



Executive Committee Meeting Agenda  
Thursday, September 14, 2023, 1:15 pm

Call to Order– Wes Dodds, President

Roll Call – Brad Bodenmiller

Action on Minutes of August 10, 2023

Financial Report - Todd Freyhof, Treasurer

ODOT Reports

RTPO Report – Tyler Bumbalough

1. FY23 Planning Work Program Completion Report

New Business:

1. Review of Bokescreek Township Grant Clearance (Logan County) – Report by Brad Bodenmiller
2. Review of Industrial Parkway Data Center Campus Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Jackson Township Zoning Text Amendment (Champaign County) – Staff Report by Gram Dick
4. Review of Jerome Township Zoning Parcel Amendment (Innovation II PD Overlay) (Union County) – Staff Report by Aaron Smith
5. Review of Jerome Township Zoning Parcel Amendment (RU to COM) (Union County) – Staff Report by Gram Dick
6. Review of Jerome Township Zoning Parcel Amendment (RU to PD) (Union County – Aaron Smith)
7. Review of Taylor Township Zoning Text Amendment (Union County) – Staff Report by Gram Dick
8. Review of Union Township Zoning Text Amendment (Union County) – Staff Report by Gram Dick

**Director's Report**

Comments from Individuals

Adjourn

LUC Regional Planning Commission  
Treasurer's Report

Beginning Balance on August 1, 2023 \$ 627,084.03

Receipts

Village of West Liberty	Zoning Map	\$	20.00
Logan County Commissioners	Fair Housing Administration	\$	4,650.00
Union County	Fair Housing Administration	\$	2,000.00
McArthur Township	2023 Per Capita Annual Assessment	\$	1,217.60
Union County	Interest	\$	2,121.44

Total Receipts \$ 10,009.04

Total Cash on Hand \$ 637,093.07

Expenditures

Employee Salaries	2 Pay Periods	\$	18,326.40
PERS	2 Pay Periods	\$	2,565.70
Medicare	2 Pay Periods	\$	257.20
Worker's Compensation	2 Pay Periods	\$	90.46
CEBCO	Health Insurance	\$	2,712.68
Dental Insurance	Dental Insurance	\$	127.94
VSP	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	8.96
Bellefontaine Examiner	52 week subscription	\$	104.00
Clark County TCC	RTPO per contract	\$	3,206.68
Heather Martin	Tuition Reimbursement	\$	2,278.50
TRC	per Lease agreement	\$	2,874.80
Wesley Easton	Easton Water - bottled water	\$	13.50
Aaron Smith	Mileage - July 2023	\$	149.99
Gram Dick	Mileage - July 2023	\$	206.81
Heather Martin	Mileage - July 2023	\$	52.25
Richwood Bank	Miscellaneous Expenses	\$	583.93

Total Expenditures \$ 33,564.82

Balance on Hand as of August 31, 2023 \$ 603,528.25

Respectfully Submitted,



Todd Freyhof, Treasurer



## 2023 Budget Summary

as of August 31, 2023

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 243,802.65	\$ 253,446.55	\$9,643.90	104%
450105	Grants	\$ 24,400.00	\$ 20,650.00	(\$3,750.00)	85%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 67,000.00	\$ 65,452.23	(\$1,547.77)	98%
420121	Subdivision Plats	\$ 55,000.00	\$ 42,776.52	(\$12,223.48)	78%
420122	Mapping	\$ 200.00	\$ 170.00	(\$30.00)	85%
470101	Interest	\$ 4,479.98	\$ 12,753.99	\$8,274.01	285%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 397,782.63</b>	<b>\$ 395,249.29</b>	<b>(\$2,533.34)</b>	<b>99%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 245,000.00		\$ 245,000.00	\$ 155,774.40	64%
510205	PERS	\$ 34,300.00		\$ 34,300.00	\$ 21,808.45	64%
510215	Medicare	\$ 3,552.50		\$ 3,552.50	\$ 2,194.09	62%
510225	Workers Compensation	\$ 1,249.50		\$ 1,249.50	\$ 771.82	62%
510305	Medical	\$ 33,000.00		\$ 33,000.00	\$ 21,701.44	66%
510310	Dental Insurance	\$ 1,540.00		\$ 1,540.00	\$ 1,023.52	66%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 40.16	62%
510320	Life Insurance	\$ 120.00		\$ 120.00	\$ 78.48	65%
520115	Office Supplies	\$ 4,000.00	\$ 3,500.00	\$ 7,500.00	\$ 5,513.85	74%
520155	Subscription Fees	\$ 2,000.00		\$ 2,000.00	\$ 1,922.00	96%
520160	Membership & Dues	\$ 5,000.00		\$ 5,000.00	\$ 110.00	2%
530100	Contract Services	\$ 13,500.00		\$ 14,507.54	\$ 6,558.54	45%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ 4,557.00	0%
530171	Professional Development	\$ 3,000.00		\$ 3,000.00	\$ 867.00	29%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00	\$ (6,000.00)	\$ 4,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 31,500.00		\$ 31,500.00	\$ 23,037.40	73%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 8,000.00	\$ 2,500.00	\$ 10,500.00	\$ 5,022.95	48%
550305	Contingencies	\$ 7,500.00		\$ 8,258.03	\$ 5,436.54	66%
	<b>Estimated Total Expenditures</b>	<b>\$ 415,827.00</b>		<b>\$ 417,592.57</b>	<b>\$ 256,417.64</b>	<b>61%</b>

### STATEMENT:

Cash Balance January 1, 2023	\$ 464,696.00
Estimated Cash Balance December 31, 2023	\$ 429,953.26
<b>Actual Cash On Hand December 31, 2023</b>	
Estimated Total Revenue	\$ 397,782.63
Actual 2023 Revenue	\$ 395,249.29
<b>Difference (+/Under)</b>	<b>\$ (2,533.34)</b>
Estimated Adjusted Total Expenditures	\$ 417,592.57
Actual 2023 Expenditures	\$ 256,417.64
<b>Difference (+/Under)</b>	<b>\$ 161,174.93</b>

# Memorandum

**To: LUC Executive Committee**

**From: Louis Agresta  
TCC Transportation Director**

**Phone 937-521-2134  
lagresta@clarkcountyohio.gov**

**Re: RTPO Planning Report**

**Date: September 5, 2023**

**The following are items for discussion at the September 14, 2023 LUC Executive Committee Meeting.**

## **FY2023 Completion Report**

The Planning Work Program Completion Report is an ODOT requirement for the RTPO. The Completion Report documents the transportation planning activities that took place during the recently completed fiscal year. The report also illustrates how much budget was used under each work element and whether or not any work products were delayed. Once the Completion Report is approved by the LUC Executive Committee, it will be forwarded to ODOT by their deadline of September 30, 2023. A copy of the report can be found on the LUC website.

TCC staff requests acceptance of the FY23 Completion Report via the attached resolution.

## **Other**

LUC TAC meeting dates for are as follows

- December 4, 2023

All meetings will be held at the West Liberty Admin Village Offices and will begin at 9:30 am.

## **FY 2023 Budget Status (as of July 31, 2023)**

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 122,990.00	\$ 122,382.91	0%	\$ 607.09	\$ 607.09
625.11 RTPO Planning (fy23)	\$ 38,000.00	\$ 38,000.00	0%		\$ -



# **LUC Regional Planning Commission**

## **FY23 PLANNING WORK PROGRAM**

*Completion Report*

SEPTEMBER 2023

**Work Element 601.1 - Short Range Planning**

Budget	\$19,434.67	Funding Source
Expenditures	\$5,827.33	SPR – ODOT - Local
Budget Balance	\$13,607.34	
% Expended	30%	
% Work Completed	100%	

**End Products**

Municipal Bridge Applications	(8/22)	None
ODOT Safety Program Applications	(9/22, 3/23)	None
Local Major Bridge Applications	(9/22)	None
Transportation Alternatives Program Applications	(10/22)	None
Safe Routes to School Program Applications	(3/23)	None
Title VI Plan Self Assessment	(3/23)	Delivered 3/23
FY24 Planning Work Program	(4/23)	Delivered 4/23
Small City Applications	(6/23)	None

**Work Summary**

Staff coordinated with the City of Urbana on the Gwynne Street Bridge Study. This study was done under the general planning services task order in Work Element 601.2/601.21. The study made Priority 1 (short term), 2 (medium term), and 3 (long term) recommendations. The goal of the study was to prolong the life of the bridge as long as possible in a cost effective manner.

Staff coordinated with local stakeholders (City of Urbana Staff and local bicycle advocates) on the E. Lawn Simon Kenton Trail Extension Study. The study was done under the general planning services task order in Work Element 601.2/602.21. The goal of the study was to eliminate, or at least make safer, the section of trail between the off road trail termini at E. Lawn Ave and Melvin Miller Park. In particular, the study examined feasible off road routes between the two locations and also examined on road facilities that would make the connection safer.

Staff coordinated and participated in Technical Advisory Committee meetings to prioritize and review planning activities. The committee met four times during this period. Staff prepared various exhibits for submittal to ODOT and the LUC Executive Committee reflecting these priorities.

**Delays or Problems Encountered**

None

**Work Element 601.2 – General Planning Services**

Budget	\$44,688.16	Funding Source
Expenditures	\$40,747.39	SPR – ODOT - Local
Budget Balance	\$3,940.77	
% Expended	91%	
% Work Completed	100%	

**Work Element 601.21 - General Planning Services**

Budget	\$13,000.00	Funding Source
Expenditures	\$12,040.44	SPR – ODOT - Local
Budget Balance	\$959.56	<i>FY2022 Carry Forward</i>
% Expended	93%	
% Work Completed	100%	

**End Products**

CHP Gwynne Street Bridge Study	Delivered 8/22
CHP E.Lawn Simon Kenton Trail Extension Study	Delivered 5/23

**Work Summary**

This work element tracks expenditures for a general services consultant contract and its associated task orders. A summary of each task order follows.

**CHP Gwynne Street Bridge Study**

The CHP Gwynne Street Bridge Study identified Priority 1 (short term), 2 (medium term), and 3 (long term) maintenance recommendations. The goal of the study was to prolong the life of the bridge as long as possible in a cost effective manner, as complete replacement would be extremely expensive.

**CHP E. Lawn Simon Kenton Trail Extension Study**

The E. Lawn Simon Kenton Trail Extension Study was done to eliminate, or at least make safer, the section of trail between the off road trail termini at E. Lawn Ave and Melvin Miller Park. In particular, the study examined feasible off road routes between the two locations and also examined on road facilities that would make the connection safer.

**Delays or Problems Encountered**

None

**Work Element 602.1 – Transportation Improvement Program**

Budget	\$8,976.00	Funding Source
Expenditures	\$4,483.44	SPR – ODOT – Local
Budget Balance	\$4,492.56	
% Expended	50%	
% Work Completed	100%	

**End Products**

Project Review at TAC meeting	(Quarterly)	
FY2024-2027 TIP First Draft	(2/23)	Delivered 2/23
FY2024-2027 TIP Second Draft for Public Involvement	(3/23)	Delivered 3/23
FY2024-2027 TIP Final	(5/23)	Delivered 5/23

**Work Summary**

The FY2024-2027 TIP was developed and approved during this fiscal year. The second draft of the TIP was available for public comment from 3/13/2023-3/27/2023. LUC adopted the TIP on 5/11/2023.

Project review meetings were held in conjunction with LUC’s Technical Committee which met four times during this period. Projects were reviewed to ensure compliance with schedules to determine if additional actions were required.

**Delays or Problems Encountered**

None



**Work Element 605.1 – Surveillance**

Budget	\$18,958.00	Funding Source
Expenditures	\$9,315.08	SPR – ODOT – Local
Budget Balance	\$9,642.92	
% Expended	49%	
% Work Completed	100%	

**Work Element 605.11 – Surveillance**

Budget	\$4,000 .00	Funding Source
Expenditures	\$3,600.21	SPR – ODOT – Local
Budget Balance	\$399.79	<i>FY2022 Carry Forward</i>
% Expended	90%	
% Work Completed	100%	

**End Products**

Maintain Highway and Transit Networks	(Ongoing)
Various data file and exhibit updates	(Ongoing)
Collection of Traffic Counts	(Ongoing)

**Work Summary**

Staff collected spot traffic counts utilizing video detection equipment and online processing.

Staff compiled and geocoded traffic data from various sources, including TIMS, into shapefiles for various projects.

Staff participated in analysis activities to identify safety issues in the RTPPO.

**Delays or Problems Encountered**

None

**Work Element 610.1 – Long Range Planning**

Budget	\$24,946.00	Funding Source
Expenditures	\$23,153.83	SPR – ODOT – Local
Budget Balance	\$1,792.17	
% Expended	93%	
% Work Completed	100%	

**End Products**

Assistance in Logan and Champaign Counties Comprehensive Land Use Planning	(Ongoing)
Implementation of 2040 Transportation Plan	(Ongoing)
Final 2050 Transportation Plan	(Delayed to July, 2023)

**Work Summary**

Staff led the planning process for the 2050 Long Range Transportation Plan update. Staff updated the plan to reflect 2023 priorities, updated the project list and maps, led the public involvement outreach efforts, and was the main point of contact for the steering committee. Efforts were made to get the Plan approved in FY2023, but it ultimately had to be approved a couple weeks after the end of the fiscal year.

**Delays or Problems Encountered**

The 2050 Long Range Transportation Plan was completed in FY2023, but was not formally approved by LUC until July, 2023, which is FY2024.

**Work Element 674.1 – Coordinated Transportation Planning**

Budget	\$2,994.00	Funding Source
Expenditures	\$0.00	SPR – ODOT – Local
Budget Balance	\$2,994.00	
% Expended	0%	
% Work Completed	100%	

**End Products**

Transportation Providers Roundtable Meetings (As Needed)

**Work Summary**

Staff is available to support Coordinated Transportation Planning efforts as needed. These efforts were not needed in FY2023.

**Delays or Problems Encountered**

None

**Work Element 697.1 – Public Involvement**

Budget	\$2,994.00	Funding Source
Expenditures	\$1,142.07	SPR – ODOT – Local
Budget Balance	\$1,851.93	
% Expended	38%	
% Work Completed	100%	

**End Products**

Information for Website	(Ongoing)
Public Involvement Activities	(As needed)

**Work Summary**

Transportation plans and documents were provided to LUC staff for publication on the LUC website.

**Delays or Problems Encountered**

None



A RESOLUTION  
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ACCEPTING  
THE STATE FISCAL YEAR 2023 PLANNING WORK PROGRAM COMPLETION REPORT FOR  
LOGAN AND CHAMPAIGN COUNTIES

**WHEREAS**, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

**WHEREAS**, LUC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with federal laws; and

**WHEREAS**, the Planning Work Program establishes the methodologies and budget to implement the area-wide transportation planning process and program activities for each fiscal year; and

**WHEREAS**, the SFY 2023 Planning Work Program Completion Report includes a narrative description and financial expenditure summary for each work element in the ODOT approved SFY 2023 Planning Work Program and budget; and

**WHEREAS**, LUC has reviewed the Completion Report and finds it consistent with the work and budget of the approved SFY 2023 Planning Work Program.

**BE IT THEREFORE RESOLVED:**

That the members of the LUC Executive Committee hereby accept the State Fiscal Year 2023 Planning Work Program Completion Report.

**BY ACTION OF THE LUC EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Wes Dodds  
President, LUC Executive Committee

\_\_\_\_\_  
Bradley Bodenmiller  
Secretary, LUC Executive Committee

\_\_\_\_\_  
Date



INTERGOVERNMENTAL CLEARINGHOUSE TRANSMITTAL

**APPLICANT:** Date: August 4, 2023  
Bokescreek Township  
284 Highland St  
West Mansfield, Ohio 43358

**PROJECT NAME:** Bokescreek Township – 3000 Gallon Tanker

This form provides notification and the opportunity for your agency to review and comment on this proposed project as required by Executive Order 12372. Please complete and return within **60** days August 4, 2023

**RETURN TO:** USDA Rural Development  
7868 CR 140 Suite D  
Findlay OH 45840

STATE REVIEWING AGENCIES/COMMISSIONS

**WWD**

- Ohio Department of Development
- Ohio Department of Transportation
- Ohio Water Well Association
- Administrative Services (Only if State owned property involved)
- Ohio EPA
- Ohio Department of Natural Resources
- Ohio Department of Agriculture
- Ohio Department of Health

**All Other Programs**

- Ohio Department of Development
- Ohio Department of Health
- Ohio Department of Aging
- Ohio Department of Natural Resources
- Ohio Department of Transportation
- Ohio Department of Agriculture
- Civil Rights
- OHPO
- Area Clearinghouse

**AREA CLEARINGHOUSE**

LUC Regional Planning Commission  
9676 E Foundry St.  
PO Box 219  
East Liberty, Ohio 43319

COMMENTS:

**REVIEWING AGENCY POSITION ON PROJECT (Mark one only)**

- No Comment.
- Clearance of the project should be granted.
- Clearance of the project should not be delayed, but applicant should answer the reviewer's questions or concerns. See enclosed comments.
- Clearance of the project should only be granted on the condition that the applicant use the recommendations in the enclosed comments.
- Clearance of the project should be delayed until the applicant has satisfactorily addressed the concerns stated in the enclosed comments.

\_\_\_\_\_  
Reviewer's Name (Please Print)

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Signature of Authorized Agency Representative

\_\_\_\_\_  
Date

**APPLICATION FOR  
FEDERAL ASSISTANCE**

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<b>2. DATE SUBMITTED</b>	Applicant Identifier
Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	<b>3. DATE RECEIVED BY STATE</b>		State Application Identifier
<b>5. APPLICANT INFORMATION</b> Legal Name: <b>BOKESCREEK TWP, LOGAN CTY</b>		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	
Organizational DUNS: <b>101989502</b>		Federal Identifier	
Address: Street: <b>284 HIGHLAND ST</b> City: <b>WEST MANSFIELD</b> County: <b>LOGAN</b> State: <b>OH</b> Zip Code: <b>43358</b> Country: <b>USA</b>		<b>Organizational Unit:</b> Department: <b>FIRE DEPT</b> Division:	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> <b>34-0928619</b>		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: <b>MS</b> First Name: <b>JENNIFER</b> Middle Name:	
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)		Last Name: <b>WRIGHT</b> Suffix:	
Other (specify)		Email: <b>JENNIFERAWRIGHT@WINDSTREAM.NET</b>	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> TITLE (Name of Program): <b>USDA COMMUNITY FACILITIES</b>		<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) Other (specify) <b>TOWNSHIP</b>	
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> <b>BOKESCREEK TWP, LOGAN CTY</b>		<b>9. NAME OF FEDERAL AGENCY:</b> <b>USDA</b>	
<b>13. PROPOSED PROJECT</b> Start Date: <b>MAY 2023</b> Ending Date: <b>Oct 2023</b>		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> <b>3000 gallon TANKER (ALEXIS)</b>	
<b>15. ESTIMATED FUNDING:</b>		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant <b>4</b> b. Project <b>4</b>	
a. Federal \$ <b>356250</b> b. Applicant \$ <b>118750</b> c. State \$ d. Local \$ e. Other \$ f. Program Income \$ g. TOTAL \$ <b>475000</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b> a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>			
<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No			
<b>a. Authorized Representative</b> Prefix: <b>MS</b> First Name: <b>JENNIFER</b> Middle Name: Last Name: <b>WRIGHT</b> Suffix:		c. Telephone Number (give area code) <b>419 306 9880</b>	
<b>b. Title</b> <b>FISCAL OFFICER</b>		e. Date Signed <b>5-16-2023</b>	
<b>d. Signature of Authorized Representative</b>			

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Standard Form 424 (Rev. 9-2003)  
 Prescribed by OMB Circular A-102

RECEIVED

JUN 26 2023

Project Information Sheet

Applicant (Complete name and address): BOXESCREEK TWP, LOGAN CTY 284 HIGHLAND ST WEST MANSFIELD, OH 43358	
Project Name: ALEXIS	
Project Description (Make project descriptions detailed and specific): 3000 GAL TANKER FOR RURAL FIRE PROTECTION. ALLOW MORE WATER WITH LESS MANPOWER TO A SCENE FREES UP MANPOWER FOR FIRE SUPPRESSION.	
Project Location (Provide a map indicating the project locations. County or city maps or USGS topographical maps are the best to show the exact project location): ENTIRE BOXESCREEK TWP, LOGAN CTY	
CFDA Number:	
Program Title: USDA COMMUNITY FACILITIES (CF) GRANT + LOAN PROGRAM	
Proposed Federal Funding (Amount): \$ 356250	Source: USDA
Proposed Non-Federal Funding (Amount): \$ 118750	Source: TOWNSHIP FUNDS
Total Project Cost: \$ 475000	



## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 41728-41763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F)
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited by (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 42 U.S.C. 290 dd-3 and 290 cc-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 80301 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276z - 276a-7), the Copeland Act (40 U.S.C. 277c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

**ASSURANCES - NON-CONSTRUCTION PROGRAMS (cont'd)**

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (E.O.) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 178(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 17401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 1801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will ensure to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1994 or OMB Circular No. A-133, Audits of Institutions or Higher Learning and other Non-profit Institutions.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE FISCAL OFFICER
APPLICANT ORGANIZATION BOXESCREEK TWP, LOGAN CTY	DATE SUBMITTED 5-16-23



Executive Committee Meeting Minutes  
Thursday, September 14, 2023

President Wes Dodds called the meeting to order at 1:17 p.m.

Roll Call – Brad Bodenmiller

Members present: Jim Bischoff, Brad Bodenmiller, Tyler Bumbalough, Preston Carter, Scott Coleman, Wes Dodds, Todd Freyhof, Ashley Gaver, Chad Ritzler for Kyle Hoyng, Dennis Kauffman, Steve McCall, Beau Michael, Spencer Mitchell, Tammy Noble, Jeff Rea, Steve Robinson, Ryan Smith, Luke Sutton for Jeff Stauch, Ben Vollrath, and Mike Yoder.

Members absent: John Brose, Tim Cassady, Matt Chamberlain, Brian Davidson, Todd Garrett, Scott Schmid, Ryan Shoffstall, and George Showalter.

Guests present: Greg Iiams, Village of Russells Point; Eric Snowden, Jerome Township; Peyton Kaman, Jerome Township; Kevin Kershner, Kimley Horn; Jim Hilz, Pulte; Gram Dick, Aaron Smith, and Heather Martin of LUC Regional Planning Commission.

Minutes – Dennis Kauffman moved a motion to approve the minutes from the August 10, 2023, meeting as written, and Scott Coleman seconded. All in favor.

Financial Report – Todd Freyhof presented the Financial Report for August. Scott Coleman moved a motion to accept the Financial Report and Spencer Mitchell seconded. All in favor.

ODOT Reports:

**ODOT Reports are available on LUC's website.**

RTPO Report

1. FY23 Planning Work Program Completion Report
  - o Scott Coleman moved a motion to adopt the FY23 Planning Work Program Completion Report and Steve McCall seconded. All in favor.

New Business:

1. Review of Bokescreek Township Grant Clearance (Logan County) – Report by Brad Bodenmiller
  - o Mike Yoder moved a motion that clearance for the project should be granted, and Scott Coleman seconded. All in favor.
2. Review of Industrial Parkway Data Center Campus Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - o Todd Freyhof moved a motion to accept the recommendation of approval of the Industrial Parkway Data Center Campus Final Plat and Steve McCall seconded. All in favor.



3. Review of Jackson Township Zoning Text Amendment (Champaign County) – Staff Report by Gram Dick
  - Jeff Rea moved a motion to accept the recommendation of approval with modifications of the Jackson Township Zoning Text Amendment and Tyler Bumbalough seconded. All in favor.
4. Review of Jerome Township Zoning Parcel Amendment (Innovation II PD Overlay) (Union County) – Staff Report by Aaron Smith
  - Discussion happened among the Board on overlays, zoning, and comprehensive plans and how they function together.
  - Ryan Smith moved a motion to accept the recommendation of denial per the staff recommendation of the Jerome Township Zoning Parcel Amendment (Innovation II PD Overlay) and Scott Coleman seconded. All in favor.
5. Review of Jerome Township Zoning Parcel Amendment (RU to COM) (Union County) – Staff Report by Gram Dick
  - Ryan Smith moved a motion to accept the recommendation of denial per the staff recommendation of the Jerome Township Zoning Parcel Amendment (RU to COM) and Mike Yoder seconded. All in favor.
6. Review of Jerome Township Zoning Parcel Amendment (RU to PD) (Union County) – Staff Report by Aaron Smith
  - Scott Coleman moved a motion to accept the recommendation of approval with modifications of the Jerome Township Zoning Parcel Amendment (RU to PD) and Ben Vollrath seconded. All in favor.
7. Review of Taylor Township Zoning Text Amendment (Union County) – Staff Report by Gram Dick
  - Steve McCall moved a motion to accept the recommendation of approval of the Taylor Township Zoning Text Amendment and Jeff Rea seconded. All in favor.
8. Review of Union Township Zoning Text Amendment (Union County) – Staff Report by Gram Dick
  - Scott Coleman moved a motion to accept the recommendation of approval of the Union Township Zoning Text Amendment and Tyler Bumbalough seconded. All in favor.
9. Annual Dinner – November 16, 2023
  - The LUC 56<sup>th</sup> Annual Dinner will be held on November 16, 2023, at 6:30 p.m. The dinner will be held at the James A. Rhodes Conference Center at 10820 St Rt 347, East **Liberty. The caterer of the event is Vic's Country Cooking and ticket prices are \$20.** Tickets must be purchased in advance of the event and no later than November 9, 2023. If interested in purchasing a ticket, contact an LUC Board Member or Heather Martin.

## Director's Report

Comments from Individuals:

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

• Phone: 937-666-3431 •

• Email: [luc-rpc@lucplanning.com](mailto:luc-rpc@lucplanning.com) • Web: [www.lucplanning.com](http://www.lucplanning.com)



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

1. Steve McCall shared that the Champaign County Township Association will meet on September 27. This meeting is **the County Engineer's** meeting, and his office will provide dinner.
2. Ben Vollrath shared that the Annual Legislative Breakfast for the Logan County Chamber will be held on Tuesday, October 3 at 7:45 a.m. The speaker this year is Lieutenant Governor Jon Husted. Attendees will need to register for the event and can do so on the **Chamber's website or through Ben.**

Adjourn – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:59 p.m. and Todd Freyhof seconded. All in favor.

Next Scheduled Meeting: Thursday, October 12, 2023, 1:15 pm at 10820 St Rt 347, James A. Rhodes Conference Center, East Liberty OH 43319.

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President

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Secretary

10820 St. Rt. 347, PO Box 219  
East Liberty, Ohio 43319

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