of Russells Point; Kyle Hanigsky, Wes Dodds, and Heather Martin of LUC Regional Planning Commission.

Minutes: Max Coates made the first motion to approve the minutes from the December 10, 2009 as written. Charles Hall made the second motion to approve the minutes from the December 10, 2009 as written. All in favor.

Treasurer's Report: LUC Treasurer Max Coates presented the Financial Report. Paul Hammersmith made the first motion to accept the Financial Report. Scott Coleman made the second motion to accept the Financial Report. All in favor.

ODOT Reports:

ODOT 6 & 7 report is attached. Robb Cummins reported for ODOT 7 that another stimulus round is coming out, three projects have been chosen.

New Business:

1. Shaping our Future: The Regional Plan for Central Ohio Goals Brainstorming Session with Nancy Reger, MORPC
 - o Nancy spoke about the 2010 Census and the importance of completing the form. The committee members were asked to complete three questions about what would make them happier to live in the Central Ohio Region. Nancy gave a document which shows when she will make future visits. Also, MORPC has a survey available online and are trying to get 10,000 responses.



2. Review of Grant Clearance from the CONSOC Housing Consultants for 20 units of elderly housing (Richwood Housing for the Elderly) on E. Bromfield and School Streets in the Village of Richwood, Union County. The estimated grant amount is \$2,326,925 requested U.S. Department of Housing and Urban Development's (HUD) Section 202 Program.
 - o Paul Hammersmith made the first motion to grant clearance and Rick Shortell made the second motion to grant clearance.

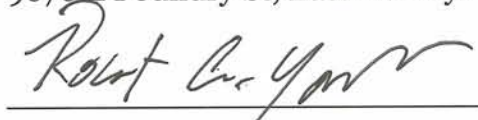
Director's Report – Jenny Snapp, Director

Comments from Individuals

- Paul: Did I see something new in the news about a wind turbine project in Ohio? Jenny: Currently there are two projects in Hardin County; possible projects in Richland/Crawford Counties; Max: For the Champaign County project the Siting board meets sometime this month.
- Paul: What's the target date for completion for the Union County Comprehensive Plan? Kyle responded May.
- Paul: The Particle Therapy project in Dublin had a good plan but was unable to get financing. Our agreement expired at the end of 2009 for the land, the title was held in escrow for the land so it's come back to the city.
- Z&S Meeting next month, we have several items on the agenda. Jeff will send someone to Tuesday's meeting. Also, need to think about the committee make up, let us know if you're interested. We need to vote on that next month as well.

Adjourn: Max Coates made the first motion to adjourn the LUC Executive Committee Meeting at 2:00 pm, and Charles Hall seconded the motion. All in favor.

Next Scheduled Meeting: Thursday, February 11, 2010, 1:15 pm at the LUC Office at 9676 E Foundry St, East Liberty.



President



Secretary