



Executive Committee Meeting Agenda
Thursday, July 8, 2021, 1:15 pm

Call to Order – Beau Michael, President

Roll Call – Brad Bodenmiller

Action on Minutes of June 10, 2021 – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – Tyler Bumbalough

New Business:

1. Review of GPN-11 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of New California Hills XIII Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
4. Review of VN-4 Phase 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
5. Review of Jerome Township Zoning Parcel Amendment (Union County) – Staff Report by Aaron Smith

Director's Report

Comments from Individuals

Adjourn

**LUC Regional Planning Commission
Treasurer's Report**

Beginning Balance on June 1, 2021 \$ 531,367.89

Receipts

Evergreen Land Company	New California Hills XIII Prel. Plat Ext.	\$ 300.00
Buxton Development	Tabling Fee	\$ 300.00
Terrain Evolution	Final Plats: VN-4.4 & GPN-11	\$ 4,255.00
Jerome Twp	Maps	\$ 80.00
Village of West Liberty	Maps	\$ 15.00
Allen Township	Maps	\$ 10.00
Lake Township	Maps	\$ 15.00
Union County	Interest	\$ 224.89

Total Receipts \$ 5,199.89

Total Cash on Hand \$ 536,567.78


Expenditures

Employee Salaries	2 Pay Periods	\$ 13,099.21
PERS	Monthly PERS	\$ 1,833.90
Medicare	2 Pay Periods	\$ 182.09
Worker's Compensation	Worker's Compensation Payment	\$ 138.14
CEBCO	Medical Insurance	\$ 2,381.98
Delta Dental	Dental Insurance	\$ 103.00
VSP	Vision Insurance	\$ 5.02
CEBCO	Life Insurance	\$ 8.42
CRI Digital	Copier Maintenance	\$ 399.40
Staples	Office Supplies	\$ 386.84
Logan County Township	Yearly membership	\$ 10.00
TRC Monthly Rent	May 2021	\$ 2,947.00
Heather Martin	Mileage - May 2021	\$ 103.79
Brad Bodenmiller	Mileage - May 2021	\$ 157.29
Richwood Banking Visa	Miscellaneous Expense	\$ 38.58
Bellefontiane Examiner	Fair Housing Legal Ad	\$ 34.09

Total Expenditures \$ 21,828.75

Balance on Hand as of June 30, 2021 \$ 514,739.03

Respectfully Submitted,



Andy Yoder, Treasurer



2021 Budget Summary

as of June 30, 2021

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 2,000.00	(\$22,400.00)	8%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 400.00	(\$8,100.00)	5%
420121	Subdivision Plats	\$ 45,000.00	\$ 44,899.57	(\$100.43)	100%
420122	Mapping	\$ 100.00	\$ 240.00	\$140.00	240%
470101	Interest	\$ 1,347.56	\$ 1,253.78	(\$93.78)	93%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	Estimated Total Revenue	\$ 298,502.44	\$ 277,264.85	(\$21,237.59)	93%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 85,144.85	49%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 11,920.35	49%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 1,187.50	47%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 900.89	47%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 14,291.88	48%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 618.00	48%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 30.12	46%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 50.52	46%
520115	Office Supplies	\$ 5,000.00		\$ 5,180.56	\$ 2,350.92	45%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 1,654.00	33%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 6,717.73	43%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 826.00	17%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 17,682.00	49%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 1,204.06	20%
550305	Contingencies	\$ 10,000.00		\$ 10,000.00	\$ 514.41	5%
	Estimated Total Expenditures	\$ 330,937.50		\$ 334,832.86	\$ 145,093.23	43%

STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 277,264.85
Difference (+/Under)	\$ (21,237.59)
Estimated Adjusted Total Expenditures	\$ 334,832.86
Actual 2021 Expenditures	\$ 145,093.23
Difference (+/Under)	\$ 189,739.63



Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

Director's Report – July 8, 2021

Brad's Activities:

6/11	33 Corridor Group Meeting Toured Old LUC Building
6/14	ODOT Route 23 Connect Study
6/15	Union Co (U) CIC Meeting Jefferson Twp (L) Zoning Commission Hearing Adams Twp (C) Zoning Commission Hearing
6/16	Met with Village of West Liberty (L) officials regarding Subdivision Regulations
6/19	Darby Twp (U) Zoning Inspector Retirement
6/22	Liberty Twp (U) Zoning Commission
6/24	Paris Twp (U) Zoning Commission
6/25	Logan Co (L) 208 Stakeholder Meeting
Complete	RTPO Biennial Agreement Approved
Ongoing	RTPO (Logan-Champaign) Planning Grant
Ongoing	Union Co (U) Comprehensive Plan (Proposal Phase)

Aaron's Activities:

6/14	Darby Twp (U) Zoning Commission Hearing
6/15	Jefferson Twp (L) Zoning Commission Hearing
6/15	Adams Twp (C) Zoning Commission Hearing
6/22	Liberty Twp (L) Zoning Commission Meeting
6/22	Vlg of West Liberty (L) Zoning Inspector Training
6/23	OTA Webinar: Tiny Houses and Temporary Structures
6/24	Paris Twp (U) Zoning Commission Meeting
6/28	Darby Twp (U) Zoning Inspector Training
6/30	Meet with Vlg of Richwood (U) Zoning Inspector to discuss map
6/30	Meet with Claibourne Twp (U) Zoning Inspector to discuss map
Mapping	Millcreek Twp (U), Claibourne Twp (U), Vlg of Richwood (U)
Zoning	Vlg of West Liberty (L), Vlg of West Mansfield (L), Harrison Twp (L), Richland Twp (L), Stokes Twp (L), Washington Twp (L), Vlg of Richwood (U), Claibourne Twp (U), Darby Twp (U), Liberty Twp (U), Paris Twp (U), Washington Twp (U), York Twp (U), Harrison Twp (C), Urbana Twp (C)
Support/ Assisting Jurisdictions	

Heather's Activities:

6/14	Submitted Champaign County PY21 CDBG application
6/15	Employee Interviews for Champaign County PY19 Freeman Avenue project
6/17	Ohio Land Bank Association Quarterly Network Meeting via Zoom
6/23	Employee Interviews for Champaign County PY19 Freeman Avenue project
6/24	COLCAS meeting via Zoom
6/28	Fair Housing Mailings for 2 nd Quarter mailed
6/30	Fair Housing Training via Zoom – 2 sessions
7/8	Meeting with Champaign County Commissioners re Broadband
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
In Progress	CDBG Desktop Monitoring of Urbana – Critical grant
In Progress	PY19 CDBG activities

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Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

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Executive Committee Meeting Minutes
Thursday, July 8, 2021

President Beau Michael called the meeting to order at 1:17 pm.

Roll Call – Brad Bodenmiller

Members present: Brad Bodenmiller, Tyler Bumbalough, Doug Crabill for Preston Carter, Tim Cassady, Scott Coleman, Wes Dodds, Todd Freyhof, Todd Garrett, Ashley Gaver, Kyle Hoyng, Steve McCall, Beau Michael, Steve Robinson, Bill Narducci for Jeff Stauch, Ben Vollrath.

Members absent: John Brose, Brian Davidson, Dennis Kauffman, Tammy Noble, Tim Notestine, Jeff Rea, Mark Robinson, Ryan Shoffstall, George Showalter, Ryan Smith, Jason Willis, Ben Wiltheiss, and Andy Yoder.

Guests present: Eric Snowden, Jerome Township; Joe Koralewski, Jerome Township; Dan Hoyng, LJB Inc; Trelis Cintron, City of Marysville; Justin Wollenberg, Terrain Evolution; Wade Dunham, Evergreen Land Company; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

Minutes – Steve McCall moved a motion to approve the minutes from the June 10, 2021, meeting, as written, and Tim Cassady seconded. All in favor.

Financial Report – Heather Martin presented the Financial Report for June. Scott Coleman moved a motion to accept the Financial Report and Todd Garrett seconded. All in favor.

ODOT Reports:

ODOT Reports are available on LUC's website. Steve Coleman reported for Logan County. Our County Commissioners dedicated 174 bridge as the Alan Hale bridge; outside of the Lion's Park outside of West Liberty. It's the recycled material bridge. Steve McCall reported for Champaign County. Bill Narducci reported for Union County's projects.

RTPO:

Tyler Bumbalough reported the RTPO will have two years' worth of construction funding now like the MPO's have. We'll have \$196,000 for the next two years. Applications will be due by the end of August. Brad Bodenmiller emphasized the money is possible because of hard work from a number of current and former LUC and ODOT staff, organizations like ORDA, and the folks involved with the State budget process. LUC is one of six RTPOs in the State.

New Business:



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

1. Review of GPN-11 Phase 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Bill Narducci moved a motion to accept the recommendation of approval of the GPN-11 Phase 2 Final Plat and Scott Coleman seconded. All in favor.
2. Review of Mills of Watkins Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
 - Tim Cassady moved a motion to accept the recommendation of approval of the Mills of Watkins Preliminary Plat and Todd Garrett seconded. All in favor.
3. Review of New California Hills XIII Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
 - Scott Coleman moved a motion to accept the recommendation of approval of the New California Hills XIII Preliminary Plat Extension and Wes Dodds seconded. All in favor.
4. Review of VN-4 Phase 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
 - Steve McCall moved a motion to accept the recommendation of approval of the VN-4 Phase 4 Final Plat and Steve Robinson seconded. All in favor.
5. Review of Jerome Township Parcel Amendment (Union County) – Staff Report by Aaron Smith
 - Scott Coleman moved a motion to recommend approval of the Jerome Township Parcel Amendment and Ben Vollrath seconded. All in favor.

Director's Report

Comments from Individuals:

- Brad Bodenmiller briefed the group regarding a recent zoning amendment submittal. He was recently contacted by the amendment's legal representation. Discussion happened regarding timelines. The recommendation is to continue the normal meeting schedule to allow staff adequate time to review the proposal.

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:53 pm and Wes Dodds seconded. All in favor.

Next Scheduled Meeting: Thursday, August 12, 2021, 1:15 pm at the LUC Office in the James A. Rhodes Conference Center, East Liberty.

President

Secretary

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