



## Website Expansion Plan

LUC would begin by offering two website plans with the consideration of reevaluating a third plan within a year's time frame. The cost of these plans will also be reevaluated in one to two years. Offering these services would be an increase in labor by the Operations Manager, but no additional cost to LUC. This expansion plan is available to both townships and villages.

Information must be submitted to the Operations Manager for the website. All documents submitted must be submitted as a .pdf file. Updates to the website will be made twice a month.

### **Basic plan**

This basic plan would include one page with minimal information. Information included would be: Trustees, Fiscal Officer and Zoning Inspector's names; Maintenance person contact; Contact Information other Departments (EMS, Fire, etc); township building address, township mailing address and meeting schedule. Upcoming Events section, if wanted. Members of additional boards would be included, and Township Forms would be accessible. This could be offered at a very basic, minimal cost as maintaining it would be easy. Updates and maintenance to this page would be minimal. \$200 per year.

### **Level 1 plan**

This plan would include the basic plan, plus the following additional items: Minutes, Resolutions and Ordinances from Township meetings posted (these would need supplied to LUC). This plan would require monthly maintenance, but after initial set-up, maintenance would not be cumbersome. Documents added would be from the start of the website expansion and forward, historical documents not applicable. \$300 per year.