



Budget/Finance Meeting Minutes
Thursday, October 10, 2013

Members present: Brad Bodenmiller, Scott Coleman, Charles Hall, Paul Hammersmith, Tim Notestine, Jenny Snapp, Jeff Stauch, and Andy Yoder. Absent members were John Bayliss, David Faulkner, and Steve McCall.

Guest present: Heather Martin of LUC Regional Planning Commission.

The Budget and Finance Committee Meeting was called to order at 11:38 am by Andy Yoder, Treasurer.

New Business:

1. Budget

- Jenny handed out a copy of the budget to members and explained the spreadsheet.
- Scott asked if there was another person being funded in the budget?
 - Jenny explained that we have an intern funded through the ODOT grant.
- Jeff asked about the Cash on Hand versus the current cash on hand, why the difference?
 - Jenny explained that's an estimated amount of what is expected to be on hand.
- Jeff – We always discuss what's going to happen with the building and facility and where we go. As a group, at what point are we comfortable do with what we have and consider scaling back the assessments?
 - Jenny – I don't think we scale them back but instead keep them the same. Originally years ago when we did this, we explained that rates could increase. I don't think we increase them, but instead keep them the same.
- Charles – Do we have a building fund and should we have one? I know somewhere before long we have to do something.
- Jeff – At CEAO we decided we needed to do something with our building and had a direction to go. We had a plan and attached a number to that and figured it into the budget. I'm just thinking that once we have that direction, I personally don't want to see the balance continue to grow each year. If you have a plan than you can explain why the balance is growing and what the end goal is.



Logan-Union-Champaign regional planning commission

Director: Jenny R. Snapp

- Charles – I look back to where we were a few years ago and I don't want us to get back to where we were then, which is why we set the assessments we did.
- Jenny – We're not ready to set a building fund yet with a number, not until we come up with a number.
- Scott – Right now we have a good amount in the budget for the building combined with contingencies to have the flexibility to begin something with the building.
- Charles – No matter what you're going to do, we're going to need to build the building fund.
- Jenny – I feel strongly that we've come a long way to educate the members the importance of planning.
- Charles – It's really heartening to know that we're getting a number of places paying, the numbers aren't dropping off, and they're increasing.
- Jeff – Maybe people knowing the fees aren't increasing would help.
- Charles Hall made the first motion to recommend submitting the budget to the Executive Committee with the recommendation that the Building Committee to look at setting a budget for the building fund and Tim Notestine made the second motion to recommend submitting the budget to the Executive Committee with the recommendation that the Building Committee to look at setting a budget for the building fund. All in favor. Charles also stated he would like a budget from the Building Committee.
- Paul, what do you think your year-end balance would be?
 - Jenny – Conservatively it'll be \$280,000.

Adjourn: Scott Coleman made the first motion to adjourn the LUC Executive Committee Meeting at approximately 11:54 am, and Brad Bodenmiller seconded the motion. All in favor.

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